

MINUTES  
PARSONS CITY COMMISSION  
JUNE 1, 2020

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor, Jeff Perez presiding.

Present:       Commissioner Crooks  
                  Commissioner Cruse  
                  Commissioner Shaw  
                  Commissioner Bolinger

Commissioner Bolinger moved, Commissioner Shaw seconded that we approve the agenda with the addition of an addendum. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

Police Chief, Bob Spinks presented Dispatcher Marshall Sills with a commendation for going above and beyond when handling a high speed chase that spanned 3 counties.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the following meetings: May 14 & 18, 2020.

Accounts Payable Appropriation Ordinance No. 290

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$572,641.14.

Pay Request No. 8 – Local Geometric Project, US 59 Pavement Restoration Improvements

Approved and authorized payment to TranSystems Corporation in the amount of \$3,143.00 for work completed through May 1, 2020. The project will be between 21<sup>st</sup> Street and Commerce Drive on US Highway 59.

Annual 4<sup>th</sup> of July Fireworks Display

Approved a request from the Chamber of Commerce for the closure of the road on the East side of Marvel Park for storage of the fireworks from 7:00 a.m. on July 1, 2020 until after the fireworks are over on July 4, 2020 and the Northeast entrance into Marvel Park for the display of fireworks on July 4, 2020 from 5:00 p.m. until after the fireworks are over.

Commissioner Shaw moved, Commissioner Bolinger seconded that we approve the Consent Docket. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

June 1, 2020

Sydney Lancaster and Taylor Moreland are requesting permission to hold a peaceful Black Lives Matter protest in conjunction with the Police Department for a show of Unity in our city at 4:00 p.m. Saturday, June 6, 2020. Commissioner Crooks moved to allow City Staff to make the appropriate decision for location and other logistics for the event. Commissioner Bolinger seconded. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

City Manager, Debbie Lamb gave some preliminary budget figures and shared some possible playground equipment for Winway Park. The Recreation Center is going to paint pickle ball lines on one of the tennis courts. There will be another food distribution on Thursday, June 4, 2020 at the old Sutherland's Building. Police Chief Bob Spinks gave a presentation on future goals for the Department.

Comments were heard from City Staff and City Commissioners.

Mayor Perez moved, Commissioner Cruse seconded that we adjourn at 6:59 p.m. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.



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Jeff Perez, Mayor

Attest:



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Gabrielle Swanwick, City Clerk

MINUTES  
PARSONS CITY COMMISSION  
June 11, 2020

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor, Jeff Perez presiding.

Present: Commissioner Crooks  
Commissioner Cruse  
Commissioner Shaw  
Absent: Commissioner Bolinger

Commissioner Cruse moved, Commissioner Crooks seconded that we approve the agenda as presented. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Perez – yes.

CDBG-CV Grant 20-CV-052 Contract

The City of Parsons has received notice from the Kansas Department of Commerce of a \$132,000.00 Grant to assist businesses struggling due to the COVID-19 pandemic. The grants will be distributed to businesses that are sole proprietors, 1-5 full-time employees, and 6-50 full-time employees that submit an application and meet the CDBG requirements. Mayor Perez moved, Commissioner Cruse seconded to approve and authorize the Mayor's signature on a contract to receive the grant. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Perez – yes.

Grant Application – Project No. 2020-03, Parsons Tri-City Airport Taxiway Construction Grant, AIP No. 3-20-0067-012-2020

Commissioner Shaw moved, Commissioner Crooks seconded to approve and authorize the Mayor's signature on the Tri-City Airport Taxiway Construction Grant. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Perez – yes.

The commission reviewed the agenda for June 15, 2020.

Jim Zaleski, Tourism Director, gave a presentation on a Tourism Attraction Grant in the amount of \$7,000.00 for a disc golf course at Tolen Creek.

Comments were heard from City Staff and Commissioners.

Commissioner Cruse moved, Commissioner Crooks seconded that we adjourn at 5:48 p.m. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Perez – yes.



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Jeff Perez, Mayor

Attest:



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Gabrielle Evans, City Clerk

MINUTES  
PARSONS CITY COMMISSION  
JUNE 15, 2020

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Basement with Mayor, Jeff Perez presiding.

Present:       Commissioner Crooks  
                  Commissioner Cruse  
                  Commissioner Shaw  
                  Commissioner Bolinger

Mayor Perez moved, Commissioner Cruse seconded that we approve the agenda with the addition of an addendum. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

PUBLIC HEARING – Abandoned and Fire Damaged Structure

Mayor Perez opened the Public Hearing on the fire damaged structure at 901 S. 24th Street, owned by Waynetta Reece, Lawrence Reece, and People’s State Bank of Cherryvale, Kansas at 6:03 p.m. There was no discussion or public comment. Mayor Perez closed the hearing at 6:09 p.m.

Consent Docket as follows:

City Commission Minutes

Approved and authorized City Commission Minutes for May 28 & June 1, 2020.

Accounts Payable Appropriation Ordinance No. 0291

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$401,706.40.

Pay Request No. 3 – CDBG Stormwater Improvements, Project No. 2020-05, Grant No. 20-PF-011

Approved and authorized a payment to BG Consultants, Inc. in the amount of \$22,410.00 for work completed through June 3, 2020. Engineering agreement included the following:

Pay Request No. 1, Olsson Associates Master Agreement for On-Call Engineering Services Work Order No. 3

Approved and authorized payment to Olsson Associates in the amount of \$2,499.00 for work completed through May 27, 2020 for on-call engineering services for the Parsons Lake Dam Inspection.

Pay Request No. 1, Project 2019-03, KDOT Access Management US Highway 59 Improvements, Clark to Broadway

Approved and authorized payment to Heck & Wicker Construction, Inc. in the amount of \$95,655.38. This amount includes the total amount of work completed to date in the amount of \$106,283.75, less the 10% retainage fee of \$10,628.38.

Street Closures – 620 Day Shopping and Food Trucks

The Parsons Chamber of Commerce is hosting a “620 Day” Shopping Event on Saturday, June 20, 2020 beginning at 9:00 a.m. and ending at 3:00 p.m. 620-day is a celebration adopted to celebrate our Area Code. Approved a request from the Chamber of Commerce for the street closure of North 18<sup>th</sup> Street from Washington to Main and for the use of three (3) spider boxes and a 100 ft. cord for the Food Trucks to run on.

Pay Request No. 11 – Influent Pump Station and Sludge Processing Evaluation

Approved and authorized payment to HDR Engineering in the amount of \$750.00 for work completed through April 25, 2020. Funding source – EPA Compliance Funds.

Commissioner Bolinger moved, Mayor Perez seconded that we approve the Consent Docket. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

**NEW BUSINESS**

Playground Equipment – Winway Park

City Staff has been looking at options for the replacement of the playground equipment located in Winway Park. Playscape Recreation currently has a sale including a 35% discount. Staff and Gary Crissman, Recreation Department Director, make the recommendations below. Commissioner Bolinger moved, Commissioner Crooks seconded to approve the purchase of Playground equipment as follows:

Pacific Breeze Play Set, Ages 5-12, Capacity 20-30 Children	\$14,057.00
Selfie Swizzler	\$ 1,769.57
Arch Swing with two (2) Reflections Selfie Swings (Mommy & Me)	<u>\$ 6,295.17</u>
TOTAL	\$22,139.74**

\*\*The pricing reflects 35% discount on the Play Set along with free shipping and handling. Shipping will be paid on the other two elements (included in the pricing)

The equipment will be installed by City and Recreation Staff.

Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

Glenwood Park – Juneteenth 2020

Marcus Webb and Kendrick Fontelroy were in attendance to request the use of all facilities at Glenwood Park on June 19 and 20, 2020 from 10:00 a.m. to 10:00 p.m. each day for the Juneteenth Celebration. The celebration will begin the afternoon of June 19, 2020 with a cookout and games for children. It will resume on June 20, 2020, early afternoon with an all-

day cookout, games, bounce houses for the children, and basketball. There will be an adult talent show featuring local musicians on Saturday evening.

The following requests have been made:

- Use of Glenwood Park
- Additional dumpsters and trash cans
- Electricity at the Shelter House
- Waive Vendor Fees
- Access to the Storage Room in the Shelter

Commissioner Cruse moved, Commissioner Bolinger seconded to approve the request with the following exceptions. 1. No access to the storage room, because there is equipment stored in there. 2. Permission to extend time to Midnight as long as it doesn't get too loud. 3. Darrell Moyer, Public Works Director and Matt Hoisington, Facilities Director will meet Mr. Fontelroy before the event to check electricity and make sure there is enough to run the accessories. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

Ordinance No. 6466 – Zoning Classification Change

Ordinance No. 6466 was introduced by Mayor Perez, seconded by Commissioner Cruse changing the zoning classification of 2016 Crawford, owned by Nick and Michelle Beery from R-3 Multi-Family to C-3 Service Commercial District. This was done to bring the address into compliance with the current zoning regulations. This was unanimously approved by the Planning Commission. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

Ordinance No. 6467 – Amend Requirements for Vicious Dogs

Ordinance No. 6467 was introduced by Commissioner Bolinger, seconded by Commissioner Crooks requiring any animal that bites someone within the City Limits of Parsons, Kansas have an identification microchip implanted in it and requiring any animal that has previously been declared vicious be subject to impoundment and possible euthanization if found within the City Limits. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

Ordinance No. 6468 – Plumbing Licenses

Ordinance No. 6468 was introduced by Mayor Perez, seconded by Commissioner Crooks amending Section 467-12(A) of the Parsons City Code modifying the type of license and certificate a plumber can obtain. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

Charter Ordinance No. 36 – Plumber's Examination Score

Charter Ordinance No. 36 was introduced by Commissioner Cruse, seconded by Commissioner Bolinger exempting the City of Parsons, Kansas from the provisions of K.S.A

12-1509(1)(2) allowing the City Code to be amended so that a person with a score of 70% or greater on the State required examination will be issued a City Plumbing License. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

Resolution No. 3405 – Fire Damaged Structure

Resolution No. 3405 was presented by Commissioner Cruse, seconded by Mayor Perez declaring the Fire Damaged Structure at 901 South 24<sup>th</sup> Street, owned by Waynetta Reece and People’s State Bank of Cherryvale, Kansas unsafe and giving property owners a deadline of July 15, 2020 to repair or remove such structures. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – no; Perez – yes.

Resolution No. 3406 – Sponsor and Cost of Plumbing Test

Resolution No. 3406 was introduced by Commissioner Crooks, seconded by Commissioner Cruse letting the City sponsor an individual seeking to pass the test required by the State of Kansas to obtain a City of Parsons Plumbing License and allowing the City to pay for the cost of the test. Original wording to only pay for meals and mileage one time. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – no; Perez – yes.

Mayor Perez moved, Commissioner Cruse seconded to receive and file Monthly Departmental Reports for May, 2020. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

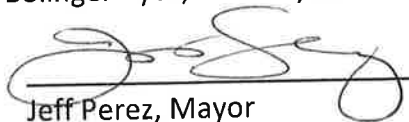
Comments were heard from Police Chief Bob Spinks regarding the Police Matrix.

Comments were heard from City Staff and City Commissioners.

Mayor Perez moved, Commissioner Bolinger seconded that we recess to Executive Session to discuss the possible purchase of lots for use by the City, as allowed to discuss acquisition of real property pursuant to KSA 75-4319(b)(6) with City Commissioners, City Manager, City Attorney, City Clerk, Fire Chief, and Police Chief in attendance. Open meeting to resume at 8:03 p.m. in the City Commission Room. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.

Returned to open meeting at 8:03 p.m. with no action taken.

Commissioner Cruse moved, Mayor Perez seconded that we adjourn at 8:04 p.m. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger - yes; Perez - yes.

  
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Jeff Perez, Mayor

Attest:

  
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Gabrielle Evans, City Clerk



MINUTES  
PARSONS CITY COMMISSION  
July 2, 2020

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor, Jeff Perez presiding.

Present:       Commissioner Crooks  
                  Commissioner Cruse  
                  Commissioner Shaw  
                  Commissioner Bolinger

Commissioner Bolinger moved, Commissioner Cruse seconded that we approve the agenda as presented. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.

Rod Landrum gave a presentation on a Pocket Park planned for a vacant lot on Main Street.

Mayor Perez brought up the need for a Mandatory Mask Ordinance for the City of Parsons after Labette County Commissioners voted to override the Executive Order from the Governor. Mayor Perez moved, Commissioner Crooks seconded to move forward with an Ordinance. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.

The commission reviewed the agenda for July 6, 2020.

Comments were heard from City Staff and Commission.

Commissioner Bolinger moved, Commissioner Cruse seconded that we adjourn at 6:16 p.m. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.

  
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Jeff Perez, Mayor

Attest:

  
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Gabrielle Evans, City Clerk