

MINUTES  
PARSONS CITY COMMISSION  
March 2, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present:       Commissioner Shaw  
                  Commissioner Crooks  
                  Commissioner Bolinger  
                  Commissioner Strait

Commissioner Bolinger moved; Commissioner Strait seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Public Hearing

Mayor Cruse opened the public hearing on the abandoned and fire damage structure at 4:31 p.m.

Resolution No. 3440 set March 2, 2023 for a Public Hearing on the abandoned and fire damaged structures at 1924 Morgan Ave., 1626 Gabriel Ave., 1208 Briggs Ave., 1617 Thornton Ave. and 2514 Gabriel Ave. No public comment was heard.

Mayor Cruse closed the hearing at 4:37 p.m.

The commission reviewed the agenda for March 6, 2023.

Use of Force Simulator RFP Acceptance

Commissioner Bolinger moved, Mayor Cruse seconded to authorize the City Manager to purchase TI Training Recon product line 5 – screen configuration simulator. The police staff evaluated each of the proposals.

The police department reached out to US Senator Moran’s Office in 2020 to discuss the potential of federal assistance in securing funding for a 300-degree use of force simulator for judgmental and de-escalation training.

Use of force simulators provide an interactive training experience that blends not just the technical ability to shoot a weapon, but to integrate technical skills involving handguns, carbines, taser, flashlight, and OC spray tools with verbalization and de-escalation skills.

Given the high number of new officers that have been recruited at Parsons PD because of recruiting conducted by suburban police agencies, there has been a high rate of officer turnover. This requires ongoing recruitment and hiring and thus training in order to ensure quality policing, appropriate use of force, and an emphasis on communication skills and de-escalation tactics.

March 2, 2023

Use of force simulators offer the only venue in which to practice these critical skill sets without an officer being in the field, which is not where practice should be focused. In the field, officers should be delivering exceptional service.

There were a series of both face-to-face and emails and phone calls with Senator Moran’s staff discussing, reviewing and pricing use of force simulators. This eventually lead to our simulator project being included in the FY2022 federal budget as an approved congressionally mandated and funded project. A grant application was submitted and approved to the Department of Justice for \$135,000 for a use of force simulator.

Requests for Proposals were published in February 2023 and sent to the six (6) major manufacturer’s of police use of force simulator equipment. Three (3) proposals were submitted and have been evaluated by the police staff. A purchase recommendation is outlined below.

The use of force will be housed in Suite #3 of the Police Training Annex at 2103 Corning, next to the KLETC Regional In-Service Training Site (Suites #1 & 2).

	MILO	TI	VIR-TRA
Base price for 300 degree Simulator	\$135,685	\$136,200	\$271,285.49
Ceiling Height	9 feet	8 feet	8.5 feet
Foot Print	27' X 23'	25' x 25'	?
<b>SUPPLEMENTAL COSTS</b>			
Maintenance per year	\$7,034.25	\$2,200	\$27,890
Trade In Old Dart Training System	\$5,000	\$19,000	\$5,000
Warranty	2 year	1 year	1 year
On-Site Instructor Training Included	5 Students	8 students	?

The police staff evaluated each of the proposals.

March 2, 2023

The TI training simulator provides the best overall purchase for the police department for several reasons including a comparable base price with the MILO simulator. However, annual system maintenance for the TI simulator is substantially less over the life of the unit. TI saves the City \$4,832.25 annually in reduced system maintenance fees. TI also provided a \$19,000 credit for the trade in of an old DART Training System that reduces the price of their proposal.

TI has spent years in development of a customizable screen configuration to maximize the value of the visual stimulus still allow full trainee movement capabilities.

The remaining comparisons between the system places the TI system either meeting or exceeding the other proposals:

- 8 foot Ceiling requirement.
- 25' X 25' Foot Print which will fit in Suite #3 of the Training Annex
- Semi-mobile
- Will provide Master Instructor Training for 8 Students on-site in Parsons at no cost
- Expandable to more screens
- Over 850 scenarios/scenes are provided
- Marksmanship program included
- Implicit Bias Training included
- De-Escalation Training and Duty to Intervene included
- Crisis Intervention Training included

The TI Training Simulator will provide the Parsons Police Department and the community a wealth of knowledge with interactive firearm use-of-force training.

**BUDGET IMPLICATIONS:** Funds for this purchase will be drawn from a federal grant totaling \$135,000. The remaining cost will be charged to the Public Safety Sales Tax fund and will have no impact on the General Fund or police budget. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

#### Resolution

#### Resolution No. 3443 – Abandoned and Fire Damaged Structures

Commissioner Crooks moved, Commissioner Bolinger seconded to approve and authorize the Mayor's signature on Resolution No. 3443. The Governing Body of the City of Parsons, Kansas, on the 2<sup>nd</sup> day of March, 2023, held a public hearing allowing the owners, agents, lien holders and any occupants of record of the structures located on the following described real estate to-wit:

1924 Morgan Ave.  
1626 Gabriel Ave.  
1208 Briggs Ave.  
1617 Thornton Ave.  
2514 Gabriel Ave.

March 2, 2023

The deadline to obtain all necessary permits for such removal or repair is March 20, 2023, or in the event the owner fails to diligently pursue the same, the Governing Body of the City of Parsons, Kansas will cause the structure to be razed and removed and all costs assessed against the property as provided by law. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.


Comments were heard from Vicki Pribble.

Comments were heard from City Staff.

Draft Food Truck Ordinance discussed.

Comments were heard from City Commissioners.

Commissioner Bolinger moved; Commissioner Strait seconded that we adjourn at 5:31 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger- yes; Strait – yes; Cruse - yes.

  
\_\_\_\_\_  
Kevin Cruse, Mayor

Attest:

  
\_\_\_\_\_  
Robyn Baker, City Clerk

MINUTES  
PARSONS CITY COMMISSION  
March 6, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Crooks  
Commissioner Bolinger  
Commissioner Strait  
Absent: Commissioner Shaw

Commissioner Bolinger moved, Commissioner Crooks seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the February 20, 2023 and March 2, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 355

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$998,253.24

Release Mortgage at 1322 S 26<sup>th</sup>

Approved and authorized the Mayor's signature on the release of mortgage at 1322 S 26<sup>th</sup> St owned by Symona L. Kendrick. It was subject to a 10- year mortgage against their property for participating in the residential construction program. The original agreement was filed August 29, 2002. The program requirements, which expired August 29, 2012 has been satisfied. The property owner has requested the lien be removed.

Forest Park for a Strides Event

The Parsons Lion Club has requested the use of Forest Park for a Strides Event. This will include a pickle ball tournament, bounce house and walk event in the park. We are requesting use of the electric as well for a food truck. The event will be April 22, 2023 from 7:00 a.m. to 2:00 p.m. They will not need road closures for this event taking place in the park.

Set Bid Date for Mowing City Property and Oakwood Cemetery

Set bid date for Thursday, March 16, 2023 at 10:00 a.m. as date and time to receive bids for Mowing of City Property. Set bid date for Thursday, March 16, 2023 at 10:30 a.m. as date and time to receive bids for Oakwood Cemetery Mowing.

March 6, 2023

Invoice No. INV-0004039211 – TranSystems

Approved Final Payment to TranSystem Invoice No. INV-0004039211 for \$3,341.85 for construction services. RE: Parsons Bridge Rehab Inspection. Darrell Moyer has inspected the work and approved payment.

Change Order No. 3, Peak Flow Pump Station and Force Main Project No. 2020-06, LaForge and Budd Construction

Approved and authorized Change Order No. 3 for LaForge and Budd Construction Co. with the addition of 455 calendar days to the contract with no additional cost. This change provides a final time extension and extends the Contract time by 455 calendar days from 330 days to 785 days. The revised project completion date is 2/28/23.

This change is necessary due to complications experienced during pump startup in March 2022. Pump performance was evaluated further by HDR and the pump manufacturer which led to Contractor removal of concrete shaping in the pump station wet-well sump in January 2023. Final pump testing was conducted by the pump representative on February 9, 2023.

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Old Business

Parsons Paint Project

Commissioner Bolinger moved, Mayor Cruse seconded to approve \$8,000.00 from Fund 23- Neighborhood Revitalization Fund for Parsons Paint Project. Doug Baty, Pastor of Westside Christian Church, came before the Commission in July 2022 to announce the return of the Parsons Paint Project in July 2023.

This project is a group of youth along with adult supervision spending a week in Parsons doing house painting, wheelchair ramps and minor repairs. They are housed at the Parsons High School. Donations are collected to pay for the materials. In the past the city has made donations for the materials, 2012 - \$6,000.00, 2014 - \$6,000.00 and 2018 - \$10,000.00. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Ordinance

Ordinance No. 6533 – Mobile Food Vendor

Commissioner Shaw moved, Commissioner Strait seconded to approve and authorize the Mayor's Signature on Ordinance No. 6533. Ordinance No. 6533 is regulating Mobile Food Vendors within the Corporate limits of the City of Parsons, Kansas. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

March 6, 2023

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

2022 Accomplishments


Laura Moore – Community Development

Commissioner Bolinger moved, Commissioner Strait seconded that we adjourn at 6:51 p.m.  
Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.



Kevin Cruse, Mayor

Attest:

  
Robyn Baker, City Clerk

MINUTES  
PARSONS CITY COMMISSION  
March 16, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present:       Commissioner Shaw  
                  Commissioner Crooks  
                  Commissioner Bolinger  
                  Commissioner Strait


Commissioner Strait moved; Commissioner Bolinger seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

The commission reviewed the agenda for March 20, 2023.

Comments were heard from City Staff.

Comments were heard from City Commissioners.

Commissioner Bolinger moved; Commissioner Strait seconded that we adjourn at 5:13 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger- yes; Strait – yes; Cruse - yes.

  
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Kevin Cruse, Mayor

Attest:

  
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Robyn Baker, City Clerk



MINUTES  
PARSONS CITY COMMISSION  
March 20, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw  
Commissioner Crooks  
Commissioner Bolinger  
Commissioner Strait

Commissioner Bolinger moved, Commissioner Crooks seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Presentation

Chief Spinks – Officers of the Year

Officer of the Year – Brice Dickens

Field Training Coins – Devin Wisdom, Joshua Lindsey Jr., Luke Schibi,  
Mark Raney, Tony Adamson

Kyle Wiford – Voted by Peers

Supervisor of the Year – Brice Dickens

New Officer of the Year – Rory Johnson

Shift Partner of the Year – Christian Smith

Civilian Staff of the Year – Charlotte Lamb

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the March 6, 2023 and March 16, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 356

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$356,850.92.

Street Closure – Fire School

Approved street closure for the annual LCC Fire School that will be held Saturday, April 1, 2023 and Sunday, April 2, 2023. Below is a list of street closures that was approved:

14<sup>th</sup> St. – Broadway to Belmont

Broadway St. – East from Heacock one block

Appleton St. – 17<sup>th</sup> St. to 18<sup>th</sup> St.

Corning St. – 23<sup>rd</sup> St. to 24<sup>th</sup> St.

March 20, 2023

Appleton and Corning closures will be to control the flow of traffic while Firefighters operate in those areas. Residents will be able to make it to and from their homes. These will only be needed on Sunday, April 2, 2023.

Broadway will be closed off for a class operating at the city shop south lot. This closure will be for Sunday, April 2, 2023.

14<sup>th</sup> St. from Broadway to Belmont will need to be closed Saturday, April 1, 2023 and Sunday, April 2, 2023 from 7:00 a.m. to 5:00 p.m. both days.

Pay Request No. 19 & Final HDR WWTP Peak Flow Pump Station

Approved and authorized Pay Request No. 19 & Final to HDR Engineering, Inc. in the amount of \$650.00 for work completed through February 25, 2023 for the Design of WWTP Peak Flow Pump Station.

Street Closure

Approved road closure for the dedication of the Downtown Community Clock, honoring Pete and Mary Hughes, located at the corner of 17<sup>th</sup> and Main will be April 11, 2023. They approved the closure of Main Street from 16<sup>th</sup> Street to 17<sup>th</sup> Street from 12:00 p.m. to 2:00 p.m. The intersection at 17<sup>th</sup> and Main will remain open to traffic.

Award bid for 2024 Sanitation Refuse Truck

Approved bid for 2024 Sanitation Refuse Truck to Truck Component Services.

Two (2) bids were received for 2024 Sanitation Refuse Truck.

City staff has reviewed the bid documents and recommends awarding the bid for purchase of refuse truck to Truck Component Services, 403 Evergreen, Strafford, MO, 65757, as follows:

1 – 2024 Freightliner M2-106 with 20-yard Loadmaster Excel at a price of \$234,205.00.

Delivery time is May 15, 2024.

Truck Component Services submitted the highest bid of the two (2) bidders, but are the only bidder that met specifications, therefore making them the lowest and best bid.

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

March 20, 2023

Old Business

Lease Renewal for Army Reserves – National Guard at 2700 Southern Blvd

Mayor Cruse moved, Commissioner Shaw seconded to table the renewal of lease for Army Reserves – National Guard at 2700 Southern Blvd. The United States Army is requesting the City enter into a 50 year lease for the National Guard facility located on Southern Avenue. Although this lease has updated terms, it extends the previous lease the City had with the Army. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

New Business

Curb and Sidewalk – 2701 Dirr

Discussed the replacement of curb and sidewalk at 2701 Dirr, Bible Holiness Church.

Ordinance

Ordinance No. 6532 – Durg Takeback Rotary Club

Commissioner Bolinger moved, Commissioner Crooks seconded to approve and authorize the Mayor's Signature on Ordinance No. 6532. The Parsons Rotary Club is requesting the City of Parsons pass an ordinance requiring the safe disposal of pharmaceuticals in Parsons. This ordinance has been determined by the Federal Court system to be enforceable against pharmaceutical companies. The Parsons Rotary Club is willing to assist the City of Parsons with enforcing its provisions. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Resolution

Resolution No. 3444 – Demo and Unsafe Structures

Commissioner Strait moved, Commissioner Bolinger seconded to approve and authorize the Mayor's signature on Resolution No. 3444 to demo and remove five unsafe structures located at:

2825 North Blvd. – Michael T. Ingalsbe and Krystal W. Ingalsbe

2407 Morgan - Greg H. Hollingsworth, Bank of America, N.A.

2401 Morgan - Hafter Family Trust, Judith Price, Trustee or successor Trustee

2815 North Blvd. – Tawny L. Smith

1411 Chess Ave. – Jason A. Smart, Jessica Johnson

Resolution No. 3444 sets the hearing date for May 1, 2023 at 6:00 p.m. for the City Commission to make its determination on whether the structures should be condemned. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Departmental Reports

Monthly Reports were received and filed for February 2023.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

Executive Session

Mayor Cruse moved, Commissioner Shaw seconded to go into executive session to discuss possible litigation as allowed to discuss items which are deemed privileged in the attorney/client relationship pursuant to KSA 75-4319(b)(2) with the City Commissioners, City Attorney, Director of Utilities and City Manager in attendance. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes. No Action was taken.

Commissioner Bolinger moved, Mayor Cruse seconded that we adjourn at 7:12 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

  
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Kevin Cruse, Mayor

Attest:

  
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Robyn Baker, City Clerk

MINUTES  
PARSONS CITY COMMISSION  
March 30, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw  
Commissioner Crooks  
Commissioner Bolinger  
Absent: Commissioner Strait

Commissioner Bolinger moved; Commissioner Crooks seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Cruse - yes.

Old Business

Derek Clevenger updated on water meter proposal.


The commission reviewed the agenda for April 3, 2023.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff.

Comments were heard from City Commissioners.

Commissioner Bolinger moved; Commissioner Crooks seconded that we adjourn at 5:25 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger- yes; Cruse - yes.

  
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Kevin Cruse, Mayor

Attest:

  
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Robyn Baker, City Clerk