Parsons City Commission

Regular Session
Monday, October 2, 2023 at 6:00 p.m.
Municipal Building

- I. CALL TO ORDER. PLEDGE OF ALLEGIANCE.
- II. PRAYER Harold Gross Jr Macedonia Soul-Winning Ministry
- III. APPROVAL OF THE AGENDA
- IV. PUBLIC COMMENT NO. 1 Public comments at this time will be limited to persons who have signed up in advance with the City Clerk, no later than noon on Friday prior to the meeting. Comments will be limited to five (5) minutes total per meeting, not five (5) minutes per public comment session. Persons not signing up in advance will have the opportunity to address the commission at the Open Public Comment Period at the end of the meeting. Persons wishing to comment on any agenda items will be allowed to do so at the time each item is discussed with permission from the Mayor and Commission. Each person will be allowed two (2) minutes to comment and may comment on one (1) agenda item per meeting.
- V. CONSENT DOCKET The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.
 - A. City Commission Minutes (Pages 1 4)
 Information: City Commission Minutes for September 18, 2023 and September 28, 2023.

Recommendation: Approve and authorize the Mayor's signature.

B. Accounts Payable Appropriation Ordinance No. 369 (Pages 5 – 16) Information: Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$214,385.18.

Recommendation: Approve and authorize the Mayor's signature.

C. Pay Request No. 2, 21st Street Basin and Downtown Basin Rehab Design (Pages 17 – 19)

Information: HDR entered into an engineering agreement with the City for Design of 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab. This pay request is for \$5,240.00 for work completed through August 26, 2023.

Recommendation: Approve and authorize payment for Pay Request No. 2 to HDR Engineering, Inc.

D. Change Order No. 2, Project 2021-02, Corning Ave. Storm Water Lift Station Rehab (Pages 20 – 23)

Information: Change Order No. 2 is for an increase of \$10,332.23 to the contract amount and includes an addition of a 4" sump pump and ancillary hardware. The new adjusted contract amount is \$729,332.23.

Recommendation: Approve and authorize Change Order No. 2 for LaForge and Budd Construction Co.

E. Parsons Recreation Center Road Closure Request (Page 24)

Information: The Parsons Recreation Center is hosting the Company Olympics beginning October 8, 2023 and would like to close Heacock from 8:00 a.m. to 4:00 p.m. from the corner of Broadway and Heacock, South to the North side of the pool driveway. Tents will be set up on both sides of Heacock in front of PRC and a road closure will allow for safe pedestrian crossing during Monday's event.

Recommendation: Approve the road closure.

F 2023 Vehicle Bid (Pages 25 – 29)

Information: Set a bid date of October 12, 2023 at 1:00 p.m. at the City Clerk's office to accept bids to purchase two (2) Ford SUV Explorer PPV's. Funds for this purchase will be drawn from the Safety Sales Tax Fund and will have no impact on the City's General Fund.

Recommendation: Authorize the City Manager to authorize a bid to purchased up to two (2) Ford Police PPV SUV's for the Police Department.

G. Acceptance of RFP for Body Camera System (Pages 30 – 34)

Information: The Parsons Police Department has done its due diligence in trying to evaluate and select the most cost-effective system that can integrate with the current car cameras and data collection and storage system. They invited all the vendors to participate in an on-site presentation, so that both management staff and field personnel could evaluate the products hands on. Staff recommends that the MOTOROLA SOLUTIONS system is the best overall product solution for the Parsons Police Department. The MOTOROLA SOLUTIONS subscription is Year 1 - \$106,779.26 and following years 2 through 5 a total of \$45,157.12 annually.

Recommendation: Authorize the City Manager to accept the proposed 5-year subscription for Body Cameras.

CONSENT DOCKET ENDS

VI. ORDINANCE

A. Ordinance No. 6545 – Wastewater Rates (Pages 35 – 36)

Information: An Ordinance amending the code of the City of Parsons, Kansas, Chapter 580, Article VI, Section 580-34 and repealing Ordinance No. 6455 in regards to rates and charges to provide funds needed to pay for the operations, maintenance expense and other related costs of the Wastewater system.

Recommendation: Approve and authorize the Mayor's signature on Ordinance No. 6545.

B. Ordinance No. 6546 – Sanitation Rates (Pages 37 – 40)

Information: Ordinance No. 6546 amending Section 24-142 of the Code of the City of Parsons in regards to rates for the collection and disposal of solid waste and repealing any Ordinance or section of Ordinance in conflict.

Recommendation: Approve and authorize the Mayor's signature on Ordinance No. 6546.

VII. OPEN PUBLIC COMMENT – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.

City Commission – Page 4 October 2, 2023

VIII. STAFF COMMENT

- A. Housing Update
- IX. CITY COMMISSION COMMENTS
- X. ADJOURN

MINUTES
PARSONS CITY COMMISSION
September 18, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present:

Commissioner Shaw

Commissioner Crooks Commissioner Bolinger Commissioner Strait

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the agenda as presented. Voice vote passed unanimously.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the September 5, 2023, September 11, 2023 and September 14, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 368

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$661,774.66.

<u>Pay Request No. 10, Midwest Engineering Group, LLC for Corning Ave. Storm Water Lift Station</u> <u>Rehabilitation Design</u>

Approved Pay Request No. 10 to Midwest Engineering Group, LLC in the amount of \$1940.00 for work completed through September 11, 2023. Midwest Engineering Group, LLC entered into an engineering agreement with the City for the design of Corning Ave. Storm Water Lift Station Rehabilitation.

<u>Change Order No. 1, J. Graham Construction, Inc., CCLIP-Project #59-50 U-2392-01 Resurfacing Project Clark to Dirr</u>

Approved and authorized Change Order No. 1 for J. Graham Construction, Inc. for an increase of \$16,520.00 on the KDOT 59-50 U-2392-01 Resurfacing Project Clark to Dirr to add 1/2" rebar and expansion joints in concrete patches.

<u>Pay Request No. 1, J. Graham Construction, Inc., CCLIP-Project #59-50 U-2392-01 Resurfacing Project Clark to Dirr</u>

Approved Pay Request No. 1 to J. Graham Construction, Inc. for work done through September 11, 2023 on the US Hwy 59 – resurfacing project Clark to Dirr for \$15,975.00.

CITY COMMISSION - PAGE 2 September 18, 2023

Agreement with TranSystems Corporation for Professional Services for Bridge Inspections
Approved and authorized the Mayor's signature on TranSystems Corporation agreement for professional engineering services to inspect railroad bridges for \$5,000.00 and 2023 Routine Biennial Bridge Inspections as required by KDOT for \$12,000.00 for a total of \$17,000.00.

AIP 3-20-0067-0012 Payment Invoice No. 127147-13 & Final to Burns & McDonnell for Parsons Tri-City Airport Closeout Report

Approved Pay Request No. 13 to Burns & McDonnell for professional services at the Parsons Tri-City Airport including the closeout report, record drawings and ALD update for \$6,926.89 for services through August 31, 2023.

Commissioner Bolinger moved, Commissioner Crooks seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Departmental Reports

Mayor Cruse moved, Commissioner Strait seconded to receive and file August monthly reports. Voice vote passed unanimously.

Comments were heard from Vicki Pribble and Ryan Robertson.

Comments were heard from City Staff and City Commissioners.

Commissioner Crooks moved, Commissioner Strait seconded that we adjourn at 6:45 p.m. Voice vote passed unanimously.

	(
	Kevin Cruse, Mayor	
Attest:		
Robyn Baker, City Clerk		

MINUTES
PARSONS CITY COMMISSION
September 28, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present:

Commissioner Shaw

Commissioner Bolinger

Commissioner Strait

Absent:

Commissioner Crooks

Commissioner Strait moved, Commissioner Bolinger seconded that we approve the agenda as presented. Voice vote passed unanimously.

Proposed

Public Hearing - Budget 2024

Mayor Cruse opened the public hearing at 4:42 p.m.

2024 Budget presented as follows:

roposcu
\$24,506,613
\$ 3,418,419
59.612
\$57,344,472

Mayor Cruse closed the hearing at 4:47 p.m.

Commissioner Bolinger moved, Mayor Cruse seconded to approve the 2024 Budget. Approved on roll call. Shaw – yes; Bolinger – yes; Strait – yes; Cruse - yes.

The commission reviewed the agenda for October 2, 2023.

Commissioner Crooks arrived at 4:59 p.m.

Ordinance

Ordinance No. 6544 - Budget 2024

Commissioner Bolinger moved, Commissioner Shaw seconded to approve and authorize the Mayor's signature on Ordinance No. 6544 making and levying 2023 annual tax levies and authorizing fiscal year 2024 expenditures in and for the City of Parsons, Labette County, Kansas. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved; Commissioner Strait seconded that we adjourn at 5:52 p.m. Voice vote passed unanimously.

Attest:	Kevin Cruse, Mayor	
Robyn Baker, City Clerk		

CITY COMMISSION – PAGE 2

September 28, 2023

ACCOUNTS PAYABLE APPROPRIATION ORDINANCE NO. 0369

AN ORDINANCE MAKING APPROPRIATIONS FOR THE PAYMENTS OF CERTAIN CLAIMS FOR THE CITY OF PARSONS, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS:

Section 1. That in order to pay the claims herein stated in Exhibit "A" which have been properly audited and approved there is hereby appropriated out of the respective funds in the city treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 2nd day of October 2023.

	Kevin Cruse, Mayor	
Attest:		

09-28-2023 08:13 AM	COMMISSION RE	PORT	, de C	¥
VENDOR NAME	NOT HOT GO SAG		FAGE	u p
AMAZON CAPITAL SERVICES, INC	SUPPLIES	GENERAL FUND	DEPARTMENT CITY MANAGER SANITATION FUND	31.00 40.09
AT&T	831 001 0608 026 831 001 0649 817 831 001 0608 026 831 001 0649 817 831 001 0649 817 831 001 0649 817 831 001 0608 026 831 001 0608 026 831 001 0608 026 831 001 0608 026	GENERAL FUND WATER FUND WATER FUND	GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE FIRE FIRE PARK AUDITORIUM ARTS CENTER AUDITORIUM ARTS CENTER ADMINISTRATIVE ADMINISTRATIVE ADMINISTRATIVE	71.09 2,503.07 439.43 1,001.22 175.74 166.87 29.29 166.87 29.29 333.74 500.61
	0649 0608 0649		ADMINISTRATIVE ADMINISTRATIVE ADMINISTRATIVE ADMINISTRATIVE TOTAL:	58.58 87.87 166.87 29.29
AT&T TELEPHONE (MAIN PB)	620 421 7060 719 3 620 421 7015 349 5 620 421 7075 502 6 620 421 7081 502 8 620 423 3088 620 421 7015 349 5 620 421 7075 502 6 620 421 7081 502 8	GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND	POLICE POLICE POLICE POLICE POLICE PARK PARK PARK	147 88 88 102 102 102 11 11
BANK OF COMMERCE-PARSONS	LOAN 50025559	PUB SAFETY SALES T	PUB SAFETY S	5,021.06
BEACHNER GRAIN INC	FESCUE	WATER FUND	DISTRIBUTION TOTAL:	74.00
	PD CLEANING AUG/SEPT	GENERAL FUND	POLICE TOTAL:	140.00
	FINAL PAYMENT-AIRPORT	CAPITAL IMPROVEMEN	CAPITAL IMPROVEMENT FUTOTAL:	6,926.89
CHRIS BUSSEN	BOOTS REIM	SANITATION FUND	SANITATION FUND TOTAL:	100.00
CIRCLE E AUCTION	TUFF-OX TREE PULLER	WATER FUND	LAKE TOTAL:	3,400.00
D&M LAWNCARE	WARD 2 MOWING MOWING LAND BANK PROP	GENERAL FUND GENERAL FUND	STREET STREET TOTAL:	343.98 322.00 665.98
DESIGN MECHANICAL, INC	REPAIRS REPAIRS	PARK SALES TAX FUN PARK SALES TAX FUN	PARK SALES TAX FUND PARK SALES TAX FUND TOTAL:	3,971.00 3,864.50 7,835.50

09-28-2023 08:13 AM	COMMISSION RE	SPORT	. פיל אמ	
VENDOR NAME	DESCRIPTION	FIIND		V
EJ EQUIPMENT, INC	PARTS	SEWER FUND	DEFAKTMENT COLLECTIONS	AMOUNT
EVERGY			TOTAL:	445.31
	CITY MAIN MUSEUM REC CENTER	GENERAL FUND GENERAL FUND GENERAL FUND	GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE TOTAL.	121.68 559.90 3,270.77
FASTENAL CO	PARTS	GENERAL FUND	PARK TOTAL:	31.00
FOLEY INDUSTRIES, INC.	PARTS PARTS RENTAL RENTAL	GENERAL FUND GENERAL FUND STORUWATER UTILITY STORUWATER UTILITY	STREET STREET STORMWATER U	79.26- 40.17- 12,060.00 6,027.84
FURTHER	GROUP 008459	HEALTH INSURANCE	R HEALTH INSURANCE RESER TOTAL:	28.20
G20 TECHNOLOGIES, LLC	ACH	WATER FUND	TREATMENT PLANT TOTAL:	19,255.40
GADES SALES CO INC	SUPPLIES	GENERAL FUND	STREET TOTAL:	3,427.69
HAWKINS, INC	450 LB DNR	SEWER FUND	TREATMENT PLANT TOTAL:	6,053.62
HERITAGE TRACTOR, INC	CREDIT PARTS	MAINTENANCE FUND MAINTENANCE FUND	MAINTENANCE FUND MAINTENANCE FIND	608.61-
7	PARTS PARTS PARTS			414.11 354.18 105.09 62.91 327.68
HIGHER CALLING TECHNOLOGIES LLC	MONTHLY OFFICE MONTHLY OFFSITE MONTHLY ADOBE PD MONTHLY MONTHLY ADOBE MONTHLY ADOBE	GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND GENERAL FUND	GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE CITY MANAGER POLICE POLICE POLICE TOTAL:	1,474.00 1,235.50 27.99 792.50 139.95 199.00
J GRAHAM CONSTRUCTION, INC	KDOT PROJECT 2023-03	CAPITAL IMPROVEMEN	CAPITAL IMPR	15,975.00
JC SUPPLY PRODUCTS	SUPPLIES	GENERAL FUND GENERAL FUND	STREET STREET TOTAL:	2,006.13 1,531.95 3,538.08
USTE	LANDFILL TICKETS AUGUST	GENERAL FUND	STREET TOTAL:	2,967.30
KANSAS GAS SERVICE	301 N 30TH 401 S 18TH	GENERAL FUND GENERAL FUND	GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE	92.57 50.10

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	
			TOTAT.	AMOUNT.
KANSAS ONE CALL SYSTEM INC	LOCATES	SEWER FUND	COLLECTIONS	140.40
KDOT	HOWARD T WOLD		TOTAL:	140.40
	OLGN LLCENSE	GENERAL FUND	ENGINEERING TOTAL:	75.00
LABETTE HEALTH	INMATE MEALSJUN/JUL/AUG INMATE MEALSJUN/JUL/AUG INMATE MEALSJUN/JUL/AUG	GENERAL FUND GENERAL FUND GENERAL FUND	POLICE POLICE POLICE TOTAL:	1,054.00 1,096.50 1,211.25 3,361.75
2 LASSEN PRINTING SERVICES	SUPPLIES	GENERAL FUND	POLICE TOTAL:	309.55
LAWSON PRODUCTS	PARTS PARTS PARTS SUPPLIES	MAINTENANCE FUND MAINTENANCE FUND MAINTENANCE FUND SANITATION FUND	MAINTENANCE FUND MAINTENANCE FUND MAINTENANCE FUND SANITATION FUND SANITATION FUND TOTAL:	272.34 74.55 152.50 102.12 172.96
MFA INCORPORATED	SUPPLIES	SANITATION FUND	SANITATION FUND TOTAL:	131.25
MID WEST MINERALS INC	ROCK ROCK	GENERAL FUND GENERAL FUND	STREET STREET TOTAL:	696.79 1,014.02 1,710.81
MIDWEST ENGINEERING GROUP, LLC	CORNING AVE PUMPS	STORMWATER UTILITY	STORMWATER UTILITY TOTAL:	1,940.00
MONTGOMERY COUNTY MEDIA, LLC	LEGAL NOTICE	GENERAL FUND	GENERAL ADMINISTRATIVE TOTAL:	7E 100.00
NATIONAL SIGN CO INC	SIGNS	GENERAL FUND	STREET TOTAL:	4,641.84
NORTHERN SAFETY CO INC	SUPPLIES	SEWER FUND	COLLECTIONS TOTAL:	219.72
PACE ANALYTICAL SERV INC	LEAWOOD VILLAS TOTAL MONTHLY/WEEKLY WEEKLY WEEKLY	WATER FUND SEWER FUND SEWER FUND SEWER FUND SEWER FUND SEWER FUND	TREATMENT PLANT DISTRIBUTION TREATMENT PLANT TREATMENT PLANT TREATMENT PLANT TREATMENT PLANT TREATMENT PLANT	250.00 250.00 718.00 455.50 522.00 635.10
PARSONS AUTO PARTS, INC	PARTS	GENERAL FUND	PARK TOTAL:	35.00
PETTY CASH	MEALS/TRAINING MEALS/TRAINING MEALS/TRAINING	GENERAL FUND GENERAL FUND GENERAL FUND	POLICE POLICE POLICE	8.57 25.93 11.34

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VENDOR WANTE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	MEALS/TRAINING	CENTED I FROMINGO		
	MEALS/TRAINING		POLICE	12.86
	MEALS/TRAINING		POLICE	21.49
	MEALS/TRAINING	GENERAL FUND	POLICE	1
	MEALS/TRAINING		POLICE	13.82
	MEALS / TEATURE		POLICE	13.82
	MEALS/IRAINING		POLICE	12.36
	MEALS/TRAINING	GENERAL FUND	POLICE	11.92
	MEALS/TRAINING		POLICE	14.04
	MEALS/TRAINING		POLICE	12.36
	MEALS/TRAINING		POLICE	14.04
	MEALS/TRAINING	GENERAL FUND	POLICE	12.36
	MEALS/TRAINING		POLICE	14:00
	MEALS/IRAINING MEALS/TRAINING	GENERAL FUND GENERAL FUND	POLICE	47.66
			TOTAL:	24.18
PITNEY BOWES INC	POSTAGE MACHINE RENTAL	GENERAL FUND	POLICE TOTAL:	221.88
PRESTIGE CHEMICALS INC	SUPPLIES	SEWER FUND	TREATMENT PLANT	1,014.32
ATTACAMEN VALUE AND			FOTAL:	1,014.32
KOSLII FEIROLEUM, INC	BLUE DEF	SANITATION FUND	SANITATION FUND TOTAL:	736.16
QUILL CORPORATION	SUPPLIES	GENERAL FIND		
	SUPPLIES		GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE	319.80
<i>C</i>	SUPPLIES	GENERAL FUND		135 47
}	SOFFLES		POLICE	499.74
	SUPPLIES		POLICE	319.99
	SUPPLIES	GENERAL FUND	POLICE	124.08
			TOTAL:	1,429.86
KOBERT SPINKS	REIM TRAINING/MEAL REIM TRAINING/MEAL REIM TRAINING/MEAL	GENERAL FUND GENERAL FUND GENERAL FUND	POLICE POLICE POLICE	61.33 25.53 E2.33
			TOTAL:	139.18
S A IMPRINTS LLC	UNIFORMS	GENERAL FUND	POLICE TOTAL:	867.00
SEK AUTO SALES INC	SUPPLIES	WATER FUND	DISTRIBITION	60
	SUPPLIES REPAIRS	SANITATION FUND SANITATION FUND	SANITATION FUND TOTAL:	67.99 827.73 968.66
SPARKLIGHT	SERVICES	GENERAL FUND	POLICE	403.74
			TOTAL:	403.74
SON GRAPHICS LLC	WATER POSTCARDS	WATER FUND	TREATMENT PLANT TOTAL:	630.00
T H ROGERS LUMBER CO	SUPPLIES	GENERAL FUND	FIRE	239.34

PAGE; 5		33.80 219.50 TOTAL:	TIVE	PLANT 548.82 TOTAL: 548.82	PLANT 1,008.50 TOTAL: 1,008.50	PLANT 599.80 TOTAL: 599.80	ON 3,185.00 : UTILITY 2,750.00 : UTILITY 13,520.00 TOTAL: 19,455.00		FLANT 64.54 75.93	553.10	448.19 315.34	256.37	55,35	172.40	396.37 46.53	119.66 TOTAL: 3,601.80	GENERAL ADMINISTRATIVE 62.50 ADMINISTRATIVE 62.50 TREATMENT PLANT 62.50 SANITATION FUND 62.50		TIVE TIVE 1,0	
	DEPARTMENT	STREET	GENERAL AI	TREATMENT	TREATMENT	TREATMENT	DISTRIBUTION TY STORMWATER UTILITY TY STORMWATER UTILITY TOTAL:		IMENI	LAKE	LAKE	LAKE	LAKE	LAKE	LAKE LAKE	LAKE	GENERAL ADMINIS ADMINISTRATIVE TREATMENT PLANT SANITATION FUND	POLICE	GENERAL ADM GENERAL ADM GENERAL ADM	
PORT	FUND	GENERAL FUND GENERAL FUND	GENERAL FUND	WATER FUND	SEWER FUND	SEWER FUND	WATER FUND STORWWATER UTILITY STORWWATER UTILITY	GENERAL FUND GENERAL FUND WATER FUND		WATER FUND		WATER FUND WATER FIND		WATER FUND		WATER FUND	GENERAL FUND WATER FUND SEWER FUND SANITATION FUND	GENERAL FUND	GENERAL FUND GENERAL FUND GENERAL FUND	
COMMISSION RE	DESCRIPTION	SUPPLIES	REPAIRS	HIGH SERVICE PUMP #3	PARKING LOT LIGHT	SUPPLIES	32ND&FAXE/CURB REPAIRS 10TH & MORGAN/WEST SIDE 10TH&MAIN DRAINAGE	AIRPORT/RIVER/LAKE AIRPORT/RIVER/LAKE AIRPORT/RIVER/LAKE AIRPORT/RIVER/LAKE	AIRPORT/RIVER/LAKE	AIRFORT/RIVER/LAKE AIRPORT/RIVER/LAKE	AIRPORT/RIVER/LAKE	AIRPORT/KIVER/LAKE AIRPORT/RIVER/LAKE	AIRPORT/RIVER/LAKE	ALRPORT/RIVER/LAKE ATRPORT/RIVER/Lake	AIRCONTANTAL	AIRFORT/KIVEK/LAKE	SERVICES SERVICES SERVICES SERVICES	RETIREMENT PLAQUE	SUPPLIES SUPPLIES SUPPLIES	
09-28-2023 08:13 AM	VENDOR NAME		TK ELEVATOR CORPORATION	TODD K MEDLOCK	TOMMY J TROLLOPE	TOOLS PLUS INDUSTRIES	TREIBER FINISHING	TWIN VALLEY ELECTRIC COOPERATIVE INC			١	0					TYLER TECHNOLOGIES, INC	US AWARDS	WAXIE SANITARY SUPPLY	

09-28-2023 08:13 AM

VENDOR NAME

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DESCRIPTION

========= FUND TOTALS

GENERAL FUND

43,899.23 827.07 5,021.06 7,835.50 22,901.89 28.20 31,339.92 12,070.93 36,297.84 4,937.80

MAINTENANCE FUND PUB SAFETY SALES TAX PARK SALES TAX FUND CAPITAL IMPROVEMENT FUND HEALTH INSURANCE RESERVE WATER FUND SEWER FUND STORMWATER UTILITY SANITATION FUND

01 118 222 222 228 332 337 550 550 70

165,159.44

GRAND TOTAL:

9

TOTAL PAGES:

11

FUND

AMOUNT

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DEPARTMENT

09-28-2023 09:44 AM	COMMISSION RE	PORT		
VENDOR NAME	TO TECHNOLOGIC	1773		· -
	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMAZON CAPITAL SERVICES, INC	SUPPLIES SUPPLIES	GENERAL FUND GENERAL FUND	GENERAL ADMINISTRATIVE FIRE	E 189.23
AT&T	LONG DISTANCE	GENERAL FUND	POLICE TOTAL:	3.14
BROOKS-JEFFREY MARKETING, INC	WEB HOSTING 41 OF 60 WEB PRODUCTION PROGRAM ADA DUCOWENT REMEDIATION ADA DOCUMENT REMEDIATION	GENERAL FUND GENERAL FUND GENERAL FUND	POLICE POLICE POLICE POLICE	197.88 69.30 647.50 647.50
CALLIE CARPENTER	MILEAGE PHONE	TOURISM	TOURISM TOURISM TOTAL:	69.43 50.00 119.43
CARD SERVICES	ACCT 141-001-8 ACCT 141-001-8 ACCT 141-001-8 ACCT 141-001-8 ACCT 141-001-8 ACCT 141-001-8	GENERAL FUND GENERAL FUND GENERAL FUND SEWER FUND SEWER FUND SEWER FUND	CEMETERY CEMETERY CEMETERY TREATMENT PLANT COLLECTIONS SANITATION FUND TOTAL:	620.95 59.97 39.99 24.99 405.96 99.99
CASEY DOYLE	WINDSHIELD	GENERAL FUND	FIRE TOTAL:	1,124.52
CDL ELECTRIC COMPANY	SERVICES	GENERAL FUND	POLICE TOTAL:	249.63
CLAŠS LTD	TRANSPORTATION	GENERAL FUND	GENERAL ADMINISTRATIVE TOTAL:	2,749.95
DARRELL MOYER	MILEAGE/MEALS	GENERAL FUND	CITY MANAGER TOTAL:	246.28
DEBBIE LAMB	PHONE	GENERAL FUND	CITY MANAGER TOTAL:	50.00
DENNIS DODD	PHONE	GENERAL FUND	POLICE TOTAL:	50.00
DIXIE'S MOWING & LAWNCARE SERVICES	WARD1 AND WARD 3 MOWING	GENERAL FUND	STREET TOTAL:	5,640.00
GALAXY TRAVELLAIRE, INC	SERVICES	GENERAL FUND	AIRPORT TOTAL:	4,292.00
HIGHER CALLING TECHNOLOGIES LLC	SUPPORT AGREEMENT	GENERAL FUND	GENERAL ADMINISTRATIVE TOTAL:	850.00
J&K WINDOWSHINE	SERVICES	GENERAL FUND	POLICE TOTAL:	75.00
JASON LUDWIG	PHONE	GENERAL FUND	POLICE	50.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TANDLIKO MIL			TOTAL:	50.00
OLM ZALESKI	PHONE	ECONOMIC DEV SAL	SALES ECONOMIC DEV SALES T TOTAL:	TAX 50.00 50.00
KANSAS GAS SERVICE	2103 CORNING #A 1800 BELMONT 112 S 17TH 200 HEACOCK 1831 WASHINGTON 1209 CORP DR #MAIN 1209 CORP DR #104 1209 CORP DR #101 1209 CORP DR #101	GENERAL FUND ECONOMIC DEV SALES ECONOMIC DEV SALES ECONOMIC DEV SALES ECONOMIC DEV SALES	GENERAL ADMINISTRAT GENERAL ADMINISTRAT GENERAL ADMINISTRAT GENERAL ADMINISTRAT POLICE ECONOMIC DEV SALES	11VE 47.21 11VE 43.22 11VE 154.17 11VE 113.43 13.22 1AX 43.22 1AX 43.22 1AX 43.22 1AX 59.27 1AX 11.93
KAREN WHEAT	PHONE	GENERAL FUND	CITY MANAGER TOTAL:	50.00
LABETTE HEALTH	SERVICES	GENERAL FUND	POLICE TOTAL:	35.00
LABETTE HEALTH PHYSICIAN'S GROUP	PRE EMPLOYMENT C.BROWN	GENERAL FUND	POLICE TOTAL:	71.00
LAURA MOORE	PHONE	GENERAL FUND	CITY MANAGER TOTAL:	50.00
MARTI SHIELDS	PHONE	GENERAL FUND	POLICE TOTAL:	50.00
MAIT HOISINGTON	PHONE	GENERAL FUND	AUDITORIUM ARTS CENTER TOTAL:	.R 50.00
MCCARTY'S OFFICE SUPPLY	SUPPLIES	GENERAL FUND GENERAL FUND	POLICE POLICE TOTAL:	42.63 62.78 105.41
MESA TACTICAL	SUPPLIES	GENERAL FUND	POLICE TOTAL:	363.20
MIKE CARPINO FORD PARSONS	#2 OIL CHANGE/STRUTS	GENERAL FUND	POLICE TOTAL:	236.18
MISSION SQUARE	DEFERRED COMP DEDUCTION DEFERRED COMP DEDUCTION DEFERRED COMP DEDUCTION DEFERRED COMP DEDUCTION	GENERAL FUND WATER FUND SEWER FUND SANITATION FUND	NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL NON-DEPARTMENTAL	15.00 15.00 12.50 7.50 50.00
MONIGOMERY COUNTY MEDIA, LLC	ADS	GENERAL FUND	POLICE TOTAL:	280.00
MOTOROLA SOLUTIONS, INC	APX 4500 RADIO X2 APX 4500 RADIO X2	PUB SAFETY SALES PUB SAFETY SALES	T PUB SAFETY SALES TAX T PUB SAFETY SALES TAX TOTAL:	3,213.95 3,213.95 6,427.90

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PACE ANALYTICAL SERV INC	MONTHLY/WEEKLY	SEWER FUND	TREATMENT PLANT TOTAL:	846.20 846.20
	SUPPLIES	GENERAL FUND	PARK TOTAL:	224.35
PETTY CASH	MEALS/FUEL/ETC	GENERAL FUND	POLICE	11.44 13.08 9.96 31.00 20.00 20.00 24.53 7.41 20.00 26.01 223.43
PROSOURCE SPECIALITIES, LLC	SUPPLIES	GENERAL FUND	POLICE TOTAL:	290.99
QUILL CORPORATION	SUPPLIES	GENERAL FUND GENERAL FUND	LEGAL/MUNICIPAL COURT LEGAL/MUNICIPAL COURT TOTAL:	26.99 331.82 358.81
01	REPAIRS	GENERAL FUND	FIRE TOTAL:	1,250.00
- ·	PARTS	SEWER FUND	COLLECTIONS TOTAL:	2,446.72
ROBERT SPINKS	PHONE REIM SUPPLIES	GENERAL FUND GENERAL FUND	POLICE POLICE TOTAL:	50.00 18.45 68.45
ROBYN BAKER	PHONE	GENERAL FUND	GENERAL ADMINISTRATIVE TOTAL:	50.00
ROSS ALBERTINI	PHONE	GENERAL FUND	LEGAL/MUNICIPAL COURT TOTAL:	50.00
SPARKLIGHT	ACCT 139120497 ACCT 110475167	GENERAL FUND GENERAL FUND	POLICE POLICE TOTAL:	104.42 142.45 246.87
TOM SHAW	REIM INSURANCE	HEALTH INSURANCE R	HEALTH INSURANCE RESER TOTAL:	374.05
TRANSYSTEMS	PROJECT P101210248	CAPITAL IMPROVEMEN	CAPITAL IMPROVEMENT FU TOTAL:	1,800.00
U.S. POSTAL SERVICE	POSTAGE FOR BILLS POSTAGE FOR BILLS POSTAGE FOR BILLS	WATER FUND SEWER FUND SANITATION FUND	ADMINISTRATIVE ADMINISTRATIVE SANITATION FUND	900.00 500.00 500.00

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DESCRIPTION

	DESCRIPTION	FITIND		
		TWO 1	DEFAKTMENT	AMOUNT
TAT TIT			TOTAL:	1,900.00
CLINE	SUPPLIES	GENERAL FUND	POLICE TOTAL:	137.02
UNIFIRST CORPORATION	SEPTEMBER CHARGES	CENEDAL DIME		
			GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE	123.98
	SEPTEMBER CHARGES SEPTEMBER CHARGES			59.52
	_	GENERAL FUND	STREET DADY	406.18
	_		PARK	59.74
	SEPTEMBER CHARGES SEPTEMBER CHARGES		CEMETERY	62.04
	_	WATER FUND	MAINTENANCE FUND	233.38
	_		TREATMENT PLANT	4 v 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
	SEPTEMBER CHARGES		DISTRIBUTION	245.75
	_		LAKE	73.12
	_	SEWER FUND	TREATMENT PLANT	117.72
	_		TREATMENT PLANT SANTTATION FIND	63.86
			TOTAL:	2,178.84
UPLINK	UPGRADE CAMERA /MICROBHONE			
		FUD SAFEII SALES T	FUB SAFETY SALES TAX TOTAL:	6,892.50 6,892.50
VARSITY COMMUNICATION, INC	2024 GOLF SHOW VENDOR	TOURISM	TOURISM TOTAL.	1,055.00
VOLMER'S TRITE AND THEE				00.000
THE THORN AND THE	REPAIRS REPATRS	GENERAL FUND	FIRE	588.82
15	REPAIRS	SANITATION FUND	FIRE SANITATION FUND	768.91
			TOTAL:	1,592.73
WAXIE SANITARY SUPPLY	SUPPLIES		GENERAL ADMINISTRATIVE	36.36
	SUPPLIES	GENERAL FUND GENERAL FUND	GENERAL ADMINISTRATIVE GENERAL ADMINISTRATIVE	86.90
			TOTAL:	190.46

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VENDOR NAME

DESCRIPTION

----- FUND TOTALS

GENERAL FUND TOURISM

MAINTENANCE FUND

25,025.16 1,174.43 233.38 13,320.40 240.94 1,880.00 374.05 1,488.26 4,417.95 1,151.17

PUB SAFETY SALES TAX
ECONOMIC DEV SALES TAX
CAPITAL IMPROVEMENT FUND
HEALTH INSURANCE RESERVE
WATER FUND
SEWER FUND

01 118 222 227 227 332 337 50 50

49,225.74

GRAND TOTAL:

AMOUNT

DEPARTMENT

TOTAL PAGES:

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Memorandum

City of Parsons Utilities Department

TO:

Debbie Lamb, City Manager

FROM:

Derek Clevenger, Director of Utilities _________

DATE:

September 25, 2023

RE:

Pay Request No. 2, 21st Street Basin, Rosewood Basin, and

Downtown Basin Rehab Design

Please include the following item on the City Commission consent agenda for consideration at the October 2, 2023 meeting:

Pay Request No. 2, 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab

Project Details

HDR entered into an engineering agreement with the City for Design of 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab.

Task 1 Project Management	\$12,000.00
Task 2 21st Street Basin Design	\$162,000.00
Task 3 Rosewood Basin Design	\$53,000.00
Task 4 Downtown Design	_\$48,000.00
Total	\$275,000.00

This pay request is for \$5,240.00 for work completed through 8/26/23.

Funding Source

EPA Compliance Funds

Action Request

Approve and authorize payment for Pay Request No. 2, in the amount of \$5,240.00 to HDR Engineering, Inc. for Design of 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab.



HDR Engineering, Inc. Kansas City, MO 64131 816-360-2700

Invoice

Please send remittance with copy of invoice to HDR, Inc.
US Engineering Accounts Receivable
PO Box 74008202
Chicago, IL 60674-8202

To: Client#

City of Parsons, KS Kevin Cruse 112S. 17th Street PO Box 1037 Parsons, KS, 67357

HDR Invoice No. Invoice Date Month Ending HDR Project No. 1200554423 9/7/2023 8/26/2023 10374043

For professional services related to....
2023 Sewer Rehabilitation Project: N & S 21st Street Basins, Rosewood Neighborhood, and Downtown

Invoice Period through 08/26/23

Professional Engineering Services	-	Fee	% Complete	-	Fee Earned To Date		reviously Invoiced	_	Current Amount Due
Task 1 - Project Management	s	12.000.00	33%	\$	4,000.00		2.000.00		
Task 2 - Final Design - 21st Street Basins (N&S)	s	162,000,00	5%	-	7.290.00	φ e	-,		2,000.00
Task 3 - Survey & Final Design - Rosewood	s	53,000.00	0%	-		Đ.	4,050.00	•	3,240.00
Task 4 - Final Design - Downtown	S	48,000.00	0%	-	18	3	-	3	*
Overall Project	S	275,000.00	4%	_	11,290.00	S	6,050.00	\$	5,240.00
TOTAL AMOUNT DUE THIS INVOICE								\$	5,240.00

TOTAL FEE	\$	275,000.00
TOTAL AMOUNT BILLED TO DATE	\$	11,290.00
TOTAL FEE REMAINING	s	263,710.00

Approved By: Eric Farrow, P.E.



September 1, 2023

Mr. Derek Clevenger Utilities Director 112 S. 17th Street PO Box 1037 Parsons, KS 67357

Re:

Invoice Summary September 2023

Sewer Rehabilitation Project (21st St, Rosewood Neighborhood, and Downtown Basins) HDR Project No. 10374043

Derek,

Attached is HDR's invoice dated September 2023. HDR worked on the below tasks during this billing period.

- Submitted Request for Information No. 1 to the City on September 4th. Requests related to current GIS data, sewer laterals, abandon homes and Rosewood CCTV. HDR received information provided by the City for the Rosewood CCTV.
- 2. Started initial production of plan sheets including cover, details, and layout/format.

Please do not hesitate to give me a call if you have any questions at 816-347-1105.

Sincerely,

Eric Farrow, P.E.

Project Manager

Memorandum City of Parsons Utilities Department

TO:

Debbie Lamb, City Manager

FROM:

Derek Clevenger, Director of Utilities

DATE:

September 26, 2023

RE:

Change Order No. 2, Corning Ave. Storm Water Lift Station

Rehab, Project No. 2021-02, LaForge and Budd Construction

Please include the following item on the City Commission consent agenda for consideration at the October 2, 2023 meeting:

Change Order No. 2, Project 2021-02, Storm Water Lift Station Rehab

Change Order No. 2 is an increase of \$10,332.23 to the contract amount, and includes the following:

1) Addition of a 4" sump pump and ancillary hardware

\$10,332.23

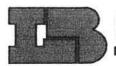
The new adjusted contract amount is \$729,332.23.

Funding

Sewer Funds/ State Revolving Funds

Action Request

Approve and authorize Change Order No. 2 for LaForge and Budd Construction Co. with the addition of a 4" sump pump and ancillary work for \$10,332.23.



LaForge and Budd Construction Company, Inc.

2020 N. 21st Street • Parsons, Kansas 67357 Phone (620) 421-4470 • Fax (620) 421-0249 www.laforgebudd.com

September 19, 2023

City of Parsons 112 South 17th St Parsons, Ks 67357

Attn: Derek Clevenger

Re: Corning Ave. Storm Water Lift Station Rehab Parsons, KS 67357

Subject: Request for Proposal 001

Gentlemen:

LaForge and Budd is providing the following pricing to complete the permanent installation of a 4" sump pump and tie it in to the new electrical work. LaForge and Budd will use schedule 80 PVC to plumb the 4" sump pump from the existing sump pit located directly beneath the electrical room and run it out to the upper vault where it can be dumped into the existing storm water system. The plans do not accommodate for the existing 120/208 volt service, so CDL has provided a quote to modify the 120/208 volt service to power the 4" pump. See below and attached for pricing from L&B and breakdown from CDL for the electrical work.

4" Pump (including wire and controls)	\$3,200.00
Sch 80 PVC piping and installation	\$3,500.00
CDL Quote to reinstall 120/208 Volt for facility	\$1,565.24
CDL Quote to tie 4" pump into new electrical	\$719.31
Subtotal	\$8,984.55
L&B Overhead 10%	\$898.45
L&B Profit 5%	<u>\$449.23</u>
Total	\$10,332.23

Let me know if you have any questions or comments concerning this proposal.

Sincerely.

LaForge and Budd Construction Company, Inc.

Joel Ediger, Project Engineer

Joel Ediger

CDL Electric

1308 N Walnut Pittsburg, Kansas 66762 620-231-6420 Voice 620-231-6421 Fax

REQUEST FOR PROPOSAL ELP2677RFP001 DATE: 09/14/2023

PROJECT: Corning Bypss Pump Station

		UNIT		UNIT	
QUANTITY	DESCRIPTION	LABOR	TOTAL	MATERIAL	TOTAL
1	BJA36020 Schneider	2.000	2.00	864.000	864.00
6	3/4" sealtite	0.120	0.72	2.500	15.0
4	3/4" sealtite connectors	0.150	0.60	3.000	12.0
1	QO240 Square D (main bkr for pnl)	1.250	1.25	65.000	65.0
1	relocate panel & transformer	2.000	2.00	0.000	0.0
1	make room for new 480 volt panel	0.001	0.00	0.000	0.0
	existing transformer is 3 phase but				
	existing panel is 1 phase. We are not				
11 11	including a new 3 phase panel				
×					
	TOTALS		6.57		956

LABOR (@ MATERIAL	\$60.75 PER HOUR)	399.19 956.00
SUBTOTAL		1355.19
OVERHEAD PROFIT SALES TAX	10% 5% 8.55%	135.52 74.54 Exempt
TOTAL		1565.24

CDL Electric

1308 N Walnut Pittsburg, Kansas 66762 620-231-6420 Voice 620-231-6421 Fax

REQUEST FOR PROPOSAL ELP2677RFP002RFP001 DATE: 09/14/2023

PROJECT: Corning Bypss Pump Station

		UNIT		UNIT	
QUANTITY	DESCRIPTION	LABOR	TOTAL	MATERIAL	TOTAL
11	Q0 250 Schneider circ breaker	1.200	1.20	35.000	35.0
11	relocate sump control panel as req	2.000	3.00	5.000	5.0
11	Provide Kellem grip as required	0.250	0.25	45.000	45.0
1	make connection to ext level control	1.250	1.25	5.000	5.0
1	add relay for control	2.000	2.00	65.000	65.0
		0.001	0.00	0.000	0.0
_15					
	TOTALS		7.70		155.0

LABOR MATERIAL	(@ \$60.75 PER HOUR)	467 ₋ 78 155.00
SUBTOTAL		622.78
OVERHEAD PROFIT SALES TAX	10% 5%	62.28 34,25 Exempt
TOTAL		719.31

Memorandum

City of Parsons Engineering/Public Works

TO: Deborah Lamb, City Manager

FROM: Darrell Moyer, Director of Engineering

DATE: September 22, 2023

RE: Parsons Recreation Center Road Closure Request

Please include the following item on the City Commission consent agenda for the October 2, 2023 work session meeting:

PRC Company Olympics Barricade Request

Information

The Parsons Recreation Center is hosting the Company Olympics beginning October 8th and would like to close Heacock from 8AM – 4PM from the corner of Broadway and Heacock, South to the North side of the pool driveway. Tents will be set up on both sides of Heacock in front of PRC and a road closure will allow for safe pedestrian crossing during Monday's event.

Action Requested

Approve the road closure on Heacock between Broadway and the North side of the pool driveway on October 8, 2023.

Darrell Moyer
Director of Engineering

Memorandum City of Parsons Parsons Police Department

TO:

Debbie Lamb, City Manager

FROM:

Bob Spinks, Chief of Police

CC:

2023 Vehicle Bid

Date:

September 28, 2023

RE:

File

Information:

The original capital replacement schedule for the police department has been to purchase two new patrol vehicles each year for roughly \$130,000 fully equipped (emergency equipment, radio, vehicle camera and radar).

In recent years the order and delivery years have not always been in the same budget year. These vehicles have been purchased to be 'patrol ready' with emergency lighting, radios, radar, and vehicle cameras professionally installed prior to delivery.

Currently the police fleet consists of 27 total vehicles including the K-9 Vehicle (2021), Command Post Truck (1999), CSO Truck (2009) and a UTV (2019) as specialty vehicles. That leaves 24 vehicles.

There are **15 marked patrol cars**, of which 4 are assigned to Sgts/Patrol Lt and the SRO. That leaves 9 marked patrol vehicles for officers (one is awaiting a new engine on warranty and a vehicle will be arriving next week).

Then we have **8 unmarked assigned vehicles** (3 for detectives, COP, DC, Admin Svcs Lt & 2 travel cars).

The fleet has grown with detectives and specialized assignments that have come online, this includes two marked K-9 units and a Community Policing Officer assignment.

Currently seven (8) vehicles (2 Det, 4 patrol, 1 CSO truck and the Command Truck) are off warranty and are at or over 100,000 miles (93,851 to 132,798 miles).

There are two to three vehicles that could be taken offline:

Note: Given the uncertainty of vehicle availability in calendar year 2024 we will monitor vehicle life very closely with the current fleet before we surplus additional vehicles.

Vehicle 2 is a 2017 Ford Explorer that currently has 112,664 miles and is in the shop awaiting repair. The rough quote to repair this vehicle (engine issues) is about \$6,986.04. To retain this vehicle, it will need a new motor. I recommend that we surplus this unit.

Vehicle 6 is a 2017 Ford Explorer with 109,176 miles.

Vehicle 5 is a 2016 Chevy Tahoe that is the SRO Unit. We believe that we can get another 1 or 2 years of service from this vehicle.

Looking forward, there is a possibility that we could be awarded two partially federally funded police officer positions with notification coming in October or November. While this would require an officer recruitment, ultimately this would free a patrol position to move into Detectives, probably targeting persons crimes and focusing on domestic violence investigations. The second position would allow us to transition having a 2nd SRO for the schools. The School District has verbally agreed to fund ¼ of the position (roughly half would come from the federal government and ¼ would have to come from the City.)

Both of these positions, if funded, will require an assigned vehicle.

In working with the City Manager, we believe that at this present time, that a **purchase of two (2) Ford SUV Explorer PPV's** along with the surplus of the vehicle previously listed, and careful managing of the fleet will get us through our immediate need. We will monitor the fleet, surplus potential, and staffing needs as we move in 2024.

DISCUSSION/ANALYSIS: Police patrol vehicles are the backbone for the delivery of policing services. In 2022, officers drove over 250,000 miles and many vehicles had significant idle time (traffic control, car crash site protection, crime, scenes, etc.). With a full staff of officers working, we could easily see that figure rise to 325,000 miles in 2024.

Acquiring new vehicles is limited by the continuing short production runs of police vehicles produced by Ford and Chevy. In the case of Dodge, the Durango Police vehicle is readily available, but we have no locally available Dodge dealers for warranty work.

There is usually a short ordering window for delivery of Ford and Chevy vehicles, and no regular ordering schedule or cycle that manufacturers are following. Delivery dates are currently not guaranteed and can stretch out to a year into the future after a purchase is made.

The 2023 model year ordering period closed months ago and production continued to be impacted. Consequently, there are only a few 2023 vehicles left in the hands of a limited number of dealers/outfitters. We believe that we can locate at least two (2) 2023 Ford SUV PPV vehicles through this bid. Their estimated delivery could be by the end of 2023.

I contacted Ford Headquarters directly and was told by their Police Fleet Managers **that no new orders will be accepted for the 2024 model year for police vehicles.** They are rolling forward still unfilled 2023 Police vehicle orders to their 2024 build year. The next order cycle for 2025 model year vehicle from Ford is anticipated to open in November of 2024 for potential delivery in the summer of 2025.

There may be a small number of national fleet dealers that may have access to a small number of uncommitted 2023 model year vehicles that will be rolled forward to 2024. But that is a very spotty potential.

I have contacted police fleet dealers in Kansas, Oklahoma, Texas, Massachusetts, and beyond. As an example, I found a fleet dealer in Oklahoma City that had 65 Ford Police SUVs on the lot 10 days ago. When I checked yesterday, they had 4 left. Acquiring vehicles with a bid that could be released next week with even a 2-week deadline may be a challenge.

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The alternative to acquiring new police vehicles in 2024 may require looking at reconditioned police vehicles. At best we have located one such vendor which only offers a 6-month/8,000-mile warranty with the average cost less than \$30,000 with mileage ranges from 50,000 to 85,000 miles, usually this involves 2017/18 model year cars that are equipped with emergency equipment without radios, video, or radar (see Appendix 2 for examples).

BUDGET IMPLICATIONS:

Funds for this purchase will be drawn from the Safety Sales Tax Fund and will have no impact on the City's General Fund.

ACTION REQUEST:

Authorize the City Manager to authorize a bid to purchase up to two (2) Ford Police PPV SUVs for the Police Department.

Appendix 1 – Police Vehicle Inventory

Vehicle	Vehicle			Aver	Surplus
Number	Year	Vehicle Description	Mileage	Annual	Target
1 (Det)	2016	Chevy Tahoe 4x4	95,121	15,044	2024/25
2	2017	Ford Interceptor	112,664	17,245	2023
3	2018	Ford Explorer Interceptor	66552	16,090	2025
4	2018	Ford Explorer Interceptor	78,106	16,585	2024
5 (SRO)	2016	Chevy Tahoe 2wd	126510	20,857	2023
6	2017	Ford Interceptor	109,379	16,257	2023
7 (Det)	2015	Chevy Tahoe 2wd	98,788	13,292	2024/25
8	2021	Ford Interceptor	30,757	15,378	2025
9 (Lt)	2020	Chevy Silverado 4x4	25,648	12,824	2026
10 (DC)	2021	Chevy Silverado 4x4	24,500	12,250	2026
11 (Chief)	2017	Ford Interceptor	66,450	9,364	2025
12 (K9)	2021	Chevy Silverado	18,658	9,329	2028
13 (LST)	1999	Ford E350	36,011	1,500	?
14 (Lt)	2015	Chevy Impala	56,500		2026
15 (ACO)	2009	Chevy Silverado 4x4	135,948	9,710	2023
19	2010	Chevy Impala LT	98,650		-
20	2015	Chevy Impala	74,903		-
22 (ATV)	2019	Polaris 4x4		hrs.	
25 (Sgt)	2020	Ford Interceptor	38,837	10,450	2027
30 (Sgt)	2020	Ford Interceptor	32,968	7,793	2027
38 (Sgt)	2020	Ford Interceptor	37,513	10,012	2027
42 (Lt)	2020	Ram 1500	35,063	7,915	2028
44 (K9 - COPPS)	2017	Dodge Charger (Purchased used from KU-PD)	96,149		2024
113	2022	Ford Interceptor	7,419		2027
133	2023	Ford Interceptor	333		2028
139	2023	Ford Interceptor	339		2028
140	2023	Chevy Tahoe	Arriving Oct		2029

Administration - 3
Specialty Vehicle - 4
Assigned Patrol - 6
Patrol - 9 (7)

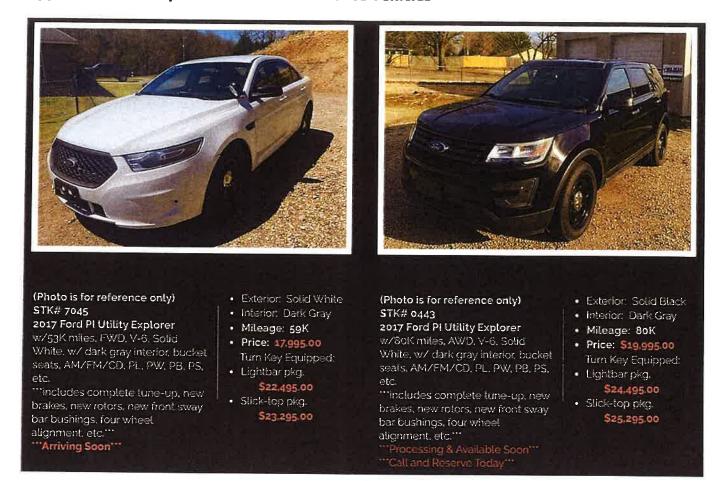
2 Ofcrs per patrol vehicle

Detective - 3

Travel - 2

Note: Vehicle assignments are impacted when cars are in the shop.

Appendix 2 – Example of Reconditioned Police Vehicles



Note: These are examples of 6-year-old vehicles, one with 59,000 miles and the second with 80,000 miles. I'd estimate that these would be 3-year vehicles at best. These might be useful if they were purchased to replace high mileage detective vehicles. These are typical examples from this vendor.

Both the Kansas and Missouri Highway Patrol operate a used police vehicle program. But their vehicles are both high mileage (75,000 to 90,000+ miles on 5-year-old vehicles), without all emergency equipment and sold 'as is' with no work done as the vehicles above receive. Their pricing in the range of \$30,000+

Memorandum City of Parsons

TO:

Debbie Lamb, City Manager

FROM:

Dennis Dodd, Deputy Chief of Police & Lt Kyle Wiford Via

Bob Spinks, Chief of Police

CC:

Date:

September 28, 2023

RE:

Acceptance of RFP for Body Camera System

BACKGROUND INFORMATION:

In February 2023, the police department was advised by Motorola that they had purchased the WatchGuard Company, which was the vendor for our body/car/interview room video evidence collection system. At the time, the department was told that the warranties for the existing cameras would be cancelled, and future purchase of the Watchguard brand and systems was ending. At the time the department was told that we should replace our current system with new Motorola equipment.

We were already in the process of replacing the server that supports the video capture of our video data as it was past its useful life and required periodic service calls and was 10 years old. This replacement was already on our capital replacement list. Our body cameras were also aging past their useful life, and some were experiencing technical failures.

The department has 27 body cameras (26 officers). At the time of Motorola's initial announcement, it appeared that we would need to retro fit the patrol fleet with new in-car video system solutions (15 vehicles) and integrate those with the body cameras. We also have three (3) camera systems for each of our interview rooms which would need to be transitioned for replacement too.

This corporate takeover of Watchguard and the killing of that brand without being offered continued product support, warranty coverage and a phased-in replacement plan by Motorola lead to the creation of a Request for Proposals (RFP) to potentially replace our entire system.

The RFP was created and approved for distribution by the City Commission, and seven (7) proposals were received by the deadline of March 6, 2023. Each of the proposals was reviewed by the management staff of the police department, and vendors were offered the opportunity to make on-site presentations to allow staff to see the operation of the technology and ask questions.

Not every vendor participated in an on-site presentation, though all were invited.

While reviewing proposals and obtaining information from the on-site visits, Motorola had a significant shift in management direction regarding their support of existing WatchGuard equipment. This might have been triggered by a large number of Chiefs and Sheriffs who were facing the same situation as we were.

Motorola, with new management and sales staff clarified their RFP to allow for a phased-in approach to migrating existing equipment and services over a multi-year period from Watchguard equipment to Motorola equipment. This came with a price breakdown that first focused on replacing the aging body cameras, upgrading storage and data transmission, that was offered as a 5-year subscription. At year 3 the new body cameras we would receive in 2023/24 would be upgraded without any additional cost with newer units.

Motorola was the only company to offer a subscription program for the body cameras, which eliminates maintenance costs and replacement during the life of the subscription at no added cost to the city.

Motorola will now service and honor warranties on our existing car cameras for o to the next 5 years. This allows us ample time to budget for future purchase of these replacement units. At today's prices with included warranties and support the per car unit price is roughly \$11,000 per unit. In this case a future purchase using a lease-purchase for seven (7) years makes more fiscal sense than a subscription program because the life expectancy of the car units is roughly three times longer than the body camera units.

The Motorola equipment requires no significant re-training as the hardware and software is very similar to our existing equipment.

The use of new Motorola body cameras can be interfaced with the existing car video systems with all of the data being stored in a cloud-based data system. If any other vendor were chosen, we would not have compatibility between the body cameras and the car units, or we would have to purchase a completely new system of body and car cameras along with data storage.

The interview rooms have already been refitted with another vendor at a much more affordable price. This will allow the two working WatchGuard/Motorola units (which are the same as the in-car video units to be installed in two patrol cars).

DISCUSSION/ANALYSIS:

The following table outlined the basic comparisons between the RFP proposals:

Vendor	Pricing	Warranty	Body Cam Availability	Body Cam Replace Year 3	Car Camera Option	Interview Room Availability	Inter- Operable with Current Body Cameras
AXON	\$246,594 Purchase	5 YR	YES	NO	N/A	N/A	NO
MOTOROLA	\$287,407 Subscription Yr. 1 = \$106,779.26 Yr. 2 = \$45,157.12 Yr. 3 = \$45,157.12 Yr. 4 = \$45,157.12 Yr. 5 = \$45,157.12	5 YR	YES	YES	YES	YES	YES
KUSTOM	\$180,630 Purchase	5 YR	NO DATE	NO	YES	YES	NO
SAFE FLEET	\$315,850 Purchase	5YR	YES	NO	YES	YES	NO
UTILITY	225,800 Purchase	5YR	YES	NO	YES	YES	NO
DIGITAL ALLEY	221,210 Purchase	5YR	YES	NO	YES	YES	NO
LENSLOCK	\$251,300 Purchase	5 YR	YES	YES	YES	YES	NO

Note: Axon is not a better buy, (it requires an upfront 100% purchase instead of spreading the cost out over years).

Kustom, while cheaper than all the vendors, did not participate in an on-site demonstration of their products. This may have been because delivery for their new Body Cameras was not specific and car camera units are at the end of their sales cycle with a new product due in 2024. This is a traditional purchase with no free upgrade of equipment in year 3 as offered by Motorola.

Utility and Digital Alley have no replacement after 3 years and no subscription for body cameras that would help us stay current with the up-to-date technology.

The Utility body camera requires every police uniform to be sent to the company for modification to fit cloth pouch into the uniform or vest apparel. Their system is based on a modified cell phone.

Lens lock is a product that is like Motorola Solutions, but there is a larger upfront cost. The replacement of the video systems for vehicle installation is not included. This is an unknown cost but using a \$11,000 per car estimate with 17 current video units that could add another \$187,000to the overall cost.

Motorola Solutions proposal was selected because:

- 1. Motorola Solutions allows us to phase in the replacement of car video equipment instead of buying all equipment at once.
- 2. Motorola Solutions will allow us to focus on the immediate need for body cameras, server replacement and data transmission and storage needs of the agency. We do not need to replace the car cameras immediately.
- 3. We do not have to receive any new training from Motorola Solutions, since we know how the product works.
- 4. Pricing has allowed us to spread the subscription payments out over 5 years instead of one large payment.
- 5. There is no additional cost of body camera replacement since the subscription provides for new body cameras in 3 years.

BUDGET IMPLICATIONS:

The funding for this project will come from a combination of resources including the Labette County Attorney's Office, which has previously funded the body camera piece of the system for the PD in the past (a specific dollar amount has not yet been committed to), but funding is primarily from the Public Safety Sales Tax and will not be a burden to the General Fund.

ACTION REQUESTED:

The Parsons Police Department has done its due diligence in trying to evaluate and select the most cost-effective system that can integrate with the current car cameras and data collection and storage system.

We invited all the vendors to participate in an on-site presentation, so that both management staff and field personnel could evaluate the products hands on.

Staff recommends that the MOTOROLA SOLUTIONS system is the best overall product solution for the Parsons Police Department.

Authorize the City Manager to accept the proposed 5-year subscription for Body Cameras, data transmission and storage as presented by Motorola Solutions totaling in Year 1 = \$106,779.26 following in years 2 through 5 a total of \$45,157.12 annually.

CITY OF PARSONS, KS POLICE DEPARTMENT The City of Parsons Kansas seeks a police gamera and video storage solution to work in early write.

The City of Parsons, Kansas seeks a police camera and video storage solution, to work in conjunction with approximately 27 officer-worn body cameras, 15 in-car videos, and 3 interview room cameras. After reviewing your request for proposal (RFP), Motorola Solutions, Inc. is confident that our proven solution can meet the needs of the City.

Our video technology provides clear and reliable documentation of all police interactions with the community, ensuring protection for both officers and community members. Our solution includes:

V300 Body-Worn Cameras

- Easy to operate
- Continuous operation allows constant recording
- Battery life that exceeds 12-hour shift
- In-field replaceable battery

M500 In-Car Video Cameras

- Powerful video analytics that constantly process surroundings
- Seamless integration with body cameras, command centers, and evidence management









*

4RE Interview Room Cameras

 Securely and confidently record, livestream, and manage interviews

VideoManager EL

- On-premises installation for complete control over your security protocols and highly sensitive data
- Easily store, search, manage and share data from a single system



(Summary Published in the Parsons Sun, October 5, 2023)

ORDINANCE NO. 6545

AN ORDINANCE AMENDING THE CODE OF THE CITY OF PARSONS, KANSAS, CHAPTER 580, ARTICLE VI, SECTION 580-34 AND REPEALING ORDINANCE NO. 6455 IN REGARD TO RATES AND CHARGES TO PROVIDE FUNDS NEEDED TO PAY FOR THE OPERATIONS, MAINTENANCE EXPENSE AND OTHER RELATED COSTS OF THE WASTEWATER SYSTEM.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS:

SECTION 1. That the Code of the City of Parsons, Kansas, Chapter 580, Article VI, Section 580-34 be amended as follows:

SECTION 24-109 Wastewater Rates

The monthly rates required to be charged and collected for wastewater services furnished by the Wastewater Department of said city shall be as follows, effective:

Services Within the City Limits

Monthly minimum charge for 0 to 1500 gallons Monthly minimum charge for over 1500 gallons All water used over month minimum per 750 gallons	\$ \$	17.50 18.00 5.75
Services Outside the City Limits		
Monthly minimum charge for 0 to 1500 gallons Monthly minimum charge for over 1500 gallons All water used over month minimum per 750 gallons	\$ \$	35.00 36.00 11.50

Charges to residential customers for January to December will be based on the average water usage for the months of October and November of the previous year. All non-residential customers shall be charged according to monthly water usage. New customers will be charged based on monthly water usage until an average has been established.

For those contributors who contribute wastewater, the strength of which is greater than the upper limit of normal domestic sewage, a surcharge in addition to the normal use charge will be collected as follows:

\$0.0740 per pound of BOD in excess of 500 mg/l. \$0.0346 per pound of SS in excess of 500 mg/l.

The user charge portion of the surcharge is as follows:

\$0.0539 per pound in excess of 500 mg/l.
\$0.0273 per pound of SS in excess of 500 mg/l.

SECTION 2. That Ordinance No. 6455 is hereby repealed.

SECTION 3: This Ordinance shall take effect December 1, 2023.

PASSED AND APPROVED this 2nd day of October, 2023.

Kevin Cruse, Mayor

Attest:

(Summary Published in the Parsons Sun, October 6, 2023)

ORDINANCE NO. 6546

AN ORDINANCE AMENDING SECTION 24-142 OF THE CODE OF THE CITY OF PARSONS IN REGARDS TO RATES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND REPEALING ANY ORDINANCE OR SECTION OF ORDINANCE IN CONFLICT.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PARSONS:

Section 1. That Ordinance No. 6527 and any ordinance or section of any ordinance in conflict be repealed.

Section 2. That Section 24-142 of the Code of the City of Parsons be amended to read as follows: (a) there shall be charged, assessed and collected from each dwelling unit a service charge for the collection and disposal of solid wastes. The dwelling unit service charge shall be based on the following classifications and be as follows:

- (1) Curb and alley collection, once a week, \$16.00 per month.
- (2) Walk-up service, \$19.00 per month.
- (3) Outside the city collection, \$32.00 per month.
- (4) Polycarts, \$2.00 per month in addition to base rate.
- (5) Business Sanitation, \$25.00 per month (One polycart 2 pickups weekly)
- (6) Outside Business Sanitation \$50.00 per month
- (7) Dumpster Services Exhibit "A"

Curb or alley collection shall be defined as collection of the solid wastes from approved containers placed as near as practical to the alley or curb adjacent to the structure.

Walk-up Service is the collection of solid wastes from approved containers placed outside any structure and in a location clearly visible to the collector from the street or alley.

The special collections outside the regular hours of operation of the Sanitation Department or waste service not covered by this Ordinance may be performed at such rate and under such conditions as may be specified by the City Manager.

Section 3. This ordinance shall take effect on December 1, 2023.

PASSED by the Parsons City Commission this 4th	day of October, 2023.
	Kevin Cruse, Mayor
Attest:	
Robyn Baker, City Clerk	

DUMPSTER CHARGES - EFFECTIVE Example 1 (9%)

Dominated Elitablish 1 (0/0)						
2 CUBIC YARD DUMPSTER						
	<u>1 PU</u>	2 PU	<u>3 PU</u>	4 PU	<u>5 PU</u>	<u>6 PU</u>
1 D	60.00	101.00	143.00	185.00	227.00	267.00
2 D	120.00	202.00	286.00	370.00	455.00	537.00
3 D	179.00	303.00	429.00	555.00	681.00	806.00
4 D	238.00	405.00	571.00	743.00	908.00	1074.00
5 D	299.00	506.00	715.00	927.00	1136.00	1343.00
6 D	358.00	607.00	855.00	1113.00	1363.00	1610.00
7 D	418.00	708.00	998.00	1298.00	1587.00	1879.00
8 D	477.00	810.00	1141.00	1483.00	1815.00	2148.00
	536.00	911.00	1284.00	1669.00	2042.00	2417.00
Unsche	duled picku	ıp \$	50.00			
		3 C	UBIC YARD	DUMPSTE	R	
	<u>1 PU</u>	2 PU	<u>3 PU</u>	4 PU	<u>5 PU</u>	<u>6 PU</u>
1 D	80.50	135.50	192.50	249.50	302.50	358.50
2 D	161.00	274.00	385.00	496.00	604.00	718.00
3 D	242.50	410.50	577.50	745.50	908.50	1075.50
4 D	325.00	548.00	771.00	993.00	1212.00	1435.00
5 D	405.50	683.50	962.50	1242.50	1513.50	1793.50
6 D	487.00	822.00	1155.00	1489.00	1817.00	2153.00
7 D	566.50	957.50	1347.50	1738.50	2120.50	2510.50
8 D	649.00	1694.00	1540.00	1988.00	2422.00	2869.00
Unsche	duled picku	p \$	60.25			
		4 C	UBIC YARD	DUMPSTE	R	
	<u>1 PU</u>	2 PU	<u>3 PU</u>	<u>4 PU</u>	<u>5 PU</u>	6 PU
1 D	97.00	166.00	236.00	304.00	374.00	444.00
2 D	195.00	331.00	471.00	611.00	750.00	887.00
3 D	291.00	497.00	708.00	914.00	1124.00	1331.00
4 D	389.00	664.00	944.00	1219.00	1500.00	1774.00
5 D	487.00	829.00	1180.00	1525.00	1873.00	2219.00
6 D	585.00	995.00	1416.00	1830.00	2250.00	2661.00
7 D	681.00	1162.00	1652.00	2133.00	2624.00	3105.00
8 D	779.00	1329.00	1889.00	2437.00	2999.00	3548.00
Unscheduled pickup \$			76.00	•		

6 CUBIC YARD DUMPSTER

	1 PU	2 PU	3 PU	4 PU	5 PU	<u>6 PU</u>
1 D	134.00	232,00	329.00	427.00	524.00	622.00
2 D	269.00	464.00	658.00	853.00	1047.00	1243.00
3 D	405.00	696.00	988.00	1280.00	1572.00	1865.00
4 D	539.00	928.00	1318.00	1706.00	2096.00	2485.00
5 D	675.00	1161.00	1647.00	2133.00	2619.00	3107.00
6 D	810.00	1394.00	1976.00	2561.00	3143.00	3728.00
7 D	944.00	1626.00	2305.00	2986.00	3667.00	4350.00
8 D	1080.00	1858.00	2635.00	3414.00	4193.00	4971.00
Unsche	duled picku	ı p \$	104.00			
		8 Ct	JBIC YARD	DUMPSTE	R	
	1 PU	2 PU	3 PU	<u>4 PU</u>	<u>5 PU</u>	6 PU
1 D	169.50	295.50	419.50	546.50	670.50	794.50
2 D	338.00	590.00	839.00	1090.00	1343.00	2135.50

	IFU	<u> 2 </u>	<u>3 F U</u>	410	310	010
1 D	169.50	295.50	419.50	546.50	670.50	794.50
2 D	338.00	590.00	839.00	1090.00	1343.00	2135.50
3 D	508.50	885.50	1258.50	1635.50	2013.50	2808.00
4 D	678.00	1180.00	1678.00	2182.00	2685.00	3478.50
5 D	847.50	1475.50	2097.50	2725.50	3354.50	4150.00
6 D	1016.00	1770.00	2517.00	3272.00	4027.00	4821.50
7 D	1185.50	2065.50	2937.50	3817.50	4697.50	5493.00
8 D	1353.00	2360.00	3356.00	4363.00	5370.00	6163.50
Unscheduled pickup \$ 117			117.00			

BUSINESS SANITATION

1 PolyCart \$25.00 Unscheduled pickup \$17.75

Regular Sanitation-\$16.00 Walk-up service-\$18.10 Outside Residential-\$32