

Parsons City Commission

Regular Session

Tuesday, January 16, 2024 at 6:00 p.m.

Municipal Building

- I. **CALL TO ORDER. PLEDGE OF ALLEGIANCE.**
- II. **PRAYER – Jennifer Dawson – First Presbyterian Church/First Christian Church**
- III. **APPROVAL OF THE AGENDA**
- IV. **PUBLIC COMMENT NO. 1** – Public comments at this time will be limited to persons who have signed up in advance with the City Clerk, no later than noon on Friday prior to the meeting. Comments will be limited to five (5) minutes total per meeting, not five (5) minutes per public comment session.

Persons not signing up in advance will have the opportunity to address the commission at the Open Public Comment Period at the end of the meeting. Persons wishing to comment on any agenda items will be allowed to do so at the time each item is discussed with permission from the Mayor and Commission. Each person will be allowed two (2) minutes to comment and may comment on one (1) agenda item per meeting.

- V. **CONSENT DOCKET** – The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.

- A. **City Commission Minutes (Pages 1 – 7)**

Information: City Commission Minutes for December 28, 2023, January 2, 2024 and January 11, 2024.

Recommendation: Approve and authorize the Mayor's signature.

- B. **Accounts Payable Appropriation Ordinance No. 376 (Pages 8 – 14)**

Information: Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$145,957.10.

Recommendation: Approve and authorize the Mayor's signature.

C. Street Closure (Pages 15 – 16)

Information: Farm Bureau Association will host an Earth Day Celebration event on April 17, 2024 from 7:00 a.m. to 4:00 p.m. The Earth Day Committee is requesting the following street closures for the safety of the participants and vendors:

Heacock Street – from Main south to the north side of the swimming pool parking lot driveway.

Broadway Street – from the east side intersection of Broadway and Heacock east one half block.

Broadway Street – from the west side of the intersection of Broadway and Heacock; west one half block.

Recommendation: Approve street closure.

D. Pay Request from DGM, Project 2023-03, Municipal Building Masonry Repairs (Pages 17 – 18)

Information: DGM has submitted an invoice for professional services through December 31, 2023 in the amount of \$25,866.55.

Recommendation: Approve Pay Request to DGM.

E. Set Bid Date for Project 2024-02, Mowing City Property (Page 19)

Information: Set Thursday, February 15, 2024 at 10:30 a.m. as date and time to open bids for Project 2024-02, Mowing City Property.

Recommendation: Set bid date.

F. Set Bid Date for Project 2024-03, Mowing & Weed Eating of Oakwood Cemetery (Page 19)

Information: Set Thursday, February 15, 2024 at 11:00 a.m. as date and time to open bids for Project 2024-03, Mowing and Weed Eating of Oakwood Cemetery.

Recommendation: Set bid date.

G. Parsons Katy Golf Association – Annual Report (Pages 20 – 21)

Information: The Parsons Katy Golf Association has submitted financial statements for December 31, 2023.

Recommendation: 1) Receive and File the Financial Report.
2) Approve and authorize payment of \$8,000.00 to Parsons Katy Golf Association.

CONSENT DOCKET ENDS

VI. NEW BUSINESS

A. 2007 4-Wheel Drive John Deere Loader, MDL, 444J (Pages 22 – 28)

Information: Kansas Department of Transportation (used by Altamont) is selling 2007 4-Wheel Drive John Deere Loader, MDL, 444J, 4.5L Diesel Engine, 4 speed powershift Transmission Forward, 3 Speed Reverse, front bucket with 2,463 hours for \$53,000. In November 2023, Public Works collected \$19,775.00 from a sale on Purple Wave. The balance needed is \$33,225.00.

Recommendation: Approve the purchase of John Deere Loader from KDOT for \$53,000.00

VII. DEPARTMENTAL REPORTS

A. Monthly Reports – December 2023 (Pages MR1 – MR12)

Recommendation: Receive and File.

VIII. OPEN PUBLIC COMMENT – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.

IX. STAFF COMMENT

X. CITY COMMISSION COMMENTS

XI. ADJOURN

MINUTES
PARSONS CITY COMMISSION
December 28, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw
Commissioner Bolinger
Absent: Commissioner Crooks
Commissioner Strait

Commissioner Bolinger moved; Commissioner Shaw seconded that we approve the agenda as presented. Voice vote passed unanimously.

PUBLIC HEARING – Budget Amendment - 2023

Mayor Cruse opened the Public Hearing on the Budget Amendment - 2023 at 4:30 p.m.

Budget Amendment for 2023 as follows:

		2023 <u>Expenditures</u>	2023 Proposed <u>w/Amendment</u>	<u>Increase</u>
01	General	\$ 8,428,070	\$ 8,678,000	\$ 249,930
24	Parsons Land Bank	0	5,000	5,000
50	Water Fund	2,830,337	3,000,000	169,663
70	Sanitation	1,415,300	1,750,000	334,700

Mayor Cruse closed the hearing at 4:32 p.m. Commissioner Bolinger moved that we approve the Budget Amendment as presented, Mayor Cruse seconded. Approved on roll call. Shaw – yes; Bolinger – yes; Cruse – yes.

PUBLIC HEARING -Abandoned and Fire Damage Houses

Mayor Cruse opened the Public Hearing on the Abandoned and Fire Damage houses at 4:33 p.m. Resolution No. 3456 set December 28, 2023 for a Public Hearing on condemned structures at the following addresses:

2811 Crawford Ave.	1600 Dirr Ave.	1605 Gabriel Ave.
1800 Gabriel Ave.	1509 Corning Ave.	1608 Corning Ave.
2701 Appleton Ave.	2004 Appleton Ave.	1423 Crawford Ave.
2321 Appleton Ave.	2205 Corning Ave.	1804 Gabriel Ave.
2509 Crawford Ave.	2325 Crawford Ave.	2531 Morgan Ave.
309 S. 14 th St.		

Mayor Cruse closed the hearing at 4:37 p.m.

December 28, 2023

Consent Dockets as follows:

Accounts Payable Appropriation Ordinance No. 0375

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$777,934.24.

New Year's Day, Martin Luther King Jr. Day Holidays and February 5 Meeting

Approved the change of the regular City Commission Meeting scheduled for Monday, January 1, 2024 which is the New Year's Day Holiday to Tuesday, January 2, 2024.

Approved the change of the regular City Commission meeting scheduled for Monday, January 15, 2024 which is Martin Luther King Jr. Holiday to Tuesday, January 16, 2024.

Approved the change of the regular City Commission meeting scheduled for Monday, February 5, 2024 to Tuesday, February 6, 2024 as the Commissioners will be in Topeka, KS.

Pay Request No. 12 & Final, Midwest Engineering Group, LLC for Corning Ave. Storm Water Lift Station Rehab Design

Approved Pay Request No. 12 & Final to Midwest Engineering Group, LLC for \$1,803.36 for work completed through December 15, 2023. Midwest Engineering Group, LLC entered into an engineering agreement with City for design of Corning Ave. Storm Water Lift Station Rehabilitation.

Commissioner Bolinger moved, Commissioner Shaw seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Bolinger – yes; Cruse – yes.

Amendment, Library Window Grant

Commissioner Bolinger moved, Mayor Cruse seconded to approve the Mayor's signature on First Amendment request for CDBG Project 23-PF-018. HUD requires all 2023 CDBG Projects to comply with the Build America Buy America regulations. The Kansas Department of Commerce requested the City sign the amendment to comply and attach to the open grant agreement. Approved on roll call. Shaw – yes; Bolinger – yes; Cruse – yes.

Affidavit in Support of Kansas Water Office Grant Application for Emergency Water Interconnections with Great Plains Industrial Park

Commissioner Bolinger moved, Mayor Cruse seconded to approve the Mayor's signature on the Affidavit to support Grant Application. The Great Plains Industrial Park and City of Parsons would like to apply for Emergency Water Interconnection that will prevent loss of domestic water supply. This application is a no match requirement and would allow the interconnection for two-way emergency water supply from 10th Street in Parsons to Great Plains Industrial Park Water Tower #2 located on Trego Rd and will

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be connected with 12" C900 PVC Pipe. Approved on roll call. Shaw – yes; Bolinger – yes; Cruse - yes.

Affidavit in Support of Kansas Water Office Technical Assistance Application for Secondary Water Source Study

Commissioner Bolinger moved, Commissioner Shaw seconded to approve the Mayor's signature on the Affidavit to support Grant Application. The City would like to apply for Technical Assistance funds to identify and analyze new water supply alternatives for a secondary raw water source. This application is a no match requirement. Approved on roll call. Shaw – yes; Bolinger – yes; Cruse - yes.

The commission reviewed the agenda for January 2, 2024.

Resolution No. 3459-Abandoned Houses

Commissioner Shaw moved, Commissioner Bolinger seconded to approve and authorize the Mayor's signature on Resolution No. 3459. The Governing Body of the City of Parsons, Kansas, on the 28th day of December 2023, held a public hearing allowing the owners, agents, lien holders and any occupants of record of the structures located on the following described real estate to-wit:

2811 Crawford Ave. - interested parties is Edward L. Fisk
1600 Dirr Ave. - interested parties are Michelle L. Sutter
1605 Gabriel Ave. – interested parties are Joseph J. Hanby and Chase Bank of Texas, N.A.
1800 Gabriel Ave. – interested parties are Paul T. Workman
1509 Corning Ave. – interested parties are Russell A. Sanders
1608 Corning Ave. – interested parties are Phillip M. Tongier and Kelsey E. Tongier
2701 Appleton Ave. – interested parties are Marilyn L. Ainesworth
2004 Appleton Ave. – interested parties are Judy Swafford, Victor Miller, Deana George, Theresa Savage, Yvonne Price, Lora Hawkins, Mitizi Drumm, Desiree Byrd and Kenneth E. Byrd, Sr.
1423 Crawford Ave. – interested parties are Martin A. Martinez and Sarah Martinez
2321 Appleton Ave. – interested parties are Kansas Equity Consultant Pros, LLC
2205 Corning Ave. – interested parties are Isabel V. Fernandez and Gabriel S. Fernandez
1804 Gabriel Ave. – interested parties are Willie T. Clark and Minnie Ola Clark
2509 Crawford Ave. – interested parties are the First United Pentecostal Church of Parsons
2325 Crawford Ave. – interested parties are Peggy Mordica and Lloyd D. Shepard
2531 Morgan Ave. – interested parties are Marvin S. Robinson, William Roberts and Bernice Roberts
309 S. 14th St. – interested parties are Christopher N. Heilig and First National Bank of Fredonia

The deadline to obtain all necessary permits for such removal or repair is January 19, 2024, or in the event of the owner fails to diligently pursue the same, the Governing Body of the City of Parsons, Kansas will cause the structure to be razed and removed

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and all costs assessed against the property as provided by law. Approved on roll call.
Shaw – yes; Bolinger – yes; Cruse - yes.

Comments were heard from City Staff.

Comments were heard from City Commissioners.

Executive Session

Commissioner Bolinger moved, Commissioner Shaw seconded to go into executive session to discuss security as allowed for the matters relating to security measures pursuant to KSA 75-4319(b)(12) with the City Manager, City Attorney, Police Chief, Fire Chief and Commissioners in attendance. Approved on roll call. Shaw- yes; Bolinger – yes; Cruse – yes .

Returned from executive session with no action taken at 5:17 p.m

Commissioner Bolinger moved; Commissioner Shaw seconded that we adjourn at 5:17 p.m.
Voice vote passed unanimously.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
JANUARY 2, 2024

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw
Commissioner Bolinger
Commissioner Strait
Absent: Commissioner Crooks

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the agenda as presented. Voice vote passed unanimously.

Swear in the Commissioners
Kevin Cruse – Four Year Term
Tom Shaw – Four Year Term

Election of Mayor and President of the Board of Commissioners
Mayor Cruse moved, Commissioner Shaw seconded to elect Commissioner Eric Strait as Mayor. Approved on roll call. Shaw - yes; Bolinger – yes; Strait - abstain; Cruse – yes.

Commissioner Shaw moved, Commissioner Cruse seconded to elect Commissioner Verlyn Bolinger as President of the Board of Commissioners. Approved on roll call. Shaw – yes; Bolinger – abstain; Strait – yes; Cruse – yes.

Consent Docket as follows:

City Commission Minutes
Approved and authorized minutes for the December 18, 2023 meetings.

Pay Request No. 5, 21st Street Basin and Downtown Basin Rehab Design
Approved and authorized payment to HDR Engineering, Inc. for Pay Request No. 5 in the amount of \$43,710.00 for work completed through December 2, 2023. HDR entered into an engineering agreement with the City for Design of 21st Street Basin, Rosewood Basin and Downtown Basin Rehab.

Commissioner Bolinger moved, Commissioner Cruse seconded that we approve the Consent Docket as presented. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse - yes; Strait – yes.

January 2, 2024

New Business

Change Order No. 1, Innovative Masonry Restoration Services for Project 2023-04, Municipal Building Masonry Restoration

Commissioner Cruse moved, Commissioner Bolinger seconded to approve and authorize the Mayor's signature on Change Order No. 1. DGM reviewed and approved Change Order No. 1 from Innovative Masonry Restoration, LLC. This will allow the re-anchoring of stone panels and add anchors to all brick wall panels to address rusted ties. Change Order No. 1 is an increase of \$204,475.00. The original contract amount was \$1,031,500.00. This change order will now increase the current contract amount to \$1,235,975.00. The original substantial completion date was April 3, 2024; this change order will increase the date of the substantial completion date by 90 days to July 2, 2024. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse - yes; Strait – yes.

Pay Request from DGM Consultants, P.A., Project 2023-03, Municipal Building Masonry Repairs

Commissioner Cruse moved, Commissioner Bolinger seconded to approve Pay Request that DGM Consultants, P.A. has submitted for professional services through April 28, 2023 in the amount of \$19,800.00. Approved on roll call. Crooks – yes; Bolinger – yes; Cruse - yes; Strait – yes.

Comments were heard from Joe Dobson.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved, Commissioner Cruse seconded that we adjourn at 6:44 p.m. Voice vote passed unanimously.

Eric Strait, Mayor

Attest:

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
January 16, 2024

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Eric Strait presiding.

Present: Commissioner Shaw
 Commissioner Crooks
 Commissioner Bolinger
 Commissioner Cruse

Commissioner Bolinger moved, Commissioner Cruse seconded that we approve the agenda as presented. Voice vote passed unanimously.

Swear in the Commissioners
Leland Crooks – Two Year Term

The commission reviewed the agenda for January 16, 2024.

Comments were heard from Vicki Pribble and Ryan Robertson.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved; Commissioner Cruse seconded that we adjourn at 4:52 p.m. Voice vote passed unanimously.

Eric Strait, Mayor

Attest:

Robyn Baker, City Clerk

ACCOUNTS PAYABLE APPROPRIATION ORDINANCE NO. 0376

AN ORDINANCE MAKING APPROPRIATIONS FOR THE PAYMENTS
OF CERTAIN CLAIMS FOR THE CITY OF PARSONS, KANSAS.

Accounts Payable – January 4, 2024	\$ 80,988.15
Accounts Payable – January 11, 2024	<u>64,968.95</u>
	\$ 145,957.10

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
PARSONS, KANSAS:

Section 1. That in order to pay the claims herein stated in Exhibit "A" which have been properly audited and approved there is hereby appropriated out of the respective funds in the city treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 16th day of January 2024.

Eric Strait, Mayor

Attest:

Robyn Baker, City Clerk

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BLUE CROSS BLUE SHIELD OF KANSAS	GROUP 96081	HEALTH INSURANCE R	HEALTH INSURANCE RESER	69,142.86
CAPITAL ONE			TOTAL:	69,142.86
	ACCNT 628394	GENERAL FUND	GENERAL ADMINISTRATIVE	54.20
	ACCNT 628394	GENERAL FUND	POLICE	73.08
	ACCNT 628394	GENERAL FUND	POLICE	126.77
	ACCNT 628394	GENERAL FUND	POLICE	23.92
	ACCNT 628394	GENERAL FUND	POLICE	16.76
	ACCNT 628394	GENERAL FUND	POLICE	204.92
	ACCNT 628394	GENERAL FUND	POLICE	31.53
	ACCNT 628394	GENERAL FUND	STREET	64.37
	ACCNT 628394	GENERAL FUND	STREET	35.00
	ACCNT 628394	GENERAL FUND	STREET	87.52
	ACCNT 628394	GENERAL FUND	PARK	244.96
	ACCNT 628394	WATER FUND	TREATMENT PLANT	24.12
	ACCNT 628394	WATER FUND	ADMINISTRATIVE	929.02
	ACCNT 628394	WATER FUND	ADMINISTRATIVE	893.67
	ACCNT 628394	SEWER FUND	TREATMENT PLANT	58.89
	ACCNT 628394	SANITATION FUND	SANITATION FUND	45.92
	ACCNT 628394	SANITATION FUND	SANITATION FUND	75.75
	ACCNT 628394	SANITATION FUND	SANITATION FUND	24.39
			TOTAL:	3,014.79
DIVISION OF HEALTH & ENVIRONMENTS LABO	S5500	WATER FUND	TREATMENT PLANT	1,395.00
			TOTAL:	1,395.00
EXTREME RENTAL LLC	POOL CLEANER FOR LINER	SEWER FUND	COLLECTIONS	225.00
			TOTAL:	225.00
KANSAS MUNICIPAL JUDGES ASSN	KACM DUES	GENERAL FUND	LEGAL/MUNICIPAL COURT	25.00
			TOTAL:	25.00
LABETTE/MONTGOMERY RURAL WATER DISTRIC	MAINTENANCE FEE	GENERAL FUND	GENERAL ADMINISTRATIVE	18.75
			TOTAL:	18.75
LEAGUE OF KANSAS MUNICIPALITIES	2024 MEMBERSHIP DUES	GENERAL FUND	GENERAL ADMINISTRATIVE	4,070.11
			TOTAL:	4,070.11
MCCARTY'S OFFICE SUPPLY	SUPPLIES	SEWER FUND	COLLECTIONS	70.65
			TOTAL:	70.65
SEK AUTO SALES INC	SUPPLIES	SANITATION FUND	SANITATION FUND	67.99
			TOTAL:	67.99
SEK MUSEUM ALLIANCE, INC	2024 MEMBERSHIP	TOURISM	TOURISM	100.00
			TOTAL:	100.00
SESAC INC	PERFORMANCE LICENSE	GENERAL FUND	AUDITORIUM ARTS CENTER	581.00
			TOTAL:	581.00
SPORTSKS	2024 MEMBERSHIP RENEWAL	TOURISM	TOURISM	300.00
			TOTAL:	300.00
TK ELEVATOR CORPORATION	MAINTENANCE	GENERAL FUND	GENERAL ADMINISTRATIVE	1,702.04
			TOTAL:	1,702.04

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRAVEL INDUSTRY ASSOC OF KANSAS	2024 MEMBERSHIP	TOURISM	TOURISM	250.00
			TOTAL:	250.00
WAVE WIRELESS	JAN 01/2024-FEB 01/2024	PARSONS MUSEUM	PARSONS MUSEUM	24.96
			TOTAL:	24.96
===== FUND TOTALS =====				
01	GENERAL FUND	7,359.93		
15	TOURISM	650.00		
37	HEALTH INSURANCE RESERVE	69,142.86		
42	PARSONS MUSEUM	24.96		
50	WATER FUND	3,241.81		
55	SEWER FUND	354.54		
70	SANITATION FUND	214.05		
GRAND TOTAL:		80,988.15		

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMAZON CAPITAL SERVICES, INC	SUPPLIES	GENERAL FUND	CITY MANAGER	66.16
	SUPPLIES	GENERAL FUND	CITY MANAGER	205.60
			TOTAL:	271.76
AMY ROSS LAW, LLC	ATTORNEY FEES	GENERAL FUND	LEGAL/MUNICIPAL COURT	163.66
	ATTORNEY FEES	GENERAL FUND	LEGAL/MUNICIPAL COURT	216.43
	ATTORNEY FEES	GENERAL FUND	LEGAL/MUNICIPAL COURT	162.93
	ATTORNEY FEES	GENERAL FUND	LEGAL/MUNICIPAL COURT	163.66
			TOTAL:	706.68
ASCAP	LICENSE FEE 2024	GENERAL FUND	AUDITORIUM ARTS CENTER	434.58
			TOTAL:	434.58
ASSOCIATION OF GREAT LAKES OUTDOOR WRI	MEMBERSHIP RENEWAL	TOURISM	TOURISM	100.00
			TOTAL:	100.00
BEARD PROPANE, INC	AIRPORT PROPANE	GENERAL FUND	AIRPORT	1,017.50
			TOTAL:	1,017.50
BROWN HEATING & COOLING INC	REPAIRS	GENERAL FUND	AIRPORT	1,200.00
			TOTAL:	1,200.00
CENTER FOR ECONOMIC DEVELOPMENT & BUSI	TICKETS/OUTLOOK EVENT	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	550.00
			TOTAL:	550.00
CITY ATTORNEYS ASSN OF KS	2024 MEMBERSHIP DUES	GENERAL FUND	LEGAL/MUNICIPAL COURT	35.00
			TOTAL:	35.00
COMMENCO INC	PARTS	PUB SAFETY SALES T	PUB SAFETY SALES TAX	3,079.25
			TOTAL:	3,079.25
CONWAY DATA, INC.	SERVICES	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	5,000.00
			TOTAL:	5,000.00
DASH MEDICAL GLOVES INC	SUPPLIES	GENERAL FUND	POLICE	374.15
			TOTAL:	374.15
FIRST RESPONDERS OUTFITTERS, INC	UNIFORM PANTS/LINDSEY	GENERAL FUND	POLICE	82.49
			TOTAL:	82.49
GFL ENVIRONMENTAL	15	GENERAL FUND	STREET	1,262.38
	01	SANITATION FUND	SANITATION FUND	24,403.43
			TOTAL:	25,665.81
HD SUPPLY, INC.	SUPPLIES	SEWER FUND	TREATMENT PLANT	363.88
			TOTAL:	363.88
INTERNATIONAL ASSOC FOR PROPERTY & EVI	MEMBERSHIP RENEWAL	GENERAL FUND	POLICE	65.00
			TOTAL:	65.00
INTERNATIONAL ASSOC OF CHIEFS OF POLIC	MEMBERSHIP/SPINKS	GENERAL FUND	POLICE	190.00
	MEMBERSHIP/WIFORD	GENERAL FUND	POLICE	190.00
	ASSOC MEMBERSHIP/RANEY	GENERAL FUND	POLICE	75.00
			TOTAL:	455.00
ITRON, INC	ITRON ANNUAL MAINTENANCE	WATER FUND	ADMINISTRATIVE	4,096.36

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JAMIE NIBARGER	BOND RETURN	GENERAL FUND	LEGAL/MUNICIPAL COURT	4,096.36
			TOTAL:	435.00
KANSAS ALCOHOLIC BEVERAGE CONTROL	CMB STAMP FEES JAN 2024	GENERAL FUND	GENERAL ADMINISTRATIVE	300.00
			TOTAL:	300.00
KANSAS ASSOCIATION OF CITY/COUNTY MANA	2024 MEMBERSHIP	GENERAL FUND	CITY MANAGER	200.00
			TOTAL:	200.00
KANSAS DEPARTMENT OF REVENUE	1600-1900 MAIN LIC RENEWA	GENERAL FUND	GENERAL ADMINISTRATIVE	100.00
			TOTAL:	100.00
KANSAS GAS SERVICE	GAS BILLS	GENERAL FUND	GENERAL ADMINISTRATIVE	4,951.13
		WATER FUND	TREATMENT PLANT	940.72
			TOTAL:	5,891.85
KU EDWARDS CAMPUS	KEAP ANNUAL FEE	GENERAL FUND	POLICE	400.00
	EDUCATION	GENERAL FUND	POLICE	50.00
	EDUCATION	GENERAL FUND	POLICE	50.00
	EDUCATION	GENERAL FUND	POLICE	50.00
			TOTAL:	550.00
LONGAN CONSTRUCTION CO	COLD PATCH BULK	GENERAL FUND	STREET	3,076.00
			TOTAL:	3,076.00
MCCARTY'S OFFICE SUPPLY	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	128.30
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	6.97
	CONTRACT BILLING	GENERAL FUND	CITY MANAGER	82.40
	CONTRACT BILLING	GENERAL FUND	CITY MANAGER	265.59
	CONTRACT BILLING	GENERAL FUND	LEGAL/MUNICIPAL COURT	15.87
	SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	68.20
	COPIER RENTAL	GENERAL FUND	POLICE	516.76
	SUPPLIES	GENERAL FUND	STREET	58.00
	CONTRACT BILLING	GENERAL FUND	AUDITORIUM ARTS CENTER	15.88
	CONTRACT BILLING	WATER FUND	ADMINISTRATIVE	58.74
			TOTAL:	1,216.71
MD DISC GOLF	SPONSORSHIP	TOURISM	TOURISM	1,200.00
			TOTAL:	1,200.00
MID WEST TACTICAL, LLC	EDUCATION	GENERAL FUND	POLICE	625.00
			TOTAL:	625.00
PACE ANALYTICAL SERV INC	WEEKLY	SEWER FUND	TREATMENT PLANT	634.40
			TOTAL:	634.40
PAR FORMS CORPORATION	BLUE DOOR HANGERS	WATER FUND	ADMINISTRATIVE	478.00
			TOTAL:	478.00
PARSONS CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL	GENERAL FUND	GENERAL ADMINISTRATIVE	250.00
	TICKETS	TOURISM	TOURISM	500.00
	MEMBERSHIP RENEWAL	WATER FUND	ADMINISTRATIVE	135.00
	MEMBERSHIP RENEWAL	SEWER FUND	ADMINISTRATIVE	62.50
	MEMBERSHIP RENEWAL	SANITATION FUND	SANITATION FUND	62.50

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PURCHASE POWER	POSTAGE	GENERAL FUND	POLICE	1,010.00
			TOTAL:	400.00
			TOTAL:	400.00
QUEENSB TELEVISION OF KS/MO, LLC	ADVERTISING	TOURISM	TOURISM	322.00
			TOTAL:	322.00
			TOTAL:	322.00
QUILL CORPORATION	SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	242.77
	SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	10.79
			TOTAL:	253.56
RURAL WATER DISTRICT 4	RIVER/LAKE	WATER FUND	TREATMENT PLANT	53.32
	RIVER/LAKE	WATER FUND	LAKE	34.18
	RIVER/LAKE	WATER FUND	LAKE	31.10
	RIVER/LAKE	WATER FUND	LAKE	119.98
	RIVER/LAKE	WATER FUND	LAKE	30.00
	RIVER/LAKE	WATER FUND	LAKE	30.00
SEK ASSN OF FIRE CHIEFS	MEMBERSHIP DUES	GENERAL FUND	FIRE	298.58
			TOTAL:	100.00
			TOTAL:	100.00
SEK AUTO SALES INC	TIRE REPAIR	GENERAL FUND	POLICE	27.99
			TOTAL:	27.99
			TOTAL:	27.99
SHOE DEPARTMENT	B. SUNELL BOOTS	SEWER FUND	COLLECTIONS	84.98
			TOTAL:	84.98
			TOTAL:	84.98
SPARKLIGHT	110475175	GENERAL FUND	GENERAL ADMINISTRATIVE	17.42
	TV BOXES	GENERAL FUND	POLICE	28.66
			TOTAL:	46.08
TRANSUNION	SERVICES	GENERAL FUND	POLICE	110.00
			TOTAL:	110.00
			TOTAL:	110.00
U. S. POSTAL SERVICE	POSTAGE	WATER FUND	ADMINISTRATIVE	900.00
	POSTAGE	WATER FUND	ADMINISTRATIVE	1,600.00
	POSTAGE	SEWER FUND	ADMINISTRATIVE	500.00
WAXIE SANITARY SUPPLY	POSTAGE	SANITATION FUND	SANITATION FUND	500.00
			TOTAL:	3,500.00
			TOTAL:	3,500.00
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	208.00
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	359.34
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	44.00
			TOTAL:	611.34
			TOTAL:	611.34
			TOTAL:	611.34

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
01	GENERAL FUND	19,098.61		
15	TOURISM	2,122.00		
22	PUB SAFETY SALES TAX	3,079.25		
27	ECONOMIC DEV SALES TAX	5,550.00		
50	WATER FUND	8,507.40		
55	SEWER FUND	1,645.76		
70	SANITATION FUND	24,965.93		
GRAND TOTAL:				64,968.95

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Memorandum
City of Parsons
Engineering Department

TO: Debbie Lamb, City Manager
FROM: Darrell Moyer, Director of Engineering/Public Works
DATE: January 8, 2024
RE: Farm Bureau Association – Earth Day Celebration 2024

Please include the following item on the City Commission consent agenda for consideration at the January 16th, 2024 City Commission meeting:

Farm Bureau Association to host Earth Day Celebration 2024

Information

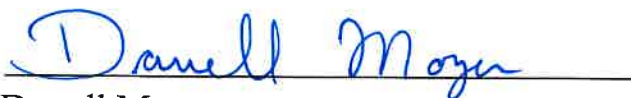
Farm Bureau Association will host an Earth Day Celebration event on April 17th from 7:00 a.m. to 4:00 p.m.

The Earth Day Committee is requesting the following street closures for the safety of the participants and vendors:

- Heacock Street – from Main South to the North Side of the swimming pool parking lot driveway.
- Broadway Street – From the East side intersection of Broadway and Heacock East one half block
- Broadway Street – From the West side of the intersection of Broadway and Heacock; West one half block.

Action Request

Approve request



Darrell Moyer
Director of Engineering/Public Works



CITY OF PARSONS, KANSAS

ENGINEERING DEPARTMENT

Public Works • Code Enforcement • Building Inspection • Tri-City Airport

112 S. 17TH Street • PO BOX 1037

Parsons, Kansas 67357

620-421-7020

Date 1/08/2024

Company/Organization Farm Bureau, Earth Day Planning Committee

Name Pam Dougan

Phone No. 620-717-5999

Address _____

Email _____

Please check all that apply:

Sidewalk

Alley

☒ Street

Other - Explain

Purpose of Closure: Earth Day - 2024

Location: Forst Park – Heacock St from Main South to the Pool Parking lot; Broadway St. – the block East of Heacock and the partial block on the South Side of the LCC gym.

Closure Date: April 17, 2024

Closure Time: 7:00AM

Open Date: April 17, 2024

Open Time: 4:00PM

Additional Request: Bleachers – East side of the Park along Heacock, across from the South Side of PRC

Memorandum
City of Parsons
Engineering/Public Works Department

TO: Debbie Lamb, City Manager
FROM: Darrell Moyer, Director of Engineering/Public Works
DATE: January 02, 2024
RE: DGM for Professional Services for Project 2023-03, Municipal Building Masonry Repairs.

Please include the following item on the City Commission consent agenda for consideration at the January 02, 2024 meeting:

DGM for Professional Services for Project 2023-03, Municipal Building Masonry Repairs.

Information

DGM submitted an invoice for professional services for consulting services through 12/31/2023. The invoice is \$25,866.55.

Action Requested

Approve payment of Invoice to DGM in the amount of \$25,866.55.

Darrell Moyer
Director of Engineering/Public Works

INVOICE

Darrell Moyer
Director of Engineering & Public Works
City of Parsons
PO BOX 1037
Parsons, KS 67357

DATE: 12/31/2023
INVOICE #: 202300101

RE: Municipal Building, 112 S. 17th St.
2023-04 EXTERIOR REPAIRS -
CONSTRUCTION ADMIN. PHASE
DGM PN 2023001

Consulting Services: through 12/31/2023

DESCRIPTION	HRS/QTY	RATE	AMOUNT
Administration (general)	22.33	145.00	\$3,237.85
Administration (pay applications) 8/30,	5.25	145.00	\$761.25
Preconstruction Meeting 8/4/2023 (incl. travel)	7.00	145.00	\$1,015.00
Progress Meetings 9/19, 10/24, 11/29, 12/19	4.50	145.00	\$652.50
Submittals 7/13, 7/19, 10/10, 10/17, 10/18, 10/21, 10/26, 10/28, 11/8, 11/17, 12/4	15.15	145.00	\$2,196.75
Clarifications	3.5	145.00	\$507.50
Filed Observations 9/19, 10/9, 10/24, 11/7, 11/14, 12/5, 12/19 (w/reports)	89.83	145.00	\$13,025.35
Phone/E-mail Corresp.	6.33	145.00	\$917.85
Conference in Field 8/4, 9/5, 11/29	21.5	145.00	\$3,117.50
Discuss Rusted Brick anchors with Darrell	0.5	145.00	\$72.50
Discuss and prepare Change Order # 01 to address all anchor concerns	2.5	145.00	\$362.50

TOTAL \$25,866.55

Please remit to the address below. Thank you.

City of Parsons
Engineering/Public Works

TO: Debbie Lamb, City Manager

FROM: Darrell Moyer, Director of Engineering

DATE: January 11, 2024

RE: **Set Bid Date for Project 2024-02, Mowing City Property**
Set Bid Date for Project 2024-03, Mowing & Weed Eating of
Oakwood Cemetery

Please include the following item on the City Commission consent agenda for consideration at the January 16, 2024, City Commission meeting:

Set Bid Date for Project 2024-02, Mowing City Property
&
Set Bid Date for Project 2024-03, Mowing & Weed Eating of Oakwood
Cemetery

Action Requested

Set Thursday, February 15th, 2024, at 10:30 a.m. as date and time to open bids for Project 2024-02 - Mowing City Property;

And,

Set Thursday, February 15th, 2024, at 11:00a.m. as date and time to open bids for Project 2024-03 - Mowing and Weed Eating of Oakwood Cemetery.



Darrell Moyer
Director of Engineering/Public Works

9:20 AM
01/10/24
Cash Basis

Parsons Katy Golf Association
Profit & Loss
January through December 2023

	Jan - Dec 23
Ordinary Income/Expense	
Income	
Cart Rental Fees	2,125.67
Cart Shed Rental	16,228.08
City Proceeds	8,000.00
Green Fees	41,961.73
House Rental	2,500.00
Memberships	74,758.60
Men's League	2,543.22
Misc Income	23,767.69
Pro Shop	
Merchandise	1,891.87
Pop	200.00
Pro Shop - Other	137,882.59
Total Pro Shop	139,974.46
Tournament Income	14,869.76
Total Income	326,729.21
Gross Profit	326,729.21
Expense	
Advertising	4,980.95
Cart Maintenance	4,163.05
Chemicals	25,013.31
Clubhouse	14,089.70
Contract Labor	1,020.00
Credit Card Transaction Fee	5,227.99
Depreciation Expense	6,310.00
Equipment New	9,636.00
Front End Expense	
Beer	18,861.08
Beverages	3,174.84
Food	39,529.68
Meat	42.50
Supplies	2,128.45
Front End Expense - Other	9,299.95
Total Front End Expense	73,036.50
Fuel	6,058.44
Grounds	11,817.12
Insurance	23,860.19
Interest Expense	3,843.48
Maintenance	3,818.16
Merchandise	13,928.00
Misc Expense	3,260.17
Payroll Expenses	55,891.38
R&M Building	3,628.61
R&M Equipment	7,164.18
Taxes	
Federal Taxes	218.45
State Taxes	16,068.34
Total Taxes	16,286.79

20

9:20 AM
01/10/24
Cash Basis

Parsons Katy Golf Association
Profit & Loss
January through December 2023

	Jan - Dec 23
Utilities	
Gas & Electric	24,561.41
Internet	828.00
Telephone	2,303.96
TV	2,550.61
Water	3,253.24
Total Utilities	33,497.22
Total Expense	326,531.24
Net Ordinary Income	197.97
Net Income	197.97

2007 4-Wheel Drive John Deere Loader, MDL. 44J. 2463 Hours

**4.5L Diesel Engine, 4 Speed Powershift Transmission Forward, 3 Speed Reverse,
100" Clamshell Front Bucket – 2463 Hours**

Kansas Department of Transportation – Used by Altamont

Cost \$53,000 purchase directly from KDOT.

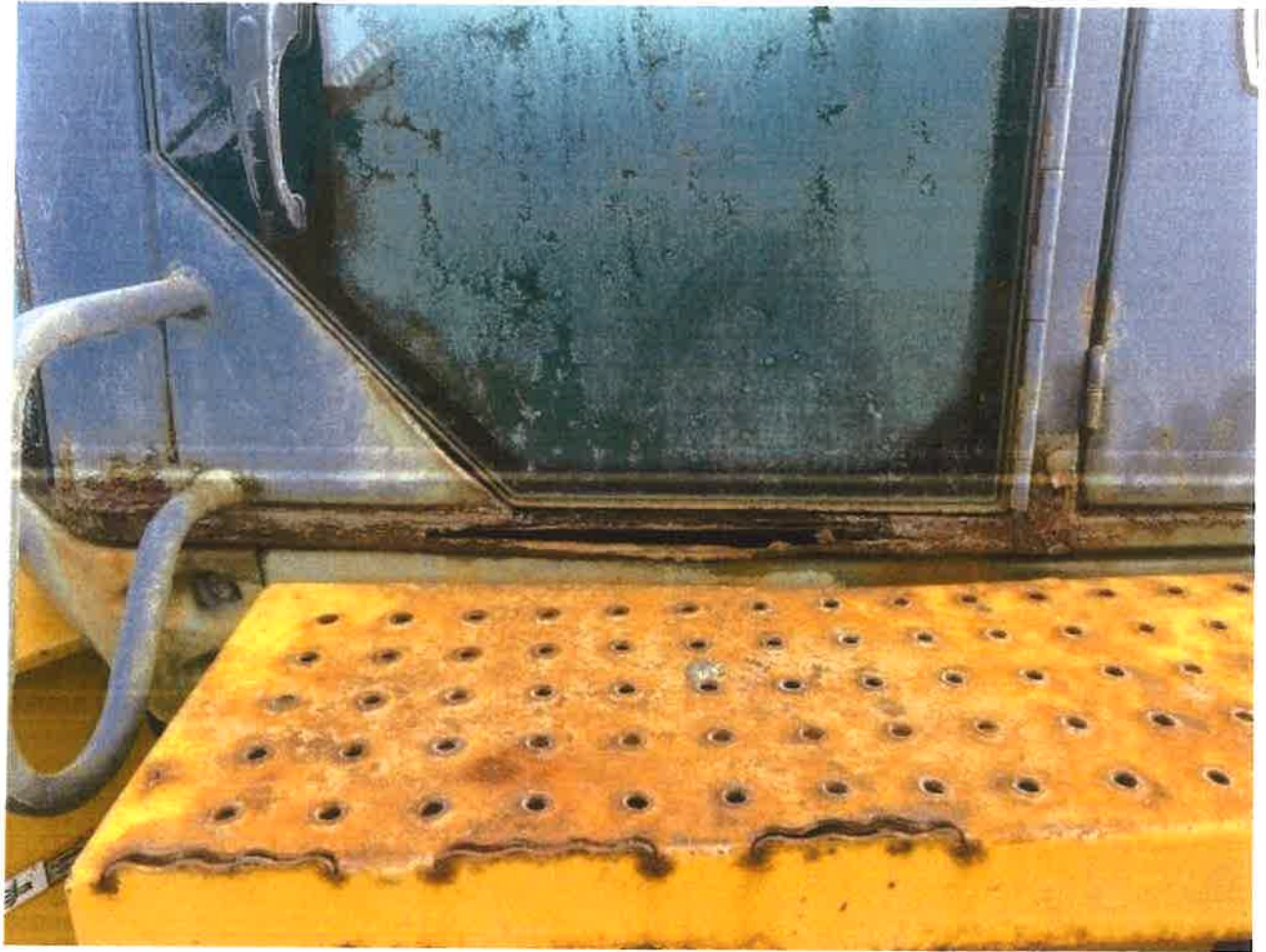
**Purple Wave Sale in November, 2023 – Public Works collected \$ 19,775.00
Dresser Loader was sold – Broke down and no parts were available for repairs..**

Balance to Purchase \$33,225.00









Home > SOLD! October 10 Kansas Turnpike Authority Auction
> 2005 John Deere 624J wheel loader


SAVE SEARCH


VIEW
UPCOMING
EQUIPMENT


SHARE

Expand All 



Sold on
Purple Wave
4551 Hours
\$136,400



27

Home > SOLD! October 10 Kansas Turnpike Authority Auction
Export All
> 2007 Caterpillar 930G wheel loader


SAVE SEARCH


VIEW
UPCOMING
EQUIPMENT


SHARE



Sold on
Purple Wave
5563 Hours
\$80,300



28

CITY OF PARSONS												
BILLING- WATER, WASTEWATER AND SANITATION 2023												
MONTH	#CUST	WATER	CONSUMP.	EPA COMP	SEWER	SANIT	POLYCTS	MISC.	STM WTR	SALES TAX	TOTALS	
January	4278	244,539.14	26,367,537	58,605.00	166,268.18	104,883.40	5,882.00	404.14	39,016.00	4,129.94	623,727.80	
February	4284	241,868.94	25,928,162	58,680.00	176,531.80	105,546.38	5,887.00	600.00	38,988.00	4,475.75	632,577.87	
March	4284	199,230.84	20,216,635	58,695.00	159,259.16	104,962.24	5,909.50	600.00	39,052.00	3,893.86	571,602.60	
April	4296	219,772.46	22,848,302	58,905.00	167,759.33	105,445.54	5,924.00	625.00	39,189.00	4,195.05	601,815.38	
May	4285	270,098.46	30,752,018	58,680.00	183,633.62	105,875.44	5,949.00	700.00	39,144.00	4,994.28	669,074.80	
June	4274	243,291.29	27,846,284	58,530.00	174,064.70	105,439.46	5,902.00	1,548.44	39,071.00	4,325.44	632,172.33	
July	4275	211,383.70	23,421,738	58,515.00	161,038.00	105,558.20	5,912.00	877.49	39,174.00	4,006.64	586,465.03	
August	4263	264,395.56	31,092,702	58,335.00	176,389.07	105,654.15	5,910.00	475.00	39,031.00	4,635.24	654,825.02	
September	4277	269,907.93	30,830,114	58,545.00	183,378.47	105,874.56	5,942.00	956.15	39,128.00	4,746.88	668,478.99	
October	4269	221,974.31	24,208,151	58,530.00	165,351.86	105,631.76	5,912.00	425.00	39,047.00	4,063.11	600,935.04	
November	4269	250,263.06	27,532,874	58,515.00	172,749.57	105,698.78	5,898.00	725.00	38,958.00	4,395.54	637,202.95	
December	4274	188,275.36	18,418,105	58,635.00	162,864.48	113,743.92	5,946.00	500.00	39,203.00	3,301.08	572,468.84	
TOTALS	51328	2,825,001.05	309,462,622	703,170.00	2,049,288.24	1,274,313.83	70,973.50	8,436.22	469,001.00	51,162.81	7,451,346.65	

MR

Parsons Fire Department



Parsons, KS

This report was generated on 1/9/2024 11:36:47 AM

Incident Type Count per Shift for Date Range

Start Date: 12/01/2023 | End Date: 12/31/2023

INCIDENT TYPE	# INCIDENTS
A Shift	
143 - Grass fire	1
311 - Medical assist, assist EMS crew	10
322 - Motor vehicle accident with injuries	1
Total Incidents per Shift:	12
B Shift	
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	12
411 - Gasoline or other flammable liquid spill	1
480 - Attempted burning, illegal action, other	1
743 - Smoke detector activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
Total Incidents per Shift:	17
C Shift	
143 - Grass fire	1
311 - Medical assist, assist EMS crew	13
561 - Unauthorized burning	2
611 - Dispatched & cancelled en route	1
Total Incidents per Shift:	17
Total Sum of all Incidents:	46

Incident Type Count per Shift for Date Range on Reviewed Incidents



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Doc Id: 1393
Page # 1 of 1

MR2

Parsons Fire Department

Parsons, KS

This report was generated on 1/9/2024 11:38:01 AM

Hours Spent per Activity Code for Date Range

Start Time: 00:00 | End Time: 23:00 | Start Date: 12/01/2023 | End Date: 12/31/2023

ACTIVITY CODE	# OF ITEMS	TIME SPENT	% TOTAL TIME
Alarm - Alarm Response	135	47:33	5.99
Assist - Assist other departments	6	15:00	1.89
Burn - Burning permit	10	3:15	0.41
Comm - Community activities	26	38:45	4.88
Daily - Daily check and cleans	155	267:30	33.68
EMSRecert - EMS Recertification	10	20:00	2.52
Fuel - Fueled Apparatus	22	6:07	0.77
Insp1 - Fire Inspection	53	114:00	14.35
Maint1 - Maintenance L1	2	4:00	0.50
Maint2 - Maintenance E2	5	12:30	1.57
Maint3 - Maintenance E3	25	50:00	6.30
Maint4 - Maintenance E4	3	3:30	0.44
MaintE - Maintenance Equipment	5	10:00	1.26
MaintOther - Maintenance, other	15	37:30	4.72
MaintRes - Maintenance Rescue	13	29:00	3.65
MaintS1 - Maintenance Station 1	18	46:00	5.79
Phys - Physical Fitness	45	45:00	5.67
Pre-Plan - Pre-Plan Tour of Building	6	6:00	0.76
Professional - Professional Development	5	5:00	0.63
Smoke - Smoke detector	4	1:00	0.13
Training - Training - Rescue	5	2:30	0.31
Training - Company Training	15	20:00	2.52
Training Fire - Fire Training	5	5:00	0.63
Training Haz Mat - Haz Mat Training	5	5:00	0.63
Totals	593	794:10	100%

Displays total time spent (HH:MM) by all Personnel on current ACTIVITY CODES. % TOTAL TIME is calculated by dividing the total TIME SPENT for all activities in to the TIME SPENT for an individual activity within the DATE RANGE provided. Note: this only includes time for activities where personnel have been associated to it.



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Doc Id: 906
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mr3

CRYPTO ADDITIONAL TREATMENT: MONTHLY TURBIDITY - DISINFECTION - CT

SUMMARY REPORT FOR THE MONTH & YEAR OF:

December-23

PWS NAME/FACILITY: PARSONS, CITY OF

ACCOUNT/PWS ID No.: KS2009914 / S5500

ADDRESS: 1625 N LINCOLN

CITY & ZIP CODE: PARSONS, KS 67357

MAIL TO:

KDHE - Bureau of Water
Public Water Supply Section
1000 SW Jackson St.; Suite 420
Topeka, KS 66612-1367

DATE	(A) Minimum Residual in Distribution System			(B) Minimum Residual Leaving the Plant			(C) Maximum Combined Filter Effluent (CFE) Turbidity Reading For Each Day	(D) Total Number of CFE Turbidity Readings Taken Each Day	(E) Number of CFE Turbidity Readings Greater than 0.15 NTU	(F) Disinfectant Contact Time Ratio GIA / VIR		Bact Samples Collected ☒
	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken						
1	3.5	C	1	3.61	C	66	0.03	59	0	2.1299	15.073	
2	3.6	C	1	3.71	C	72	0.03	71	0	3.0417	21.709	
3	3.4	C	1	3.76	C	59	0.04	55	0	1.9411	13.836	
4	3.5	C	1	3.68	C	67	0.03	65	0	2.3474	16.844	
5	2.4	C	5	3.66	C	66	0.03	66	0	2.5414	17.595	X
6	4	C	1	3.58	C	61	0.03	62	0	1.807	13.019	
7	3.4	C	1	3.57	C	62	0.03	62	0	2.9391	22.931	
8	3.1	C	1	3.5	C	63	0.03	64	0	2.6906	20.003	
9	3.1	C	1	3.49	C	58	0.07	58	0	3.0947	24.402	
10	3.5	C	1	3.6	C	62	0.03	61	0	2.0956	15.364	
11	3.1	C	1	3.53	C	60	0.03	57	0	2.7872	21.94	
12	3.7	C	5	3.65	C	72	0.04	72	0	2.5245	19.88	X
13	3.8	C	1	3.62	C	66	0.02	66	0	2.8123	21.044	
14	3.6	C	1	3.48	C	65	0.03	65	0	2.9638	22.631	
15	3.6	C	1	3.32	C	63	0.02	62	0	2.6804	20.278	
16	3.5	C	1	3.55	C	56	0.02	56	0	2.7171	20.119	
17	3.4	C	1	3.59	C	59	0.03	61	0	2.4558	17.873	
18	3.9	C	1	3	C	62	0.02	63	0	2.8877	22.307	
19	3.1	C	1	3.61	C	64	0.05	61	0	2.6952	20.154	
20	3.6	C	1	3.54	C	63	0.02	66	0	2.4497	17.939	
21	3.5	C	1	3.44	C	62	0.03	57	0	2.8808	22.233	
22	1.3	C	1	3.66	C	65	0.02	62	0	2.9161	22.048	
23	3.4	C	1	3.51	C	60	0.04	56	0	2.9939	22.715	
24	3.4	C	1	3.48	C	60	0.03	57	0	3.2244	24.746	
25	3	C	1	3.51	C	57	0.07	54	0	2.5802	18.066	
26	3.6	C	1	3.47	C	60	0.03	56	0	3.1578	22.25	
27	3.5	C	1	3.5	C	64	0.03	62	0	2.7179	17.984	
28	3.6	C	1	3.53	C	62	0.03	60	0	2.8057	19.231	
29	3.4	C	1	3.49	C	62	0.03	63	0	3.2405	22.532	
30	3.7	C	1	3.51	C	59	0.04	57	0	2.4036	15.823	
31	3.4	C	1	3.53	C	57	0.03	56	0	3.1263	22.279	
TOTALS	1.3		39	3		1934	0.07	1892	0			
Percent (%) of NTU Readings Which are in Compliance:									100%			

COMMENTS:

☐ Please check box if disinfectant residual leaving the plant was < 0.2 mg/L (free or combined chlorine). (attach required data with this report)

☒ Please check box if the Individual Filter Effluent (IFE) was monitored and recorded every 15 minutes as required.

☒ Please check box if 95% of all IFE readings collected during the month were <= 0.15 NTU.

☐ Please check box if any IFE exceeded 0.34 NTU in two consecutive readings taken 15 minutes apart. (attach required data with this report)

Prepared By:

Christopher D Holding

Date Form Completed:

01/09/2024

Signature on this form certifies all information above is accurate and complete to the best of the signer's knowledge.

MR4

2023 PARSONS WTP CHEMICAL COST REPORT

DATE	Chlorine	ACH	NaMnO4	PAC	Caustic	Ammonia	Fluoride	Total	\$/Kgal Raw	\$/Kgal Fin	Raw Kgal	Fin Kgal
Jan-23	\$ 2,241.30	\$ 7,309.54	\$ 5,275.06	\$ 2,070.00	\$ 2,564.28	\$ 609.39	\$ 171.15	\$ 20,240.72	\$ 0.41	\$ 0.60	48,807	33,827
Feb-23	\$ 2,352.16	\$ 7,122.73	\$ 5,150.75	\$ 2,070.00	\$ 2,404.01	\$ 447.82	\$ 135.90	\$ 19,683.37	\$ 0.45	\$ 0.65	43,511	30,160
Mar-23	\$ 1,359.24	\$ 5,853.38	\$ 5,230.55	\$ 2,070.00	\$ 2,358.76	\$ 210.76	\$ 152.35	\$ 17,235.04	\$ 0.35	\$ 0.52	49,087	33,455
Apr-23	\$ 1,253.20	\$ 7,084.41	\$ 4,876.02	\$ 1,726.38	\$ 1,889.27	\$ 554.74	\$ 149.61	\$ 17,533.62	\$ 0.36	\$ 0.52	48,653	33,734
May-23	\$ 7,815.63	\$ 12,770.14	\$ 7,006.30	\$ 2,070.00	\$ 4,461.09	\$ 569.43	\$ 167.23	\$ 34,859.82	\$ 0.65	\$ 0.95	53,372	36,852
Jun-23	\$ (694.08)	\$ 10,566.74	\$ 6,128.40	\$ 2,440.53	\$ 3,433.50	\$ 501.79	\$ 158.62	\$ 22,535.50	\$ 0.41	\$ 0.60	54,494	37,295
Jul-23	\$ 3,296.88	\$ 9,829.08	\$ 5,311.90	\$ 2,070.00	\$ 4,106.62	\$ 318.70	\$ 175.46	\$ 25,108.63	\$ 0.43	\$ 0.63	59,051	40,010
Aug-23	\$ 4,818.80	\$ 13,091.07	\$ 6,393.92	\$ 2,067.93	\$ 4,274.43	\$ 706.74	\$ 184.46	\$ 31,537.35	\$ 0.52	\$ 0.75	61,104	41,806
Sep-23	\$ 2,363.01	\$ 9,316.55	\$ 4,288.20	\$ 2,070.00	\$ 1,844.02	\$ 591.97	\$ 157.83	\$ 20,631.57	\$ 0.39	\$ 0.58	52,385	35,445
Oct-23	\$ 1,993.07	\$ 10,413.46	\$ 4,278.99	\$ 974.97	\$ 3,246.83	\$ 569.43	\$ 153.92	\$ 21,630.66	\$ 0.41	\$ 0.61	52,133	35,193
Nov-23	\$ 2,182.26	\$ 6,931.13	\$ 2,078.10	\$ 2,070.00	\$ 2,856.53	\$ 526.04	\$ 136.68	\$ 16,780.75	\$ 0.35	\$ 0.51	48,396	32,602
Dec-23	\$ 3,663.20	\$ (3,218.88)	\$ 4,813.09	\$ 3,140.19	\$ 2,890.47	\$ (99.40)	\$ (447.26)	\$ 10,741.42	\$ 0.22	\$ 0.34	47,747	31,819
2023 Total	\$ 32,644.66	\$ 97,059.35	\$ 60,831.29	\$ 24,840.00	\$ 36,329.81	\$ 5,507.41	\$ 1,295.94	\$ 258,518.46	\$ 0.42	\$ 0.61	618,740	422,198
2022 Total	\$ 22,067.06	\$ 71,648.68	\$ 39,070.09	\$ 13,601.28	\$ 26,117.43	\$ 5,398.08	\$ 2,495.75	\$ 180,398.37	\$ 0.30	\$ 0.47	597,648	383,041
2021 Total	\$ 5,908.14	\$ 61,454.94	\$ 37,201.82	\$ 15,169.28	\$ 19,481.44	\$ 4,971.39	\$ 1,500.31	\$ 145,687.33	\$ 0.26	\$ 0.40	554,537	363,830
2020 Total	\$ 5,043.79	\$ 58,008.50	\$ 19,967.86	\$ 25,517.10	\$ 19,927.04	\$ 4,343.87	\$ 1,905.85	\$ 134,714.01	\$ 0.25	\$ 0.34	543,998	393,125
2019 Total	\$ 5,363.57	\$ 65,200.80	\$ 21,678.79	\$ 18,909.45	\$ 21,946.88	\$ 7,065.14	\$ 2,408.45	\$ 142,573.09	\$ 0.27	\$ 0.35	528,722	402,871
2018 Total	\$ 5,187.22	\$ 42,214.10	\$ 18,358.88	\$ 10,645.44	\$ 13,141.16	\$ 6,503.37	\$ 763.81	\$ 96,813.97	\$ 0.18	\$ 0.24	529,553	408,566
2017 Total	\$ 4,693.92	\$ 34,669.91	\$ 15,826.35	\$ 18,589.20	\$ 13,067.20	\$ 4,902.29	\$ 9.21	\$ 91,758.09	\$ 0.21	\$ 0.26	446,618	347,145

PARSONS, KANSAS WATER TREATMENT December 2023

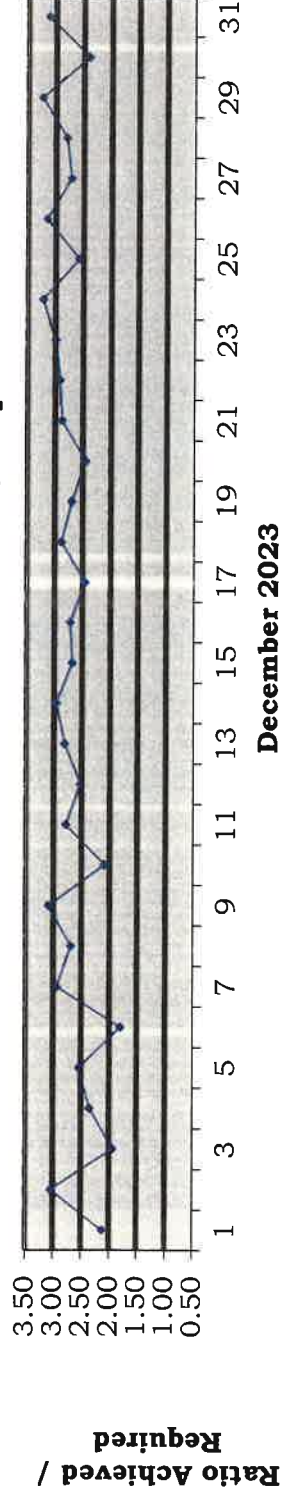
Chemical Analysis

Date	K-gallons pumped				Chemical Analysis																		
	Raw		Finished g	Raw Water										Tap Water at Plant									
	Plant Meter	Lake Meter		pH	Temp	NTU	Mn	TH	Alk	Mg	Ca	Fe	ph	Temp	NTU	Chlorine	Mn	NH4	TH	Alk	Mg	Ca	Fe
1	1,611	2,278	1,039	7.3	10.6	3	0.172	104	102	30	74	0.3	7.7	10.4	0.12	3.7	0.018	0.9	110	108	36	74	0.00
2	1,413	2,278	994	7.3	10.3	3	0.166	104	102	30	74	0.3	7.7	10.8	0.12	4.0	0.036	0.8	108	108	32	76	0.01
3	1,559	2,278	949	7.3	9.8	3	0.169	102	106	24	78	0.2	7.7	11.1	0.13	3.8	0.022	0.9	108	108	36	72	0.00
4	1,619	2,278	1,077	7.3	9.8	3	0.141	108	106	34	74	0.3	7.7	10.6	0.13	3.8	0.036	0.9	108	110	38	70	0.00
5	1,583	2,278	1,063	7.2	9.7	4	0.150	98	102	20	82	0.3	7.8	10.9	0.16	3.8	0.028	0.8	96	98	24	74	0.01
6	1,561	2,278	1,067	7.3	11.1	4	0.123	100	98	30	70	0.3	7.6	10.8	0.16	4.0	0.029	0.9	98	104	26	72	0.00
7	1,600	2,278	1,042	7.3	11.0	4	0.110	108	102	26	82	0.2	7.8	11.1	0.14	3.9	0.030	0.9	108	102	26	82	0.00
8	1,446	2,278	1,052	7.4	10.9	3	0.095	102	98	30	72	0.2	7.8	10.9	0.15	3.7	0.028	0.9	106	98	30	76	0.00
9	1,502	2,278	986	7.4	10.7	3	0.082	100	98	30	70	0.2	7.8	12.2	0.13	3.8	0.022	1.0	100	100	32	68	0.00
10	1,429	2,278	1,027	7.5	10.0	4	0.085	96	90	26	70	0.2	7.8	11.5	0.14	3.8	0.029	1.0	102	102	32	70	0.00
11	1,828	2,278	951	7.4	10.1	5	0.084	102	100	30	72	0.2	7.9	10.9	0.12	3.8	0.021	0.9	100	98	30	70	0.00
12	1,640	2,278	1,160	7.5	9.5	5	0.077	98	94	28	70	0.2	7.8	10.2	0.14	3.8	0.024	1.1	10	98	32	70	0.00
13	1,604	2,278	1,125	7.3	9.8	5	0.081	110	98	28	82	0.2	7.6	9.4	0.12	3.9	0.017	0.8	104	100	30	84	0.00
14	1,534	2,278	1,070	7.6	10.6	4	0.087	100	96	26	74	0.3	7.6	10.3	0.11	3.7	0.020	0.9	108	90	32	76	0.01
15	1,437	2,278	1,054	7.3	10.8	4	0.083	100	90	30	70	0.2	7.7	10.7	0.10	3.5	0.013	0.9	102	98	32	70	0.00
16	1,510	2,278	950	7.3	10.0	4	0.082	92	96	28	64	0.2	7.6	10.7	0.10	3.7	0.017	0.9	100	98	32	68	0.00
17	1,502	2,278	1,016	7.3	10.6	4	0.094	100	96	28	72	0.2	7.5	10.8	0.11	4.0	0.020	0.9	110	106	32	78	0.00
18	1,499	2,278	1,001	7.3	10.4	5	0.096	96	98	18	78	0.2	7.6	10.4	0.12	3.9	0.018	0.8	108	98	42	66	0.00
19	1,678	2,278	1,061	7.4	9.6	5	0.099	94	98	24	70	0.2	7.7	11.1	0.11	3.6	0.020	0.8	100	92	36	64	0.00
20	1,540	2,278	1,071	7.4	11.6	4	0.083	100	94	32	68	0.2	7.6	9.7	0.10	3.8	0.020	0.8	98	94	30	68	0.00
21	1,599	2,278	1,030	7.4	9.7	5	0.079	100	98	30	70	0.2	7.7	10.4	0.11	3.6	0.013	1.0	100	98	30	70	0.00
22	1,481	2,278	1,044	7.4	10.0	5	0.074	100	96	26	74	0.2	7.7	10.1	0.12	3.9	0.016	0.7	102	98	32	70	0.00
23	1,471	2,278	991	7.4	10.1	4	0.070	98	90	28	70	0.2	7.7	11.3	0.11	3.7	0.014	0.9	98	98	28	70	0.00
24	1,405	2,278	989	7.3	11.8	6	0.090	98	96	30	68	0.2	7.7	11.6	0.10	3.7	0.016	0.9	98	98	28	70	0.00
25	1,447	2,278	909	7.3	12.4	34	0.163	86	86	26	60	0.6	7.8	11.5	0.10	3.7	0.015	0.9	98	94	26	72	0.01
26	1,607	2,278	1,002	7.3	10.0	74	0.207	86	70	36	50	0.8	7.8	12.4	0.12	3.7	0.017	0.8	92	82	28	64	0.01
27	1,529	2,278	1,054	7.2	11.8	114	0.304	84	66	30	54	1.4	7.7	11.6	0.15	3.8	0.028	0.9	82	76	30	52	0.01
28	1,590	2,278	1,043	7.2	11.9	120	0.341	90	62	30	60	2.0	7.7	11.2	0.15	4.0	0.030	0.8	88	64	32	56	0.01
29	1,501	2,278	1,051	7.2	10.1	132	0.327	96	62	36	60	1.5	7.8	10.4	0.13	3.6	0.030	0.9	92	62	36	56	0.01
30	1,480	2,278	994	7.1	10.1	143	0.337	92	62	30	62	1.9	7.6	10.2	0.14	3.7	0.030	0.7	96	64	32	64	0.01
31	1,542	2,278	957	7.0	9.5	149	0.377	98	70	30	68	1.8	7.7	10.1	0.15	3.7	0.026	0.7	100	72	28	72	0.01
Total	47,747	70,615	31,819																				
Avg	1,540	2,278	1,026																				
Max	1,828	2,278	1,160																				
Min	1,405	2,278	909																				

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CT Tank Vol = 54,860 gl T10 Ratio = 0.52										Ground Storage Tank Vol = 22268 gl/ft T10 ratio = 0.10					
					Giardia Reduction Achieved/Required Ratio	Virus Reduction Achieved/Required Ratio									
Date	Vol	HDT	DT10	CT Actual	giardia log reduct	virus log reduct	giardia log reduct	CT Actual	DT10	HDT	Vol	Date			
12/01/23	54860	27.96	14.54	38.09	0.88	29.4	2.13	15.07	0.8	0.19	113.76	31.51	315.11	400824	12/01/23
12/02/23	54860	42.14	21.91	54.34	1.28	42.6	3.04	21.71	0.8	0.24	146.42	39.47	394.68	423092	12/02/23
12/03/23	54860	23.44	12.19	35.35	0.76	26.9	1.94	13.84	0.8	0.21	123.11	32.74	327.42	403051	12/03/23
12/04/23	54860	29.07	15.12	42.93	0.97	32.9	2.35	16.84	0.8	0.20	122.41	33.26	332.63	400824	12/04/23
12/05/23	54860	40.82	21.23	43.94	1.06	34.4	2.54	17.60	0.8	0.21	127.01	34.70	347.01	416412	12/05/23
12/06/23	54860	30.60	15.91	33.57	0.75	25.3	1.81	13.02	0.7	0.15	89.14	24.90	248.99	354061	12/06/23
12/07/23	54860	41.47	21.56	58.43	1.31	45.1	2.94	22.93	0.7	0.16	94.01	26.33	263.32	385236	12/07/23
12/08/23	54860	41.59	21.63	47.37	1.18	39.3	2.69	20.00	0.7	0.17	98.76	28.22	282.16	391917	12/08/23
12/09/23	54860	41.69	21.68	59.18	1.38	48.1	3.09	24.40	0.7	0.17	95.77	27.44	274.41	387463	12/09/23
12/10/23	54860	31.99	16.63	39.42	0.88	30.0	2.10	15.36	0.7	0.17	100.65	27.96	279.59	376329	12/10/23
12/11/23	54860	40.64	21.13	52.41	1.23	43.2	2.79	21.94	0.7	0.16	94.17	26.68	266.76	365195	12/11/23
12/12/23	54860	39.33	20.45	52.35	1.09	39.0	2.52	19.88	0.7	0.18	107.76	29.52	295.24	394144	12/12/23
12/13/23	54860	38.77	20.16	56.25	1.22	41.3	2.81	21.04	0.7	0.18	115.89	32.01	320.14	403051	12/13/23
12/14/23	54860	38.91	20.23	59.28	1.31	44.5	2.96	22.63	0.7	0.18	107.25	30.82	308.20	405278	12/14/23
12/15/23	54860	38.50	20.02	53.45	1.19	39.8	2.68	20.28	0.7	0.15	92.62	27.90	278.98	369649	12/15/23
12/16/23	54860	40.64	21.13	52.62	1.19	39.5	2.72	20.12	0.7	0.17	102.40	28.85	288.46	365195	12/16/23
12/17/23	54860	39.13	20.35	47.00	1.07	35.0	2.46	17.87	0.7	0.16	97.29	27.10	270.99	389690	12/17/23
12/18/23	54860	39.93	20.76	61.87	1.29	43.9	2.89	22.31	0.7	0.16	95.74	31.91	319.13	398597	12/18/23
12/19/23	54860	40.52	21.07	55.41	1.18	39.6	2.70	20.15	0.7	0.17	101.42	28.10	280.95	360742	12/19/23
12/20/23	54860	39.72	20.66	49.58	1.05	35.1	2.45	17.94	0.7	0.17	107.25	30.30	302.97	400824	12/20/23
12/21/23	54860	39.44	20.51	58.24	1.27	43.7	2.88	22.23	0.7	0.17	100.42	29.19	291.93	383010	12/21/23
12/22/23	54860	38.69	20.12	58.54	1.27	43.3	2.92	22.05	0.8	0.19	113.99	31.14	311.44	400824	12/22/23
12/23/23	54860	37.70	19.61	58.62	1.31	44.7	2.99	22.72	0.8	0.19	112.01	31.91	319.13	400824	12/23/23
12/24/23	54860	41.12	21.38	63.94	1.42	48.7	3.22	24.75	0.8	0.19	108.80	31.27	312.66	400824	12/24/23
12/25/23	54860	39.10	20.33	45.14	1.09	35.3	2.58	18.07	0.8	0.20	114.46	32.61	326.09	403051	12/25/23
12/26/23	54860	40.10	20.85	54.64	1.40	43.7	3.16	22.25	0.8	0.18	102.91	29.66	296.56	380783	12/26/23
12/27/23	54860	40.70	21.16	43.38	1.17	35.2	2.72	17.98	0.8	0.19	107.61	30.74	307.44	394144	12/27/23
12/28/23	54860	39.07	20.32	48.15	1.23	37.7	2.81	19.23	0.7	0.17	101.41	28.73	287.27	367422	12/28/23
12/29/23	54860	39.19	20.38	60.72	1.45	44.3	3.24	22.53	0.7	0.17	105.00	30.09	300.87	394144	12/29/23
12/30/23	54860	39.61	20.60	41.81	1.03	30.9	2.40	15.82	0.7	0.17	102.45	29.19	291.87	378556	12/30/23
12/31/23	54860	38.47	20.01	60.02	1.38	43.8	3.13	22.28	0.8	0.18	112.47	31.86	318.62	398597	12/31/23

Giardia Reduction Achieved / Required



MONTHLY REPORT

December 2023

LAKE PARSONS

Water Level:

DATE:	ELEVATION:
12/1/23	919.83
12/31/23	919.67

Rainfall:

DATE:		AMOUNT:
12/15/23	Rain	0.40
12/21/23	Rain	0.50
12/24/23	Rain	1.70

Total Inches 2.60

There were	2.60	inches of Rain in December 2023
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Total Rainfall for Year to Date	35.78
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mr8

Distribution Department Monthly Report

Dec-23

	Current month	Year-to-Date	Dec-22
Main Replacements	0	0	0
New Main Installations	0	0	0
Main Breaks	5	68	8
Main Section Replacement	1	20	3
Fire Hydrant Replacements	1	6	0
New Fire Hydrant Installations	0	3	0
Service Replacements	6	19	0
Elimination of old services	6	20	0
Perform Misc. repairs as needed	yes	yes	yes
Respond to service requests as needed	126	1537	116
Implement safety program (Hours)	2	24	2
Exercise Line Valves	yes	yes	yes
Hydrant Flushing Program	yes	yes	yes
Update Waterline maps as needed	yes	yes	yes
Clean storm drains as needed (Hours)	0	6	3

mR9

Collection Department Monthly Report

Dec-23

	Current Month		Year-to-Date		Dec-22	
Video inspection sewer line (Hours)(Feet)	39	2,625	198	15,331	23	398
Jet rod collection system (Hours)(Feet)	31	5,655	161	47,057	21	1,497
Smoke test collection system	0		0		0	
Perform miscellaneous repairs	YES		YES		Yes	
Clear emergency backups	YES		YES		Yes	
Respond to service requests	75		1,194		86	
Perform miscellaneous repairs	YES		YES		Yes	
Implement safety program (Hours)	2		24		2	
Inspect and operate flood pumps	YES		YES		Yes	
Locate lines as needed	YES		YES		Yes	
Update collection maps	YES		YES		Yes	
Clean storm drains as needed (Hours)	0		130		20	

mrio



**PARSONS MUNICIPAL AUDITORIUM, BASEMENT, COMMISSION,
CONFERENCE ROOMS and CARNEGIE ARTS CENTER**



MONTH END REPORT – DECEMBER 2023 (estimated attendance)

AUDITORIUM

DECEMBER 2023	YEAR-TO-DATE 2023	YEAR-TO-DATE 2022
TOTAL # OF SHOWS – 4	TOTAL # OF SHOWS – 16	TOTAL # OF SHOWS – 22
TOTAL ATTENDANCE – 1,850	TOTAL ATTENDANCE – 5,050	TOTAL ATTENDANCE – 7,900
AVERAGE ATTENDANCE – 463	AVERAGE ATTENDANCE – 316	AVERAGE ATTENDANCE – 359

- 2 – 250 – Main Street Christmas Concert, featuring The Duke Mason Band
- 5 – 600 – USD #503, Lincoln School Christmas Concert
- 6 – 600 – USD #503, Parsons High and Middle Schools Band, Orchestra, and Choirs Concert
- 12 – 400 – St. Patrick's Elementary School Christmas Concert

BASEMENT

DECEMBER 2023	YEAR-TO-DATE 2023	YEAR-TO-DATE 2022
TOTAL # OF RENTALS – 4	TOTAL # OF RENTALS – 52	TOTAL # OF RENTALS
TOTAL ATTENDANCE – 105	TOTAL ATTENDANCE – 3,217	TOTAL ATTENDANCE

Basement set up for court - closed to the public for private rentals.

- 8 – 25 – Court Trials
- 15 – 25 – Court Arraignments
- 29 – 25 – Court Arraignments
- 30 – 30 – Parsons Police Department Awards Dinner

COMMISSION ROOM AND CONFERENCE ROOM

Fourteen meetings in December

CARNEGIE ARTS CENTER

FLAGS AT HALF-STAFF A TOTAL OF 44 DAYS IN 2023

mR11



Parsons Police Department
Monthly Activity Report
 Month: **December 2023**

ACTIVITY	Current Month	YTD
Arrests	89	1,233
Citations	40	771
KBI Crime Reports	131	1,602
Investigation Reports	55	782

Traffic Safety		
Target Incidents	Current Month	YTD
Crash Reports	9	127
* Fatal	0	0
* Injury	3	22
* Property Damage	6	101
Crash Citations	0	5
Warnings	94	1,738
Radar Trailer Deployments (Days)	19	213

Social Media		Facebook	Twitter	Next door
Followers	5,000	282	783	
Number of Posts	55	7	8	
Community Engagement				
Press Releases	4	79		
TV /Radio Interviews	3	28		
Podcasts	4	44		
Community Presentations	4	36		
WEBSITE	Unique	Visits	Pages	Hits
www.parsonspd.com	11,122	23969	368,497	546,063

Persons Calls	Current Month	YTD
Murder	0	1
Sex Crimes	3	12
Robbery	1	3
Battery	6	62
TOTAL	10	78

Property Calls	Current Month	YTD
Burglary	11	136
Theft	44	523
Criminal Damage	8	166
TOTAL	63	825

TARGET INCIDENTS	Current Month	YTD
Domestic Violence	30	391
Mental Health	8	195

DISPATCH	Current Month	YTD
Phone Calls	2,418	33,934
9-1-1 Calls	177	2,658
Calls for Service	2,308	29,495
Lobby Traffic	1,800	7,557

CSO ACTIVITY	Current Month	YTD
Animal Calls	136	1,955
Impound Animals	17	537
Animal Bites	0	26
Animals Trapped	5	93
TNR Cats	3	19
Animal Citations	0	30
Green Tagged Vehicle	0	29
Parking Citations	0	22
Impound Vehicles	0	4