

# Parsons City Commission

Work Session – April 2, 2020 at 4:30 p.m.

Municipal Building

I. CALL TO ORDER. PLEDGE OF ALLEGIANCE.

II. APPROVAL OF THE AGENDA

III. NEW BUSINESS

A. Ordinance No. 6463 – Health Order Violation

**Information:** Currently, if an order issued by Labette County Emergency Management, the Labette County Health Department, or the Governor is not followed, it is a violation of state law and is prosecuted in Labette County District Court. This ordinance makes violating these orders a City infraction, thus allowing it to be prosecuted in Parsons Municipal Court. Parsons Municipal Court is a more convenient venue for the Parsons Police Department and citizens of Parsons.

**Recommendation:** Approve and authorize the Mayor’s signature on Ordinance No. 6463.

B. REVIEW AGENDA FOR April 6, 2020.

IV. PUBLIC COMMENT

V. STAFF COMMENT

VI. CITY COMMISSION COMMENT

VII. ADJOURN

# Memorandum

## City of Parsons

### Legal Department

**TO:** Deborah Lamb, City Manager

**FROM:** Ross Albertini, City Attorney

**CC:**

**Date:** March 31, 2020

**RE:** An Ordinance creating a City Court violation if an order issued by Labette County Emergency Management, the Labette County Health Department or the Governor is not followed.

Please include the following item on the City Commission agenda for consideration at the April 2, 2020 meeting:

Currently, if an order issued by Labette County Emergency Management, the Labette County Health Department or the Governor is not followed, it is a violation of state law and is prosecuted in Labette County District Court. This ordinance makes violating these orders a City infraction, thus allowing it to be prosecuted in Parsons Municipal Court. Parsons Municipal Court is a more convenient venue for the Parsons Police Department and citizens of Parsons.

**Action Request.**

Approve the ordinance.

**ORDINANCE NO. 6463**

**AN ORDINANCE RELATING TO THE VIOLATION OF AN ORDER ISSUED BY LABETTE COUNTY EMERGENCY MANAGEMENT, THE LABETTE COUNTY HEALTH DEPARTMENT OR AN EXECUTIVE ORDER ISSUED BY THE GOVERNOR OF THE STATE OF KANAS**

Be it ordained by the City Commission of Parsons, Kansas:

**Section 1.** The following is hereby adopted and added to the City Code:

**Violating an Order of the Labette County Emergency Management, the Labette County Health Department, or an Executive Order Issued by the Governor of the State of Kansas.**

- (a) It shall be unlawful for any person to violate, refuse, or fail to comply with a written order of Labette County Emergency Management, the Labette County Health Department or an Executive Order issued by the Governor of the State of Kansas, as long as said orders are issued under their respective authorities granted by the State of Kansas.
- (b) A violation this section is a class C Misdemeanor.

**Section 2.** This ordinance shall take effect and be in full force from and after its passage, approval, and publication in the official Unified Government newspaper.

PASSED by the Governing Body of the City of Parsons, this 2nd day of April, 2020.

\_\_\_\_\_  
Jeff Perez, Mayor

ATTEST:

\_\_\_\_\_  
Gabrielle Swanwick, City Clerk

# Parsons City Commission

Regular Session

Monday, April 6, 2020 at 6:00 p.m.

Municipal Building

I. **CALL TO ORDER. PLEDGE OF ALLEGIANCE.**

II. **MOMENT OF SILENCE**

III. **APPROVAL OF THE AGENDA**

IV. **PUBLIC COMMENT?**

V. **CONSENT DOCKET** – The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.

A. **City Commission Minutes**

**Information:** City Commission Minutes for February 27 and March 2, 2020.

**Recommendation:** Approve and authorize Mayor's signature.

B. **Accounts Payable Appropriation Ordinance No. 286**

**Information:** Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$\_\_\_\_\_.

**Recommendation:** Approve and authorize the Mayor's signature.

C. **Invoice No. 18, Project 2018-01, Engineering Services for US 59 Clark to Broadway, KDOT Project No. 59-KA-4756-01**

**Information:** TranSystems Corporation has submitted Invoice No. 18 in the amount of \$2,806.00 for professional engineering inspection services for work completed through December 27, 2019.

**Recommendation:** Approve and authorize payment to TranSystems Corporation.

**D. Pay Request No. 4 – Local Geometric Project, US 59 Pavement Restoration Improvements**

**Information:** TranSystems Corporation has submitted Pay Request No. 4 in the amount of \$31,231.32 for work completed through December 27, 2019 for the US Hwy 59 – Local Geometric Project, Pavement Restoration Improvements. The project will be between 21<sup>st</sup> Street and Commerce Drive on South US Highway 59.

**Recommendation:** Approve and authorize payment to TranSystems Corporation.

**E. Invoice No. 1 – Tri City Airport Runway Maintenance, AIP 3-20-0067-012**

**Information:** Burns & McDonnell Engineering has submitted Invoice No. 1 in the amount of \$38,640.00 for design services through February 29, 2020. Funding is FAA 90%/City 10%.

**Recommendation:** Approve and authorize payment to Burns & McDonnell.

**F. Pay Request No. 9 – Influent Pump Station and Sludge Processing Evaluation**

**Information:** HDR Engineering, Inc. has submitted Pay Request No. 9 in the amount of \$6,385.00 for work completed through February 29, 2020.

Funding Source: EPA Compliance Funds

**Recommendation:** Approve and authorize payment to HDR Engineering, Inc.

**G. Pay Request No. 1 – Project 2019-07, Swimming Pool Repairs**

**Information:** RenoSys Corporation has submitted Pay Request No. 1 in the amount of \$16,200.00 for work completed through March 31, 2020.

**Recommendation:** Approve and authorize payment to RenoSys Corporation.

**H. CST Storage “Music in the Park” Series**

**Information:** The CST Storage “Music in the Park” Series will begin with its first concert on May 23, 2020. The series will consist of eleven (11) weekly concerts to be held on each Thursday evening in Forest Park at the Seaton Family Pavilion, with the exception of the May 23<sup>rd</sup> and July 4<sup>th</sup> dates. The 2020 budget approved \$9,000.00 from the General Fund for this program.

**Recommendation:** Approve and authorize the Mayor’s signature on the Agreement.

**CONSENT DOCKET ENDS**

**VI. NEW BUSINESS**

**A. QUIT CLAIM DEED – 2001 CRAWFORD**

**Information:** In 1972 the Urban Renewal Agency of Parsons deeded property located to 2001 Crawford to Charles Newkirk. In 1977 the Urban Renewal Agency of Parsons deeded property immediately east of 2001 Crawford to the City of Parsons, which would eventually be used to create 20<sup>th</sup> Street. However, there was some overlap of property on both legal descriptions, creating a cloud on the title for 2001 Crawford. The potential purchaser is asking for a quit Claim deed from the City to the current owner to clear up this overlap. City staff has reviewed the conflict and finds no problem with issuing the deed.

**Recommendation:** Approve and authorize the Mayor’s signature on the quit claim deed.

**B. Parsons Theater**

**Information:** The City originally made a loan to assist in the reestablishment of the Parsons Theater soon after the Tornado in 2000, then in 2010 a loan was made for significant upgrading of the Theater. It has been requested that the remainder of this loan be forgiven so the Theater can apply for Federal Disaster loans currently being made available in response to the current virus situation.

**Recommendation:** To discuss and give direction to City staff on appropriate action, if any, or further discussion with the Theater.

- VII. OPEN PUBLIC COMMENT** – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.
- VIII. STAFF COMMENT**
- IX. CITY COMMISSION COMMENTS**
- X. ADJOURN**

DRAFT