

MINUTES  
PARSONS CITY COMMISSION  
October 2, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw  
Commissioner Crooks  
Commissioner Bolinger  
Commissioner Strait

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the agenda as presented. Voice vote passed unanimously.

PRESENTATIONS

Russell Parsons – Retirement  
Life Saving Award – Luke Schibi and Rory Johnson  
Field Training Program Coins – Ricky Thompson, Connor Eichinger, Sean McCullough, Joshua Daniels

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the September 18, 2023 and October 2, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 369

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$214,385.18.

Pay Request No. 2, 21<sup>st</sup> Street Basin and Downtown Basin Rehab Design

Approved and authorized payment for Pay Request No. 2 to HDR Engineering, Inc. for \$5,240.00 for work completed through August 26, 2023. HDR entered into an engineering agreement with the City for Design of 21<sup>st</sup> Basin, Rosewood Basin, and Downtown Basin Rehab.

Change Order No. 2, Project 2021-02, Corning Ave. Storm Water Lift Station Rehab

Approved and authorized Change Order No. 2 for an increase of \$10,332.23 to the contract amount and includes an addition of a 4" sump pump and ancillary hardware for LaForge and Budd Construction Co. The new adjusted contract amount is \$729,332.23.

Parsons Recreation Road Closure Request

Approved the road closure request from the Parsons Recreation Center. They are hosting the Company Olympics beginning October 8, 2023 and would like to close Heacock from 8:00 a.m. to

October 2, 2023

4:00 p.m. from the corner of Broadway and Heacock, South to the North side of the pool driveway. Tents will be set up on both sides of Heacock in front of PRC and a road closure will allow for safe pedestrian crossing during Monday's event.

2023 Vehicle Bid

Set the bid date of October 12, 2023 at 1:00 p.m. at the City Clerk's Office to accept bids to purchase two (2) Ford SUV Explorer PPV's. Funds for the purchase will be drawn from the Safety Sales Tax Fund and will have no impact on the City's General Fund.

Acceptance of RFP for Body Camera System

Authorized the City Manager to accept the proposed 5-year subscription for body cameras for the Police Department. The Parsons Police Department has done its due diligence in trying to evaluate and select the most cost-effective system that can integrate with the current car cameras and data collection and storage system. They invited all the vendors to participate in an on-site presentation, so that both management staff and field personnel could evaluate the products hands on. Staff recommends that the MOTOROLA SOLUTIONS System is the best overall product solution for the Parsons Police Department. The MOTOROLA SOLUTIONS subscription is Year 1 - \$106,779.26 and following years 2 through 5 a total of \$45,157.12 annually.

Commissioner Shaw moved, Commissioner Crooks seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

ORDINANCES

Ordinance No. 6545 – Wastewater Rates

Commissioner Strait moved, Commissioner Bolinger seconded to approve and authorize the Mayor's signature on Ordinance No. 6545 amending the code of the City of Parsons, Kansas, Chapter 580, Article VI, Section 580-34 and repealing Ordinance No. 6455 in regards to rates and charges to provide funds needed to pay for the operations, maintenance expense and other related costs of the Wastewater system. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Ordinance No. 6546 – Sanitation Rates

Commissioner Bolinger moved, Commissioner Strait seconded to approve and authorize the Mayor's signature on Ordinance No. 6546 amending Section 24-142 of the Code of the City of Parsons in regards to rates for the collection and disposal of solid waste and repealing any Ordinance or section of Ordinance in conflict. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

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Commissioner Bolinger moved, Commissioner Strait seconded that we adjourn at 6:40 p.m.  
Voice vote passed unanimously.



\_\_\_\_\_  
Kevin Cruse, Mayor

Attest:

  
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Robyn Baker, City Clerk

MINUTES  
PARSONS CITY COMMISSION  
October 12, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present:       Commissioner Shaw  
                  Commissioner Crooks  
                  Commissioner Bolinger  
                  Commissioner Strait

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the agenda as presented. Voice vote passed unanimously.

The commission reviewed the agenda for October 16, 2023.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved; Commissioner Shaw seconded that we adjourn at 4:57 p.m. Voice vote passed unanimously.

  
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Kevin Cruse, Mayor

Attest:

  
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Robyn Baker, City Clerk

MINUTES  
PARSONS CITY COMMISSION  
October 16, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present:       Commissioner Shaw  
                  Commissioner Crooks  
                  Commissioner Bolinger  
                  Commissioner Strait

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the agenda as presented. Voice vote passed unanimously.

Public Comment

Linda Philbrick – Campers on residence properties  
Shari Coatney - Campers on residence properties

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the October 2, 2023 and October 12, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 370

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$543,946.15

Cereal Malt Beverage License for 2023

Approved and authorized the Mayor's signature on the Cereal Malt Beverage License for October 17, 2023 to December 31, 2023 for a Special Retailer for DRAPEL, LLC., dba Family Fun Center, 302 Main Street, Parsons, KS 67357.

Commercial Bank's Annual Monster March

Approved the road closure for the Commercial Bank Halloween Monster March scheduled for Thursday, October 26, 2023. For the safety of the children, they requested that the downtown be closed to vehicle traffic from 5:00 p.m. until 9:00 p.m. This would involve blocking off Main from 17<sup>th</sup> Street to Central and one block of 18<sup>th</sup> Street from Main to Broadway using city barricades. Barricades placed at the appropriate intersections will be set up and taken down by Commercial Bank staff. Commercial Bank would also request the use of orange cones for lining up the participants.

Pay Request No. 2, J. Graham Construction, inc. on KDOT CCLIP Project No. 2023-03 Resurfacing Project (US Hwy 59 Clark to Dirr) KDOT 59-50-U-2392-01

Approved and authorized Pay Request No. 2 to J. Graham Construction, Inc. for \$45,315.81 for work on KDOT CCLIP Project No. 2023-03 Resurfacing Project (US Hwy 59 Clark to Dirr) KDOT 59-50-U-2392-01 for work completed through September 22, 2023.

Pay Request No. 3, J. Graham Construction, inc. on KDOT CCLIP Project No. 2023-03 Resurfacing Project (US Hwy 59 Clark to Dirr) KDOT 59-50-U-2392-01

Approved and authorized Pay Request No. 3 to J. Graham Construction, Inc. for \$83,518.65 for work on KDOT CCLIP Project No. 2023-03 Resurfacing Project (US Hwy 59 Clark to Dirr) KDOT 59-50-U-2392-01 for work completed through October 6, 2023.

Pay Request No. 3, Project 2021-02, Corning Ave. Storm Water Lift Station Rehab

Approved payment to Laforge & Budd Construction Co. for Pay Request No. 3 for work accomplished through September 22, 2023 for Project 2021-02, Corning Ave. Storm Water Lift Station Rehab in the amount of \$220,352.50 to LaForge and Budd Construction Co.

Loan Agreement for Kansas Public Water Supply Loan Act Fund Project No. 3139

Approved and authorized the Mayor's signature on loan agreement with KDHE for the lead and copper evaluation being completed by Trekk Design Group. The loan is for \$324,156.00 with \$158,836.00 estimated loan forgiveness. The net loan will be for \$165,320.00 with an interest rate of 2.21% for 20-years.

Library Board Appointment

Made appointment of Chris Miller who has agreed to fill a vacancy left by Carole Hanvey. Her appointment will expire in 2038.

Commissioner Bolinger moved, Commissioner Crooks seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

NEW BUSINESS

Award Bid for 2023 Vehicle Bids – Patrol Vehicles

Commissioner Strait moved, Commissioner Bolinger seconded to award bid to SERV in the amount of \$130,377.86 for tow (2) 2023 Ford SUV Explorer PPV's to supplement the current patrol vehicle fleet. We received three (3) bids as follows:

- SERV - \$65,188.93 with delivery January – February 2024
- Dana Safety Supply - \$65,845.00 with delivery in 24 weeks
- Specialty Vehicle Source - \$68,700.00 with delivery in February 2024

Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Departmental Reports

Mayor Cruse moved, Commissioner Bolinger seconded to receive and file September monthly reports. Voice vote passed unanimously.

Comments were heard from Sontana Johnson, Daniel Jones, Rodney Howell and Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

Executive Session

Mayor Cruse moved, Commissioner Bolinger seconded to go into executive session pursuant to KSA 75-4319(b)(6) to discuss possible land acquisition of a local company for 20 minutes with City Attorney, City Commissioners, City Engineer and Utility Director present. Voice vote passed unanimously.

Return from executive session with no action taken.

Commissioner Bolinger moved, Commissioner Strait seconded that we adjourn at 7:38 p.m. Voice vote passed unanimously.

  
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Kevin Cruse, Mayor

Attest:

  
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Robyn Baker, City Clerk