

MINUTES
PARSONS CITY COMMISSION
JANUARY 6, 2020

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor, Bill Hogelin presiding.

Present: Commissioner Perez
 Commissioner Cruse
 Commissioner Shaw
 Commissioner Larsen

Commissioner Shaw moved, Commissioner Perez seconded that we approve the agenda as presented. Approved on roll call. Perez – yes; Cruse – yes; Shaw – yes; Larsen – yes; Hogelin - yes.

The Oath of Office was presented to Leland Crooks, Kevin Cruse, and Verlyn Bolinger.

Mayor Hogelin and Commissioner left the Board and Commissioner Crooks and Commissioner Bolinger took their place on the Board.

Election of Mayor and President of the Board of Commissioners

Commissioner Shaw moved, Commissioner Cruse seconded to elect Commissioner Jeff Perez as Mayor. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

Mayor Perez moved, Commissioner Cruse seconded to elect Commissioner Tom Shaw as President of the Board of Commissioners. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the following meetings: November 14, 18, & 27, 2019 and December 2, 12, 16, & 30, 2019.

Accounts Payable Appropriation Ordinance No. 280

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$164,104.88.

Martin Luther King Holiday

The regular City Commission Meeting scheduled for Monday, January 20, 2020 is the Martin Luther King Holiday. It will be rescheduled for Tuesday, January 21, 2020.

Planning/Zoning Board Appointment

January 6, 2020

David Larsen has agreed to serve the remainder of his 3-year term with the Planning Commission. Reappointed Mr. Larsen to a term expiring in 2022.

Commissioner Cruse moved, Commissioner Crooks seconded that we approve the Consent Docket. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

Request for BIC Building Contract

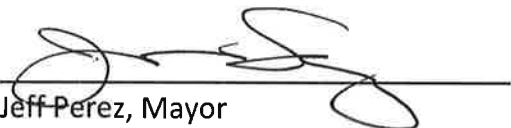
Approved and authorized the Mayor's signature on a contract with Project Automation Group for rental of the BIC building office space in the 103 unit. This agreement would provide this office space for a term of one year with the first six (6) months of rent being waived and a \$200/month rent being applied for the remainder of the lease. This lease is for a term of one year commencing upon February 1, 2020 and ending January 31, 2021. The Lessee and the City have the option of extending this lease an additional 12 months commencing upon February 1, 2021. The Lessee will give notice of its intent to exercise this option 30 days prior to the end of the first term. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

Ordinance No. 6457 – Salary Ordinance

Ordinance No. 6457 was introduced by Commissioner Cruse, seconded by Commissioner Shaw providing for salaries and wages of certain appointive officers and employees of the City of Parsons, Kansas and repealing Ordinance No. 6427 and all other ordinances in conflict. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

Comments were heard from City Staff and City Commissioners.

Commissioner Cruse moved, Commissioner Crooks seconded that we adjourn at 6:28 p.m. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.


Jeff Perez, Mayor

Attest:


Gabrielle Swanwick, City Clerk

MINUTES
PARSONS CITY COMMISSION
January 16, 2020

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor, Jeff Perez presiding.

Present: Commissioner Crooks
Commissioner Cruse
Commissioner Shaw
Commissioner Bolinger

Commissioner Cruse moved, Mayor Perez seconded that we approve the agenda as presented. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.

The commission reviewed the agenda for January 21, 2020.

Comments were heard from City Staff and Commission.

Commissioner Cruse moved, Commissioner Bolinger seconded that we adjourn at 5:20 p.m. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.



Jeff Perez, Mayor

Attest:



Gabrielle Swanwick, City Clerk

MINUTES
PARSONS CITY COMMISSION
JANUARY 21, 2020

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor, Jeff Perez presiding.

Present: Commissioner Crooks
 Commissioner Cruse
 Commissioner Shaw
 Commissioner Bolinger

Commissioner Cruse moved, Commissioner Bolinger seconded that we approve the agenda with the addition of an addendum. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

PUBLIC HEARING – Abandoned and Fire Damaged Structure

Mayor Perez opened the Public Hearing on the fire damaged structure at 1204 S 13th Street, owned by Robert & Rachel LeMaster at 6:05 p.m. Public Comments were heard from Vicki Pribble. Commissioner Bolinger moved, Commissioner Crooks seconded to close the hearing at 6:08 p.m. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez - yes.

Proclamation

Mayor Cruse read a proclamation establishing January 26, 2020 to February 1, 2020 as National Catholic Schools Week.

Consent Docket as follows:

Accounts Payable Appropriation Ordinance No. 0281

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$273,920.62.

Invoice No. 16, Project 2018-01, Engineering Services for US 59 Clark to Broadway, KDOT
Project No. 59-KA-4756-01

Approved and authorized payment to TranSystems Corporation in the amount of \$8947.30 for work completed through November 1, 2019.

Agreement – Airport Consultant Engineering Services

Approved and authorized the Mayor’s signature on an agreement with Burns and McDonnell Engineering Co, Inc. for the installation of a new taxiway connector at the Tri-City Airport.

Set Bid Date – Project 2020-01, Contractual Concrete Repairs

January 21, 2020

Set Thursday, January 30, 2020 at 10:00 a.m. as the date and time to receive bids for Project 2020-01, Contractual Concrete Repairs. The successful bidder will enter a contract with the City beginning February 4, 2020 to December 31, 2020 for repairs of concrete patching as the need arises.

Commissioner Shaw moved, Mayor Perez seconded that we approve the Consent Docket. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

NEW BUSINESS

Parsons Katy Golf Association – Annual Report

Commissioner Cruse moved, Commissioner Crooks seconded that we receive and file the financial report for the Katy Golf Association and approve and authorize payment of \$8,000.00 yearly subsidy. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger - yes; Perez - abstain.

Small Wireless Communication Facilities License Agreement

Commissioner Bolinger moved, Commissioner Cruse seconded to approve and authorize the Mayor's signature on an agreement between the City of Parsons, Kansas and U.S. Cellular setting regulation and fees for placement of Small Wireless Communications Facilities in the City's Right of Way. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger - yes; Perez - abstain.

Ordinance No. 6458 – Fire Contract

Ordinance No. 6458 was introduced by Commissioner Shaw, seconded by Commissioner Bolinger authorizing a contract for furnishing fire fighting services by the Parsons Fire Department to Derek and Kayla Thomas, 1614 20,500 Road, located not exceeding two miles outside the corporate limits of the City of Parsons, Kansas. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger - yes; Perez - yes.

Resolution No. 3400 – Fire Damaged Structure

Resolution No. 3400 was introduced by Commissioner Bolinger, seconded by Commissioner Crooks declaring 1204 S 13th Street owned by Robert & Rachel LeMaster unsafe and giving property owners a deadline of February 5, 2020 to repair or remove such structures. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger - yes; Perez - yes.

Commissioner Cruse moved, Commissioner Shaw seconded to receive and file Monthly Departmental Reports for December, 2019. Approved on roll call. Crooks – yes; Cruse – yes; Shaw - yes; Bolinger – yes; Perez – yes.

Public Comments were heard from John Carson regarding an easement at 35th and Clark.

January 21, 2020

City Manager Debbie Lamb congratulated Jamie Kramer on the completion of City Clerk Institute. She also went over a few of the accomplishments from 2019.

Comments were heard from City Staff and City Commissioners.

Commissioner Shaw moved, Commissioner Cruse seconded that we adjourn at 7:06 p.m. Approved on roll call. Crooks - yes; Cruse – yes; Shaw – yes; Bolinger - yes; Perez - yes.



Jeff Perez, Mayor

Attest:



Gabrielle Swanwick, City Clerk

MINUTES
PARSONS CITY COMMISSION
January 30, 2020

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor, Jeff Perez presiding.

Present: Commissioner Crooks
 Commissioner Cruse
 Commissioner Shaw
 Commissioner Bolinger

Commissioner Cruse moved, Commissioner Crooks seconded that we approve the agenda as presented. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.

The commission reviewed the agenda for February 3, 2020.

Public Comments were heard from Vicki Pribble.

Comments were heard from City Staff and Commission.

Commissioner Cruse moved, Commissioner Bolinger seconded that we recess to Executive Session to discuss the possible purchase of lots for use by City Departments, as allowed to discuss acquisition of real property pursuant to KSA 75-4319(b)(12) with City Commissioners, City Manager, City Attorney, Police Chief, Fire Chief, and Director of Public Works in attendance. Open meeting to resume at 5:23 p.m. in the City Commission Room. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.

Returned to Open Meeting with no action taken at 5:23 p.m.

Commissioner Cruse moved, Mayor Perez seconded that we adjourn at 5:24 p.m. Approved on roll call. Crooks – yes; Cruse – yes; Shaw – yes; Bolinger – yes; Perez – yes.



Jeff Perez, Mayor

Attest:


Gabrielle Swanwick, City Clerk