

MINUTES
PARSONS CITY COMMISSION
March 4, 2024

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Eric Strait presiding.

Present: Commissioner Crooks
Commissioner Bolinger
Commissioner Cruse
Absent: Commissioner Shaw

Commissioner Cruse moved, Commissioner Bolinger seconded that we approve the agenda as presented. Voice vote passed unanimously.

Presentation

Library Annual Report – Samantha Graven

Officer of the Year – Chief Spinks

Ceremonial Swearing In – Chief Spinks

Field Training Coins – Chief Spinks

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the February 19, 2024 and March 29, 2024 meetings.

Accounts Payable Appropriation Ordinance No. 379

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$1,119,724.68.

Award Bid – 2024 Polycart Containers

Two bids were received on February 28, 2024 at 10:30 a.m. for polycart containers. Awarded bid to Downing Sales and Service, Phillipsburg, Missouri, who met all required specifications and can deliver within 40 days, as follows:

580 – 95-Gallon containers	\$53.50 each	\$31,030.00
Shipping		<u>2,506.00</u>
TOTAL		\$33,536.00

March 4, 2024

Street Closure – Relay for Life

Approved use of Forest Park and road closures for the Relay for Life of Labette County. Breandra McConnell, Relay for Life Event Chairperson, requested to close Broadway from 13th Street to Heacock on September 21, 2024 from 10:00 a.m. to 11:30 p.m. The Relay for Life event is from 4:00 p.m. to 10:00 p.m. on September 21, 2024. An additional request was for extra trash cans to be located on the North end of Forest Park, access to electricity and access to the room on stage.

Pay Request No. 4 & Final Greg Hinman Construction, Project 2023-05

Approved Pay Request No. 4 & Final for work provided between December 20, 2023 and February 27, 2024 on Project 2023-05 at the Kansas Law Enforcement Training Facility, 2103 Corning to Greg Hinman Construction in the amount of \$10,140.00.

Commissioner Bolinger moved, Commissioner Cruse seconded that we approve the Consent Docket as presented. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

New Business

2024 Taser 7 Purchase

Commissioner Cruse moved, Commissioner Bolinger seconded to approve the purchase of the 2024 Taser 7 subscription. The Parsons Police Department has received a proposal for the purchase of Taser 7 CEWs through the Certification Bundle from Axon Enterprise, Inc. This bundle includes 25 Taser 7 electric control devices, thirty rechargeable battery packs, a training package, and 25 Safariland brand Taser holsters. The acquisition of this bundle is crucial for enhancing the safety and security for our officers.

The funding for this project will be funded primarily from the Public Safety Sales Tax.

The initial cost of the units and bundle was listed at \$107,745.00, with yearly savings of \$3,471.00 and an overall savings of \$17,355.00 over the five (5) year payment plan. After a conversation with the sales representative, on February 21, 2024, the representative was able to take an additional \$3,000.00 off the base cost of the bundle per unit. The final cost point for twenty-five (25) units and the certification bundle is \$104,745.00.

Year 1 - \$14,140.56

Year 2 - \$22,651.11

Year 3 - \$22,651.11

Year 4 - \$22,651.11

Year 5 - \$22,651.11

Approved on roll call. Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

March 4, 2024

Parsons Police Department – Parsons Area Community Foundation

Mayor Strait moved, Commissioner Bolinger seconded to approve opening an account at the Parsons Area Community Foundation. The Parsons Police Department would like to establish accounts under The Parsons Police Foundation Account(s) established through the Parsons Area Community Foundation to support and enhance the mission, objectives and community-oriented initiatives of the Parsons Police. These funds are dedicated to fostering positive relationships between law enforcement and the community, promoting public safety and advancing programs that contribute to the well-being of residents. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

Award Mowing of Tolen Creek Disc Golf Course & City of Parsons Property at 1209 Corporate Drive, Project 2024-04

Commissioner Bolinger moved, Commissioner Crooks seconded to award bid to Turf Brothers, LLC. Bids were received on March 4, 2024 from two (2) contractors for Mowing Tolen Creek Disc Golf & City of Parsons property at 1209 Corporate Drive. Staff recommended awarding bid to Turf Brothers, LLC for \$795.00/mow – Tolen Creek Disc Golf Property and \$122.50/mow – City of Parsons property at 1209 Corporate Drive. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

Approve and Authorize the Mayor's Signature on Professional Services Agreement Amendment

Commissioner Bolinger moved, Commissioner Cruse seconded to approve and authorize the Mayor's signature on the Professional Services Agreement Amendment between Vanguard Utility Service, Inc. and the City of Parsons. This amendment attaches the KDHE SRF contract provisions and the Davis Bacon wage rates into the Professional Service Agreement entered into on August 21, 2023 between the City of Parsons and Vanguard Utility Service, Inc. per KDHE requirements. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

ORDINANCE

Ordinance No. 6554 – Regulating where Fireworks can be sold within the City Limits

Commissioner Bolinger moved, Commissioner Cruse seconded to approve and authorize the Mayor's signature on Ordinance No. 6554, Regulating where Fireworks can be sold within the City Limits and amending 320-4 of the Parsons city code. The Parsons Fire Department is requesting the Parsons City Code, Section 320-4, be amended to require permanent structures selling fireworks to be 50 feet from other structures, giving the Fire Chief more flexibility to deny a license if the Fire Chief feels the location is unsafe and to not allow fireworks to be sold in retail stores whose primary business is not selling fireworks. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

March 4, 2024

Commissioner Bolinger moved, Commissioner Cruse seconded that we adjourn at 6:45 p.m.
Voice vote passed unanimously.


Eric Strait, Mayor

Attest:


Robyn Baker City Clerk

MINUTES
PARSONS CITY COMMISSION
March 14, 2024

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Eric Strait presiding.

Present: Commissioner Shaw
 Commissioner Crooks
 Commissioner Bolinger
 Commissioner Cruse

Commissioner Bolinger moved, Commissioner Crooks seconded that we approve the agenda as presented. Voice vote passed unanimously.

The commission reviewed the agenda for March 18, 2024.

Comments were heard from City Staff and City Commissioners.

Executive Sessions

Mayor Strait moved, Commissioner Cruse seconded that the city commission recess into executive session pursuant to KSA 75-4319(b)(4) for private financial information of a corporation to discuss a potential project with City Attorney, Economic Development and Commissioners present. Voice vote passed unanimously. Returned from executive session with no action taken.

Mayor Strait moved, Commissioner Cruse seconded that the city commission recess into executive session pursuant to KSA 75-4319(b)(4) for private financial information of a corporation to discuss a potential project with City Attorney, Economic Development and Commissioners present. Voice vote passed unanimously. Returned from executive session with no action taken.

Commissioner Bolinger moved, Commissioner Crooks seconded that we adjourn at 5:23 p.m. Voice vote passed unanimously.


Eric Strait, Mayor

Attest:


Robyn Baker, City Clerk

MINUTES
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March 18, 2024

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Present: Commissioner Shaw
Commissioner Crooks
Commissioner Bolinger
Commissioner Cruse

Commissioner Bolinger moved, Commissioner Cruse seconded that we approve the agenda as presented. Voice vote passed unanimously.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the March 4, 2024 and March 14, 2024 meetings.

Accounts Payable Appropriation Ordinance No. 380

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$275,557.67.

Street Closure – Fire School

Approved street closure for the annual LCC Fire School that will be held Saturday, April 6, 2024 and Sunday, April 7, 2024. Below is a list of street closures that was approved:

14th St. – Broadway to Belmont
Broadway St. – East from Heacock one block
Appleton St. – 17th St. to 18th St.
Corning St. – 23rd St. to 24th St.
Clark St. – 17th St. to 18th St.

Appleton, Corning and Clark closures will be to control the flow of traffic while Firefighters operate in those areas. Residents will be able to make it to and from their homes. These will only be needed on Sunday, April 7, 2024.

Broadway will be closed off for a class operating at the city shop south lot. This closure will be for Sunday, April 7, 2024.

14th St. from Broadway to Belmont will need to be closed Saturday, April 6, 2024 and Sunday, April 7, 2024 from 7:00 a.m. to 5:00 p.m. both days. This will be for vendors to display equipment.

March 18, 2024

The Community Corrections Advisory Board Appointment

Approved the appointment of Trisha Myers who is employed by Community Health Center of Southeast Kansas to the Community Corrections Advisory Board. Community Corrections is a collaborative effort between the state and local entities, aimed at promoting public safety. It provides structured community supervision for felony offenders, holding them accountable to both their victims and the community. The program strives to enhance offenders' ability to lead productive and lawful lives.

Oakwood Cemetery – Easter Morning

Wesley United Methodist Church will be holding Sunrise Services at Oakwood Cemetery on March 31, 2024 at 7:00 a.m.

Pay Request No. 7, Trekk Design Group, LLC, Project 2022-10 Lead Service Line Inventory

Approved Pay Request No. 7 to Trekk Design Group LLC for Lead Service Line Inventory. The City entered into an agreement with Trekk Design Group LLC for an amount not to exceed \$324,156.75. This pay request is for Invoice No. 24-000015 for work completed through February 14, 2024, in the amount of \$18,641.64. The remaining balance is \$126,317.58.

Pay Request No. 8, 21st Street Basin and Downtown Basin Rehab Design

Approved and authorized payment for Pay Request No. 8 to HDR Engineering, Inc. for \$23,250.00 for work completed through March 1, 2024. HDR entered into an engineering agreement with the City for Design of 21st Street Basin, Rosewood Basin and Downtown Basin Rehab.

Commissioner Cruse moved, Commissioner Bolinger seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

Departmental Reports

Commissioner Bolinger moved, Commissioner Shaw seconded to receive and file the Monthly reports for February 2024. Voice vote passed unanimously.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved, Commissioner Cruse seconded that we adjourn at 6:58 p.m. Voice vote passed unanimously.



Eric Strait, Mayor

Attest:


Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
March 28, 2024

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Eric Strait presiding.

Present: Commissioner Shaw
 Commissioner Crooks
 Commissioner Bolinger
 Commissioner Cruse

Commissioner Bolinger moved, Commissioner Shaw seconded that we approve the agenda as presented. Voice vote passed unanimously.

The commission reviewed the agenda for April 1, 2024.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved, Commissioner Cruse seconded that we adjourn at 5:16 p.m. Voice vote passed unanimously.



Eric Strait, Mayor

Attest:



Robyn Baker, City Clerk