Parsons City Commission

Regular Session
Monday, April 1, 2024 at 6:00 p.m.
Municipal Building

I. **CALL TO ORDER. PLEDGE OF ALLEGIANCE.**

II. **PRAYER –** Jennifer Dawson – First Presbyterian and First Christian Church

III. **APPROVAL OF THE AGENDA**

IV. **PROCLAMATION**

A. **Fair Housing Month (Page 1)**
B. **Child Abuse Prevention Month (Page 2)**
C. **Arbor Day (Page 3)**

V. **PUBLIC COMMENT NO. 1 –** Public comments at this time will be limited to persons who have signed up in advance with the City Clerk, no later than noon on Friday prior to the meeting. Comments will be limited to five (5) minutes total per meeting, not five (5) minutes per public comment session. Persons not signing up in advance will have the opportunity to address the commission at the Open Public Comment Period at the end of the meeting.
Persons wishing to comment on any agenda items will be allowed to do so at the time each item is discussed with permission from the Mayor and Commission. Each person will be allowed two (2) minutes to comment and may comment on one (1) agenda item per meeting.

VI. **CONSENT DOCKET** – The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.

A. **City Commission Minutes (Pages 4 – 6)**
Information: City Commission Minutes for March 18, 2024 and March 28, 2024.

Recommendation: Approve and authorize the Mayor's signature.

B. Accounts Payable Appropriation Ordinance No. 381 (Pages 7 – 18)
Information: Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount $879,881.21.

Recommendation: Approve and authorize the Mayor's signature.

C. Pay Request No. 3, TranSystems for Tolen Creek Trail (Pages 19 – 21)
Information: TranSystems submitted Pay Request No. 3 for professional design services for Tolen Creek Trail. Invoice #0004401039 for $33,385.00 for services through February 23, 2024.

Recommendation: Approve Pay Request No. 3 to TranSystems.

D. Pay Request No. 4, Innovative Masonry Restoration Services for Project 2023-04, Municipal Building Masonry Renovation (Pages 22 – 23)
Information: Innovative Masonry Restoration Services submitted Pay Request No. 4 for masonry services for services performed through February 29, 2024 in the amount of $116,387.03.

Recommendation: Approve Pay Request No. 4 to Innovative Masonry Restoration Services.

E. Pay Request No. 1, Vanguard Utility Service, Inc., Water Meter Installation (Pages 24 – 25)
Information: Vanguard Utility Service, Inc. submitted Pay Request No. 1 for installation of water meters for the City of Parsons for services completed through February 29, 2024 in the amount of $27,910.25.

Recommendation: Approve Pay Request No. 1 to Vanguard Utility Services, Inc.

CONSENT DOCKET ENDS

VII. OPEN PUBLIC COMMENT – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.

VIII. STAFF COMMENT

A. Rental Property Registration

B. Yard Parking Ordinance

IX. CITY COMMISSION COMMENTS

X. ADJOURN

PROCLAMATION

Celebrating 56 Years of Fair Housing

City of Parsons

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and

WHEREAS, the City of Parsons is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our City that can and should be achieved,

I, Eric Strait, Mayor of Parsons, on behalf of its citizens, do hereby proclaim the month of April as

FAIR HOUSING MONTH

And express the hope that this year's observance will promote fair housing practices throughout the City.

Dated this 1st day of April, 2024

____

Eric Strait, Mayor

Attest:

____

Robyn Baker, City Clerk

CHILD ABUSE PREVENTION MONTH 2024 PROCLAMATION

WHEREAS, our children are our most valuable resources and will shape the future of Parsons; and

WHEREAS, childhood trauma, including abuse and neglect, is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, childhood trauma can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that build strong children and families; and

WHEREAS, we acknowledge that we must work together as a community in partnership to build awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families.

THEREFORE, I, Eric Strait, Mayor of Parsons, Kansas, do hereby proclaim April 2024 as Child Abuse Prevention Month.

Eric Strait, Mayor

Attest:

Robyn Baker, City Clerk

PROCLAMATION

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was the first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for fires, and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, Parsons has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways,

NOW, THEREFORE, I, Eric Strait, Mayor, City of Parsons, Kansas, do hereby proclaim April 26, 2024 as

"A R B O R D A Y"

in the City of Parsons, Kansas, and I urge all citizens to support efforts to protect our trees and woodlands and to support our city's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

DATED this 1st day of April, 2024

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Eric Strait, Mayor

Attest:

____

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
March 18, 2024

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Eric Strait presiding.

Present: Commissioner Shaw
Commissioner Crooks
Commissioner Bolinger
Commissioner Cruse

Commissioner Bolinger moved, Commissioner Cruse seconded that we approve the agenda as presented. Voice vote passed unanimously.

Consent Docket as follows:

City Commission Minutes
Approved and authorized minutes for the March 4, 2024 and March 14, 2024 meetings.

Accounts Payable Appropriation Ordinance No. 380
Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount $275,557.67.

Street Closure – Fire School
Approved street closure for the annual LCC Fire School that will be held Saturday, April 6, 2024 and Sunday, April 7, 2024. Below is a list of street closures that was approved:

14th St. – Broadway to Belmont
Broadway St. – East from Heacock one block
Appleton St. – 17th St. to 18th St.
Corning St. – 23rd St. to 24th St.
Clark St. – 17th St. to 18th St.

Appleton, Corning and Clark closures will be to control the flow of traffic while Firefighters operate in those areas. Residents will be able to make it to and from their homes. These will only be needed on Sunday, April 7, 2024.

Broadway will be closed off for a class operating at the city shop south lot. This closure will be for Sunday, April 7, 2024.

14th St. from Broadway to Belmont will need to be closed Saturday, April 6, 2024 and Sunday, April 7, 2024 from 7:00 a.m. to 5:00 p.m. both days. This will be for vendors to display equipment.

The Community Corrections Advisory Board Appointment

Approved the appointment of Trisha Myers who is employed by Community Health Center of Southeast Kansas to the Community Corrections Advisory Board. Community Corrections is a collaborative effort between the state and local entities, aimed at promoting public safety. It provides structured community supervision for felony offenders, holding them accountable to both their victims and the community. The program strives to enhance offenders' ability to lead productive and lawful lives.

Oakwood Cemetery – Easter Morning

Wesley United Methodist Church will be holding Sunrise Services at Oakwood Cemetery on March 31, 2024 at 7:00 a.m.

Pay Request No. 7, Trekk Design Group, LLC, Project 2022-10 Lead Service Line Inventory

Approved Pay Request No. 7 to Trekk Design Group LLC for Lead Service Line Inventory. The City entered into an agreement with Trekk Design Group LLC for an amount not to exceed $324,156.75. This pay request is for Invoice No. 24-000015 for work completed through February 14, 2024, in the amount of $18,641.64. The remaining balance is $126,317.58.

Pay Request No. 8, 21st Street Basin and Downtown Basin Rehab Design

Approved and authorized payment for Pay Request No. 8 to HDR Engineering, Inc. for $23,250.00 for work completed through March 1, 2024. HDR entered into an engineering agreement with the City for Design of 21st Street Basin, Rosewood Basin and Downtown Basin Rehab.

Commissioner Cruse moved, Commissioner Bolinger seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Cruse – yes; Strait - yes.

Departmental Reports

Commissioner Bolinger moved, Commissioner Shaw seconded to receive and file the Monthly reports for February 2024. Voice vote passed unanimously.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved, Commissioner Cruse seconded that we adjourn at 6:58 p.m. Voice vote passed unanimously.

Eric Strait, Mayor

Attest:

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
March 28, 2024

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Eric Strait presiding.

Present: Commissioner Shaw
Commissioner Crooks
Commissioner Bolinger
Commissioner Cruse

Commissioner Bolinger moved, Commissioner Shaw seconded that we approve the agenda as presented. Voice vote passed unanimously.

The commission reviewed the agenda for April 1, 2024.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved, Commissioner Cruse seconded that we adjourn at 5:16 p.m. Voice vote passed unanimously.

Eric Strait, Mayor

Attest:

Robyn Baker, City Clerk

ACCOUNTS PAYABLE APPROPRIATION ORDINANCE NO. 0381

AN ORDINANCE MAKING APPROPRIATIONS FOR THE PAYMENTS OF CERTAIN CLAIMS FOR THE CITY OF PARSONS, KANSAS.

Accounts Payable – March 21, 2024	$ 671,138.69
Accounts Payable – March 28, 2024	208,742.52
	$ 879,881.21

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS:

Section 1. That in order to pay the claims herein stated in Exhibit "A" which have been properly audited and approved there is hereby appropriated out of the respective funds in the city treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 1st day of April 2024.

Eric Strait, Mayor

Attest:

Robyn Baker, City Clerk

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMAZON CAPITAL SERVICES, INC	SUPPLIES	GENERAL FUND	AUDITORIUM ARTS CENTER	25.25
	SUPPLIES	GENERAL FUND	AUDITORIUM ARTS CENTER	37.92
			TOTAL:	63.17
APCO INTERNATIONAL MEMBERSHIP	CLASS ON LINE/TRAINING	GENERAL FUND	POLICE	932.00
			TOTAL:	932.00
AT&T	831 001 0649 817	GENERAL FUND	GENERAL ADMINISTRATIVE	442.45
	831 001 0608 026	GENERAL FUND	GENERAL ADMINISTRATIVE	2,510.26
	862390590	GENERAL FUND	POLICE	57.49
	831 001 0649 817	GENERAL FUND	FIRE	176.88
	831 001 0608 026	GENERAL FUND	FIRE	1,004.10
	831 001 0649 817	GENERAL FUND	PARK	29.48
	831 001 0608 026	GENERAL FUND	PARK	167.35
	831 001 0649 817	GENERAL FUND	AUDITORIUM ARTS CENTER	29.48
	831 001 0608 026	GENERAL FUND	AUDITORIUM ARTS CENTER	167.35
	831 001 0649 817	WATER FUND	ADMINISTRATIVE	58.96
	831 001 0649 817	WATER FUND	ADMINISTRATIVE	88.44
	831 001 0608 026	WATER FUND	ADMINISTRATIVE	334.70
	831 001 0608 026	WATER FUND	ADMINISTRATIVE	502.05
	831 001 0649 817	SEWER FUND	ADMINISTRATIVE	29.48
	831 001 0608 026	SEWER FUND	ADMINISTRATIVE	167.35
			TOTAL:	5,765.82
AT&T TELEPHONE (MAIN PB)	620 423 7060 719 3	GENERAL FUND	POLICE	2,859.37
	620 421 7081 502 8	GENERAL FUND	POLICE	165.00
	620 421 7075 502 6	GENERAL FUND	POLICE	115.17
	620 421 7015 349 5	GENERAL FUND	POLICE	100.20
	862387926	GENERAL FUND	POLICE	166.63
8	620 423 7060 719 3	GENERAL FUND	PARK	317.70
			TOTAL:	3,724.07
AV WATER TECHNOLOGIES	DIEHL FULL SCALE WTR METR	CIP WATER	CIP WATER	19,033.00
	DIEHL FULL SCALE WTR METR	CIP WATER	CIP WATER	111,780.00
	DIEHL FULL SCALE WTR METR	CIP WATER	CIP WATER	5,442.00
	DIEHL FULL SCALE WTR METR	CIP WATER	CIP WATER	375,000.00
			TOTAL:	511,255.00
BANK OF COMMERCE-PARSONS	LOAN 50025559	PUB SAFETY SALES T	PUB SAFETY SALES TAX	5,021.06
			TOTAL:	5,021.06
CDL ELECTRIC COMPANY	REPAIRS	GENERAL FUND	POLICE	190.00
			TOTAL:	190.00
COAST TO COAST SOLUTIONS	SUPPLIES	GENERAL FUND	POLICE	541.82
	SUPPLIES	GENERAL FUND	POLICE	75.20
			TOTAL:	617.02
COLONIAL PROCESSING CENTER	E3070653	GENERAL FUND	GENERAL ADMINISTRATIVE	3,155.50
			TOTAL:	3,155.50
CORE & MAIN LP	MUELLER FIRE HYDRANT	WATER FUND	DISTRIBUTION	18,860.76
	SUPPLIES	WATER FUND	DISTRIBUTION	787.05
	SUPPLIES	WATER FUND	DISTRIBUTION	828.50
	SUPPLIES	WATER FUND	DISTRIBUTION	666.20
	SUPPLIES	WATER FUND	DISTRIBUTION	816.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SUPPLIES	WATER FUND	DISTRIBUTION	684.00
	SUPPLIES	WATER FUND	DISTRIBUTION	73.50
			TOTAL:	22,716.01
EVERGY	CITY MAIN	GENERAL FUND	GENERAL ADMINISTRATIVE	34.17
			TOTAL:	34.17
FURTHER	GROUP 008459	HEALTH INSURANCE R	HEALTH INSURANCE RESER	37.60
			TOTAL:	37.60
HDR ENGINEERING INC	PAY REQUEST #8	EPA COMPLIANCE	EPA COMPLIANCE	23,250.00
			TOTAL:	23,250.00
HERRMAN LUMBER COMPANY INC	SUPPLIES	GENERAL FUND	PARK	88.90
	SUPPLIES	GENERAL FUND	PARK	67.61
			TOTAL:	156.51
HIGHER CALLING TECHNOLOGIES LLC	MONTHLY OFFSITE/CLOUD	GENERAL FUND	GENERAL ADMINISTRATIVE	1,235.50
	MONTHLY OFFICE	GENERAL FUND	GENERAL ADMINISTRATIVE	1,867.90
	MONTHLY ADOBE	GENERAL FUND	CITY MANAGER	27.99
	MONTHLY	GENERAL FUND	POLICE	960.20
	MONTHLY LOCAL/OFFSITE	GENERAL FUND	POLICE	299.00
	MONTHLY ADOBE	GENERAL FUND	POLICE	139.95
			TOTAL:	4,530.54
HUGOS JANITOR SUPPLY	SUPPLIES	GENERAL FUND	PARK	126.43
	SUPPLIES	PARK SALES TAX FUN	PARK SALES TAX FUND	3,735.00
			TOTAL:	3,861.43
INTERNATIONAL ASSOCIATION OF CRIME ANA	TRAINING	GENERAL FUND	POLICE	790.00
			TOTAL:	790.00
J&K WINDOWSHINE	WINDOW WASHING	GENERAL FUND	POLICE	75.00
			TOTAL:	75.00
JIM ZALESKI	REIM TRAVEL AND MEAL	TOURISM	TOURISM	184.92
	REIM TRAVEL AND MEAL	TOURISM	TOURISM	126.00
	REIM TRAVEL AND MEAL	TOURISM	TOURISM	192.96
	REIM TRAVEL AND MEAL	TOURISM	TOURISM	188.17
	REIM TRAVEL AND MEAL	TOURISM	TOURISM	41.00
	REIM TRAVEL AND MEAL	TOURISM	TOURISM	30.00
	REIM TRAVEL AND MEAL	TOURISM	TOURISM	41.00
	REIM TRAVEL AND MEAL	TOURISM	TOURISM	13.00
	REIM TRAVEL AND MEAL	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	192.96
	REIM TRAVEL AND MEAL	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	218.94
	REIM TRAVEL AND MEAL	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	41.00
	REIM TRAVEL AND MEAL	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	13.00
			TOTAL:	1,282.95
JOVANNA ESCOBEDO	BOND RETURN/MYKAL LOGAN	GENERAL FUND	LEGAL/MUNICIPAL COURT	435.00
			TOTAL:	435.00
KANSAS GAS SERVICE	301 N 30TH	GENERAL FUND	GENERAL ADMINISTRATIVE	678.34
			TOTAL:	678.34
KANSAS SECRETARY OF STATE	NOTARY	GENERAL FUND	POLICE	25.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	NOTARY	GENERAL FUND	POLICE	25.00
			TOTAL:	50.00
KANSASLAND TIRE OF PITTSBURG	REPAIRS	GENERAL FUND	AIRPORT	356.44
			TOTAL:	356.44
LABETTE COUNTY TREASURER	VEHICLE REGIS 291883	GENERAL FUND	POLICE	14.75
	VEHICLE REGI 244653	GENERAL FUND	POLICE	52.25
	00530	GENERAL FUND	POLICE	42.75
	87218	GENERAL FUND	POLICE	14.75
	57169	GENERAL FUND	POLICE	52.25
	1120371	GENERAL FUND	POLICE	42.75
			TOTAL:	219.50
LAFORGE & BUDD CONSTRUCTION CO, INC	LOAN PYMT #1	MAINTENANCE FUND	MAINTENANCE FUND	854.27
	LOAN PYMT #1	PUB SAFETY SALES T	PUB SAFETY SALES TAX	15,000.02
	LOAN PYMT #1	WATER FUND	LAKE	4,317.33
	LOAN PYMT #1	SEWER FUND	TREATMENT PLANT	1,362.45
	LOAN PYMT #1	SEWER FUND	COLLECTIONS	370.19
			TOTAL:	21,904.26
LASSEN PRINTING SERVICES	BUSINESS CARDS	GENERAL FUND	POLICE	149.00
	BUSINESS CARD	GENERAL FUND	POLICE	74.50
			TOTAL:	223.50
LAWSON PRODUCTS	PARTS	GENERAL FUND	STREET	105.96
	PARTS	GENERAL FUND	STREET	19.59
	PARTS	GENERAL FUND	STREET	86.64
	PARTS	GENERAL FUND	PARK	102.12
	SUPPLIES	WATER FUND	DISTRIBUTION	191.61
			TOTAL:	505.92
LOCKE SUPPLY	SUPPLIES	PUB SAFETY SALES T	PUB SAFETY SALES TAX	888.83
	SUPPLIES	PUB SAFETY SALES T	PUB SAFETY SALES TAX	5,137.98
	SUPPLIES	PUB SAFETY SALES T	PUB SAFETY SALES TAX	213.33
	SUPPLIES	PUB SAFETY SALES T	PUB SAFETY SALES TAX	78.37
			TOTAL:	6,318.51
MCCARTY'S OFFICE SUPPLY	SUPPLIES	GENERAL FUND	CITY MANAGER	460.02
			TOTAL:	460.02
MIDWEST HEARING AIDS INC	PRE EMPLOYMENT	GENERAL FUND	POLICE	20.00
			TOTAL:	20.00
MILLIS FINE FURNISHINGS	SENIOR CENTER FURNITURE	GENERAL FUND	GENERAL ADMINISTRATIVE	4,000.00
			TOTAL:	4,000.00
MUNICIPAL SUPPLY, INC OF WICHITA	SUPPLIES	WATER FUND	DISTRIBUTION	21.48
	SUPPLIES	WATER FUND	DISTRIBUTION	1,361.89
			TOTAL:	1,383.37
O'BRIEN ROCK CO., INC.	FLOWABLE/FUEL	WATER FUND	DISTRIBUTION	891.50
			TOTAL:	891.50
PACE ANALYTICAL SERV INC	WEEKLY	SEWER FUND	TREATMENT PLANT	678.70
			TOTAL:	678.70

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PARKSON CORPORATION	GOULDS SCUM PUMP/FREIGHT	SEWER FUND	TREATMENT PLANT	2,677.50
			TOTAL:	2,677.50
PARSONS RECREATION COMMISSION	SUPPLIES	GENERAL FUND	PARK	89.94
	SUPPLIES	GENERAL FUND	PARK	26.99
	SUPPLIES	GENERAL FUND	PARK	848.17
			TOTAL:	965.10
PETTY CASH	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	17.72
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	24.95
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	23.14
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	20.64
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	25.00
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	34.41
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	24.27
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	37.88
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	15.77
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	50.00
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	24.00
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	44.88
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	24.40
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	24.00
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	64.41
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	37.88
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	15.82
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	17.09
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	21.21
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	6.89
	REIM MEALS/TRAVEL	GENERAL FUND	POLICE	36.00
			TOTAL:	590.36
POWERPLAN	SERVICE	GENERAL FUND	STREET	476.44
			TOTAL:	476.44
QUILL CORPORATION	SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	130.99
	SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	30.58
	SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	44.78
	SUPPLIES	GENERAL FUND	POLICE	541.85
	SUPPLIES	GENERAL FUND	POLICE	22.98
	SUPPLIES	GENERAL FUND	POLICE	252.94
			TOTAL:	1,024.12
R & F FARM SUPPLY INC	SUPPLIES	GENERAL FUND	PARK	475.20
			TOTAL:	475.20
RON BIAS	BOOTS	SEWER FUND	COLLECTIONS	100.00
			TOTAL:	100.00
RPCS, INC	SUPPLIES	SEWER FUND	TREATMENT PLANT	53.86
			TOTAL:	53.86
SEK AUTO SALES INC	REPAIRS	GENERAL FUND	POLICE	27.99
			TOTAL:	27.99
SETH HARRISON	SEWER MITI 1430 GRAND	EPA COMPLIANCE	EPA COMPLIANCE	560.00
			TOTAL:	560.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SHAYLA RELIFORD	CLAIM AGAINST THE CITY	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	3,303.86
			TOTAL:	3,303.86
SHERWIN WILLIAMS INC	SUPPLIES	GENERAL FUND	PARK	59.07
	SUPPLIES	GENERAL FUND	PARK	64.20
	SUPPLIES	GENERAL FUND	PARK	6.79
			TOTAL:	130.06
SPARKLIGHT	123082794	GENERAL FUND	POLICE	431.56
			TOTAL:	431.56
THE RESULTS GROUP, LTD	LEADERSHIP ACADEMY	GENERAL FUND	POLICE	425.00
	LEADERSHIP ACADEMY	GENERAL FUND	POLICE	425.00
	LEADERSHIP ACADEMY	GENERAL FUND	POLICE	425.00
			TOTAL:	1,275.00
THOMAS IMPLEMENT INC	PARTS	GENERAL FUND	STREET	225.50
			TOTAL:	225.50
TODD K MEDLOCK	BASIN#2 DO PROBE REPLCMNT	SEWER FUND	TREATMENT PLANT	2,576.47
			TOTAL:	2,576.47
TOM DAVIS AUTO GROUP	REPAIRS	GENERAL FUND	POLICE	81.41
			TOTAL:	81.41
TOOLS PLUS INDUSTRIES	SUPPLIES	WATER FUND	DISTRIBUTION	949.10
			TOTAL:	949.10
TREKK DESIGN GROUP, LLC	LEAD SERVICE LINE INV	CIP WATER	CIP WATER	18,641.64
			TOTAL:	18,641.64
U.S. POSTAL SERVICE	FIRST CLASS PRESORT	GENERAL FUND	GENERAL ADMINISTRATIVE	320.00
			TOTAL:	320.00
UNIVAR	PERMANGANATE X2	WATER FUND	TREATMENT PLANT	7,143.84
			TOTAL:	7,143.84
UPLINK	SECURITY MONITORING	GENERAL FUND	POLICE	30.00
			TOTAL:	30.00
VERIZON WIRELESS	442039192-00001	WATER FUND	ADMINISTRATIVE	12.02
			TOTAL:	12.02
VOLMER'S TRUCK AND TIRE	REPAIRS	GENERAL FUND	AIRPORT	600.00
	REPAIRS	GENERAL FUND	AIRPORT	600.00
			TOTAL:	1,200.00
WAXIE SANITARY SUPPLY	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	1,225.05
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	158.00
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	501.70
			TOTAL:	1,884.75
WOOD INSURANCE CENTER, LLC	POLICY LSM1876530	GENERAL FUND	POLICE	50.00
	POLICY LSM1876720	GENERAL FUND	POLICE	50.00
			TOTAL:	100.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WORKSTEPS, INC	PRE EMPLOYMENT/PHYSICALS	GENERAL FUND	GENERAL ADMINISTRATIVE	75.00
	PRE EMPLOYMENT/PHYSICALS	GENERAL FUND	FIRE	150.00
	PRE EMPLOYMENT/PHYSICALS	GENERAL FUND	PARK	75.00
			TOTAL:	300.00

FUND TOTALS

01	GENERAL FUND	35,273.85
10	RISK MANAGEMENT FUND	3,303.86
15	TOURISM	817.05
18	MAINTENANCE FUND	854.27
22	PUB SAFETY SALES TAX	26,339.59
27	ECONOMIC DEV SALES TAX	465.90
28	PARK SALES TAX FUND	3,735.00
37	HEALTH INSURANCE RESERVE	37.60
50	WATER FUND	38,588.93
53	CIP WATER	529,896.64
55	SEWER FUND	8,016.00
75	EPA COMPLIANCE	23,810.00
	GRAND TOTAL:	671,138.69

TOTAL PAGES: 6

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMAZON CAPITAL SERVICES, INC	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	41.59
	SUPPLIES	GENERAL FUND	CITY MANAGER	84.34
			TOTAL:	125.93
AT & T MOBILITY	287310825299	GENERAL FUND	POLICE	3,504.01
	287339457835	GENERAL FUND	POLICE	793.05
			TOTAL:	4,297.06
BEASLEY AUTOMOTIVE LLC	TIRE	SANITATION FUND	SANITATION FUND	1,785.56
			TOTAL:	1,785.56
BLUE CROSS BLUE SHIELD OF KANSAS	96081	HEALTH INSURANCE R	HEALTH INSURANCE RESER	66,618.12
			TOTAL:	66,618.12
BROOKS-JEFFREY MARKETING, INC	RESPONSIVE WEBSITE	GENERAL FUND	POLICE	197.88
	WEB HOSTING PKG	GENERAL FUND	POLICE	2,995.00
	DOMAIN REDIRECT	GENERAL FUND	POLICE	55.00
	WEB PRODUCTION/PROGRAM	GENERAL FUND	POLICE	575.75
			TOTAL:	3,823.63
CALLIE CARPENTER	PHONE	TOURISM	TOURISM	50.00
			TOTAL:	50.00
CASEY DOYLE	SERVICES	GENERAL FUND	GENERAL ADMINISTRATIVE	534.50
			TOTAL:	534.50
CDL ELECTRIC COMPANY	SIREN RADIO	GENERAL FUND	STREET	1,906.63
14			TOTAL:	1,906.63
CFS INSPECTIONS	CERTIFICATIONS	GENERAL FUND	FIRE	2,131.75
			TOTAL:	2,131.75
CLASS LTD	TRANSPORTATION	GENERAL FUND	GENERAL ADMINISTRATIVE	2,749.95
			TOTAL:	2,749.95
CMC INC	OIL RED MOLY TUBE	GENERAL FUND	STREET	328.50
			TOTAL:	328.50
CONTINENTAL RESEARCH CORPORATION	SUPPLIES	GENERAL FUND	PARK	440.59
			TOTAL:	440.59
D&D SERVICES, INC	EDUCATION	GENERAL FUND	ENGINEERING	485.00
			TOTAL:	485.00
DEBBIE LAMB	PHONE	GENERAL FUND	CITY MANAGER	50.00
			TOTAL:	50.00
DENNIS DODD	PHONE	GENERAL FUND	POLICE	50.00
			TOTAL:	50.00
EDWARDS MANOR HOUSE	SERVICES	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	200.00
			TOTAL:	200.00
EVERGY	MUSEUM	GENERAL FUND	GENERAL ADMINISTRATIVE	205.45
			TOTAL:	205.45

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FBI-LEEDA	ELI @ COFFEYVILLE/MCQUIRE	GENERAL FUND	POLICE	795.00
	ELI @ COFFEYVILLE/DICKENS	GENERAL FUND	POLICE	795.00
	ELI @ COFFEYVILLE/KEPLEY	GENERAL FUND	POLICE	795.00
	ELI @ COFFEYVILLE/LUDWIG	GENERAL FUND	POLICE	795.00
			TOTAL:	3,180.00
GALAXY TRAVELLAIRE, INC	SERVICES	GENERAL FUND	AIRPORT	4,292.00
			TOTAL:	4,292.00
GALLS LLC	DUTY BOOTS/BELTS	GENERAL FUND	FIRE	175.00
			TOTAL:	175.00
HIGHER CALLING TECHNOLOGIES LLC	SUPPORT AGREEMENT	GENERAL FUND	GENERAL ADMINISTRATIVE	850.00
	MONTHLY ADOBE	GENERAL FUND	POLICE	27.99
			TOTAL:	877.99
JASON LUDWIG	PHONE	GENERAL FUND	POLICE	50.00
			TOTAL:	50.00
JIM CAPTAIN	TECH SERVICES 3/28/24	GENERAL FUND	AUDITORIUM ARTS CENTER	50.00
			TOTAL:	50.00
JIM ZALESKI	REIM TRAVEL/MEALS	TOURISM	TOURISM	1,630.92
	REIM TRAVEL/MEALS	TOURISM	TOURISM	357.96
	REIM TRAVEL/MEALS	TOURISM	TOURISM	25.98
	REIM TRAVEL/MEALS	TOURISM	TOURISM	15.41
	REIM TRAVEL/MEALS	TOURISM	TOURISM	27.07
	REIM TRAVEL/MEALS	TOURISM	TOURISM	5.41
	REIM TRAVEL/MEALS	TOURISM	TOURISM	21.50
	REIM TRAVEL/MEALS	TOURISM	TOURISM	21.59
	PHONE	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	50.00
	REIM TRAVEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	59.25
	REIM TRAVEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	158.00
	REIM TRAVEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	59.22
			TOTAL:	2,432.31
JOCKS NITCH	UNIFORMS	GENERAL FUND	FIRE	273.10
			TOTAL:	273.10
JOHNTAE FIELDS	BOND RETURN/W.PHILLIPS	GENERAL FUND	LEGAL/MUNICIPAL COURT	460.00
			TOTAL:	460.00
JOPLIN ROOFING CO., INC	SERVICES	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	50,000.00
	SERVICES	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	29,927.00
			TOTAL:	79,927.00
KANSAS GAS SERVICE	401 S 18TH ST	GENERAL FUND	GENERAL ADMINISTRATIVE	67.55
	2103 CORNING #A	GENERAL FUND	GENERAL ADMINISTRATIVE	95.76
	200 HEACOCK	GENERAL FUND	GENERAL ADMINISTRATIVE	339.37
	1800 BELMONT	GENERAL FUND	GENERAL ADMINISTRATIVE	83.61
	1831 WASHINGTON AVE	GENERAL FUND	POLICE	75.96
	1209 CORP DR #101	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	210.95
	1209 CORP DR # MAIN	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	274.12
	1209 CORP DR #102	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	323.77
	1209 CORP DR #104	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	98.92
			TOTAL:	1,570.01

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KANSAS ORGANIZATION OF RECYCLERS	EDUCATION	SANITATION FUND	SANITATION FUND	275.00
	EDUCATION	SANITATION FUND	SANITATION FUND	275.00
			TOTAL:	550.00
KANSAS RURAL WATER ASSN	REGISTRATION	WATER FUND	TREATMENT PLANT	200.00
	REGISTRATION	WATER FUND	TREATMENT PLANT	215.00
	REGISTRATION	SEWER FUND	TREATMENT PLANT	215.00
	REGISTRATION	SEWER FUND	COLLECTIONS	215.00
			TOTAL:	845.00
KAREN WHEAT	PHONE	GENERAL FUND	CITY MANAGER	50.00
			TOTAL:	50.00
KERRY D. KIRK	ASSEMBLY CABINET	GENERAL FUND	GENERAL ADMINISTRATIVE	100.00
			TOTAL:	100.00
KITCHEN PASS INC	REIM MEALS	TOURISM	TOURISM	156.00
			TOTAL:	156.00
LASSEN PRINTING SERVICES	SUPPLIES	GENERAL FUND	POLICE	1,135.00
			TOTAL:	1,135.00
LAURA MOORE	PHONE	GENERAL FUND	CITY MANAGER	50.00
			TOTAL:	50.00
MARTI SHIELDS	PHONE	GENERAL FUND	POLICE	50.00
16			TOTAL:	50.00
MATT HOISINGTON	PHONE	GENERAL FUND	AUDITORIUM ARTS CENTER	50.00
			TOTAL:	50.00
PARCOM LLC	SERVICES	GENERAL FUND	GENERAL ADMINISTRATIVE	360.00
	SERVICES	GENERAL FUND	GENERAL ADMINISTRATIVE	140.00
			TOTAL:	500.00
PARSONS HOSPITALITY HOLDING, LLC	MARCH 2024 COMM DEV DIS	TOURISM	TOURISM	2,221.93
			TOTAL:	2,221.93
PARSONS RECREATION COMMISSION	SUPPLIES	PARK SALES TAX FUN	PARK SALES TAX FUND	13,799.93
			TOTAL:	13,799.93
REBECCA MINOR	WEBSITE BANNER	TOURISM	TOURISM	500.00
			TOTAL:	500.00
ROBERT SPINKS	PHONE	GENERAL FUND	POLICE	50.00
			TOTAL:	50.00
ROBYN BAKER	PHONE	GENERAL FUND	GENERAL ADMINISTRATIVE	50.00
			TOTAL:	50.00
ROSS ALBERTINI	PHONE	GENERAL FUND	LEGAL/MUNICIPAL COURT	50.00
			TOTAL:	50.00
S A IMPRINTS LLC	SERVICES	GENERAL FUND	POLICE	45.00
			TOTAL:	45.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SECOND CHANCE EDUCATION CENTER, LLC	HALF MONTHS RENT	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	1,050.00
			TOTAL:	1,050.00
SEK AUTO SALES INC	TIRE REPAIRS	GENERAL FUND	POLICE	27.99
			TOTAL:	27.99
SETH HARRISON	SEWER MITI 3104 FAYE	EPA COMPLIANCE	EPA COMPLIANCE	1,520.00
	SEWER MITI 2326 CORNING	EPA COMPLIANCE	EPA COMPLIANCE	1,520.00
			TOTAL:	3,040.00
SPARKLIGHT	139120497	GENERAL FUND	POLICE	149.44
	110475167	GENERAL FUND	POLICE	142.45
			TOTAL:	291.89
STEVEN PASSWATER	SERVICES	GENERAL FUND	POLICE	97.89
			TOTAL:	97.89
SUNFLOWER FARMS INC	SERVICES	GENERAL FUND	PARK	130.38
			TOTAL:	130.38
TOM SHAW	INSURANCE REIM	HEALTH INSURANCE R	HEALTH INSURANCE RESER	374.05
			TOTAL:	374.05
TWIN VALLEY ELECTRIC COOPERATIVE INC	AIRPORT/RIVER/LAKE	GENERAL FUND	AIRPORT	103.61
	AIRPORT/RIVER/LAKE	GENERAL FUND	AIRPORT	538.57
	AIRPORT/RIVER/LAKE	WATER FUND	TREATMENT PLANT	9.62
	AIRPORT/RIVER/LAKE	WATER FUND	TREATMENT PLANT	48.40
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	61.79
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	30.00
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	29.46
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	201.14
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	216.87
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	30.00
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	38.19
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	30.00
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	32.68
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	30.00
	AIRPORT/RIVER/LAKE	WATER FUND	LAKE	47.40
			TOTAL:	1,447.73
TYELER RIGGS	REIM TRAVEL/MEALS	GENERAL FUND	ENGINEERING	222.73
			TOTAL:	222.73
U.S. POSTAL SERVICE	POSTAGE	WATER FUND	ADMINISTRATIVE	1,100.00
	POSTAGE	SEWER FUND	ADMINISTRATIVE	500.00
	POSTAGE	SANITATION FUND	SANITATION FUND	500.00
			TOTAL:	2,100.00
UNIFIRST CORPORATION	MARCH CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	120.08
	MARCH CHARGES	GENERAL FUND	FIRE	58.12
	MARCH CHARGES	GENERAL FUND	PARK	57.60
	MARCH CHARGES	GENERAL FUND	PARK	84.40
	MARCH CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	133.76
	MARCH CHARGES	WATER FUND	TREATMENT PLANT	46.24
	MARCH CHARGES	SEWER FUND	TREATMENT PLANT	110.28
	MARCH CHARGES	SANITATION FUND	SANITATION FUND	76.44
			TOTAL:	686.92

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT

FUND TOTALS

01	GENERAL FUND	31,012.59
15	TOURISM	5,033.77
18	MAINTENANCE FUND	133.76
27	ECONOMIC DEV SALES TAX	82,411.23
28	PARK SALES TAX FUND	13,799.93
37	HEALTH INSURANCE RESERVE	66,992.17
50	WATER FUND	2,366.79
55	SEWER FUND	1,040.28
70	SANITATION FUND	2,912.00
75	EPA COMPLIANCE	3,040.00
	GRAND TOTAL:	208,742.52

TOTAL PAGES: 5

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Memorandum
City of Parsons
Engineering/Public Works Department

TO: Debbie Lamb, City Manager

FROM: Darrell Moyer, Director of Engineering/Public Works

DATE: March 25, 2024

RE: Pay Request No.3 from Transystems for Professional Services for Tolen Creek Trail

Please include the following item on the City Commission consent agenda for consideration at the April 1, 2024, meeting:

Pay Request No. 3 Transystems for Professional Services for Tolen Creek Trail

Information Transystems submitted in Pay Request No. 3 for professional services for Tolen Creek Trail. Invoice # 0004401039 for $33,385.00 for service through February 23, 2024.

Action Requested
Approve payment of Pay Request No. 3 to TranSystems in the amount of $33,385.00

Darrell Moyer
Darrell Moyer
Director of Engineering/Public Works

TRANSYSTEMS

TranSystems Corporation

www.transystems.com

Invoice

Please remit payment to:
P.O. Box 71368
Chicago, IL 60694-1368

If you have any questions, please call:
(620) 331-3999

Client:

City of Parsons, KS
Attn: Darrell Moyer - Engineering Supervisor
112 S. 17th Street
P.O. Box 1037
Parsons, KS 67357

Reference:

Invoice Date: 3/1/2024

Project No: P112220004

Invoice No: INV-0004401039

Project Name: Design for Tolen Creek Trail

For professional services rendered through February 23, 2024 for the above referenced project.

Staff Type	Name	Rate	Hours	Amount
Labor				
Construction Services IV	Jon L. Johnson	225.00	7.00	$1,575.00
Civil Engineer 5	Shawn D. Turner	389.00	12.00	$4,668.00
Industry Specialist III	Christopher L. Hall	157.00	106.00	$16,642.00
Total Labor			**125.00**	**$22,885.00**
CONSULTING				
CF - Survey				
Cornerstone Regional Surveying, LLC				$10,500.00
Total for CF - Survey				**$10,500.00**
Total CONSULTING				**$10,500.00**
Invoice Total				**$33,385.00**

TranSystems Corporation

Jon L. Johnson
Project Manager

TERMS: PAYABLE UPON RECEIPT

1 1/2% INTEREST CHARGE PER MONTH WILL BE ADDED TO ALL PAST DUE INVOICES OLDER THAN 45 DAYS IF INDICATED IN THE CONTRACT TERMS

TRANSYSTEMS

TranSystems
115 S. Sixth Street
Suite B
Independence, KS 67301
Tel 620 331 3999
Fax 620 331 4082
www.transystems.com

March 19, 2024

Darrell Moyer
City of Parsons
112 S. 17th Street
PO Box 1037
Parsons, KS 67357

RE: Design for Tolen Creek Trail

Dear Darrell:

Enclosed find our invoice in the amount of $33,385.00 for services through February 23, 2024.

Should you have any questions or comments, please contact me.

Very Truly Yours,

Jon L. Johnson
Project Manager

Memorandum
City of Parsons
Engineering/Public Works Department

TO: Debbie Lamb, City Manager

FROM: Darrell Moyer, Director of Engineering/Public Works

DATE: March 25, 2024

RE: Innovative Masonry Restoration Services Pay Request #4 for Project 2023-04, Municipal Building Masonry Renovation

Please include the following item on the City Commission consent agenda for consideration at the April 1, 2024 meeting:

Pay Request #4 on Project 2023-04 in the amount of $116,387.03 to Innovative Masonry Restoration Services for Municipal Building Masonry Repairs.

Information
Innovative Masonry Restoration submitted an invoice for Pay Request #4 for masonry services through 2/29/2024. The invoice total is $116,387.03.

Action Requested
Approve payment #4 to Innovative Masonry Restoration for masonry services through 2/29/2024. The invoice is $116,387.03.

Darell Moy

Darrell Moyer
City Engineer/Director of Public Works

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Parsons
112 South 17th Street
Parsons, KS 67357

PROJECT: Parsons Municipal Building
112 S. 17th Street
Parsons , KS 67357

APPLICATION NO: 4
PERIOD TO: 2/29/2024

DISTRIBUTION TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Innovative Masonry Restoration
16264 Lakeside Ave SE
Prior Lake, MN 55372

VIA (ARCHITECT): Don McMican
10251 Goddard St.
Overland Park, KS 66214-2619

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Project 2023-04 Municipal Building Exter

CONTRACT DATE: 6/26/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM .... $ 1,031,500.00

2. Net Change by Change Orders .... $ 204,475.00

3. CONTRACT SUM TO DATE (Line 1 + 2)............ $ 1,235,975.00

4. TOTAL COMPLETED AND STORED TO DATE .... $ 433,950.85

5. RETAINAGE:

a. 10.00 % of Completed Work $ 43,395.08

b. 0.00 % of Stored Material $ 0.00

Total retainage (Line 5a + 5b) .... $ 43,395.08

6. TOTAL EARNED LESS RETAINAGE .... $ 390,555.77
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) .... $ 274,168.74

8. CURRENT PAYMENT DUE .... $ 116,387.03

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) $ 845,419.23

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	204,475.00	0.00
Total approved this Month	0.00	0.00
TOTALS	204,475.00	0.00
NET CHANGES by Change Order	204,475.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Innovative Masonry Restoration
16264 Lakeside Ave SE Prior Lake, MN 55372

By: J. Dolby **Date:** 3/12/2024
Jim Dolby / Principal

State of: MN

County of: Dakota

Subscribed and Sworn to before me this 12th Day of March 2024

Notary Public: Marianne L. Grossman

My Commission Expires: January 31, 2025

MARIANNE L GROSSMAN
Notary Public - Minnesota
Commission # 20463344
My Commission Expires
Jan 31, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .... **$ 116,387.03**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: Donald L. McMican Date: **3/25/2024**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Memorandum
City of Parsons
Utilities Department

TO: Debbie Lamb, City Manager

FROM: Derek Clevenger, Director of Utilities DC

DATE: March 25, 2024

RE: **Pay Request No. 1, Vanguard Utility Service, Inc., Water Meter Installation**

Please include the following item on the City Commission consent agenda for consideration at the April 1, 2024 meeting:

Pay Request No. 1, Vanguard Utility Service, Inc., Water Meter Installation

On August 21, 2023, Vanguard Utility Service, Inc. entered into an agreement with the City for installation of water meters for an amount not to exceed $345,045.90.

The attached pay request is for Invoice No. 7010 for work completed through 2/29/24, in the amount of **$27,910.25**.

Funding Source
Water Funds

Action Request
Approve Pay Request No. 1 in the amount of $27,910.25 to Vanguard Utility Service, Inc.

VANGUARD UTILITY SERVICE, INC.

1421 West 9th Street
Owensboro, KY 42301

Invoice

Date	Invoice #
2/29/2024	7010

Bill To
City of Parsons 112 S. 17th St. Parsons, KS 67357

Remit To:
Vanguard Uttlity Service, Inc. 1421 West 9th Street Owensboro KY 42301

P.O. Number	Terms	Project
	Net 30	

Item Code	Description	Quantity	Price Each	Amount
	Parsons KS Meter Replacements February 2024			
Labor	Installation of HYDRUS 5/8" X 1/2" and Nova Endpoint	319	59.45	18,964.55
Labor	Installation of Meter Lid only	180	3.50	630.00
Labor	Installation of HYDRUS 1" and Nova Endpoint	36	59.45	2,140.20
Labor	Installation of Meter Lid only	3	3.50	10.50
Labor	Clean Out Meter Pits, in excess of 3"	145	15.00	2,175.00
Labor	Identify pipe material both City and customer side, assume we are able to identify while changing the meter and no digging outside of meter box	336	10.00	3,360.00
Labor	Remove/ Replace Install New Ring	42	15.00	630.00
			Total	$27,910.25

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