

Parsons City Commission

Regular Session

Monday, August 21, 2023 at 6:00 p.m.

Municipal Building

- I. CALL TO ORDER. PLEDGE OF ALLEGIANCE.**
- II. PRAYER – Jake Blankenship – Remnant Church**
- III. APPROVAL OF THE AGENDA**
- IV. PUBLIC COMMENT NO. 1** – Public comments at this time will be limited to persons who have signed up in advance with the City Clerk, no later than noon on Friday prior to the meeting. Comments will be limited to five (5) minutes total per meeting, not five (5) minutes per public comment session. Persons not signing up in advance will have the opportunity to address the commission at the Open Public Comment Period at the end of the meeting. Persons wishing to comment on any agenda items will be allowed to do so at the time each item is discussed with permission from the Mayor and Commission. Each person will be allowed two (2) minutes to comment and may comment on one (1) agenda item per meeting.
- V. CONSENT DOCKET** – The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.
 - A. City Commission Minutes (Pages 1 – 5)**
Information: City Commission Minutes for August 7, 2023 and August 17, 2023.

Recommendation: Approve and authorize the Mayor's signature.
 - B. Accounts Payable Appropriation Ordinance No. 366 (Pages 6 – 16)**
Information: Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$272,484.40.

Recommendation: Approve and authorize the Mayor's signature.

C. Municipal Building Architect Replacement Agreement (Pages 17 – 19)

Information: The City commission awarded the Municipal Building Masonry Repairs to Innovative Masonry Restoration on June 21, 2023. The proposed start date for this contract is August 1, 2023. On July 17, 2023, the Commission approved agreement with DGM Consultants, P.A. for inspection services for a total amount of \$81,500.00. DGM Consultants, P.A. has changed to DGM Consultants and added Penn Street Engineering, LLC to the contract. Everything in the agreement will stay the same.

Recommendation: Approve and authorize the Mayor's signature on the replacement agreement.

D. Water Meter Installation Agreement (Pages 20 – 25)

Information: Request signature on agreement from Vanguard Utility Service, Inc. for water meter installation for an amount not to exceed \$345,045.90.

Recommendation: Approve and authorize the Mayor's signature on the agreement with Vanguard Utility Service, Inc.

E. Pay Request No. 1, 21st Street Basin and Downtown Basin Rehab Design (Pages 26 – 27)

Information: HDR entered into an engineering agreement with the City for Design of 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab.

Task 1	Project Management	\$12,000.00
Task 2	21 st Street Basin Design	\$162,000.00
Task 3	Rosewood Basin Design	\$53,000.00
Task 4	Downtown Design	<u>\$48,000.00</u>
Total		\$275,000.00

This pay request is for \$6,050.00 for work completed through July 29, 2023.

Recommendation: Approve and authorize payment for Pay Request No. 1 to HDR Engineering, Inc.

F. Curious Minds Discovery Zone 4th Annual Touch-a-Truck Event (Page 28)

Information: Curious Minds Discovery Zone is asking to use the Marvel Park parking lot and shelter house area west of the football stadium on Saturday, November 4th from 10:00am – 2:00pm, for their 4th Annual Touch-A-Truck event. They will have a quiet hour (no horns/loud noises) from 10am-11am for children with sensory issues. This is a free event made possible by sponsorships and donations.

They are requesting to have a road closure at the low water bridge due to the high foot-traffic and safety for the children and public.

The last request is to have the City volunteer to bring police cars, firetrucks, a sanitation truck, the street sweeper and a tractor for the event.

Recommendation: Approve use of Marvel Park parking lot and shelter house area, road closure to the low water bridge, and volunteer to bring City vehicles for the event.

G. Award bid for Project 2023-04 – Lease Purchase Financing for the Municipal Building Exterior Repairs (Page 29)

Information: Five (5) bids were received on August 17, 2023, for Project 2023-04, Municipal Building Exterior Repairs. Bank of Commerce was the apparent low bidder with an annual interest rate of 4.250% for 12 years and 4.500% for 15 years.

	144 Months (12 Yrs)		180 Months (15 Yrs)	
	Semi-Annual Payment Amount	Annual % Rate	Semi-Annual Payment Amount	Annual % Rate
Commercial Bank	\$84,128.44	4.672%	\$62,596.83	4.592%
Bank of Commerce	\$82,940.82	4.250%	\$62,334.74	4.500%
Governmental Capital Corp	\$82,954.71	4.250%	\$62,489.07	4.550%
Community National Bank & Trust	\$91,912.73	7.250%	\$70,916.30	7.250%
Labette Bank	\$83,829.07	4.500%	\$63,209.24	4.750%

Recommendation: Award bid for Project 2023-04, Municipal Building Exterior Repairs to Bank of Commerce for 12 years at the 4.250% interest rate.

H. Pay Request No. 4, TranSystems Corporation for US 59 KDOT SP – Clark to Dirr (Pages 30 – 31)

Information: TranSystems Corporation submitted in Pay Request No. 4 for professional services for KDOT 59 SP - Clark to Dirr. Invoice # 0004011760 is \$3,370.88 for final professional design services rendered through January 27, 2023.

Recommendation: Approve payment of Pay Request No. 4 to TranSystems Corporation in the amount of \$3,370.88.

CONSENT DOCKET ENDS

VII. ORDINANCE

A. Ordinance No. 6540 – Sales Tax (Pages 32 – 33)

Information: Ordinance No. 6540 levying a city retailer's sales tax in the amount of one-half of one percent (.5%) effective on the first day of January 1, 2024 and to continue for a period of ten (10) years.

Recommendation: Approve and authorize the Mayor's signature on Ordinance No. 6540.

B. Ordinance No. 6541 – Beer Garden for LCC 100th Year Anniversary Celebration (Page 34)

Information: Ordinance No. 6541 exempting Forest Park Amphitheatre Area from provisions of subsection (c) of KSA 41-719 and subsection (c) KSA 41-719A and permitting the consumption of cereal malt beverage from 5:00 p.m. until 11:00 p.m. on the 23rd of September, 2023.

Recommendation: 1) Approve and authorize the Mayor's signature on Ordinance No. 6541.

VIII. RESOLUTION

A. Resolution No. 3454 – Resolution of Intent to Create an RHID Zone (Pages 35 – 42)

Information: Resolution No. 3454 of the governing body of the City of Parsons, Kansas in accordance with Kansas law the passage of this Resolution would establish the intent for the proposed RHID district at the land indicated in the attached legal description. Or more commonly known as the Kay Lane and Queens Road location. The land is owned by JOBS Inc. and a proposed development could include 80 homes in the moderate housing range with an additional 11 acres being available for custom built homes. This resolution indicates the intent of the City and will be forwarded for additional approval to the Secretary of the Kansas Department of Commerce following its passage and publication in the local paper pursuant to the state statute.

Recommendation: Approve and authorize the Mayor's signature on Resolution No. 3454.

IX. DEPARTMENTAL REPORTS

A. Monthly Reports – July 2023 (Pages MR1 – MR13)

Recommendation: Receive and File.

- X. OPEN PUBLIC COMMENT** – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.

XI. STAFF COMMENT

XII. CITY COMMISSION COMMENTS

XIII. ADJOURN

MINUTES
PARSONS CITY COMMISSION
August 7, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw
Commissioner Crooks
Commissioner Strait
Absent: Commissioner Bolinger

Commissioner Strait moved, Commissioner Crooks seconded that we approve the agenda was presented. Approved on roll call. Shaw – yes; Crooks – yes; Strait – yes; Cruse – yes.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the July 17, 2023 and August 3, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 365

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$1,011,630.55.

Audit Services for 2023

Approved and authorized the Mayor's signature on the proposal with Jarred, Gilmore, Phillips for audit services for the year ending December 31, 2023. The amount will not exceed \$15,000.00 which includes travel and out of pocket expenses. If a Single Audit is required for Federal Funding it will be an additional \$2,900.00. The audit service went up \$500.00 and the single audit went up \$800.00 from 2022.

Continuing Disclosure

Acknowledgement of the filing of the Annual Financial Information & Operating Data. We published submission confirmation for the reports to file for the self reporting required by our Bond Issues: Financial/Operating Filing Annual Financial Information & Operating Data: Year Ended 12/31/2022.

Request for Retail Recruitment Grant

Approved the Assistance Grant to Katy Antiques, LLC in the sum of Five Thousand dollars (\$5,000.00) under the terms of the Retail Recruitment Grant. Under the terms of the retail recruitment grant program the City will provide an assistance grant to Katy Antiques, LLC, 1810 Broadway, not to exceed the sum of Five Thousand (\$5,000.00), to be used by Katy Antiques, LLC to assist in the establishment, building and equipping of a retail business. The Grant shall be funded only from Economic Development funds available to the City through a special sales

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tax for that purpose and must be matched by Twenty-Five Thousand (\$25,000.00) of owner funds. The business has completed the requirements for the grant.

Planning Commission Appointment

Appointed Ron Holsteen and Greg Chalker to serve another 3-year term with the Planning Commission for a term to expire in 2026.

Road Closure – Moonlight Madness

Approved road closure for Moonlight Madness. The Parsons Chamber of Commerce respectfully requested to close North 18th St. between Main Street and Washington and between Main St. and Broadway on Friday evening, August 25, 2023 from 6:00 p.m. to 11:00 p.m. to allow space for food trucks, a deejay and vendors. They plan to keep the intersection of Main and 18th St. open to traffic as Main Street businesses prefer.

Road Closure – 5th Friday Celebration Downtown

Approved the road closure, use of barricades, trash cans, junction box and mobile stage for the 5th Friday Celebration Downtown. The Parsons Chamber of Commerce respectfully requested the closure of the following streets on Friday, September 29, 2023 from 5:00 p.m. to 9:00 p.m. for the purpose of September 5th Friday Celebration Downtown.

The area will be defined with barricades and Main Street and 18th St. will be closed to traffic during the consumption period, which runs from 6:00 p.m. to 9:00 p.m. Friday, September, 29, 2023. They plan to place the parking barricades at 5:00 p.m. on the 29th to allow the streets to empty and allow for the vendors and food trucks to utilize street locations.

They are further requesting that a junction box be placed halfway down North 18th St. between SKIL and The Home Store. Additionally, they requested additional trash cans be placed in the area and the streetlights be turned on at 5:00 p.m. Finally, they would like to borrow the mobile stage to be set up on North 18th St. facing South to accommodate the band.

Road Closure – Veteran's Day Parade

Approved the road closure for the Veteran's Day Parade. The Parsons Chamber of Commerce respectfully requested to close some of the downtown streets on Friday, November 10, 2023 from 8:00 a.m. to 10:00 a.m. for the purpose of the Veteran's Day Parade. The roads requested are as follows: Main Street from 17th St. to Central Ave., Washington from 17th St. to Central Ave., and Central Ave. including the intersections from Stevens to Main Street.

The parade will begin at 9:00 a.m. They were able to honor our Veterans with an excellent parade in 2022, and hope to do so again.

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Road Closure – Christmas Parade

Approved the road closure for the Christmas Parade. The Parsons Chamber of Commerce respectfully requested to close some of the downtown streets on Thursday, December 7, 2023 from 5:00 p.m. to 9:00 p.m. for the purpose of the Christmas Parade. The streets requested are as follows: Main Street from 17th St. to 26th St., 17th Street from Main to Broadway, Broadway from 17th St. to Central Ave., and Katy Drive from the intersection of Broadway and Central to the intersection of Washington and Central Ave.

Pay Request No. 4, Trekk Design Group, LLC, Project 2022-10 Lead Service Line Inventory

Approved Pay Request No. 4 to Trekk Design Group, LLC. On December 19, 2022, Trekk Design Group, Inc. entered into an agreement with the City for Lead Service Line Inventory for an amount not to exceed \$324,156.75. The attached pay request is for Invoice No. 23-000777 for work completed through July 18, 2023, in the amount of \$27,375.55. The remaining balance is \$210,450.72.

Pay Request No. 9, Midwest Engineering Group, LLC for Corning Ave. Storm Water Lift Station Rehabilitation Design

Approved Pay Request No. 9 in the amount of \$950.00. Midwest Engineering Group, LLC entered into an engineering agreement with the City for the design of Corning Ave. Storm Water Lift Station Rehabilitation. This pay request is for \$950.00 for work completed through August 1, 2023.

Pay Request No. 7 KLETC Building Remodel – Greg Hinman Construction

Approved Pay Request No. 7 to Greg Hinman Construction. Greg Hinman submitted Pay Request No. 7 for work performed through July 31, 2023 for an amount of \$11,780.00.

2023 Ford Police Interceptor SUV

Approved and authorized the cost of \$67,543.30 to SERV for a 2023 Chevy Tahoe Police Interceptor, versus the 2023 Ford Police Interceptor that was approved on May 15, 2023 at a cost of \$61,327.93. On May 15, 2023, the City Commission approved the purchase of three (3) 2023 Ford Police Interceptor SUV from SERV (Superior Emergency Response Vehicles) at a price of \$61,327.93 per vehicle. Two (2) of the vehicles are scheduled to be here this weekend. They are not able to get the third vehicle at this time.

SERV has located a 2023 Chevy Tahoe as substitute for the vehicle they are unable to get. The cost for this vehicle is \$67,543.30, fully equipped. The additional cost is \$6,215.37. This vehicle is in stock, it will just have to have the equipment installed.

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Project Agreement No. 042-23 with KDOT for Parsons Tolen Creek Trail Project No. 050-TE-0530-01
Approved and authorized issuing request for proposals for Lease Purchasing Financing to be submitted by noon on Thursday, August 17, 2023 for the following:

Financing for Project 2023-04 Municipal Bldg Ext. Repair	\$1,000,000.00
Water Meters and Meter Installation	\$2,000,000.00

Commissioner Crooks moved, Commissioner Shaw seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Strait – yes; Cruse – yes.

Ordinance

Commissioner Shaw moved, Commissioner Strait seconded to approve and authorize the Mayor's signature on Ordinance No. 6539 making and levying a special assessment upon all lots and parcels of ground in the City of Parsons, Kansas liable for the cost and expenses of nuisance abatements during the months of April, May and June 2023 for a total amount of \$31,410.89. Approved on roll call. Shaw – yes; Crooks – yes; Strait – yes; Cruse – yes.

Resolution

Resolution No. 3453 – GAAP Waiver 2024

Commissioner Strait moved, Commissioner Shaw seconded to approve and authorize the Mayor's signature on Resolution No. 3453 finding that financial statements and reports prepared in Conformity with General Accepted Accounting Principles (GAAP) are not relevant to the requirements of the cash basis and budget laws of the State of Kansas and are of no significant value to the governing body or members of the general public of the City of Parsons. Approved on roll call. Shaw – yes; Crooks – yes; Strait – yes; Cruse – yes.

Comments were heard from Ryan Robertson.

Comments were heard from City Staff and City Commissioners.

Commissioner Shaw moved, Commissioner Crooks seconded that we adjourn at 6:51 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Strait – yes; Cruse – yes.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
August 17, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw
 Commissioner Crooks
 Commissioner Bolinger
 Commissioner Strait

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

The commission reviewed the agenda for August 21, 2023.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

Commissioner Bolinger moved; Commissioner Strait seconded that we adjourn at 5:25 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger- yes; Strait – yes; Cruse - yes.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

ACCOUNTS PAYABLE APPROPRIATION ORDINANCE NO. 0366

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE PAYMENTS
OF CERTAIN CLAIMS FOR THE CITY OF PARSONS, KANSAS.**

Accounts Payable – August 10, 2023	\$ 206,349.12
Accounts Payable – August 17, 2023	<u>66,135.28</u>
	\$ 272,484.40

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
PARSONS, KANSAS:**

Section 1. That in order to pay the claims herein stated in Exhibit "A" which have been properly audited and approved there is hereby appropriated out of the respective funds in the city treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 21st day of August 2023.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADAM NADING	BOND RETURN FOR A.NADING	GENERAL FUND	LEGAL/MUNICIPAL COURT	150.00
	TOTAL:			150.00
AMAZON CAPITAL SERVICES, INC	SUPPLIES	GENERAL FUND	CITY MANAGER	13.68
	TOTAL:			13.68
ASSESSMENT STRATEGIES, LLC	PRE-EMPLOYMENT B.LEWIS	GENERAL FUND	POLICE	215.00
	TOTAL:			215.00
BADGE AND WALLET	CITATION BARS	GENERAL FUND	POLICE	595.00
	CITATION BARS	GENERAL FUND	POLICE	196.00
	TOTAL:			791.00
BAUGHER EQUIPMENT INC	PARTS	WATER FUND	TREATMENT PLANT	48.30
	PARTS	WATER FUND	LAKE	92.55
	TOTAL:			140.85
BG CONSULTANTS	PLAT FOR SUBDIVISION #2	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	4,135.00
	TOTAL:			4,135.00
BOWEN PHARMACY	BLOOD PRESSURE MONITORS	GENERAL FUND	FIRE	72.76
	TOTAL:			72.76
CASEY DOYLE	SERVICES	SANITATION FUND	SANITATION FUND	346.15
	TOTAL:			346.15
CDL ELECTRIC COMPANY	BABE RUTH BASEBALL FIELD	PARK SALES TAX FUN	PARK SALES TAX FUND	1,168.86
	TOTAL:			1,168.86
CHRISTIAN SMITH	REPLACEMENT SPEAKER	GENERAL FUND	POLICE	116.43
	TOTAL:			116.43
COMPLIANCE ONE	CI4057	GENERAL FUND	STREET	76.50
	CI4057	GENERAL FUND	PARK	15.30
	CI4057	WATER FUND	DISTRIBUTION	15.30
	CI4057	WATER FUND	LAKE	15.30
	CI4057	SEWER FUND	TREATMENT PLANT	15.30
	CI4057	SEWER FUND	TREATMENT PLANT	79.50
	CI4057	SEWER FUND	COLLECTIONS	45.90
	CI4057	SANITATION FUND	SANITATION FUND	61.20
	TOTAL:			324.30
COREY W WRIGHT	SANITATION DECALS	SANITATION FUND	SANITATION FUND	300.00
	TOTAL:			300.00
DEBBIE LAMB	SOROPTIMIST MEALS	GENERAL FUND	CITY MANAGER	99.00
	TOTAL:			99.00
DESIGN MECHANICAL, INC	SERVICES	PARK SALES TAX FUN	PARK SALES TAX FUND	647.00
	TOTAL:			647.00
GALAXIE BUSINESS EQUIP INC	SERVICES	GENERAL FUND	ENGINEERING	4,080.00
	TOTAL:			4,080.00
GALAXY AIR SERVICES	PREM LIABILITY 6/23-2024	GENERAL FUND	AIRPORT	6,004.00
	TOTAL:			6,004.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GALLS LLC	UNIFORM PANTS	GENERAL FUND	FIRE	387.64
			TOTAL:	387.64
GFL ENVIRONMENTAL	ACCT 15	GENERAL FUND	STREET	2,265.50
	ACCT 16	SEWER FUND	TREATMENT PLANT	324.59
	ACCT 01	SANITATION FUND	SANITATION FUND	26,462.87
			TOTAL:	29,052.96
GRASS ROOTS DESIGN GROUP, INC	FLYER DESIGN	GENERAL FUND	POLICE	25.00
			TOTAL:	25.00
GREGORY S HINMAN CONSTRUCTION INC.	PAY REQUEST #7	PUB SAFETY SALES T	PUB SAFETY SALES TAX	11,780.00
			TOTAL:	11,780.00
HAWKINS, INC	CHLORINE	WATER FUND	TREATMENT PLANT	3,194.00
			TOTAL:	3,194.00
HOLIDAY INN EXPRESS	B.HASENBECK ROOM 423	TOURISM	TOURISM	343.44
	ROOM 424 B.EDMONDS	TOURISM	TOURISM	375.84
	J.KAIRUZ ROOM 424	TOURISM	TOURISM	372.86
			TOTAL:	1,092.14
KANSAS DEPT OF REVENUE	MOTOR VHCLE FUEL TAX REF	GENERAL FUND	GENERAL ADMINISTRATIVE	6.00
			TOTAL:	6.00
KANSAS ONE CALL SYSTEM INC	LOCATES	SEWER FUND	COLLECTIONS	140.40
			TOTAL:	140.40
KATY ANTIQUES, LLC	GRANT	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	5,000.00
			TOTAL:	5,000.00
8 KIWANIS CLUB OF PARSONS	C.CARPENTER DUES/MEALS	GENERAL FUND	CITY MANAGER	234.00
	C.CARPENTER DUES/MEALS	GENERAL FUND	CITY MANAGER	61.45
			TOTAL:	295.45
LABETTE COUNTY CLERK	EXPENSES	GENERAL FUND	GENERAL ADMINISTRATIVE	8,421.33
			TOTAL:	8,421.33
LABETTE COUNTY SHERIFF	INMATE HOUSING	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	1,640.00
			TOTAL:	1,640.00
LABETTE HEALTH PHYSICIAN'S GROUP	PRE-EMPLOYMENT TEST	GENERAL FUND	POLICE	50.00
			TOTAL:	50.00
LAWSON PRODUCTS	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	256.60
			TOTAL:	256.60
LEE HEAD	SERVICES	GENERAL FUND	AUDITORIUM ARTS CENTER	500.00
			TOTAL:	500.00
MCCARTY'S OFFICE SUPPLY	COPIER RENTAL AND COPIES	GENERAL FUND	POLICE	646.56
			TOTAL:	646.56
MIDWEST ENGINEERING GROUP, LLC	CORNING AVE PUMPS	STORMWATER UTILITY	STORMWATER UTILITY	950.00
			TOTAL:	950.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SPARKLIGHT	ACCT 110475175	GENERAL FUND	GENERAL ADMINISTRATIVE	17.42
	PPD TV BOXES	GENERAL FUND	POLICE	28.66
			TOTAL:	46.08
STANDARD & ASSOCIATES, INC	TESTING MATERIALS	GENERAL FUND	POLICE	265.00
			TOTAL:	265.00
	JULY FEES	GENERAL FUND	LEGAL/MUNICIPAL COURT	1,634.87
			TOTAL:	1,634.87
STEVEN J WALKER	REIMBURSEMENT/TRAVEL/MEAL	SEWER FUND	TREATMENT PLANT	20.30
	REIMBURSEMENT/TRAVEL/MEAL	SEWER FUND	TREATMENT PLANT	17.05
	REIMBURSEMENT/TRAVEL/MEAL	SEWER FUND	TREATMENT PLANT	12.69
	REIMBURSEMENT/TRAVEL/MEAL	SEWER FUND	TREATMENT PLANT	18.14
	REIMBURSEMENT/TRAVEL/MEAL	SEWER FUND	TREATMENT PLANT	10.37
	REIM MEALS/TRAVEL CLASSES	SEWER FUND	TREATMENT PLANT	15.32
	REIM MEALS/TRAVEL CLASSES	SEWER FUND	TREATMENT PLANT	15.00
			TOTAL:	108.87
SUNFLOWER FARMS INC	SPRAY	GENERAL FUND	PARK	183.00
			TOTAL:	183.00
TASER TRAINING ACADEMY	GUARDIAN TRACK OFFICER TR	GENERAL FUND	POLICE	1,967.58
			TOTAL:	1,967.58
TRANSUNION	DATA RESEARCH	GENERAL FUND	POLICE	114.00
			TOTAL:	114.00
TREIBER FINISHING	SOUTHEAST CORNER CITY BLD	PUB SAFETY SALES T	PUB SAFETY SALES TAX	17,600.00
	BASEMENT FLOOR CITY BLD	PUB SAFETY SALES T	PUB SAFETY SALES TAX	11,200.00
	SIDEWALK SE CRNR CITY BLD	PUB SAFETY SALES T	PUB SAFETY SALES TAX	5,850.00
	N/E CORNER CITY BLD	PUB SAFETY SALES T	PUB SAFETY SALES TAX	10,120.00
	BASEMENT FLOOR/CITY BLD	PUB SAFETY SALES T	PUB SAFETY SALES TAX	11,200.00
	14TH AND WASHINGTON	STREETS SALES TAX	STREETS SALES TAX FUND	2,400.00
	14TH AND WASHINGTON	WATER FUND	DISTRIBUTION	2,400.00
	14TH AND WASHINGTON	STORMWATER UTILITY	STORMWATER UTILITY	2,400.00
			TOTAL:	63,170.00
TREKK DESIGN GROUP, LLC	LEAD SERVICE LINE INV	CIP WATER	CIP WATER	27,375.55
			TOTAL:	27,375.55
TROY HOUGHTON	RIEM MEALS/TRAVEL CLASSES	SEWER FUND	TREATMENT PLANT	14.44
	RIEM MEALS/TRAVEL CLASSES	SEWER FUND	TREATMENT PLANT	15.32
			TOTAL:	29.76
UNIVAR	CAUSTIC SODA/PERMANGNATE	WATER FUND	TREATMENT PLANT	7,584.33
	CAUSTIC SODA/PERMANGNATE	WATER FUND	TREATMENT PLANT	7,803.84
			TOTAL:	15,388.17
WAXIE SANITARY SUPPLY	CREDIT MEMO	GENERAL FUND	GENERAL ADMINISTRATIVE	62.00-
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	420.72
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	54.90
			TOTAL:	413.62
WEIS FIRE & SAFETY EQUIPMENT CO INC	PUMP TEST APPARATUS	GENERAL FUND	FIRE	1,401.72
			TOTAL:	1,401.72

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
XANDER GABBERT	JULY 29 MUSEUM MOWING	PARSONS MUSEUM	PARSONS MUSEUM	100.00
	TOTAL:			100.00
	===== FUND TOTALS =====			
	01 GENERAL FUND	37,742.60		
	10 RISK MANAGEMENT FUND	1,640.00		
	15 TOURISM	1,092.14		
	18 MAINTENANCE FUND	256.60		
	22 PUB SAFETY SALES TAX	67,750.00		
	27 ECONOMIC DEV SALES TAX	9,135.00		
	28 PARK SALES TAX FUND	1,815.86		
	29 STREETS SALES TAX FUND	2,400.00		
	42 PARSONS MUSEUM	100.00		
	50 WATER FUND	21,211.61		
	53 CIP WATER	27,375.55		
	55 SEWER FUND	5,309.54		
	65 STORMWATER UTILITY	3,350.00		
	70 SANITATION FUND	27,170.22		

GRAND TOTAL:			206,349.12	

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMAZON CAPITAL SERVICES, INC	SUPPLIES	GENERAL FUND	CITY MANAGER	58.66
			TOTAL:	58.66
AMY ROSS LAW, LLC	FEES/F.LEWIS I.BLANSETT	GENERAL FUND	LEGAL/MUNICIPAL COURT	393.54
			TOTAL:	393.54
AT&T	831 001 0649 817	GENERAL FUND	GENERAL ADMINISTRATIVE	439.43
	831 001 0608 026	GENERAL FUND	GENERAL ADMINISTRATIVE	2,503.07
	831 001 0649 817	GENERAL FUND	FIRE	175.74
	831 001 0608 026	GENERAL FUND	FIRE	1,001.22
	831 001 0649 817	GENERAL FUND	PARK	29.29
	831 001 0608 026	GENERAL FUND	PARK	166.87
	831 001 0649 817	GENERAL FUND	AUDITORIUM ARTS CENTER	29.29
	831 001 0608 026	GENERAL FUND	AUDITORIUM ARTS CENTER	166.87
	831 001 0649 817	WATER FUND	ADMINISTRATIVE	58.58
	831 001 0649 817	WATER FUND	ADMINISTRATIVE	87.87
	831 001 0608 026	WATER FUND	ADMINISTRATIVE	333.74
	831 001 0608 026	WATER FUND	ADMINISTRATIVE	500.61
	831 001 0649 817	SEWER FUND	ADMINISTRATIVE	29.29
	831 001 0608 026	SEWER FUND	ADMINISTRATIVE	166.87
			TOTAL:	5,688.74
AT&T TELEPHONE (MAIN PB)	620 421 7081 502 8	GENERAL FUND	POLICE	218.76
	620 421 7075 502 6	GENERAL FUND	POLICE	300.32
	620 421 7015 349 5	GENERAL FUND	POLICE	283.55
	620 421 7060 719 3	GENERAL FUND	POLICE	3,147.45
	620 423 3088	GENERAL FUND	POLICE	256.08
	620 421 7081 502 8	GENERAL FUND	PARK	24.30
	620 421 7075 502 6	GENERAL FUND	PARK	33.36
	620 421 7015 349 5	GENERAL FUND	PARK	31.50
			TOTAL:	4,295.32
BILLY JACKSON JR	PD-CLEANING	GENERAL FUND	POLICE	20.00
			TOTAL:	20.00
CITY OF PARSONS	VEHICLE MAINTENANCE	GENERAL FUND	STREET	983.05
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	498.10
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	636.47
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	1,281.25
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	451.24
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	984.24
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	391.28
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	78.04
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	30.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	10.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	138.16
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	55.36
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	400.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	2,400.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	300.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	1,200.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	400.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	100.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	150.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	100.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	200.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CONTINENTAL RESEARCH CORPORATION	VEHICLE MAINTENANCE	GENERAL FUND	STREET	135.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	435.00
	VEHICLE MAINTENANCE	GENERAL FUND	STREET	135.00
	VEHICLE MAINTENANCE	GENERAL FUND	PARK	200.00
	VEHICLE MAINTENANCE	GENERAL FUND	PARK	85.40
	VEHICLE MAINTENANCE	GENERAL FUND	PARK	10.00
	VEHICLE MAINTENANCE	GENERAL FUND	PARK	300.00
	VEHICLE MAINTENANCE	GENERAL FUND	AIRPORT	25.00
	VEHICLE MAINTENANCE	GENERAL FUND	AIRPORT	235.00
	VEHICLE MAINTENANCE	GENERAL FUND	CEMETERY	501.10
	VEHICLE MAINTENANCE	GENERAL FUND	CEMETERY	800.00
	VEHICLE MAINTENANCE	WATER FUND	DISTRIBUTION	10.00
	VEHICLE MAINTENANCE	WATER FUND	DISTRIBUTION	50.00
	VEHICLE MAINTENANCE	WATER FUND	LAKE	946.57
	VEHICLE MAINTENANCE	WATER FUND	LAKE	485.00
	VEHICLE MAINTENANCE	SANITATION FUND	SANITATION FUND	10.00
	VEHICLE MAINTENANCE	SANITATION FUND	SANITATION FUND	191.44
	VEHICLE MAINTENANCE	SANITATION FUND	SANITATION FUND	138.40
	VEHICLE MAINTENANCE	SANITATION FUND	SANITATION FUND	100.00
	VEHICLE MAINTENANCE	SANITATION FUND	SANITATION FUND	100.00
	VEHICLE MAINTENANCE	SANITATION FUND	SANITATION FUND	185.00
	TOTAL:			15,865.10
DARRIN HAMILTON	RED SPEC TUBES	MAINTENANCE FUND	MAINTENANCE FUND	184.65
	TOTAL:			184.65
ENVIRODYNE SYSTEMS, INC	SERVICES	GENERAL FUND	POLICE	100.00
	TOTAL:			100.00
EVERGY	BEARING HOUSING ASSEMBLY	SEWER FUND	TREATMENT PLANT	16,309.63
	TOTAL:			16,309.63
FLEETPRIDE	CITY MAIN	GENERAL FUND	GENERAL ADMINISTRATIVE	56.69
	2103 CORNING	GENERAL FUND	GENERAL ADMINISTRATIVE	237.66
GUARANTEE AUTO GLASS	STORM SIREN	GENERAL FUND	GENERAL ADMINISTRATIVE	1.17
	MUSEUM	GENERAL FUND	GENERAL ADMINISTRATIVE	242.45
	REC CENTER	GENERAL FUND	GENERAL ADMINISTRATIVE	233.81
	TOTAL:			771.78
HIGHER CALLING TECHNOLOGIES LLC	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	213.86
	TOTAL:			213.86
INTERSTATE BILLING SERVICE	REPAIRS	MAINTENANCE FUND	MAINTENANCE FUND	65.00
	TOTAL:			65.00
KANSAS GAS SERVICE	GROWPARSONS-RENEWAL	TOURISM	TOURISM	90.00
	TOTAL:			90.00
KANSAS SECRETARY OF STATE	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	44.87
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	266.89
	TOTAL:			311.76
KANSAS SECRETARY OF STATE	301 N 30TH	GENERAL FUND	GENERAL ADMINISTRATIVE	92.57
	TOTAL:			92.57
KANSAS SECRETARY OF STATE	N. BOND-DICKENS	GENERAL FUND	POLICE	25.00
	TOTAL:			25.00

B

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KAREN HASLETT	REIM BOND/R.HASLETT	GENERAL FUND	LEGAL/MUNICIPAL COURT	235.00
			TOTAL:	235.00
KEY EQUIPMENT & SUPPLY	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	829.98
			TOTAL:	829.98
LABETTE HEALTH LAB	PRE EMPLOYMENT DRUG TST	GENERAL FUND	POLICE	103.25
	PRE EMPLOYMENT DRUG TST	GENERAL FUND	POLICE	25.50
	PRE EMPLOYMENT DRUG TST	GENERAL FUND	STREET	50.50
	PRE EMPLOYMENT DRUG TST	GENERAL FUND	CEMETERY	25.50
			TOTAL:	204.75
MARMIC FIRE & SAFETY CO INC	ANNUAL INSPECTIONS	GENERAL FUND	GENERAL ADMINISTRATIVE	1,497.95
			TOTAL:	1,497.95
MESA TACTICAL	SURESHELL SIDESADDEL	GENERAL FUND	POLICE	797.17
			TOTAL:	797.17
MID WEST MINERALS INC	ROCK	WATER FUND	LAKE	505.35
			TOTAL:	505.35
MIKE CARPINO FORD PARSONS	#8 OIL CHANGE/BRAKES	GENERAL FUND	POLICE	456.24
	#30 SCANS/CHK ENG LIGHT	GENERAL FUND	POLICE	157.45
	#113 OIL CHANGE/TIRE ROTA	GENERAL FUND	POLICE	61.62
	#25 TIE RODS	GENERAL FUND	POLICE	834.76
	#8 OIL CHG/TIRE ROTATION	GENERAL FUND	POLICE	61.62
			TOTAL:	1,571.69
NAPA OF PARSONS	JULY CHARGES	GENERAL FUND	FIRE	116.77
	JULY CHARGES	GENERAL FUND	STREET	2.39-
	JULY CHARGES	GENERAL FUND	STREET	18.14
	JULY CHARGES	GENERAL FUND	STREET	30.16
	JULY CHARGES	GENERAL FUND	PARK	5.98
	JULY CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	75.65
	JULY CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	255.44
	JULY CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	10.56
	JULY CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	167.03
	JULY CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	131.91
	JULY CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	88.28
	JULY CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	20.74
	JULY CHARGES	SEWER FUND	TREATMENT PLANT	62.92
	JULY CHARGES	SANITATION FUND	SANITATION FUND	116.26
	JULY CHARGES	SANITATION FUND	SANITATION FUND	112.32
			TOTAL:	1,209.77
O'REILLY AUTOMOTIVE	ACCT 13815	GENERAL FUND	POLICE	9.99
	ACCT 13815	GENERAL FUND	PARK	9.18
	ACCT 13815	GENERAL FUND	PARK	11.75
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	6.99
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	55.98
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	256.89
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	227.82
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	48.52
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	26.29

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VENDOR NAME:

DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AIRPORT/RIVER/LAKE	WATER FUND	TREATMENT PLANT	193.51
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	72.62
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	527.87
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	341.56
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	157.68
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	356.34
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	53.31
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	33.13
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	327.11
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	44.96
AIRPORT/RIVER/LAKE	WATER FUND	LAKE	241.71
		TOTAL:	3,394.53
ACCT 00001	GENERAL FUND	POLICE	10.01
		TOTAL:	10.01
POLICY 8C52335	GENERAL FUND	GENERAL ADMINISTRATIVE	855.00
POLICY 8C52335	GENERAL FUND	GENERAL ADMINISTRATIVE	8.00-
ACCT PARSONS-01	GENERAL FUND	GENERAL ADMINISTRATIVE	767.00
		TOTAL:	1,614.00

VERIZON WIRELESS

WOOD INSURANCE CENTER, LLC

===== FUND TOTALS =====		
01	GENERAL FUND	32,535.97
15	TOURISM	90.00
18	MAINTENANCE FUND	4,256.69
22	PUB SAFETY SALES TAX	5,770.00
50	WATER FUND	5,683.22
55	SEWER FUND	16,620.83
70	SANITATION FUND	1,178.57
GRAND TOTAL:		66,135.28

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August 4, 2023

Mr. Darrell Moyer
 Director of Engineering/Public Works
 City of Parsons
 112 S. 17th St.
 Parsons, Kansas 67357

Re: Municipal Building, 112 S. 17th St. - **DGM Proposal**
 2023-04 EXTERIOR REPAIRS - Construction Administration and Evaluations Services
 DGM PN 2023001

Dear Darrell;

In response to your request, DGM proposes to provide consulting services under the professional engineering assistance of Josh Davis P.E. at Penn Street Engineering, LLC to assist City of Parsons with the construction administration and evaluations services on the **2023-04 Municipal Building Exterior Repairs** project, dated March 30, 2023, designed and specified by DGM Consultants, P.A. The following outline summarizes the proposed scope of services based on the apparent low Bidders estimate of 240 days to complete the Project.

I. CONSTRUCTION ADMINISTRATION and EVALUATION SERVICES PHASES

A.	Construction Administration and Evaluations Services (560 hrs @ \$145 ave.)	\$81,200
B.	Professional Engineer supervision (50 hrs)	
C.	General Correspondence/Coordination (75 hrs)	
D.	Submittal Review (60 hrs)	
E.	Emails/Phone Calls (24 hrs)	
F.	Clarifications (16 hrs)	
G.	Correspondence with Owner (24 hrs)	
H.	Pay Application - Certification (16 hrs)	
I.	Monthly Meetings - 8 trips	
1.	Travel 8x5 (40 hrs)	
2.	Progress Meetings (16 hrs)	
3.	Concurrent Site visits & rpt (56 hrs)	
J.	Additional Site Visits - 8 trips	
1.	Travel 8x5 (40 hrs)	
2.	Site visits & rpt (64 hrs)	
K.	Punch List - 1 trip	
1.	Travel (5 hrs)	
2.	Site visit and report (8 hrs)	
L.	Project Closeout - 1 trip	
1.	Travel (5 hrs)	
2.	Site visit and report (6 hrs)	
M.	Review Record Documents (5 hrs)	
N.	Contingency (For Tasks not identified) (50 hrs)	
O.	Expenses	\$300
P.	Estimated Prof. Services Added to previous Agreement	\$81,500

II. Fee Schedule and expense charges are as follows:

A.	Hourly Rates	
1.	DGM - 2023	\$145/hr
2.	DGM - 2024	\$150/hr

TERMS AND CONDITIONS

DGM and Penn Street Engineering, LLC (collectively DGM) shall perform the list of services outlined in this Agreement for the stated fee. DGM assumes no responsibility to perform any services not specifically listed.

Access To Site

Unless otherwise stated, DGM will have access to the site for activities necessary for the performance of the services. DGM will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Fee

The maximum fee shall be understood to be an estimate based upon Scope of Services, and shall not be exceeded, without written approval of the Client. Payment for Additional Services will be made by the Client, in accordance with prevailing fee schedule, as provided for, or as agreed to by the Client and DGM.

Billings/Payments

Invoices will be submitted for services and reimbursable expenses and are due when rendered. Invoice shall be considered PAST DUE if not paid within 45 days after the invoice date. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications

DGM agree, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by DGM's negligent performance of consulting services under this Agreement and that of its subconsultants or anyone for whom DGM is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless DGM, its officers, employees and subconsultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor DGM shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Hidden Conditions

A condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If DGM believes or has reason to believe that a hidden condition may exist, DGM shall notify the Client in writing of the same and indicate in the written notification to the client DGM's belief as to the nature of the hidden condition. Upon receipt of the notification, the Client may authorize investigation of the condition and shall pay all reasonable costs associated with such investigation. If the Client elects not to authorize such investigation and the hidden condition as indicated by DGM is found to exist, DGM shall not be responsible for the hidden condition nor any damages to persons or property resulting from such condition. If DGM believes or has reason to believe that a hidden condition may exist and fails or failed to notify the Client of the same, then DGM shall be responsible for any resulting damages to persons or property by virtue of its failure to notify the Client of such condition.

Construction Administration and Evaluation Services

It is understood and agreed that DGM's consulting services and **Penn Street Engineering, LLC** professional services under this Agreement include project observation, review of Contractor's performance, construction administration phase services and evaluation services.

If Client does not engage DGM to provide project observation or review the Contractor's performance or any other construction phase services, The Client assumes all responsibility of interpretation of the Contract Documents and for construction observations, and the Client waives any claims against DGM that may be in any way connected thereto.

Limitation of Liability

In recognition of the relative risks, rewards and benefits of the Project to both the Client and DGM, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, DGM's and Penn Street Engineering, LLC's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement, from any cause or causes, shall not exceed the total amount of \$100,000, the amount of DGM's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless other wise prohibited by law.

Mediation

In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Repair Project, the Client, DGM, and **Penn Street Engineering, LLC** agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation.

The Client, DGM, and **Penn Street Engineering, LLC** further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution among the parties to all those agreements.

Termination of Services

This Agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay DGM for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents

The Client acknowledges that DGM's documents are instruments of professional service. All documents produced by DGM under this Agreement shall become the property of the Client upon completion of the work and final payment to DGM. Any reuse of DGM's documents of professional service by the Client without written verification or adaptation by DGM will be at the Client's sole risk and without liability or legal exposure to DGM, or to DGM's independent professional associates or consultants.

Applicable Law

Unless otherwise specified, this Agreement shall be governed by the laws of the State of Kansas

Memorandum
City of Parsons
Utilities Department

TO: Debbie Lamb, City Manager
FROM: Derek Clevenger, Director of Utilities DC
DATE: August 16, 2023
RE: **Water Meter Installation Agreement**

Please include the following item on the City Commission consent agenda for consideration at the August 21, 2023 meeting:

Request Signature on Agreement for Water Meter Installation.

Project Details

Request signature on agreement from Vanguard Utility Service, Inc. for water meter installation, for an amount not to exceed \$345,045.90.

Funding Source

KDHE Revolving Loan Funds

Action Request

Sign attached Agreement with Vanguard Utility Service, Inc. for water meter installation.

STATE; Kansas

SERVICE CONTRACT

OWNER: City of Parsons

THIS CONTRACT is made, and entered into this the ____ day of _____, 2023, by and between the **CITY OF PARSONS** (hereinafter referred to as "**OWNER**", party of the first part, whose address is 112 S. 17th St., Parsons, KS 67357 and **VANGUARD UTILITY SERVICE, INC.**, (hereinafter referred to as "**CONTRACTOR**"), whose address is 1421 W. 9th Street, Owensboro, KY 42301, party of the second part.

1. **SERVICES TO BE PROVIDED AND AGREED CHARGES**

CONTRACTOR hereby agrees to provide services under this contract (hereinafter referred to collectively as "**SERVICES**") pursuant to the provisions and specifications identified in "Attachment 1 Proposal dated May 10th, 2023 v3 and Attachment 2 SOW" documents for the **Smart Water Meter System**, **OWNER** hereby agrees to pay for services at per unit prices contained in the Proposal.

2. **TERM OF CONTRACT**

The term of this service **CONTRACT** is 08/21/2023 through 06/21/2024. If the **CONTRACTOR** submits sufficient documentation of bad weather days, making installation impossible, additional time, up to two (2) weeks may be granted in the discretion of **OWNER**.

3. **PAYMENT TO CONTRACTOR**

CONTRACTOR shall receive from **OWNER** a sum not to exceed Three hundred forty five thousand forty five dollars and ninety cents (\$ 345,045.90) as full compensation for the provision of services and materials. **OWNER** agrees to pay at the rates specified for services, satisfactorily performed, in accordance with this contract, and the price proposal. Unless otherwise specified, **CONTRACTOR** shall submit an itemized invoice to **OWNER** by the end of the month during which services are performed. Payment will be processed promptly upon receipt. Approval and payment of the invoice will be due 30 days from the date of receipt by **OWNER**. Note that a late payment charge of 1.5% interest per month will be applied to invoices past due.

4. **INDEPENDENT CONTRACTOR**

OWNER and **CONTRACTOR** agree that **CONTRACTOR** is an independent contractor and shall not represent itself as an agent or employee of **OWNER** for any purpose in the performance of **CONTRACTOR'S** duties under this contract. Accordingly, **CONTRACTOR** shall be responsible for payment of all federal, state and local taxes. For purposes of this contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform said services in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.

5. INSURANCE AND INDEMNITY

To the fullest extent permitted by laws and regulations, the **CONTRACTOR** shall indemnify and hold harmless the **OWNER** and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration arising out of or resulting from the performance of this Contract or the actions of the **CONTRACTOR** or its officials, employees, or contractors under this Contract or under the contracts entered into by the **CONTRACTOR** in connection with this Contract. This indemnification shall survive the termination of this agreement.

In addition, **CONTRACTOR** shall comply with the Kansas Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event **CONTRACTOR** is excluded from the requirements of such Act and does not voluntarily carry workers' compensation coverage, **CONTRACTOR** shall carry or cause its employees to carry adequate medical/accident insurance to cover any injuries sustained by its employees or agents during the performance of service.

CONTRACTOR agrees to furnish **OWNER** proof of compliance with the insurance coverage requirements of this contract. **CONTRACTOR** shall furnish a certificate of insurance from an insurance company, licensed to do business in the State of Kansas and acceptable to **OWNER** verifying the existence of any insurance coverage required by **OWNER**. The certificate will provide for thirty (30) days advance notice in the event of termination or cancellation of coverage.

6. HEALTH AND SAFETY

CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing services under this contract.

7. NON-DISCRIMINATION IN EMPLOYMENT

CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. **CONTRACTOR** shall take affirmative action to ensure that applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event **CONTRACTOR** is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by **OWNER**, and **CONTRACTOR** may be declared ineligible for further **OWNER** contracts.

8. GOVERNING LAW

This contract shall be governed by and in accordance with the laws of the State of Kansas.

9. TERMINATION OF AGREEMENT

This contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

This contract may be terminated, for cause, by the non-breaching party notifying the breaching party of a substantial failure to perform in accordance with the provisions of this contract and if the failure is not corrected within ten (10) days of the receipt of the notification. Upon such termination, the parties shall be entitled to such additional rights and remedies as may be allowed by relevant law.

Termination of this agreement, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

10. SUCCESSORS AND ASSIGNS

CONTRACTOR shall not assign its interest in this contract without the written consent of **OWNER**. **CONTRACTOR** has no authority to enter into contracts on behalf of **OWNER**.

11. COMPLIANCE WITH LAWS.

CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this contract will be carried out in strict compliance with all Federal, State, or local laws regarding discrimination in employment.

12. NOTICES

All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

OWNER:
CITY OF PARSONS
112 S. 17th ST.
PARSONS, KS 67357
CONTACT NAME:

CONTRACTOR:
VANGUARD UTILITY SERVICE, INC.
1421 W. 9TH STREET
OWENSBORO, KY 42301
CONTACT NAME: Kathy Kolter, Regional Director of Sales

13. AUDIT RIGHTS

For all services being provided under this contract, **OWNER** shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of said services. Audits shall take place at times and locations mutually agreed upon by both parties, although **CONTRACTOR** must make the materials to be audited available within one (1) week of the request for them.

14. OWNER NOT RESPONSIBLE FOR EXPENSES

OWNER shall not be liable to **CONTRACTOR** for any expenses paid or incurred by **CONTRACTOR** unless otherwise agreed in writing.

15. EQUIPMENT

CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide contracted services unless otherwise agreed in writing.

16. ENTIRE AGREEMENT

This Agreement and the attached documents labeled "Attachment 1" and "Attachment 2" shall constitute the entire understanding between **OWNER** and **CONTRACTOR** and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

17. HEADINGS.

The subject headings of the paragraphs are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This agreement shall be deemed to have been drafted by both parties and no purposes of interpretation shall be made to the contrary.

OWNER: CITY OF PARSONS

CONTRACTOR: VANGUARD UTILITY SERVICE, INC.

Name

Robert A. Bates

Name

Title

President

Title

By: _____

By: [Signature] 8/16/2023

ATTEST:

ATTEST:

By: _____

By: [Signature]

Kathy Kolter

Name

Name

Regional Director of Sales

Title

Title

Attachment 1



1421 West 9th Street
Owensboro, KY 42301
Phone 270-926-4646
Fax: 270-926-6393
www.vusinc.com

**Pricing Summary for
AV Water Technologies**

City of Parsons, KS

May 10, 2023 v3

Item	Category	Description	Qty	Unit Price	Extended Price
Replacement of Water Meters & Endpoints					
1	Installation	Installation of HYDRUS 5/8" X 1/2" and Nova Enpoint	4,310	\$ 59.45	\$ 256,229.50
2	Installation	Installation of Meter Lid only	4,310	\$ 3.50	\$ 15,085.00
3	Installation	Installation of HYDRUS 1" and Nova Endpoint	372	\$ 59.45	\$ 22,115.40
4	Installation	Installation of Meter Lid only	372	\$ 3.50	\$ 1,302.00
5	Installation	Installation of HYDRUS 2" X 17" and Nova	115	\$ 265.00	\$ 30,475.00
6	Installation	Installation of Meter Lid only	115	\$ 3.50	\$ 402.50
7	Installation	Installation of HYDRUS 3" and endpoint	8	\$ 506.75	\$ 4,054.00
8	Installation	Installation of Meter Lid and Ring	8	no bid	
9	Installation	Installation of HYDRUS 4" and endpoint	15	\$ 709.50	\$ 10,642.50
10	Installation	Installation of Meter Lid and Ring	15	no bid	
11	Installation	Installation of HYDRUS 6" and endpoint	4	\$ 1,185.00	\$ 4,740.00
12	Installation	Installation of Meter Lid and Ring	4	no bid	
Grand Total					\$ 345,045.90
Optional					\$ -
13	Installation	Spool Installation as Needed 3-6"	1	\$ 285.00	\$ 285.00
14	Installation	Box Replacement, grass only	1	\$ 38.50	\$ 38.50
15	Installation	Lid Drilling (Cast Iron)	1	\$ 9.50	\$ 9.50
16	Installation	Lid Drilling (Plastic)	1	\$ 2.50	\$ 2.50
17	Installation	Clean Out Meter Pits, in excess of 3"	1	\$ 15.00	\$ 15.00
18	Installation	Identify pipe material both City and customer side, assume we are able to identify while changing the meter and no digging outside of meter box	1	\$10.00	\$ 10.00

Notes

- (1) Price assumes warehousing will be provided by others.
- (2) Price assumes programmers, if required, are provided by others.
- (3) Price assumes that field data will be sent via text, csv, or excel; if a specific format is required, the Utility will be responsible for
- (4) Price assumes this project is a simple meter change out (like for like exchange).
- (5) Price assumes if a collection of GPS points is required, 1-5 meter accuracy is acceptable.
- (6) Price assumes labor only; parts included are gaskets and bolts only.
- (7) Price assumes prevailing wage not required.
- (8) Price assumes no bond required.
- (9) Price assumes no modifications to settings.
- (10) Price assumes no plumber is required.
- (11) Price assumes no splicing of wire (i.e. Quick connect).

Memorandum
City of Parsons
Utilities Department

TO: Debbie Lamb, City Manager
FROM: Derek Clevenger, Director of Utilities DC
DATE: August 15, 2023
RE: Pay Request No. 1, 21st Street Basin, Rosewood Basin, and
Downtown Basin Rehab Design

Please include the following item on the City Commission consent agenda for consideration at the August 21, 2023 meeting:

Pay Request No. 1, 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab

Project Details

HDR entered into an engineering agreement with the City for Design of 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab.

Task 1 Project Management	\$12,000.00
Task 2 21 st Street Basin Design	\$162,000.00
Task 3 Rosewood Basin Design	\$53,000.00
Task 4 Downtown Design	<u>\$48,000.00</u>
Total	\$275,000.00

This pay request is for \$6,050.00 for work completed through 7/29/23.

Funding Source

EPA Compliance Funds

Action Request

Approve and authorize payment for Pay Request No. 1, in the amount of \$6,050.00 to HDR Engineering, Inc. for Design of 21st Street Basin, Rosewood Basin, and Downtown Basin Rehab.



HDR Engineering, Inc.
Kansas City, MO 64131
816-360-2700

Invoice

Please send remittance with copy of invoice to
HDR, Inc.
US Engineering Accounts Receivable
PO Box 74008202
Chicago, IL 60674-8202

To: Client #

City of Parsons, KS
Derek Clevenger
112S. 17th Street
PO Box 1037
Parsons, KS, 67357

HDR Invoice No. 1200547244
Invoice Date 8/1/2023
Month Ending 7/29/2023
HDR Project No. 10374043

For professional services related to....

2023 Sewer Rehabilitation Project: N & S 21st Street Basins, Rosewood Neighborhood, and Downtown

Invoice Period through 07/29/23

	Fee	% Complete	Fee Earned To Date	Previously Invoiced	Current Amount Due
Professional Engineering Services					
Task 1 - Project Management	\$ 12,000.00	17%	\$ 2,000.00	\$ -	\$ 2,000.00
Task 2 - Final Design - 21st Street Basins (N&S)	\$ 162,000.00	3%	\$ 4,050.00	\$ -	\$ 4,050.00
Task 3 - Survey & Final Design - Rosewood	\$ 53,000.00	0%	\$ -	\$ -	\$ -
Task 4 - Final Design - Downtown	\$ 48,000.00	0%	\$ -	\$ -	\$ -
Overall Project	\$ 275,000.00	2%	\$ 6,050.00	\$ -	\$ 6,050.00
TOTAL AMOUNT DUE THIS INVOICE					\$ 6,050.00

TOTAL FEE \$ 275,000.00
TOTAL AMOUNT BILLED TO DATE \$ 6,050.00
TOTAL FEE REMAINING \$ 268,950.00

Approved By: Eric Farrow, P.E.

Memorandum

City of Parsons

Engineering/Public Works Department

TO: Debbie Lamb, City Manager

FROM: Joan Vitt, Administrative Assistant to City Manager

DATE: August 15, 2023

RE: **Curious Minds Discovery Zone 4th Annual Touch-a-Truck Event**

Please include the following item on the City Commission consent agenda for consideration at the August 21, 2023, City Commission meeting:

Curious Minds Discovery Zone 4th Annual Touch-a-Truck Event at Marvel Park and Road Closure

Details

Curious Minds Discovery Zone is asking to use the Marvel Park parking lot and shelter house area west of the football stadium on Saturday, November 4th from 10:00am – 2:00pm, for their 4th Annual Touch-A-Truck event. They will have a quiet hour (no horns/loud noises) from 10am-11am for children with sensory issues. This is a free event made possible by sponsorships and donations

They are requesting to have a road closure at the low water bridge due to the high foot-traffic and safety for the children and public.

The last request is to have the City volunteer to bring police cars, firetrucks, a sanitation truck, the street sweeper and a tractor for the event.

Action Requested

Approve use of Marvel Park parking lot and shelter house area, road closure to the low water bridge, and volunteer to bring City vehicles for the event.

FINANCE - LEASE PURCHASE BID
Municipal Building
Lease Purchase Amount - \$1,000,000.00

	144 Months (12 Yrs)		180 Months (15 Yrs)	
	Semi-Annual Payment Amount	Annual % Rate	Semi-Annual Payment Amount	Annual % Rate
Commercial Bank	\$84,128.44	4.672%	\$62,596.83	4.592%
Bank of Commerce	\$82,940.82	4.250%	\$62,334.74	4.500%
Governmental Capital Corp	\$82,954.71	4.250%	\$62,489.07	4.550%
Community National Bank & Trust	\$91,912.73	7.250%	\$70,916.30	7.250%
Labette Bank	\$83,829.07	4.500%	\$63,209.24	4.750%

Memorandum
City of Parsons
Engineering/Public Works Department

TO: Debbie Lamb, City Manager
FROM: Darrell Moyer, Director of Engineering/Public Works
DATE: August 17, 2023
RE: Pay Request No. 4 from TranSystems Corporation for Invoice # 0004011760 Professional Services for US 59 KDOT SP- Clark to Dirr

Please include the following item on the City Commission consent agenda for consideration at the August 21, 2023, meeting:

Pay Request No. 4 TranSystems Corporation for Professional Services for Invoice # 0004011760 KDOT 59 SP- Clark to Dirr

Information

TranSystems Corporation submitted in Pay Request No. 4 for professional services for KDOT 59 SP - Clark to Dirr. Invoice # 0004011760 is \$3,370.88 for final professional design services rendered through January 27, 2023.

Action Requested

Approve payment of Pay Request No. 4 to TranSystems Corporation in the amount of \$3,370.88.

Darrell Moyer
Director of Engineering/Public Works

TRANSYSTEMS

Invoice

TranSystems Corporation

www.transystems.com

Please remit payment to:
P.O. Box 71368
Chicago, IL 60694-1368

If you have any questions, please call:
(620) 331-3999

Client:

City of Parsons, KS
Attn: Darrell Moyer - Engineering Supervisor
112 S. 17th Street
P.O. Box 1037
Parsons, KS 67357

Reference:

Invoice Date: 2/3/2023
Project No: P112220012
Invoice No: INV-0004011760

Project Name: US 59 KDOT SP - Clark to Dirr

For professional services rendered through January 27, 2023 for the above referenced project.

Staff Type	Name	Rate	Hours	Amount
Labor				
Construction Services III	Kevin D. Robison	104.00	31.00	\$3,224.00
Total Labor			31.00	\$3,224.00
Reimbursables				
Mileage - Company Vehicle				\$146.88
Total Reimbursables				\$146.88
Invoice Total				\$3,370.88

TranSystems Corporation



Jon L. Johnson
Project Manager

TERMS: PAYABLE UPON RECEIPT

1 1/2% INTEREST CHARGE PER MONTH WILL BE ADDED TO ALL PAST DUE INVOICES OLDER THAN 45 DAYS IF INDICATED IN THE CONTRACT TERMS

31

(Published in the Parsons Sun, August 25, 2023)

ORDINANCE NO. 6540

AN ORDINANCE LEVYING A CITY RETAILERS' SALES TAX IN THE AMOUNT OF ONE-HALF OF ONE PERCENT (.5%) EFFECTIVE ON THE FIRST DAY OF JANUARY, 2024 AND TO CONTINUE FOR A PERIOD OF TEN (10) YEARS.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS.

SECTION 1. A majority of the electors voting thereon having approved at a special question election held on the 1st day of August, 2023, the levying of an additional retailers' sales tax in the City of Parsons, Kansas, as authorized by K.S.A. 12-287 et. seq. as amended, there is hereby levied a city retailers' sales tax in the amount of one-half of one percent (.5%) to take effect on the first day of January, 2024 for a period of ten years.

SECTION 2. Except as may be otherwise be provided by law, such tax shall be identical in its application and exemptions there from to the Kansas Retailers' Sales Tax Act and all laws and administrative rules and regulations of the Kansas Department of Revenue relating to the states retailers' sales tax shall apply to such city's retailers' sales tax insofar as such laws and regulations may be made applicable. The services of the Department of Revenue shall be utilized to administer, enforce and collect such tax.

SECTION 3. This ordinance shall be published once in the official city newspaper and a copy duly certified shall be submitted to the State Director of Taxation.

PASSED BY the Governing Body of the City of Parsons this 21ST day of August, 2023.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk



Since 1867

Office of County Clerk

Labette County

P.O. Box 387
Oswego KS 67356
620-795-2138

www.labettecounty.com

County Clerk
Gena Landis

Deputy Clerk
Lorrie Boulware

Payroll Clerk
Melissa Sullivan

Elections
Tracy Carnahan
Kateyln Campbell

CERTIFICATE

Special Election Results For The City of Parsons One-Half percent (0.5%) Retailer's Sales Tax

I, Gena Landis, Labette County Election Officer, Do Hereby
Certify The Following Results From The Labette County Special
Election Held On August 1, 2023:

One-Half Percent City Of Parsons Retailer's Sales Tax Question:

YES	551*
NO	96

I Hereby Set My Hand And Seal This 7th Day Of August, 2023.

(SEAL)



Gena Landis
County Election Officer

(Summary Published in the Parsons Sun, August 25, 2023)

ORDINANCE NO. 6541

AN ORDINANCE OF THE CITY OF PARSONS, KANSAS exempting Forest Park Amphitheatre Area from the provisions of subsection (c) of KSA 41-719 and subsection (c) KSA 41-719a and permitting the consumption of cereal malt beverage from 5:00 p.m. until 11:00 p.m. on the 23rd day of September 2023.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS;

SECTION 1. Consumption of Cereal Malt Beverage: Cereal Malt Beverage, may be consumed in an area designated by the City Manager on the area of the Amphitheatre in Forest Park from 5:00 p.m. until 11:00 p.m. on the 23rd day of September 2023.

SECTION 6. Repealer: All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 7. Construction and Severability: Severability is intended throughout and within the provision of the Ordinance. If any provision, including any exception, part, phrase, or term, or the application thereof to any person or circumstances is held invalid, the application to other persons or circumstances shall not be affected thereby and the validity of the Ordinance in any and all other respects shall not be affected thereby.

SECTION 8. Effective Date: This ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect from and after the date of its final passage and adoption, and its publication in the official city newspaper.

PASSED AND APPROVED by the commission on this 21st day of August, 2023.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

Memorandum

City of Parsons

Tourism and Marketing Dept.

TO: Debbie Lamb, City Manager

FROM: Jim Zaleski, Eco Devo/Tourism Director

CC: Robyn Baker, City Clerk

Date: August 15, 2023

RE: Request for resolution of intent to create a RHID Zone

Please place the following item on the City Commission Regular Session agenda for approval at the August 21, 2023 city commission meeting.

Project History

In accordance with Kansas law the passage of this Resolution would establish the intent for the proposed RHID district at the land indicated in the attached legal description. Or more commonly known as the Kay Lane and Queens Road location. The Land is owned by JOBS Inc. and a proposed development could include 80 homes in the moderate housing range with an additional 11 acres being available for custom built homes.

The hearing date is scheduled for fourth quarter of 2023 or after approval is received from the Kansas Department of Commerce at which time the required Development Plan will be reviewed by the City Planning and Zoning and subsequently by the Parsons City Commission. Once approval is received and the public hearing is completed the Commission will be asked to consider an ordinance officially creating the RHID district. This is the first step in that process.

Action Request

To approve the Resolution of Intent for the creation of an RHID zone in the area described in the attached legal descriptions.

Resolution No. 3454

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY BASED ON FINDINGS AS DETERMINED FROM A HOUSING STUDY UPDATED IN JANUARY OF 2023.

WHEREAS K.S.A. 12-5241 et seq. (the "Act") authorizes any city incorporated in accordance with the laws of the state of Kansas (the "State") with a population of less than 60,000 located in a county with a population of less than 80,000 to designate rural housing incentive districts within such city; and

WHEREAS, the City of Parsons, Kansas (the "City") has an estimated population of approximately 9,600 is in Labette County, Kansas (the "County"), which has an estimated population of approximately 20,180, and therefore constitutes a city as is defined in the Act; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body of such city may adopt a resolution making certain findings regarding the establishment of a rural housing incentive district and providing the legal description of property to be contained therein; and,

WHEREAS, after publishing such resolution, the governing body of such city shall send a copy thereof to the Secretary of Commerce of the State (the "Secretary") requesting that the Secretary agree with the finding contained in such resolution; and

WHEREAS, if the Secretary agrees with such findings, such city may proceed with the establishment of a rural housing incentive district within such city and adopt a plan for the development of housing and public facilities in the proposed district; and

WHEREAS, the Governing Body of the City of Parsons has performed an amended Housing Needs Analysis dated January 2023 (the "Analysis"), a copy of which is on file in the office of the Economic Development Director for the City of Parsons; and

WHEREAS, the Governing Body of the City proposes to continue proceedings necessary to create a Rural Housing Incentive District, in accordance with the provisions of the Act, and adopt a to be proposed plan, by the calling of a public hearing on such matters.

THEREFORE, BE IT RESOLVED by the Governing Body of the City of Parsons, Kansas as follows:

Section 1. Proposed Rural Housing Incentive District. The Governing Body hereby

declares an intent to establish within the City a Rural Housing Incentive District. The District is proposed to be formed within the boundaries of the real estate legally described in ***Exhibit A*** attached hereto, and shown on the map depicting the existing parcels of land attached hereto as ***Exhibit B***.

Section 2. Based on the amended Housing Needs Analysis dated January 2023, the Governing Body hereby makes the following findings:

(1) There is a shortage of quality housing of various price ranges in the City of Parsons despite the best efforts of public and private housing developers;

(2) the shortage of quality housing can be expected to persist and that additional financial incentives are necessary in order to encourage the private sector to construct or renovate housing in the City of Parsons;

(3) the shortage of quality housing is a substantial deterrent to the future economic growth and development of the City of Parsons; and

(4) the future economic well-being of the City of Parsons depends on the governing body providing additional incentives for the construction or renovation of quality housing in the City of Parsons.

Section 3. Upon approval of this Resolution and the statutorily required publication, the City of Parsons shall send a certified copy of this resolution to the Secretary of Commerce for the State of Kansas. Upon the Secretary's approval, the City of Parsons shall adopt a plan for the development and/or redevelopment of housing in the proposed district with a public hearing being set at a future date pursuant to the statutory requirements of K.S.A. 12-5245.

Section 4. The City Clerk is hereby authorized and directed to provide for this resolution to be published once in the official newspaper of the City of Parsons.

Section 5. Effective Date. This Resolution shall take effect after its adoption by the Governing Body and publication in the official City newspaper.

Adopted by the Governing Body of the City of Parsons this 21st day of August, 2023

Kevin Cruse, Mayor

Attest: _____
Robyn Baker, City Clerk

Exhibit A Legal Description

EXHIBIT A.1

LEGAL DESCRIPTION

PARSONS LAND DEVELOPMENT, PHASE 1

A TRACT OF LAND LOCATED IN SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 31 SOUTH, RANGE 20 EAST OF THE 6th P.M., IN THE CITY OF PARSONS, LABETTE COUNTY, KANSAS, MORE PARTICULARLY DESCRIBED BY BRIAN J. WESTBERG, P.S. 1708, ON JULY 27, 2023, AS FOLLOWS:

BEGINNING AT THE EAST QUARTER CORNER OF SAID SECTION 17; THENCE ALONG THE EAST LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 17

S. 00°17'58" W. 1329.94 FEET TO THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 17, BEING THE NORTHEAST CORNER OF A TRACT OF LAND CONVEYED TO DAVID SHADLEY AND CAROL SHADLEY AS DESCRIBED ON PAGE 94 IN BOOK 310 AT THE LABETTE COUNTY REGISTER OF DEEDS; THENCE ALONG THE NORTH LINE OF SAID SHADLEY TRACT, BEING PARALLEL TO THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 17

N. 88°59'36" W. 585.00 FEET TO THE NORTHWEST CORNER OF SAID SHADLEY TRACT; THENCE ALONG THE WEST LINE OF SAID SHADLEY TRACT, BEING PARALLEL WITH THE EAST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 17

S. 00°18'11" W. 123.59 FEET TO THE NORTHEAST CORNER OF A TRACT OF LAND CONVEYED TO LAURA MOORE AND KELLY MOORE AS DESCRIBED ON PAGE 478 IN BOOK D0344 AT THE LABETTE COUNTY REGISTER OF DEEDS; THENCE ALONG THE NORTH LINE OF SAID MOORE TRACT

N. 89°08'22" W. 289.00 FEET TO THE SOUTHEAST CORNER OF A TRACT OF LAND CONVEYED TO WOODRIDGE ESTATES, LLC AS DESCRIBED ON PAGES 357 AND 358 IN BOOK 325 AT THE LABETTE COUNTY REGISTER OF DEEDS; THENCE ALONG THE EAST LINE AND EAST LINE EXTENDED OF SAID WOODRIDGE ESTATES TRACT

N. 00°42'16" W. 1466.68 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 17; THENCE ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 17

S. 88°14'17" E. 899.94 FEET TO THE POINT OF BEGINNING, CONTAINING 28.05 ACRES

Exhibit A Legal Description (page 2)

EXHIBIT A.2

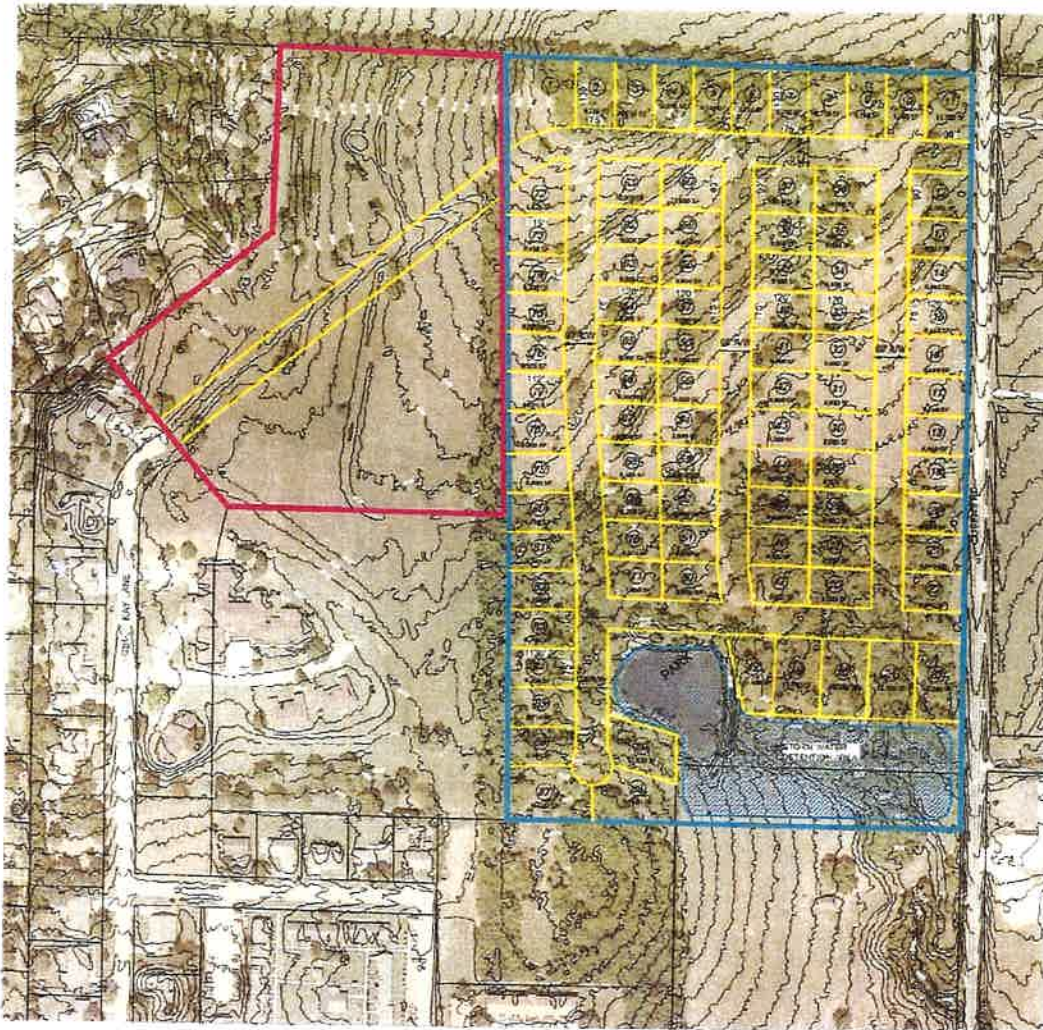
LEGAL DESCRIPTION

PARSONS LAND DEVELOPMENT, PHASE 2

A TRACT OF LAND LOCATED IN SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 31 SOUTH, RANGE 20 EAST OF THE 6th P.M., IN THE CITY OF PARSONS, LABETTE COUNTY, KANSAS, MORE PARTICULARLY DESCRIBED BY BRIAN J. WESTBERG, P.S. 1708, ON JULY 27, 2023, AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION 17; THENCE ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 17 N. 88°14'17" W. 899.94 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 17 N. 88°14'17" W. 414.83 FEET TO A POINT 50 FEET EAST OF THE NORTHEAST CORNER OF LOT 5, EASTBOROUGH 3rd ADDITION; THENCE PARALLEL WITH AND 50.00 FEET EAST OF THE EAST LINE OF SAID LOT 5 S. 01°38'54" W. 164.90 FEET TO A POINT 165 FEET SOUTH OF AND 50 FEET EAST OF THE NORTHEAST CORNER OF SAID LOT 5; THENCE S. 56°39'22" W. 61.03 FEET TO THE EAST LINE OF SAID LOT 5; THENCE ALONG THE EAST LINE OF SAID LOT 5 AND THE EAST LINE OF LOT 4 OF SAID EASTBOROUGH 3rd ADDITION S. 01°38'54" W. 158.38 FEET TO AN EASTERLY CORNER OF SAID LOT 4; THENCE ALONG THE SOUTHEASTERLY LINE OF SAID LOT 4 AND THE SOUTHEASTERLY LINE OF LOTS 3 & 2 OF SAID EASTBOROUGH 3rd ADDITION S. 52°20'29" W. 397.07 FEET TO A NORTHERLY CORNER OF LOT 8, BLOCK "A", REINHART SUBDIVISION "B"; THENCE ALONG THE NORTHERLY LINE OF SAID REINHART SUBDIVISION "B" S. 37°50'02" E. 357.54 FEET TO THE NORTHEAST CORNER OF LOT 7, BLOCK "B", REINHART SUBDIVISION "B" AND A NORTHERLY CORNER OF A TRACT OF LAND CONVEYED TO WOODRIDGE ESTATES, LLC AS DESCRIBED ON PAGES 357 & 358 IN BOOK 325 AT THE LABETTE COUNTY REGISTER OF DEEDS; THENCE ALONG THE NORTH LINE OF SAID WOODRIDGE ESTATES TRACT S. 89°07'29" E. 580.82 FEET TO THE NORTHEAST CORNER OF SAID WOODRIDGE ESTATES TRACT; THENCE ALONG THE EAST LINE EXTENDED OF SAID WOODRIDGE ESTATES TRACT N. 00°42'16" W. 877.85 FEET TO THE POINT OF BEGINNING, CONTAINING 11.67 ACRES

Exhibit B-1 Map of proposed land layout



75'X120' Lots

TOTAL LOTS - 89
 75'X120' (9,000 Sq. Ft.) - 56
 9,000 -12,000 Sq. Ft. - 22
 12,000 -18,000+ Sq. Ft. - 9



REVIEW NOT FOR CONSTRUCTION 6/23/23	PARSONS, KS SLED VISION PLANNING & IMPROVEMENTS
Engineer: JAC Designer: JAC Date: 6/21/23 Project No: 23-1204E DTA No: 1 Sheet No: 1	

Exhibit B-2 Map of proposed land location

Labette County GIS



Source: Esri, Mapbox, DeLorme, GeoEye, IGN, and the GIS User Community; FSA, USDA, Missouri Dept. of Conservation, Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NPS.

Exhibit C assessed valuations as of August 2023

(from Labette County GIS assessment year 2022)

Phase one valuation:

Phase one valuation					
Tax Year	Property Class	Land	Building	Total	
2023	Vacant Lots - V	18,030	00	18,030	
Phase one valuation					
Type	Method	Area or Acres	Eff. Frontage	Eff. Depth	Est. Value
Regular Lot - 1	Acre	11.36			18,030
Influence #1:		Influence #2:		Influence Override:	
Factor:		Factor:		Depth Factor:	

Phase two valuation:

Phase two valuation				
Tax Year	Property Class	Land	Building	Total
2023	Agricultural Use - A	2,820	00	2,820
Phase two valuation				



Parsons Police Department
Monthly Activity Report
 Month: **July 2023**

ACTIVITY	Current Month	YTD
Arrests	100	748
Citations	52	533
KBI Crime Reports	149	1,016
Investigation Reports	60	448

Traffic Safety		
Target Incidents	Current Month	YTD
Crash Reports	7	74
* Fatal	0	0
* Injury	0	14
* Property Damage	7	56
Crash Citations	0	5
Warnings	168	1,078
Radar Trailer Deployments (Days)	16	122

Social Media				
	Facebook	Twitter	Next door	
Followers	4,211	280	678	
Number of Posts	68	15	11	
Community Engagement				
Press Releases	13	51		
TV /Radio Interviews	6	19		
Podcasts	4	24		
Community Presentations	4	18		
WEBSITE				
	Unique	Visits	Pages	Hits
www.parsonspd.com	18,865	42,311	551,283	882,559

Persons Calls	Current Month	YTD
Murder	0	0
Sex Crimes	2	8
Robbery	0	0
Battery	10	33
TOTAL	12	41

Property Calls	Current Month	YTD
Burglary	14	78
Theft	33	286
Criminal Damage	26	121
TOTAL	73	485

TARGET INCIDENTS	Current Month	YTD
Domestic Violence	33	209
Mental Health	18	126

DISPATCH	Current Month	YTD
Phone Calls	3,323	21,200
9-1-1 Calls	247	1,609
Calls for Service	2,503	16,978
Lobby Traffic	420	2,692

CSO ACTIVITY	Current Month	YTD
Animal Calls	190	1,040
Impound Animals	48	315
Animal Bites	5	16
Animals Trapped	11	25
TNR Cats	0	9
Animal Citations	3	17
Green Tagged Vehicle	0	27
Parking Citations	0	22
Impound Vehicles	0	4

Parsons Fire Department

Parsons, KS

This report was generated on 8/15/2023 11:21:11 AM

Incident Type Count per Shift for Date Range

Start Date: 07/01/2023 | End Date: 07/31/2023

INCIDENT TYPE	# INCIDENTS
A Shift	
111 - Building fire	1
311 - Medical assist, assist EMS crew	13
444 - Power line down	1
611 - Dispatched & cancelled en route	1
Total Incidents per Shift:	16
B Shift	
111 - Building fire	1
118 - Trash or rubbish fire, contained	1
131 - Passenger vehicle fire	2
142 - Brush or brush-and-grass mixture fire	1
143 - Grass fire	1
154 - Dumpster or other outside trash receptacle fire	1
311 - Medical assist, assist EMS crew	12
424 - Carbon monoxide incident	1
653 - Smoke from barbecue, tar kettle	1
Total Incidents per Shift:	21
C Shift	
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	17
561 - Unauthorized burning	2
611 - Dispatched & cancelled en route	2
745 - Alarm system activation, no fire - unintentional	1
Total Incidents per Shift:	23
Total Sum of all Incidents:	60

Incident Type Count per Shift for Date Range on Reviewed Incidents



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Doc Id: 1393

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MR2

Parsons Fire Department

Parsons, KS

This report was generated on 8/15/2023 11:22:02 AM

Hours Spent per Activity Code for Date Range

Start Time: 00:00 | End Time: 23:00 | Start Date: 07/01/2023 | End Date: 07/31/2023

ACTIVITY CODE	# OF ITEMS	TIME SPENT	% TOTAL TIME
Alarm - Alarm Response	194	58:54	6.82
Comm - Community activities	18	36:45	4.26
Daily - Daily check and cleans	155	242:30	28.08
EMSRecert - EMS Recertification	15	42:30	4.92
Fuel - Fueled Apparatus	21	8:27	0.98
Hydrant - Hydrant Tested	60	175:00	20.26
Insp2 - Daycare inspection	3	1:30	0.17
Lawn - Lawns mowed and trimmed	3	3:00	0.35
Maint3 - Maintenance E3	6	6:00	0.69
MaintE - Maintenance Equipment	5	2:30	0.29
Phys - Physical Fitness	48	48:00	5.56
Prev - Fire prevention	5	2:30	0.29
Professional - Professional Development	19	38:30	4.46
Training - Recruit Training	20	32:30	3.76
Training - Training - Rescue	16	35:00	4.05
Training - Company Training	10	15:00	1.74
Training Driver - Driver / Apparatus Training	20	47:30	5.50
Training Fire - Fire Training	18	49:00	5.67
Training OFF. - Officer Training	5	10:00	1.16
Wash - Wash/roll hose	7	8:30	0.98
Totals	648	863:36	100%

Displays total time spent (HH:MM) by all Personnel on current ACTIVITY CODES. % TOTAL TIME is calculated by dividing the total TIME SPENT for all activities in to the TIME SPENT for an individual activity within the DATE RANGE provided. Note: this only includes time for activities where personnel have been associated to it.



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Doc Id: 906
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MR3

CRYPTO ADDITIONAL TREATMENT: MONTHLY TURBIDITY - DISINFECTION - CT

SUMMARY REPORT FOR THE MONTH & YEAR OF:

July-23

PWS NAME/FACILITY: PARSONS, CITY OF

ACCOUNT/PWS ID No.: KS2009914 / S5500

ADDRESS: 1625 N LINCOLN

CITY & ZIP CODE: PARSONS, KS 67357

MAIL TO:

KDHE - Bureau of Water
Public Water Supply Section
1000 SW Jackson St.; Suite 420
Topeka, KS 66612-1367

DATE	(A) Minimum Residual in Distribution System			(B) Minimum Residual Leaving the Plant			(C) Maximum Combined Filter Effluent (CFE) Turbidity Reading For Each Day	(D) Total Number of CFE Turbidity Readings Taken Each Day	(E) Number of CFE Turbidity Readings Greater than 0.15 NTU	(F) Disinfectant Contact Time Ratio GIA / VIR		Bact Samples Collected <input checked="" type="checkbox"/>
	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken						
1	0.8	F	1	2.75	F	69	0.07	69	0	6.621	50.489	
2	0.6	F	1	2.82	F	63	0.05	56	0	5.9492	43.641	
3	0.2	F	1	3.14	F	65	0.04	65	0	11.449	97.552	
4	0.7	F	1	3.1	F	71	0.08	73	0	5.8388	44.428	
5	0.53	F	1	3.24	F	75	0.04	71	0	8.3146	65.359	
6	2	F	1	2.9	F	65	0.04	63	0	7.2484	56.352	
7	1.2	F	1	2.16	F	65	0.04	63	0	6.0622	45.409	
8	3	F	1	2.98	F	60	0.04	57	0	10.142	81.651	
9	1.4	F	1	2.98	F	62	0.03	61	0	7.9136	63.433	
10	2.8	F	1	3.18	F	71	0.07	71	0	5.4194	41.82	
11	0.49	F	5	3.13	F	83	0.03	82	0	8.2531	68.59	X
12	1.8	F	1	3.09	F	73	0.05	71	0	8.6809	76.642	
13	1.1	F	1	2.89	F	73	0.06	73	0	6.545	47.458	
14	1.1	F	1	2.94	F	68	0.05	67	0	8.7876	69.586	
15	0.31	F	1	2.6	F	81	0.05	76	0	7.4678	61.725	
16	1.2	F	1	2.97	F	66	0.05	60	0	9.3536	76.132	
17	0.59	F	1	2.89	F	71	0.05	69	0	7.4017	55.447	
18	1.16	F	5	2.7	F	69	0.05	68	0	6.209	44.004	X
19	1.44	F	1	2.99	F	71	0.08	68	0	6.5	49.42	
20	1.6	F	1	2.77	F	69	0.04	66	0	5.4315	38.991	
21	0.68	F	1	1.54	F	78	0.03	68	0	6.6352	53.294	
22	0.76	F	1	2.32	F	64	0.04	67	0	8.4827	71.637	
23	3.2	C	1	3.38	C	64	0.04	61	0	9.2107	74.171	
24	1.7	C	1	3.18	C	69	0.06	69	0	7.1441	56.778	
25	2.4	C	1	3.11	C	71	0.06	70	0	6.3392	49.486	
26	2.8	C	1	3.15	C	76	0.04	74	0	6.3911	47.409	
27	2.6	C	1	3.13	C	73	0.03	70	0	9.5157	76.192	
28	2.5	C	1	3.12	C	72	0.03	69	0	8.1591	62.672	
29	3.3	C	1	3.22	C	69	0.07	67	0	8.2296	64.662	
30	3.7	C	1	3.24	C	70	0.08	68	0	8.0334	62.204	
31	1.9	C	1	3.31	C	71	0.05	68	0	8.8658	71.042	
TOTALS	0.2		39	1.54		2167	0.08	2100	0			
Percent (%) of NTU Readings Which are in Compliance:									100%			

COMMENTS:

Ended Free Chlorine Burn-out during this month

☐ Please check box if disinfectant residual leaving the plant was < 0.2 mg/L (free or combined chlorine). (attach required data with this report)

☒ Please check box if the Individual Filter Effluent (IFE) was monitored and recorded every 15 minutes as required.

☒ Please check box if 95% of all IFE readings collected during the month were <= 0.15 NTU.

☐ Please check box if any IFE exceeded 0.34 NTU in two consecutive readings taken 15 minutes apart. (attach required data with this report)

Prepared By:

Christopher D Holding

Date Form Completed:

08/08/2023

Signature on this form certifies all information above is accurate and complete to the best of the signer's knowledge.

mR4

2023 PARSONS WTP CHEMICAL COST REPORT

DATE	Chlorine	ACH	NaMnO4	PAC	Caustic	Ammonia	Fluoride	Total	\$/Kgal Raw	\$/Kgal Fin	Raw Kgal	Fin Kgal
Jan-23	\$ 2,241.30	\$ 7,309.54	\$ 5,275.06	\$ 2,070.00	\$ 2,564.28	\$ 609.39	\$ 171.15	\$ 20,240.72	\$ 0.41	\$ 0.60	48,807	33,827
Feb-23	\$ 2,352.16	\$ 7,122.73	\$ 5,150.75	\$ 2,070.00	\$ 2,404.01	\$ 447.82	\$ 135.90	\$ 19,683.37	\$ 0.45	\$ 0.65	43,511	30,160
Mar-23	\$ 1,359.24	\$ 5,853.38	\$ 5,230.55	\$ 2,070.00	\$ 2,358.76	\$ 210.76	\$ 152.35	\$ 17,235.04	\$ 0.35	\$ 0.52	49,087	33,455
Apr-23	\$ 1,253.20	\$ 7,084.41	\$ 4,876.02	\$ 1,736.38	\$ 1,889.27	\$ 554.74	\$ 149.61	\$ 17,533.62	\$ 0.36	\$ 0.52	48,653	33,734
May-23	\$ 7,815.63	\$ 12,770.14	\$ 7,006.30	\$ 2,070.00	\$ 4,461.09	\$ 569.43	\$ 167.23	\$ 34,859.82	\$ 0.65	\$ 0.95	53,372	36,852
Jun-23	\$ (694.08)	\$ 10,566.74	\$ 6,128.40	\$ 2,440.53	\$ 3,433.50	\$ 501.79	\$ 158.62	\$ 22,535.50	\$ 0.41	\$ 0.60	54,494	37,295
Jul-23	\$ 3,296.88	\$ 9,829.08	\$ 5,311.90	\$ 2,070.00	\$ 4,106.62	\$ 318.70	\$ 175.46	\$ 25,108.63	\$ 0.43	\$ 0.63	59,051	40,010
Aug-23											0	0
Sep-23											0	0
Oct-23											0	0
Nov-23											0	0
Dec-23											0	0
2023 Total	\$ 17,624.33	\$ 60,536.02	\$ 38,978.99	\$ 14,516.91	\$ 21,217.53	\$ 3,212.63	\$ 1,110.31	\$ 157,196.71	\$ 0.44	\$ 0.64	356,975	245,333
2022 Total	\$ 22,067.06	\$ 71,648.68	\$ 39,070.09	\$ 13,601.28	\$ 26,117.43	\$ 5,398.08	\$ 2,495.75	\$ 180,398.37	\$ 0.30	\$ 0.47	597,648	383,041
2021 Total	\$ 5,908.14	\$ 61,454.94	\$ 37,201.82	\$ 15,169.28	\$ 19,481.44	\$ 4,971.39	\$ 1,500.31	\$ 145,687.33	\$ 0.26	\$ 0.40	554,537	363,830
2020 Total	\$ 5,043.79	\$ 58,008.50	\$ 19,967.86	\$ 25,517.10	\$ 19,927.04	\$ 4,343.87	\$ 1,905.85	\$ 134,714.01	\$ 0.25	\$ 0.34	543,998	393,125
2019 Total	\$ 5,363.57	\$ 65,200.80	\$ 21,678.79	\$ 18,909.45	\$ 21,946.88	\$ 7,065.14	\$ 2,408.45	\$ 142,573.09	\$ 0.27	\$ 0.35	528,722	402,871
2018 Total	\$ 5,187.22	\$ 42,214.10	\$ 18,358.88	\$ 10,645.44	\$ 13,141.16	\$ 6,503.37	\$ 763.81	\$ 96,813.97	\$ 0.18	\$ 0.24	529,553	408,566
2017 Total	\$ 4,593.92	\$ 34,669.91	\$ 15,826.35	\$ 18,589.20	\$ 13,067.20	\$ 4,902.29	\$ 9.21	\$ 91,758.09	\$ 0.21	\$ 0.26	446,618	347,145
2016 Total	\$ 5,454.60	\$ 39,897.10	\$ 16,230.32	\$ 12,542.54	\$ 11,652.45	\$ 5,680.26	\$ 32.22	\$ 91,489.48	\$ 0.19	\$ 0.24	494,364	375,448
2015 Total	\$ 5,375.37	\$ 56,817.94	\$ 20,313.17	\$ 21,695.30	\$ 9,544.46	\$ 5,893.87	\$ -	\$ 119,640.12	\$ 0.23	\$ 0.30	530,076	397,674
2014 Total	\$ 6,281.69	\$ 70,502.80	\$ 19,081.29	\$ 26,361.50	\$ 16,051.25	\$ 7,686.97	\$ -	\$ 145,965.49	\$ 0.23	\$ 0.31	628,974	468,944
2013 Total	\$ 6,616.42	\$ 95,359.84	\$ 23,898.39	\$ 22,394.75	\$ 15,038.40	\$ 8,319.31	\$ 331.05	\$ 171,958.15	\$ 0.30	\$ 0.41	564,810	422,061
2012 Total	\$ 5,962.57	\$ 98,167.50	\$ 28,177.05	\$ 12,291.48	\$ 11,361.86	\$ 7,202.18	\$ 2,593.96	\$ 165,756.60	\$ 0.28	\$ 0.37	602,418	447,941
2011 Total	\$ 6,561.52	\$ 83,631.45	\$ 40,531.96	\$ 11,677.19	\$ 8,724.78	\$ 5,946.80	\$ 1,805.28	\$ 158,878.96	\$ 0.26	\$ 0.35	600,623	453,302
2010 Total	\$ 6,826.12	\$ 69,108.72	\$ 30,457.91	\$ 18,010.30	\$ 6,424.32	\$ 4,640.54	\$ 1,455.54	\$ 136,923.44	\$ 0.24	\$ 0.31	565,770	442,123
2009 Total	\$ 6,283.31	\$ 106,966.50	\$ 30,760.42	\$ 14,653.13	\$ 14,936.20	\$ 3,785.49	\$ 3,424.62	\$ 180,809.67	\$ 0.30	\$ 0.39	605,946	469,050
2008 Total	\$ 6,765.62	\$ 116,454.09	\$ 32,011.01	\$ 21,581.10	\$ 14,302.40	\$ 3,534.51	\$ 2,441.99	\$ 197,090.71	\$ 0.32	\$ 0.41	622,303	485,024
2007 Total	\$ 6,500.46	\$ 110,834.70	\$ 22,441.82	\$ 13,283.10	\$ 10,481.35	\$ 3,387.70	\$ -	\$ 166,929.13	\$ 0.28	\$ 0.35	601,089	476,314
2006 Total	\$ 6,200.25	\$ 93,380.70	\$ 11,160.44	\$ 18,595.80	\$ 7,795.44	\$ 3,757.11	\$ -	\$ 140,889.74	\$ 0.23	\$ 0.29	624,010	489,310
2005 Total	\$ 5,365.44	\$ 88,139.77	\$ 12,660.09	\$ 8,187.00	\$ 7,476.84	\$ 3,965.93	\$ -	\$ 125,795.07	\$ 0.22	\$ 0.28	573,958	445,958

PARSONS, KANSAS WATER TREATMENT JULY 2023

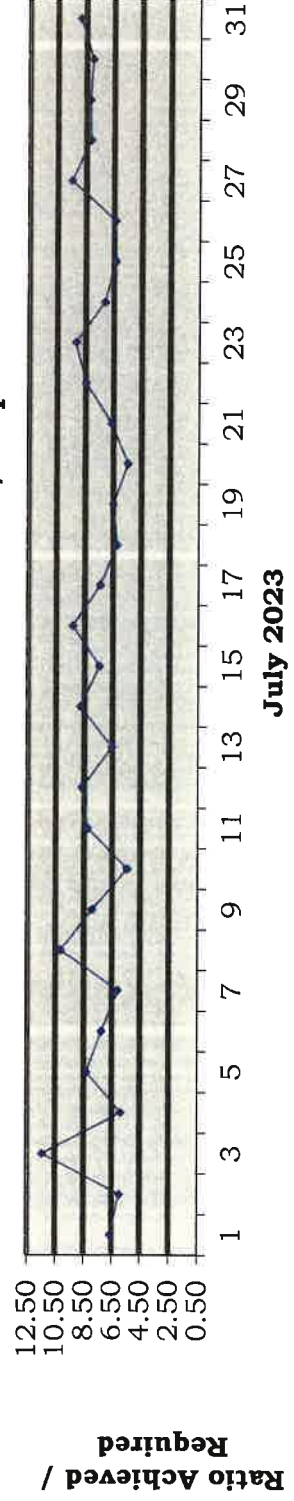
Chemical Analysis

Date	K-gallons pumped			Raw Water										Tap Water at Plant									
	Raw		Finished	pH	Temp	NTU	Mn	TH	Alk	Mg	Ca	Fe	ph	Temp	NTU	Chlorine	Mn	NH4	TH	Alk	Mg	Ca	Fe
	Plant Meter	Lake Meter																					
1	2,099	2,012	246	7.4	26.6	6	0.120	108	102	32	76	0.1	7.7	27.9	0.13	3.1	0.010	0.0	114	110	34	70	0.00
2	1,561	2,012	2,132	7.4	26.6	7	0.125	108	100	36	72	0.1	7.7	28.0	0.13	3.6	0.010	0.0	110	104	36	74	0.00
3	1,946	2,012	1,279	7.4	26.4	6	0.190	110	102	36	74	0.2	7.6	26.7	0.12	4.0	0.020	0.1	104	96	34	70	0.02
4	1,987	2,012	1,255	7.3	26.4	5	0.189	106	102	36	70	0.2	7.7	27.0	0.13	3.2	0.010	0.0	108	106	38	70	0.00
5	1,922	2,012	1,319	7.3	26.1	6	0.238	100	100	32	68	0.2	7.6	26.9	0.13	3.5	0.010	0.0	106	102	36	70	0.00
6	1,709	2,012	1,165	7.2	25.7	5	0.328	96	96	28	68	0.2	7.7	26.4	0.12	2.9	0.009	0.0	100	106	32	68	0.01
7	1,697	2,012	1,157	7.2	25.5	6	0.294	100	100	36	64	0.3	7.8	26.4	0.12	2.5	0.012	0.0	100	102	34	66	0.01
8	1,581	2,012	1,070	7.2	26.5	6	0.238	100	96	36	64	0.2	7.7	26.1	0.12	3.0	0.010	0.0	98	102	32	66	0.00
9	1,676	2,012	1,177	7.1	25.0	7	0.348	102	98	36	66	0.3	7.7	25.7	0.12	3.0	0.013	0.0	104	102	36	68	0.00
10	1,984	2,012	1,378	7.1	24.9	8	0.303	98	96	32	66	0.3	7.8	26.1	0.11	3.4	0.010	0.0	96	102	32	64	0.00
11	2,295	2,012	1,457	7.3	24.1	7	0.189	106	98	34	72	0.2	8.0	25.6	0.14	3.1	0.015	0.0	98	110	28	70	0.00
12	1,937	2,012	1,369	7.5	26.1	8	0.160	102	100	38	64	0.2	8.0	16.8	0.13	3.2	0.016	0.0	100	108	36	64	0.00
13	2,034	2,012	1,359	7.4	26.8	10	0.176	98	98	30	68	0.3	7.9	27.7	0.11	3.0	0.012	0.0	96	106	30	66	0.00
14	1,846	2,012	1,216	7.6	27.0	9	0.165	104	100	34	70	0.3	7.8	27.8	0.12	3.1	0.012	0.0	106	96	32	74	0.01
15	2,080	2,012	1,434	7.5	26.7	7	0.182	108	94	38	70	0.2	7.7	27.6	0.12	3.0	0.008	0.0	98	96	38	60	0.00
16	1,714	2,012	1,205	7.5	27.0	8	0.142	98	94	32	66	0.2	7.7	27.6	0.13	3.1	0.011	0.0	94	98	26	68	0.00
17	1,955	2,012	1,330	7.4	26.8	7	0.202	104	96	32	72	0.2	7.8	27.7	0.12	3.0	0.010	0.0	98	98	36	62	0.00
18	1,877	2,012	1,305	7.3	26.3	6	0.253	116	94	54	62	0.2	7.6	27.4	0.11	2.7	0.012	0.0	100	90	44	56	0.00
19	1,934	2,012	1,381	7.2	27.1	7	0.145	104	102	36	68	0.1	7.6	28.2	0.12	3.1	0.008	0.0	108	100	44	64	0.00
20	1,835	2,012	1,268	7.5	27.9	6	0.167	98	96	36	62	0.2	7.7	28.6	0.12	3.3	0.009	0.0	92	98	36	66	0.00
21	1,858	2,012	1,194	7.4	27.6	6	0.220	90	86	30	60	0.2	7.9	28.3	0.12	1.5	0.007	0.0	88	92	28	60	0.00
22	1,787	2,012	1,125	7.2	26.4	6	0.298	90	90	40	50	0.2	7.7	27.2	0.10	3.1	0.007	0.4	88	90	34	54	0.00
23	1,665	2,012	1,175	7.3	26.5	6	0.268	92	90	30	62	0.3	7.8	27.0	0.11	3.9	0.012	0.7	90	88	34	56	0.01
24	1,904	2,012	1,305	7.3	26.5	6	0.263	86	90	30	56	0.2	7.9	27.2	0.12	3.6	0.017	0.6	84	90	24	60	0.00
25	1,944	2,012	1,347	7.3	26.1	7	0.254	92	90	32	60	0.3	7.9	27.1	0.12	3.5	0.009	0.5	96	98	34	62	0.01
26	2,163	2,012	1,475	7.4	27.0	7	0.184	96	98	32	64	0.2	7.9	28.0	0.12	3.6	0.010	0.5	92	98	30	62	0.00
27	2,021	2,012	1,388	7.3	26.7	6	0.183	94	100	28	66	0.2	7.8	28.1	0.12	3.5	0.010	0.4	92	100	28	64	0.00
28	2,043	2,012	1,389	7.3	27.0	7	0.162	88	94	26	62	0.2	7.8	28.1	0.12	3.5	0.006	0.5	92	102	28	64	0.01
29	1,945	2,012	1,327	7.3	27.8	7	0.154	98	94	36	62	0.2	7.7	28.1	0.11	3.6	0.008	0.4	92	102	36	66	0.00
30	2,034	2,012	1,359	7.4	27.6	7	0.163	98	100	32	66	0.2	7.9	28.6	0.11	3.4	0.010	0.5	94	102	32	62	0.00
31	2,018	2,012	1,424	7.4	28.1	8	0.154	100	98	34	66	0.2	7.9	28.8	0.13	3.7	0.012	0.5	98	106	36	62	0.00
Total	59,051	60,360	40,010																				
Avg	1,905	2,012	1,291																				
Max	2,295	2,012	2,132																				
Min	1,561	2,012	246																				

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CT Tank Vol = 54,860 gl T10 Ratio = 0.52																	Ground Storage Tank Vol = 22268 gl/ft T10 ratio = 0.10																
Date	Vol	HDT	DT10	CT Actual	giardia log reduct	virus log reduct	Giardia Reduction Achieved/ Required Ratio	Virus Reduction Achieved/ Required Ratio	Date	Vol	HDT	DT10	CT Actual	giardia log reduct	virus log reduct	Giardia Reduction Achieved/ Required Ratio	Virus Reduction Achieved/ Required Ratio	Date															
							giardia	virus								giardia	virus																
07/01/23	54860	32.25	16.77	44.78	2.89	99.8	6.62	50.49	07/01/23	411958	298.74	29.87	82.15	0.42	1.2	50.49	07/01/23																
07/02/23	54860	36.72	19.09	38.95	2.60	86.2	5.95	43.64	07/02/23	351834	256.63	25.66	72.37	0.38	1.1	43.64	07/02/23																
07/03/23	54860	36.62	19.04	87.60	5.37	194.0	11.45	97.55	07/03/23	356288	237.21	23.72	74.48	0.36	1.1	97.55	07/03/23																
07/04/23	54860	26.66	13.86	40.20	2.51	87.7	5.84	44.43	07/04/23	374102	267.79	26.78	83.01	0.41	1.1	44.43	07/04/23																
07/05/23	54860	34.81	18.10	60.64	3.76	129.6	8.31	65.36	07/05/23	374102	259.79	25.98	84.17	0.39	1.1	65.36	07/05/23																
07/06/23	54860	36.94	19.21	53.02	3.31	111.7	7.25	56.35	07/06/23	374102	241.36	24.14	69.99	0.32	1.0	56.35	07/06/23																
07/07/23	54860	38.66	20.10	43.63	2.79	89.9	6.06	45.41	07/07/23	360742	250.52	25.05	54.11	0.24	0.9	45.41	07/07/23																
07/08/23	54860	38.42	19.98	80.91	4.73	162.2	10.14	81.65	07/08/23	376329	269.96	27.00	80.45	0.34	1.1	81.65	07/08/23																
07/09/23	54860	36.82	19.15	62.80	3.67	125.9	7.91	63.43	07/09/23	351834	242.14	24.21	72.16	0.28	1.0	63.43	07/09/23																
07/10/23	54860	27.08	14.08	40.41	2.44	82.7	5.42	41.82	07/10/23	322886	192.77	19.28	61.30	0.26	0.9	41.82	07/10/23																
07/11/23	54860	36.84	19.16	67.44	3.82	136.2	8.25	68.59	07/11/23	349608	234.01	23.40	73.24	0.31	1.0	68.59	07/11/23																
07/12/23	54860	37.24	19.37	70.88	4.21	152.6	8.68	76.64	07/12/23	365195	184.44	18.44	56.99	0.13	0.7	76.64	07/12/23																
07/13/23	54860	36.72	19.09	42.39	2.90	93.8	6.55	47.46	07/13/23	383010	268.40	26.84	77.57	0.37	1.1	47.46	07/13/23																
07/14/23	54860	37.12	19.30	62.34	4.00	138.1	8.79	69.59	07/14/23	398597	271.52	27.15	79.83	0.39	1.1	69.59	07/14/23																
07/15/23	54860	26.00	13.52	54.89	3.39	122.4	7.47	61.73	07/15/23	385236	262.78	26.28	72.47	0.35	1.1	61.73	07/15/23																
07/16/23	54860	32.81	17.06	68.25	4.27	151.1	9.35	76.13	07/16/23	414185	270.36	27.04	78.13	0.40	1.1	76.13	07/16/23																
07/17/23	54860	36.26	18.85	49.59	3.31	109.8	7.40	55.45	07/17/23	411958	281.58	28.16	76.03	0.37	1.1	55.45	07/17/23																
07/18/23	54860	35.46	18.44	38.72	2.74	86.9	6.21	44.00	07/18/23	340700	216.59	21.66	64.76	0.34	1.0	44.00	07/18/23																
07/19/23	54860	35.76	18.60	42.96	2.91	97.8	6.50	49.42	07/19/23	291711	199.67	19.97	55.31	0.30	1.0	49.42	07/19/23																
07/20/23	54860	36.60	19.03	31.97	2.41	77.0	5.43	38.99	07/20/23	135835	104.09	10.41	16.03	0.08	0.6	38.99	07/20/23																
07/21/23	54860	37.55	19.53	46.86	3.23	106.0	6.64	53.29	07/21/23	298391	272.93	27.29	92.25	0.46	1.2	53.29	07/21/23																
07/22/23	54860	37.09	19.29	63.84	3.99	142.4	8.48	71.64	07/22/23	378556	227.71	22.77	72.41	0.37	1.1	71.64	07/22/23																
07/23/23	54860	37.94	19.73	65.50	4.15	147.1	9.21	74.17	07/23/23	403051	248.30	24.83	77.22	0.37	1.1	74.17	07/23/23																
07/24/23	54860	33.37	17.35	51.54	3.21	112.5	7.14	56.78	07/24/23	351834	248.07	24.81	78.14	0.37	1.1	56.78	07/24/23																
07/25/23	54860	29.85	15.52	44.86	2.80	97.9	6.34	49.49	07/25/23	380783	247.42	24.74	77.44	0.42	1.1	49.49	07/25/23																
07/26/23	54860	35.05	18.23	43.57	2.82	93.7	6.39	47.41	07/26/23	360742	260.53	26.05	81.29	0.43	1.2	47.41	07/26/23																
07/27/23	54860	35.46	18.44	66.39	4.34	151.2	9.52	76.19	07/27/23	378556	264.02	26.40	85.02	0.48	1.2	76.19	07/27/23																
07/28/23	54860	34.55	17.96	55.69	3.65	124.2	8.16	62.67	07/28/23	405278	281.43	28.14	91.18	0.51	1.3	62.67	07/28/23																
07/29/23	54860	34.55	17.96	53.89	3.64	128.1	8.23	64.66	07/29/23	431999	266.77	26.68	88.30	0.51	1.3	64.66	07/29/23																
07/30/23	54860	34.14	17.75	52.55	3.50	123.1	8.03	62.20	07/30/23	423092	266.77	26.68	88.30	0.51	1.3	62.20	07/30/23																
07/31/23	54860	33.27	17.30	58.82	3.92	140.8	8.87	71.04	07/31/23							71.04	07/31/23																

Giardia Reduction Achieved / Required



MONTHLY REPORT

July 2022

LAKE PARSONS

Water Level:

DATE:	ELEVATION:
7/1/23	919.33
7/31/23	918.83

Rainfall:

DATE:		AMOUNT:
7/1/23	Rain	0.40
7/7/23	Rain	0.70
7/13/23	Rain	0.90
7/14/23	Rain	0.40
7/20/23	Rain	0.40
7/22/23	Rain	0.80
7/29/23	Rain	0.10

Total Inches 3.70

There were	3.70	inches of Rain in July 2023
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Total Rainfall for Year to Date	17.75
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MR8

Distribution Department Monthly Report

Jul-23

	Current month	Year-to-Date	Jul-22
Main Replacements	0	0	0
New Main Installations	0	0	0
Main Breaks	8	41	2
Main Section Replacement	4	14	1
Fire Hydrant Replacements	0	1	1
New Fire Hydrant Installations	0	0	0
Service Replacements	3	9	3
Elimination of old services	2	9	3
Perform Misc. repairs as needed	yes	yes	yes
Respond to service requests as needed	134	879	122
Implement safety program (Hours)	2	14	2
Exercise Line Valves	yes	yes	yes
Hydrant Flushing Program	yes	yes	yes
Update Waterline maps as needed	yes	yes	yes
Clean storm drains as needed (Hours)	0	3	0

MR9

Collection Department Monthly Report

Jul-23

	Current Month		Year-to-Date		Jul-22	
Video inspection sewer line (Hours)(Feet)	6	198	71	6,217	11	1,116
Jet rod collection system (Hours)(Feet)	6	868	68	12,005	42	12,895
Smoke test collection system	0		0		0	
Perform miscellaneous repairs	YES		YES		Yes	
Clear emergency backups	YES		YES		Yes	
Respond to service requests	105		703		126	
Perform miscellaneous repairs	YES		YES		Yes	
Implement safety program (Hours)	2		14		2	
Inspect and operate flood pumps	YES		YES		Yes	
Locate lines as needed	YES		YES		Yes	
Update collection maps	YES		YES		Yes	
Clean storm drains as needed (Hours)	6		92		0	

mrio

CITY OF PARSONS												
BILLING- WATER, WASTEWATER AND SANITATION 2023												
MONTH	#CUST	WATER	CONSUMP.	EPA COMP	SEWER	SANIT	POLYCTS	MISC.	STM WTR	SALES TAX	TOTALS	
January	4278	244,539.14	26,367,537	58,605.00	166,268.18	104,883.40	5,882.00	404.14	39,016.00	4,129.94	623,727.80	
February	4284	241,868.94	25,928,162	58,680.00	176,531.80	105,546.38	5,887.00	600.00	38,988.00	4,475.75	632,577.87	
March	4284	199,230.84	20,216,635	58,695.00	159,259.16	104,962.24	5,909.50	600.00	39,052.00	3,893.86	571,602.60	
April	4296	219,772.46	22,848,302	58,905.00	167,759.33	105,445.54	5,924.00	625.00	39,189.00	4,195.05	601,815.38	
May	4285	270,098.46	30,752,018	58,680.00	183,633.62	105,875.44	5,949.00	700.00	39,144.00	4,994.28	669,074.80	
June	4274	243,291.29	27,846,284	58,530.00	174,064.70	105,439.46	5,902.00	1,548.44	39,071.00	4,325.44	632,172.33	
July	4275	211,383.70	23,421,738	58,515.00	161,038.00	105,558.20	5,912.00	877.49	39,174.00	4,006.64	586,465.03	
August											0.00	
September											0.00	
October											0.00	
November											0.00	
December											0.00	
TOTALS	29976	1,630,184.83	177,380,676	410,610.00	1,188,554.79	737,710.66	41,365.50	5,355.07	273,634.00	30,020.96	4,317,435.81	

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CITY OF PARSONS
TREASURERS REPORT
AS OF: JULY 31ST, 2023

Commissioners

FUND	BEGINNING CASH BALANCE	YEAR TO DATE REVENUES	YEAR TO DATE EXPENDITURES	ENDING CASH BALANCE
01-GENERAL FUND	445,458.61	5,586,325.97	5,299,275.18	732,509.40
06-INDUSTRIAL FUND	376,282.17	51,744.07	30,000.00	398,026.24
08-LIBRARY FUND	0.00	308,466.87	308,466.87	0.00
09-LIBRARY EMP BENEFIT	0.00	62,777.88	62,777.88	0.00
10-RISK MANAGMENT FUND	160,720.72	6,955.00	35,888.39	131,787.33
11-SPECIAL FUEL FUND	54,346.21	190,382.42	289,860.00	(45,131.37)
13-SPECIAL PARKS FUND	4,137.12	11,370.01	8,000.00	7,507.13
14-SPECIAL ALCOHOL FUND	16,001.52	11,370.01	18,000.00	9,371.53
15-TOURISM	224,879.31	179,700.58	100,640.12	303,939.77
18-MAINTENANCE FUND	216.62	152,750.57	142,327.67	10,639.52
19-SPEC LAW INFORC TRUST	12,756.49	0.00	0.00	12,756.49
20-VEHICLE ID FUND	12,759.68	1,420.00	1,000.00	13,179.68
21-DRUG SEIZURE FUND	5,987.41	903.95	0.00	6,891.36
22-PUB SAFETY SALES TAX	942,882.59	492,449.16	687,627.27	747,704.48
23-COMM REVITAL/DEVELOP	27,141.96	17,037.44	16,679.87	27,499.53
24-PARSONS LAND BANK	0.00	2,000.00	0.00	2,000.00
25-MUNICIPAL AUDITORIUM R	39,988.10	617.02	0.00	40,605.12
26-USDA LOAN FUND	111,454.14	8,647.08	0.00	120,101.22
27-ECONOMIC DEVELOPMENT S	624,530.26	302,601.44	195,288.76	731,842.94
28-PARK SALES TAX FUND	138,312.41	151,258.87	101,490.17	188,081.11
29-STREETS SALES TAX	549,937.71	262,519.69	12,480.00	799,977.40
30-GO BONDS 2013	0.00	0.00	0.00	0.00
31-FCIP	0.00	0.00	0.00	0.00
32-CAPITAL IMPROVEMENT FU	(721,263.70)	683,940.45	66,189.34	(103,512.59)
33-AMERICAN RESCUE PLAN	928,764.66	0.00	362,740.47	566,024.19
34-NEW EQUIPMENT RESERVE	13,844.25	0.00	0.00	13,844.25
35-UNION PACIFIC FUND	525,016.23	33,512.65	100,000.00	458,528.88
37-HEALTH INSURANCE RESER	861,309.67	488,781.63	555,112.29	794,979.01
38-INSURANCE PROCEEDS FUN	25,331.25	24,225.00	41,156.25	8,400.00
39-KIWANIS TRAIN FUND	3,132.94	208.70	1,266.97	2,074.67
41-CARNEGIE LIBRARY	2,172.45	0.00	0.00	2,172.45
42-PARSONS MUSEUM	13,266.24	8,718.52	5,920.70	16,064.06
43-FARM HISTORY CENTER	10,671.57	0.00	0.00	10,671.57
44-LOT OWNERS ENDOWMENT F	90,940.85	2,550.00	22,493.09	70,997.76
50-WATER FUND	1,676,121.26	1,802,408.86	1,698,216.20	1,780,313.92
52-UTILITY RESERVE FUND	3,795.62	4,000.00	0.00	7,795.62
53-CIP WATER	75,513.92	24,486.08	86,330.48	13,669.52
55-SEWER FUND	590,048.68	1,260,761.78	1,237,047.95	613,762.51
56-GO BONDS 2012	0.00	0.00	0.00	0.00
57-CIP SEWER	0.00	0.00	0.00	0.00
60-GO BONDS 2021	313,662.46	529,100.00	598,100.00	244,662.46
65-STORMWATER UTILITY	292,350.67	280,764.59	79,489.81	493,625.45
70-SANITATION FUND	391,520.97	808,763.67	836,405.24	363,879.40
75-EPA COMPLIANCE	1,516,472.48	441,329.49	365,971.38	1,591,830.59
90-AGENCY FUNDS	214,416.35	79,784.97	73,080.99	221,120.33
OVERALL TOTALS	10,574,881.85	14,274,634.42	13,439,323.34	11,410,192.93

*** END OF REPORT ***

mR12



**PARSONS MUNICIPAL AUDITORIUM, BASEMENT, COMMISSION,
CONFERENCE ROOMS and CARNEGIE ARTS CENTER**



MONTH END REPORT – JULY 2023 (estimated attendance)

AUDITORIUM

JULY 2023	YEAR-TO-DATE 2023	YEAR-TO-DATE 2022
TOTAL # OF SHOWS – 0	TOTAL # OF SHOWS – 5	TOTAL # OF SHOWS – 11
TOTAL ATTENDANCE – 0	TOTAL ATTENDANCE – 1,675	TOTAL ATTENDANCE – 4,350
AVERAGE ATTENDANCE – 0	AVERAGE ATTENDANCE – 335	AVERAGE ATTENDANCE – 395

BASEMENT

JULY 2023	YEAR-TO-DATE 2023	YEAR-TO-DATE 2022
TOTAL # OF RENTALS – 3	TOTAL # OF RENTALS – 28	TOTAL # OF RENTALS
TOTAL ATTENDANCE – 75	TOTAL ATTENDANCE – 2,085	TOTAL ATTENDANCE

Basement set up for court - closed to the public for private rentals.

12 – 25 – Court Trials
19 – 25 – Court Arraignments
26 – 25 – Court Arraignments

COMMISSION ROOM AND CONFERENCE ROOM

Twelve meetings in July

CARNEGIE ARTS CENTER

17 – Parsons Arts and Humanities Meeting

FLAGS AT HALF-STAFF A TOTAL OF 20 DAYS IN 2023

mRB