

Parsons City Commission

Regular Session

Monday, May 15, 2023 at 6:00 p.m.

Municipal Building

I. CALL TO ORDER. PLEDGE OF ALLEGIANCE.

II. PRAYER – Doug Baty, Westside Christian Church

III. APPROVAL OF THE AGENDA

IV. PROCLAMATION

A. National Gun Violence Awareness Day (Pages 1 – 2)

V. PRESENTATION

A. Audit Presentation 2022 – Jarred, Gilmore & Phillips P.A.

Recommendation: Receive and file Audit for 2022.

VI. PUBLIC COMMENT NO. 1 – Public comments at this time will be limited to persons who have signed up in advance with the City Clerk, no later than noon on Friday prior to the meeting. Comments will be limited to five (5) minutes total per meeting, not five (5) minutes per public comment session. Persons not signing up in advance will have the opportunity to address the commission at the Open Public Comment Period at the end of the meeting.

Persons wishing to comment on any agenda items will be allowed to do so at the time each item is discussed with permission from the Mayor and Commission. Each person will be allowed two (2) minutes to comment and may comment on one (1) agenda item per meeting.

VII. CONSENT DOCKET – The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.

A. City Commission Minutes (Pages 3 – 9)

Information: City Commission Minutes for May 1, 2023 and May 11, 2023.

Recommendation: Approve and authorize the President of the Board's signature.

B. Accounts Payable Appropriation Ordinance No. 360 (Pages 10 – 24)

Information: Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$351,130.88.

Recommendation: Approve and authorize the President of the Board's signature.

C. Pay Request No. 4 & Final, Project 2020-06, Peak Flow Pump Station and Force Main (Pages 25 – 28)

Information: Pay Request is for work accomplished through February 9, 2023 for Project 2020-06, Peak Flow Pump Station and Force Main, in the amount of \$71,750.00. Funding is from KDHE Revolving Loan Funds.

Recommendation: Approve and authorize payment to LaForge and Budd Construction Co. for Pay Request No. 4 & Final in the amount of \$71,750.00.

D. Work Proposal from Hinman Construction for Phase 3, Project 2023-06, Labor & Materials for Unit #3 of the Law Enforcement Training Facility at 2103 Corning (Pages 29 – 32)

Information: Work Proposal for Project 2023-06, Labor & Materials for Unit #3 of the Law Enforcement Training facility at 2103 Corning from Hinman Construction in the amount not to exceed \$139,675.00.

Recommendation: Approve and authorize the bid from Greg Hinman Construction.

**E. Invoice No. 1 and Final from Wilson Amusement Inspections, LLC
(Pages 33 – 34)**

Information: Wilson Amusement Inspections has submitted Invoice No. 1 and Final for \$1,215.00 for inspection of the Miniature Katy Train, VIN# MKT194 at Forest Park. Darrell Moyer has inspected the work and approves payment.

Recommendation: Approve payment of Invoice No. 1 and Final.

**F. Agreement No. 074-23 with KDOT for CCLIP Resurfacing Program Project
No. 050-KA-6905-01 (Pages 35 – 54)**

Information: KDOT has furnished an Agreement No. 074-23 to formally acknowledge commitment of the City of Parsons and Kansas Department of Transportation in the implementation of CCLIP Resurfacing Program, (Project No. 050-KA-6905-01) which will consist of resurfacing a portion of US-59. Beginning 300 feet North of the corner of US 59 Highway and Flynn Drive, running South to the North entrance drive of Walmart. This local KDOT partnership will pay 90% of the cost of construction and construction engineering up to \$1,000,000.00.

Recommendation: Approve Agreement No. 074-23 with KDOT. Authorize the President of the Board's signature on agreement.

CONSENT DOCKET ENDS

VIII. NEW BUSINESS

A. Award Bid for 2023 Vehicle Bids – Patrol Vehicles

Information: The bid opening for the 2023 Vehicle bids for Patrol Vehicles will be Noon on Monday, May 15, 2023. We will have an addendum with all information on Monday.

Recommendation: Award Bid.

**B. Award Bid for Project #2023-04, The 100 Year Municipal Building Exterior
Repair Restoration Project**

Information: The following three (3) bids were received Thursday, May 11, 2023 at 2:00 p.m. for the 100 year Municipal Building Exterior Repair Restoration Project. Three bids were received and still being reviewed.

Recommendation: Award Bid

C. Request for Signature on Contract with 4 State Builders LLC (Page 55)

Information: The Economic Development Department is recommending the City of Parsons enter into a contract with 4 State Builders LLC for the land located at the corner of Belmont and 17th. The contract calls for three structures to be built with groundbreaking taking place no less than 6 months from the signing of the contract for the first home. Final plans include two duplexes and one single-family home to be built on the location; upon completion the plan is to place those homes up for sale.

Recommendation: To approve the signature of the President of the Board on the contract for land transfer to 4 State Builders.

D. Request for Approval of Incentive Package for 4 State Builders (Page 56)

Information: The Economic Development Department would like approval to provide incentives in reference to the contract with 4 State Builders LLC for the land located at the corner of Belmont and 17th. These would include but not be limited to \$10,000, payable to 4 State Builders LLC upon execution of the contract. This is for use in improving pre-construction lots and final landscaping. Additionally, the new structures would be enrolled into the Neighborhood Revitalization Program that is already in place as well as standard incentives already in place such as waiving of tap fees.

Recommendation: To approve the Economic Development Department incentives and the ability to work with 4 State Builders on the development of the property outlined in the contract.

IX. DEPARTMENTAL REPORTS

A. Monthly Reports – April 2023 (Pages MR1 – MR13)

Recommendation: Receive and File.

X. OPEN PUBLIC COMMENT – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.

XI. STAFF COMMENT

A. Wilson Street Pond

B. 23rd Street Drainage

XII. CITY COMMISSION COMMENTS

XIII. ADJOURN

Dates to Remember

May 20th – Forest Park Back on Track at 10:00 a.m.

**June 10th – E-Waste Collection at Public Works, 1000 N 21st St.
7:00 a.m. to Noon**

**June 17th – Free Disposal – Transfer Station
7:00 a.m. to Noon**

2023 CITY PROCLAMATION
DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Parsons to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

WHEREAS, every day, more than 120 Americans are killed by gun violence and more than 200 are shot and wounded, with an average of more than 17,000 gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, in Kansas has 456 gun deaths every year, with a rate of 15.7 deaths per 100,000 people, a crisis that costs the state 5.7 billion each year, of which 95.1 million is paid by taxpayers. Kansas has the 21st highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including in Parsons, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers—in partnership with local violence intervention activists and resources—know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 2, 2023 to recognize the 26th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

(1) Hadiya Pendleton and other victims of gun violence; and

(2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 2nd, the first Friday in June in 2023, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 2, 2023 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them, and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor, Kevin Cruse of the City of Parsons declares the first Friday in June, June 2, 2023, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
May 1, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw
 Commissioner Crooks
 Commissioner Bolinger
 Commissioner Strait

Commissioner Bolinger moved, Commissioner Crooks seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Public Hearing

Mayor Cruse opened the public hearing on abandoned and Fire Damaged structures at 6:01 p.m.

Resolution No. 3444 set May 1, 2023 for a Public Hearing on abandoned structures at the following addresses: 2407 Morgan Ave., 1411 Chess Ave., 2401 Morgan Ave., 2815 North Blvd. & 2825 North Blvd. No public comment was heard.

Mayor Cruse closed the hearing at 6:04 p.m.

Proclamation

100 year Anniversary of the 1st City Commission Meeting

Public Comment

Lou Martino – Tree in front of his house

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the April 17, 2023 and April 27, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 359

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$333,736.59.

May 1, 2023

Pay Request No. 2, Trekk Design Group, LLC Project 2022-10 Lead Service Line Inventory

Approved Pay Request to Trekk Design Group, LLC. On December 19, 2022, Trekk Design Group, Inc. entered into an agreement with the City for Lead Service line inventory for an amount not to exceed \$324,156.75. The attached pay request is for Invoice No. 23-000202 for work completed through March 27, 2023 in the amount of \$31,105.81. And Invoice No. 23-000356 for work completed through April 21, 2023, in the amount of \$18,387.10. The total of both invoices is \$49,492.91.

2023 Vehicle Bids

Authorized the City Manager to purchase or lease-purchase up to three (3) 2023 or newer Ford Police PPV SUVs for the Police Department. The original capital replacement schedule for the police department has been to purchase two new patrol vehicles each year for roughly \$112,000 fully equipped (emergency equipment, radio, vehicle camera and radar). The last new vehicles were purchased in 2020 (2 Ford SUV's + P/U) and 2021 (2 SUV's + 1 K-9 P/U), and 2022 (1 SUV + 2 used P/U's were purchased + used K-9 Dodge Charger). These vehicles have been purchased to be 'patrol ready' with emergency lighting, radios, radar, and vehicle cameras professionally installed prior to delivery.

Currently the police fleet consists of 23 vehicles including 13 marked patrol cars, 8 unmarked assigned vehicles (3 detectives, COP/DC & 2 travel cars), the CSO truck and Command Post Truck.

The fleet has grown with detectives and specialized assignments that have come online, this includes two marked K-9 units and a Community Policing Officer assignment. Sgt's have assigned vehicles to be first responders from their residence (3 Sgt's, a 4th Sgt position is open), these assigned vehicles will greatly extend their life.

Currently seven (7) vehicles (2 Det, 4 patrol and 1 CSO truck) are off warranty and are at or over 100,000 miles (93,851 to 132,798 miles). Because of the delay between ordering and delivery of vehicles we are not surplusng any vehicles until delivery of 2024 model cars occurs.

DISCUSSION/ANALYSIS: Police patrol vehicles are the backbone for the delivery of policing services. But acquiring new vehicles is limited by the continuing short production runs of police vehicles produced by Ford, Dodge and Chevy. There is usually a short ordering window for delivery of these vehicles, which no longer follow a regular schedule. Delivery dates are currently not guaranteed and can stretch out to a year into the future after a purchase is made.

The 2023 model year ordering period closed months ago and production continued to be impacted. Consequently, there are only a few 2023 vehicles left in the hands of a limited number of dealers/outfitters. We believe that we can locate up to three (3) 2023 Ford SUV PPV vehicles through this bid.

The next order cycle for 2024-year model vehicles will start sometime in the next few months, specific dates have not been announced. It is anticipated that another bid for 2024 vehicles will come

May 1, 2023

quickly, knowing that once an order is made with a short order window, delivery will not occur until well into 2024.

BUDGET IMPLICATIONS:

Funds for this purchase or lease-purchase will be drawn from the Safety Sales Tax Fund and has no impact on the City's General Fund.

As a side note, by converting this and all future police vehicle acquisitions to a government lease-purchase, we can use the same level of funding that we have used to buy 2 new vehicles annually to fund a police fleet that will last longer and provide a greater response capability to the City for special events, crime emphasis patrol, serious crime response/investigations and most importantly immediate deployment during natural or man-made disasters (ranging from tornados to haz-mat train derailments).

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

New Business

Special Alcohol Funds

Commissioner Strait moved, Commissioner Bolinger seconded to approve the distribution of the Special Alcohol Funds for 2023.

The following request were received for Special Alcohol Funds for 2023:

Labette Center for Mental Health Services, Inc.	\$	30,000.00
Communities in Schools of Mid-America, Inc.	\$	195,321.93
**Unsecured Funding Amount		
Kansas Big Brothers Big Sisters, serving Labette County	\$	3,000.00
LB-CK Juvenile Services	\$	4,500.00

Distribution of Special Alcohol Funds for 2022 were as follows:

Labette Center for Mental Health Services, Inc,	\$	16,000.00
LB-CK Juvenile Services	\$	3,000.00
Kansas Big Brothers Big Sisters, serving Labette County	\$	<u>1,000.00</u>
Total Distribution for 2022	\$	20,000.00

The funding resources available for distribution in 2023 is \$18,000.00.

After the committee reviewed the applications, the recommendations are as follows:

Labette Center for Mental Health Services, Inc,	\$	12,000.00
Communities in Schools of Mid-America, Inc.	\$	1,500.00
LB-CK Juvenile Services	\$	3,500.00
Kansas Big Brothers Big Sisters, serving Labette County	\$	<u>1,000.00</u>
Total Distribution for 2023	\$	18,000.00

Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Ordinance

Ordinance No. 6535 – Special Use Permit

Mayor Cruse moved, Commissioner Bolinger seconded to approve and authorize the Mayor's signature on Ordinance No. 6535. The Planning Commission conducted a Public Hearing on April 18, 2023, on the request for a Special Use Permit for the construction of a 180' utility tower for WIFI internet. The request from the property owner is due to the height of the pole being taller than 60'. The petitioner was Zachary & Lorrie Hill, 1770 25000 Rd, Parsons, KS. The vote was in favor of approving the Special Use Permit as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Resolution

Resolution No. 3448 – Abandoned Houses

Mayor Cruse moved, Commissioner Crooks seconded to approve and authorize the Mayor's signature on Resolution No. 3448. The Governing Body of the City of Parsons, Kansas, on the 1st day of May, 2023 held a public hearing allowing the owners, agents, lien holders and any occupants of record of the structures located on the following described real estate to wit: 2407 Morgan Ave., 1411 Chess Ave., 2401 Morgan Ave., 2815 North Blvd. & 2825 North Blvd. The deadline to obtain all necessary permits for such removal or repair is May 20, 2023, or in the event the owner fails to diligently pursue the same, the Governing Body of the City of Parsons, Kansas will cause the structure to be razed and removed and all costs assessed against the property as provided by law. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Comments were heard from City Staff. Matt Hoisington announced the Music in the Park line up. Derek Clevenger gave the dates for E-Waste. It will be Jun 10 from 7:00 am to 12:00 pm at the Public Works building. The sidewise clean up will be June 17 at the landfill from 7:00 am to 12:00 pm.

Comments were heard from City Commissioners.

Commissioner Strait moved, Mayor Cruse seconded that we adjourn at 6:41 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
May 11, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Crooks
Commissioner Bolinger
Commissioner Strait
Absent: Commissioner Shaw

Commissioner Bolinger moved; Commissioner Strait seconded that we approve the agenda as presented. Approved on roll call. Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

The commission reviewed the agenda for May 15, 2023.

Old Business

Request for Tree Removal

Commissioner Strait moved, Commissioner Bolinger seconded to approve the removal of the tree at 1423 Morgan. Lou Martino, 1423 Morgan has requested the city remove the tree located in front of his property. The property owner feels the tree died due to the work that was completed two years ago on Morgan Street. At the time of the construction, property owners were given an option to have trees removed from the right of way. The property owner chose not to have this tree removed and it did not survive the very dry weather we have had since the project was completed. Approved on roll call. Crooks – abstain; Bolinger – yes; Strait – yes; Cruse - yes.

Curb and Sidewalk Repair – 2631 Dirr

Commissioner Bolinger moved, Commissioner Crooks seconded to approve the request negotiated below. Holiness Church, 2631 Dirr has requested the replacement of curb and sidewalk on 27th Street and Dirr Street adjacent to the church property. Curb is generally replaced at the time of street rehabilitation; sidewalks are replaced with the approval of the City Commission. Staff has viewed the project with the church and have concluded that the curb will be left alone at the present time. The front sidewalk closest to the church door will be replaced, moving north approximately two feet and included an ADA ramp on 27th Street; the sidewalk leading into the front door of the church on Dirr will be replaced and an ADA ramp installed on Dirr Street. The church has members that are qualified to lay concrete, therefore they will furnish the labor. The city will purchase the concrete in an amount not to exceed \$1,200.00. Approved on roll call. Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

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May 11, 2023

Commissioner Bolinger moved; Commissioner Strait seconded that we adjourn at 5:11 p.m.
Approved on roll call. Crooks – yes; Bolinger- yes; Strait – yes; Cruse - yes.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

ACCOUNTS PAYABLE APPROPRIATION ORDINANCE NO. 0360

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE PAYMENTS
OF CERTAIN CLAIMS FOR THE CITY OF PARSONS, KANSAS.**

Accounts Payable – May 4, 2023	\$ 191,795.39
Accounts Payable – May 11, 2023	<u>159,335.49</u>
	\$ 351,130.88

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
PARSONS, KANSAS:**

Section 1. That in order to pay the claims herein stated in Exhibit "A" which have been properly audited and approved there is hereby appropriated out of the respective funds in the city treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 15th day of May 2023.

Eric Strait, President of the Board

Attest:

Robyn Baker, City Clerk

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ASSESSMENT STRATEGIES, LLC	PRE-EMPLOYMENT TESTING	GENERAL FUND	POLICE	215.00
	PRE-EMPLOYMENT TESTING	GENERAL FUND	POLICE	215.00
			TOTAL:	430.00
AT&T	ACCT 210 072 0725 252	GENERAL FUND	POLICE	153.79
	ACCT 210 077 1353 266	GENERAL FUND	POLICE	156.02
			TOTAL:	309.81
AT&T TELEPHONE (MAIN PB)	PHONE BIC 6204233092	GENERAL FUND	POLICE	130.49
	ACCT 100 20185338	GENERAL FUND	POLICE	210.00
			TOTAL:	340.49
ATCO MANUFACTURING COMPANY	FORMULA 411	SEWER FUND	COLLECTIONS	820.00
	CITRA-SOLV/FORMULA 411	SEWER FUND	COLLECTIONS	998.80
			TOTAL:	1,818.80
AUTO WASH	PD CAR WASHES	GENERAL FUND	POLICE	430.97
			TOTAL:	430.97
BEACHNER GRAIN INC	FESCUE	WATER FUND	DISTRIBUTION	148.00
			TOTAL:	148.00
BIG BROTHER/BIG SISTER	2023 SPECIAL ALCOHOL	SPECIAL ALCOHOL FU	SPECIAL ALCOHOL FUND	1,000.00
			TOTAL:	1,000.00
BLUE VALLEY PUBLIC SAFETY INC	SERVICE	WATER FUND	LAKE	828.35
			TOTAL:	828.35
BROOKS-JEFFREY MARKETING, INC	SERVICES	GENERAL FUND	POLICE	197.88
	SERVICES	GENERAL FUND	POLICE	12.38
			TOTAL:	69.30
			TOTAL:	279.56
CANINE UNLIMITED OF TULSA, INC	HANDLR SCH/WISDOM/KARIM	GENERAL FUND	POLICE	4,500.00
			TOTAL:	4,500.00
CATHERINE WELDEN	BIC BUILDING CLEANING	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	220.00
			TOTAL:	220.00
CDL ELECTRIC COMPANY	REPAIRS	GENERAL FUND	POLICE	446.96
			TOTAL:	446.96
CITY OF PARSONS	BIC BUILDING WATER	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	248.25
			TOTAL:	248.25
COMMUNITIES IN SCHOOLS OF MID-AMERICA	SPECIAL ALCOHOL 2023	SPECIAL ALCOHOL FU	SPECIAL ALCOHOL FUND	1,500.00
			TOTAL:	1,500.00
CONTINENTAL RESEARCH CORPORATION	BACTO BRIK	SEWER FUND	COLLECTIONS	581.51
	BACTO BRIK/BGF RIDOGREASE	SEWER FUND	COLLECTIONS	582.04
			TOTAL:	1,163.55
CORE & MAIN LP	PARTS	WATER FUND	DISTRIBUTION	630.68
	PARTS	WATER FUND	DISTRIBUTION	668.03
			TOTAL:	1,298.71

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COREY W WRIGHT	SIGNS	PARK SALES TAX FUND	PARK SALES TAX FUND	328.00
			TOTAL:	328.00
DEERE CREDIT, INC	LEASE RENEWAL	WATER FUND	DISTRIBUTION	18,738.58
			TOTAL:	18,738.58
EVERGY	CITY MAIN	GENERAL FUND	GENERAL ADMINISTRATIVE	6,246.74
	1100 MAIN/2103 CORNING	GENERAL FUND	GENERAL ADMINISTRATIVE	186.56
	STORM SIREN	GENERAL FUND	GENERAL ADMINISTRATIVE	186.14
	STREET LIGHTS	GENERAL FUND	GENERAL ADMINISTRATIVE	13,260.46
	SENIOR CENTER	GENERAL FUND	GENERAL ADMINISTRATIVE	140.66
	REC CENTER	GENERAL FUND	GENERAL ADMINISTRATIVE	1,816.15
	CORP DIRVE	ECONOMIC DEV	ECONOMIC DEV SALES TAX	758.34
	WATER TREATMENT	WATER FUND	TREATMENT PLANT	8,240.66
	WASTEWATER	SEWER FUND	TREATMENT PLANT	10,557.64
			TOTAL:	41,393.35
GALLS LLC	BOOTS	GENERAL FUND	FIRE	99.66
			TOTAL:	99.66
GLOBAL PAYMENTS INTEGRATED	GLOBAL PYMTS APR 2023	WATER FUND	ADMINISTRATIVE	1,996.60
	GLOBAL PYMTS APR 2023	WATER FUND	ADMINISTRATIVE	307.20
	GLOBAL PYMTS APR 2023	WATER FUND	ADMINISTRATIVE	1,553.62
			TOTAL:	3,857.42
HAWKINS, INC	CHLORINE/AMMONIA	WATER FUND	TREATMENT PLANT	3,223.50
			TOTAL:	3,223.50
HERITAGE TRACTOR, INC	GATOR-SEAT/LIGHTS/CYLDR	SEWER FUND	TREATMENT PLANT	1,361.99
			TOTAL:	1,361.99
HERRMAN LUMBER COMPANY INC	FLOWERS	GENERAL FUND	GENERAL ADMINISTRATIVE	18.72
	FLOWERS	GENERAL FUND	GENERAL ADMINISTRATIVE	5.58
	FLOWERS	GENERAL FUND	GENERAL ADMINISTRATIVE	3.79
			TOTAL:	28.09
HIGHER CALLING TECHNOLOGIES LLC	METER TRUCK REPAIR	WATER FUND	DISTRIBUTION	37.50
			TOTAL:	37.50
HORIZON PSI, INC	SUPPLIES	GENERAL FUND	FIRE	132.70
			TOTAL:	132.70
KANSAS FIRE & RESCUE TRNG INST	SUPPLIES	GENERAL FUND	FIRE	240.00
			TOTAL:	240.00
KANSAS GAS SERVICE	ACCT 510000309 1002301 09	GENERAL FUND	GENERAL ADMINISTRATIVE	2,292.29
	ACCT 510000309 1002301 09	WATER FUND	DISTRIBUTION	3,734.02
			TOTAL:	6,026.31
KANSAS RURAL WATER ASSN	2023 KRWA CONF/CLEVELER	WATER FUND	TREATMENT PLANT	180.00
	2023 KRWA CONF/C.HOLDING	WATER FUND	TREATMENT PLANT	215.00
	KRWA CONF/J.WALKER	SEWER FUND	TREATMENT PLANT	215.00
	2023 KRWA CONF/R.BIAS	SEWER FUND	COLLECTIONS	215.00
			TOTAL:	825.00
KANSASLAND TIRE OF PITTSBURG	TIRES	GENERAL FUND	POLICE	731.28

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KLKC RADIO	ADS	SANITATION FUND	SANITATION FUND	731.28
			TOTAL:	30.00
LABETTE CENTER FOR MENTAL HEALTH SERVI	SPECIAL ALCOHOL 2023	SPECIAL ALCOHOL FU	SPECIAL ALCOHOL FUND	12,000.00
			TOTAL:	12,000.00
LABETTE COUNTY SHERIFF	INMATE HOUSING	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	2,488.24
			TOTAL:	2,488.24
LABETTE HEALTH	INMATE MEALS	GENERAL FUND	POLICE	4,644.30
			TOTAL:	4,644.30
LB/CK JUVENILE SERVICES	SPECIAL ALCOHOL 2023	SPECIAL ALCOHOL FU	SPECIAL ALCOHOL FUND	3,500.00
			TOTAL:	3,500.00
LEXIS NEXIS	DUES AND SUB 2023	GENERAL FUND	LEGAL/MUNICIPAL COURT	261.00
			TOTAL:	261.00
MCCARTY'S OFFICE SUPPLY	SERVICES	GENERAL FUND	POLICE	67.11
	SERVICES	GENERAL FUND	POLICE	633.89
			TOTAL:	701.00
MIDWEST HEARING AIDS INC	PRE EMP TESTING/F.POUSHER	GENERAL FUND	POLICE	20.00
			TOTAL:	20.00
PACE ANALYTICAL SERV INC	WEEKLY	SEWER FUND	TREATMENT PLANT	635.10
	MONTHLY/WEEKLY	SEWER FUND	TREATMENT PLANT	846.20
			TOTAL:	1,481.30
PARSONS ARTS & HUMANITIES BOARD	REPAIR WRK ON TURTLE ISLA	TOURISM	TOURISM	1,000.00
			TOTAL:	1,000.00
PARSONS HOSPITALITY HOLDING, LLC	APR 2023 COMM DEV DIST	TOURISM	TOURISM	2,207.92
			TOTAL:	2,207.92
PARSONS PET HOSPITAL	PD VET SERV/3/30-5/2/23	GENERAL FUND	GENERAL ADMINISTRATIVE	184.00
	PD VET SERV 3/30-5/2/23	GENERAL FUND	POLICE	5,149.00
			TOTAL:	5,333.00
PUBLIC WHOLESALE WATER	MONTHLY COMMITMENT	GENERAL FUND	GENERAL ADMINISTRATIVE	750.00
			TOTAL:	750.00
QUILL CORPORATION	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	81.98
	SUPPLIES	GENERAL FUND	POLICE	241.20
	SUPPLIES	GENERAL FUND	POLICE	153.92
	SUPPLIES	GENERAL FUND	POLICE	85.28
	SUPPLIES	GENERAL FUND	POLICE	137.01
			TOTAL:	699.39
ROSS HARPER	CLAIM AGAINST THE CITY	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	278.00
			TOTAL:	278.00
SARAH WILSON	2415 WILSON OVERPYMT	WATER FUND	ADMINISTRATIVE	141.30
			TOTAL:	141.30


VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SEK AUTO SALES INC	TIRES	SANITATION FUND	SANITATION FUND	413.64
			TOTAL:	413.64
SETH HARRISON	SEWER MITIGA 1221 N 20TH	EPA COMPLIANCE	EPA COMPLIANCE	1,200.00
	SEWER MITI 2711 DIRR	EPA COMPLIANCE	EPA COMPLIANCE	1,440.00
	SEWER MITI 1701	EPA COMPLIANCE	EPA COMPLIANCE	1,568.00
			TOTAL:	4,208.00
SOUTHERN UNIFORM & TACTICAL	UNIFORM/EQUIP FIELD/DANIELS	GENERAL FUND	POLICE	162.22
	UNIFORMS/SMITH	GENERAL FUND	POLICE	194.15
	BREAKAWAY VEST/SANCHEZ	GENERAL FUND	POLICE	65.84
	UNIFORM PANTS/ROBERTS	GENERAL FUND	POLICE	132.85
	REPLACEMENT PANTS/LINDSEY	GENERAL FUND	POLICE	74.32
	UNIF/EQUIP/FIELDS DANIELS	GENERAL FUND	POLICE	208.40
	PD JACKET/ LUDWIG	GENERAL FUND	POLICE	191.32
	UNIFORMS/DICKENS	GENERAL FUND	POLICE	867.87
	BALLISTIC VEST/SANCHEZ	GENERAL FUND	POLICE	1,149.19
			TOTAL:	3,046.16
STATE TREASURER	MONTHLY FEES APR 2023	GENERAL FUND	LEGAL/MUNICIPAL COURT	1,312.50
			TOTAL:	1,312.50
TIMOTHY H WASS	FITTINGS	SANITATION FUND	SANITATION FUND	98.84
			TOTAL:	98.84
TOM DAVIS AUTO GROUP	VEH #9 TIRE MOUNT	GENERAL FUND	POLICE	183.54
			TOTAL:	183.54
TOMMY J TROLLOPE	SERVICES	WATER FUND	TREATMENT PLANT	194.50
	SERVICES	WATER FUND	DISTRIBUTION	630.00
			TOTAL:	824.50
TRANSUNION	BACKGROUND CHECKS	GENERAL FUND	POLICE	224.00
			TOTAL:	224.00
TREKK DESIGN GROUP, LLC	LEAD SERVICE LINE INV	CIP WATER	CIP WATER	31,105.81
	LEAD SERVICE LINE INV	CIP WATER	CIP WATER	18,387.10
			TOTAL:	49,492.91
U.S. CELLULAR	ACCT 847351326	GENERAL FUND	ENGINEERING	158.15
	ACCT 847351326	GENERAL FUND	FIRE	126.24
	ACCT 847351326	GENERAL FUND	STREET	126.24
	ACCT 847351326	GENERAL FUND	PARK	31.56
	ACCT 847351326	GENERAL FUND	PARK	94.60
	ACCT 847351326	GENERAL FUND	CEMETERY	63.12
	ACCT 847351326	WATER FUND	TREATMENT PLANT	63.12
	ACCT 847351326	WATER FUND	DISTRIBUTION	31.56
	ACCT 847351326	WATER FUND	LAKE	63.12
	ACCT 847351326	SEWER FUND	TREATMENT PLANT	63.12
	ACCT 847351326	SEWER FUND	TREATMENT PLANT	63.12
	ACCT 847351326	SANITATION FUND	SANITATION FUND	63.12
			TOTAL:	947.07
UNIFIRST CORPORATION	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	119.00
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	32.80
	APRIL CHARGES	GENERAL FUND	FIRE	57.40

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WAVE WIRELESS	APRIL CHARGES	GENERAL FUND	STREET	396.40
	APRIL CHARGES	GENERAL FUND	PARK	57.60
	APRIL CHARGES	GENERAL FUND	PARK	137.25
	APRIL CHARGES	GENERAL FUND	CEMETERY	59.80
	APRIL CHARGES	MAINTENANCE FUND	MAINTENANCE FUND	218.56
	APRIL CHARGES	WATER FUND	TREATMENT PLANT	46.67
	APRIL CHARGES	WATER FUND	TREATMENT PLANT	182.00
	APRIL CHARGES	WATER FUND	DISTRIBUTION	203.05
	APRIL CHARGES	WATER FUND	LAKE	70.40
	APRIL CHARGES	SEWER FUND	TREATMENT PLANT	110.04
	APRIL CHARGES	SEWER FUND	TREATMENT PLANT	146.37
	APRIL CHARGES	SANITATION FUND	SANITATION FUND	286.44
			TOTAL:	2,123.78
	MUSEUM	PARSONS MUSEUM	PARSONS MUSEUM	24.96
			TOTAL:	24.96
WAXIE SANITARY SUPPLY	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	786.29
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	136.92
			TOTAL:	923.21
WOOD INSURANCE CENTER, LLC	ACCT PARSONS-01	GENERAL FUND	GENERAL ADMINISTRATIVE	450.00
			TOTAL:	450.00

===== FUND TOTALS =====	
01 GENERAL FUND	52,106.78
10 RISK MANAGEMENT FUND	2,766.24
14 SPECIAL ALCOHOL FUND	18,000.00
15 TOURISM	3,207.92
18 MAINTENANCE FUND	218.56
27 ECONOMIC DEV SALES TAX	1,226.59
28 PARK SALES TAX FUND	328.00
42 PARSONS MUSEUM	24.96
50 WATER FUND	42,127.46
53 CIP WATER	49,492.91
55 SEWER FUND	17,195.93
70 SANITATION FUND	892.04
75 EPA COMPLIANCE	4,208.00
GRAND TOTAL:	191,795.39

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ACE HARDWARE, INC	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	137.40
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	389.30
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	492.58
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	35.94
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	35.94
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	44.97
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	9.98
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	10.37
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	37.98
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	15.99
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	249.00
	APRIL CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	38.76
	APRIL CHARGES	GENERAL FUND	POLICE	39.35
	APRIL CHARGES	GENERAL FUND	POLICE	6.59
	APRIL CHARGES	GENERAL FUND	POLICE	8.97
	APRIL CHARGES	GENERAL FUND	POLICE	15.98
	APRIL CHARGES	GENERAL FUND	POLICE	28.99
	APRIL CHARGES	GENERAL FUND	POLICE	6.99
	APRIL CHARGES	GENERAL FUND	POLICE	357.00
	APRIL CHARGES	GENERAL FUND	POLICE	9.99
	APRIL CHARGES	GENERAL FUND	POLICE	14.55
	APRIL CHARGES	GENERAL FUND	POLICE	13.18
	APRIL CHARGES	GENERAL FUND	POLICE	379.41-
	APRIL CHARGES	GENERAL FUND	FIRE	22.36
	APRIL CHARGES	GENERAL FUND	FIRE	35.91
	APRIL CHARGES	GENERAL FUND	FIRE	26.78
	APRIL CHARGES	GENERAL FUND	FIRE	5.99
	APRIL CHARGES	GENERAL FUND	FIRE	219.89
	APRIL CHARGES	GENERAL FUND	FIRE	23.99
	APRIL CHARGES	GENERAL FUND	FIRE	9.18
	APRIL CHARGES	GENERAL FUND	FIRE	7.99
	APRIL CHARGES	GENERAL FUND	FIRE	5.98
	APRIL CHARGES	GENERAL FUND	FIRE	50.57
	APRIL CHARGES	GENERAL FUND	FIRE	9.59
	APRIL CHARGES	GENERAL FUND	FIRE	2.24
	APRIL CHARGES	GENERAL FUND	FIRE	129.99
	APRIL CHARGES	GENERAL FUND	STREET	19.99
	APRIL CHARGES	GENERAL FUND	STREET	149.17
	APRIL CHARGES	GENERAL FUND	STREET	7.18
	APRIL CHARGES	GENERAL FUND	STREET	24.76
	APRIL CHARGES	GENERAL FUND	STREET	17.67
	APRIL CHARGES	GENERAL FUND	STREET	19.99
	APRIL CHARGES	GENERAL FUND	STREET	16.58
	APRIL CHARGES	GENERAL FUND	STREET	48.99
	APRIL CHARGES	GENERAL FUND	STREET	2.00
	APRIL CHARGES	GENERAL FUND	STREET	321.00
	APRIL CHARGES	GENERAL FUND	STREET	108.97
	APRIL CHARGES	GENERAL FUND	STREET	21.99
	APRIL CHARGES	GENERAL FUND	STREET	36.98
	APRIL CHARGES	GENERAL FUND	STREET	23.99
	APRIL CHARGES	GENERAL FUND	PARK	23.97
	APRIL CHARGES	GENERAL FUND	PARK	26.11
	APRIL CHARGES	GENERAL FUND	PARK	15.94
	APRIL CHARGES	GENERAL FUND	PARK	127.68
	APRIL CHARGES	GENERAL FUND	PARK	13.95
	APRIL CHARGES	GENERAL FUND	PARK	47.53

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	APRIL CHARGES	GENERAL FUND	PARK	9.00
	APRIL CHARGES	GENERAL FUND	PARK	9.00
	APRIL CHARGES	GENERAL FUND	PARK	28.97
	APRIL CHARGES	GENERAL FUND	PARK	13.90
	APRIL CHARGES	GENERAL FUND	PARK	66.42
	APRIL CHARGES	GENERAL FUND	PARK	16.73
	APRIL CHARGES	GENERAL FUND	PARK	139.99
	APRIL CHARGES	GENERAL FUND	PARK	71.94
	APRIL CHARGES	GENERAL FUND	PARK	17.99
	APRIL CHARGES	GENERAL FUND	PARK	45.99
	APRIL CHARGES	GENERAL FUND	PARK	18.98
	APRIL CHARGES	GENERAL FUND	PARK	176.89
	APRIL CHARGES	GENERAL FUND	PARK	23.94
	APRIL CHARGES	GENERAL FUND	PARK	41.99
	APRIL CHARGES	GENERAL FUND	PARK	50.99
	APRIL CHARGES	GENERAL FUND	PARK	111.84
	APRIL CHARGES	GENERAL FUND	PARK	25.99
	APRIL CHARGES	GENERAL FUND	PARK	74.37
	APRIL CHARGES	GENERAL FUND	PARK	35.97
	APRIL CHARGES	GENERAL FUND	PARK	66.00
	APRIL CHARGES	GENERAL FUND	PARK	113.87
	APRIL CHARGES	GENERAL FUND	PARK	217.98
	APRIL CHARGES	GENERAL FUND	PARK	1.50
	APRIL CHARGES	GENERAL FUND	PARK	30.97
	APRIL CHARGES	GENERAL FUND	PARK	28.99
	APRIL CHARGES	GENERAL FUND	PARK	28.99
	APRIL CHARGES	GENERAL FUND	PARK	46.98
	APRIL CHARGES	GENERAL FUND	PARK	45.00
	APRIL CHARGES	GENERAL FUND	PARK	17.18
	APRIL CHARGES	GENERAL FUND	PARK	29.99
	APRIL CHARGES	GENERAL FUND	PARK	48.57
	APRIL CHARGES	GENERAL FUND	PARK	63.83
	APRIL CHARGES	GENERAL FUND	PARK	60.98
	APRIL CHARGES	GENERAL FUND	PARK	18.99
	APRIL CHARGES	GENERAL FUND	PARK	101.98
	APRIL CHARGES	GENERAL FUND	PARK	9.59
	APRIL CHARGES	GENERAL FUND	PARK	0.59
	APRIL CHARGES	GENERAL FUND	PARK	94.30
	APRIL CHARGES	GENERAL FUND	PARK	97.97
	APRIL CHARGES	GENERAL FUND	PARK	20.98
	APRIL CHARGES	GENERAL FUND	PARK	64.99
	APRIL CHARGES	GENERAL FUND	PARK	74.99
	APRIL CHARGES	GENERAL FUND	PARK	79.99
	APRIL CHARGES	GENERAL FUND	PARK	79.99
	APRIL CHARGES	GENERAL FUND	PARK	10.99
	APRIL CHARGES	GENERAL FUND	PARK	50.49
	APRIL CHARGES	GENERAL FUND	PARK	24.99
	APRIL CHARGES	GENERAL FUND	PARK	32.99
	APRIL CHARGES	GENERAL FUND	PARK	299.99
	APRIL CHARGES	GENERAL FUND	PARK	123.74
	APRIL CHARGES	GENERAL FUND	PARK	57.98
	APRIL CHARGES	GENERAL FUND	AIRPORT	29.99
	APRIL CHARGES	GENERAL FUND	CEMETERY	119.94
	APRIL CHARGES	GENERAL FUND	CEMETERY	205.94
	APRIL CHARGES	GENERAL FUND	CEMETERY	432.99
	APRIL CHARGES	WATER FUND	TREATMENT PLANT	27.96

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMAZON CAPITAL SERVICES, INC	APRIL CHARGES	WATER FUND	DISTRIBUTION	12.49
	APRIL CHARGES	WATER FUND	DISTRIBUTION	4.98
	APRIL CHARGES	WATER FUND	DISTRIBUTION	27.55
	APRIL CHARGES	WATER FUND	DISTRIBUTION	93.97
	APRIL CHARGES	WATER FUND	DISTRIBUTION	36.94
	APRIL CHARGES	WATER FUND	LAKE	26.97
	APRIL CHARGES	WATER FUND	LAKE	2.40
	APRIL CHARGES	WATER FUND	LAKE	51.35
	APRIL CHARGES	SEWER FUND	TREATMENT PLANT	14.99
	APRIL CHARGES	SEWER FUND	TREATMENT PLANT	17.57
	APRIL CHARGES	SEWER FUND	TREATMENT PLANT	14.32
	APRIL CHARGES	SEWER FUND	TREATMENT PLANT	115.96
	APRIL CHARGES	SEWER FUND	COLLECTIONS	35.98
	APRIL CHARGES	SEWER FUND	COLLECTIONS	92.95
	APRIL CHARGES	SEWER FUND	COLLECTIONS	388.98
	APRIL CHARGES	SEWER FUND	COLLECTIONS	17.00
	APRIL CHARGES	SEWER FUND	COLLECTIONS	9.98
	APRIL CHARGES	SANITATION FUND	SANITATION FUND	77.98
			TOTAL:	8,001.74
	SUPPLIES	GENERAL FUND	STREET	49.22
ASSOCIATION OF GREAT LAKES OUTDOOR WRI			TOTAL:	49.22
	REGISTRATION FEE MEMBER	TOURISM	TOURISM	100.00
BARTLETT COOP ASSN			TOTAL:	100.00
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	1,480.60
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	56.56
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	303.57
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	119.07
	FUEL	GENERAL FUND	POLICE	5,725.39
	FUEL	GENERAL FUND	FIRE	99.63
	FUEL	GENERAL FUND	STREET	6,469.15
	FUEL	GENERAL FUND	PARK	1,227.45
	FUEL	GENERAL FUND	CEMETERY	256.27
	FUEL	MAINTENANCE FUND	MAINTENANCE FUND	136.10
	FUEL	WATER FUND	DISTRIBUTION	917.50
	FUEL	WATER FUND	LAKE	174.66
	FUEL	SEWER FUND	COLLECTIONS	1,620.90
	FUEL	SANITATION FUND	SANITATION FUND	5,344.58
			TOTAL:	23,931.43
BAUGHER EQUIPMENT INC	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	1,995.60
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	268.09
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	408.10
BRUCE REA			TOTAL:	2,671.79
	MAIN ST NOW CONF 2023	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	874.81
CASEY DOYLE			TOTAL:	874.81
	REPAIRS	GENERAL FUND	PARK	145.00
CDL ELECTRIC COMPANY			TOTAL:	145.00
	W/O 167489 REPAIRS	GENERAL FUND	PARK	130.89
	W/O 167489 REPAIRS	GENERAL FUND	PARK	416.84
	W/O 173835 REPAIRS	GENERAL FUND	PARK	290.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CHRIS BLEVINS	REIM BOOTS	MAINTENANCE FUND	MAINTENANCE FUND	TOTAL: 837.73
				100.00
CITY OF PARSONS				100.00
CITY OF PARSONS	REPAIRS	GENERAL FUND	STREET	665.07
	REPAIRS	GENERAL FUND	STREET	19.50
	REPAIRS	GENERAL FUND	STREET	96.38
	REPAIRS	GENERAL FUND	STREET	10.00
	REPAIRS	GENERAL FUND	STREET	181.83
	REPAIRS	GENERAL FUND	STREET	7.11
	REPAIRS	GENERAL FUND	STREET	31.98
	REPAIRS	GENERAL FUND	STREET	453.60
	REPAIRS	GENERAL FUND	STREET	135.00
	REPAIRS	GENERAL FUND	STREET	35.00
	REPAIRS	GENERAL FUND	STREET	185.00
	REPAIRS	GENERAL FUND	STREET	335.00
	REPAIRS	GENERAL FUND	STREET	285.00
	REPAIRS	GENERAL FUND	STREET	35.00
	REPAIRS	GENERAL FUND	STREET	235.00
	REPAIRS	GENERAL FUND	STREET	35.00
	REPAIRS	GENERAL FUND	STREET	100.00
	REPAIRS	GENERAL FUND	STREET	2,220.16
	REPAIRS	GENERAL FUND	PARK	345.11
	REPAIRS	GENERAL FUND	PARK	520.12
	REPAIRS	GENERAL FUND	PARK	188.80
	REPAIRS	GENERAL FUND	PARK	385.09
	REPAIRS	GENERAL FUND	PARK	161.48
	REPAIRS	GENERAL FUND	PARK	10.00
	REPAIRS	GENERAL FUND	PARK	118.99
	REPAIRS	GENERAL FUND	PARK	10.00
	REPAIRS	GENERAL FUND	PARK	285.00
	REPAIRS	GENERAL FUND	PARK	185.00
	REPAIRS	GENERAL FUND	PARK	285.00
	REPAIRS	GENERAL FUND	PARK	35.00
	REPAIRS	GENERAL FUND	PARK	435.00
	REPAIRS	GENERAL FUND	PARK	335.00
	REPAIRS	GENERAL FUND	PARK	135.00
	REPAIRS	GENERAL FUND	PARK	35.00
	REPAIRS	GENERAL FUND	PARK	135.00
	REPAIRS	GENERAL FUND	PARK	185.00
	REPAIRS	GENERAL FUND	PARK	135.00
	REPAIRS	GENERAL FUND	PARK	359.29
	REPAIRS	GENERAL FUND	AIRPORT	500.00
	REPAIRS	GENERAL FUND	AIRPORT	39.58
	REPAIRS	GENERAL FUND	CEMETERY	124.56
	REPAIRS	GENERAL FUND	CEMETERY	35.00
	REPAIRS	GENERAL FUND	CEMETERY	135.00
	REPAIRS	GENERAL FUND	CEMETERY	654.37
	REPAIRS	GENERAL FUND	CEMETERY	150.31
	REPAIRS	GENERAL FUND	CEMETERY	47.27
	REPAIRS	GENERAL FUND	CEMETERY	4.16
	REPAIRS	GENERAL FUND	CEMETERY	35.00
	REPAIRS	GENERAL FUND	CEMETERY	835.00
	REPAIRS	GENERAL FUND	CEMETERY	135.00
	REPAIRS	GENERAL FUND	CEMETERY	35.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COMPLIANCE ONE	REPAIRS	WATER FUND	DISTRIBUTION	35.00
	REPAIRS	SEWER FUND	COLLECTIONS	1,727.50
	REPAIRS	SEWER FUND	COLLECTIONS	1,235.00
	REPAIRS	SANITATION FUND	SANITATION FUND	164.35
	REPAIRS	SANITATION FUND	SANITATION FUND	5.66
	REPAIRS	SANITATION FUND	SANITATION FUND	35.00
			TOTAL:	35.00
				15,317.27
EDNA BEARS	CI4057	GENERAL FUND	STREET	60.50
	CI4057	GENERAL FUND	PARK	12.10
	CI4057	WATER FUND	DISTRIBUTION	12.10
	CI4057	WATER FUND	LAKE	12.10
	CI4057	SEWER FUND	TREATMENT PLANT	12.10
	CI4057	SEWER FUND	COLLECTIONS	36.30
			TOTAL:	79.05
				48.40
				272.65
GALLS LLC	DONATION	TOURISM	TOURISM	500.00
			TOTAL:	500.00
GFL ENVIRONMENTAL	BOOTS/LUDWIG/OXFORDS	GENERAL FUND	POLICE	254.89
			TOTAL:	254.89
GILBERT HAYNES	ACCT 15	GENERAL FUND	STREET	3,431.31
	APRIL CHARGES	SANITATION FUND	SANITATION FUND	24,580.39
			TOTAL:	28,011.70
HERRMAN LUMBER COMPANY INC	PARTS	GENERAL FUND	STREET	813.00
			TOTAL:	813.00
HOMETOWN GIRARD	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	13.16
	FLOWERS	GENERAL FUND	GENERAL ADMINISTRATIVE	7.28
			PARK	27.35
			TOTAL:	47.79
INDUSTRIAL CRATING INC	ADS	GENERAL FUND	POLICE	456.00
			TOTAL:	456.00
JARRED, GILMORE & PHILLIPS, PA	KIDDIE CARPET	GENERAL FUND	PARK	2,772.00
			TOTAL:	2,772.00
JIM ZALESKI	AUDIT REPORT	GENERAL FUND	GENERAL ADMINISTRATIVE	8,300.00
	AUDIT REPORT	WATER FUND	ADMINISTRATIVE	4,150.00
			ADMINISTRATIVE	2,075.00
			SANITATION FUND	2,075.00
			TOTAL:	16,600.00
KANSAS ONE CALL SYSTEM INC	REIM MILEAGE/HOTEL	TOURISM	TOURISM	1,150.47
			TOTAL:	1,150.47
KANSASLAND TIRE OF PITTSBURG	LOCATES	WATER FUND	DISTRIBUTION	195.60
			TOTAL:	195.60
	TIRES	GENERAL FUND	FIRE	4,459.20

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KDOA-OFFICE OF ACCOUNTS AND REPORTS	2022 AUDIT	GENERAL FUND	GENERAL ADMINISTRATIVE	TOTAL: 4,459.20
LASSEN PRINTING SERVICES	CARDS EICHINGER/SCHIBI	GENERAL FUND	POLICE	TOTAL: 175.00
LOGAN CONTRACTORS SUPPLY, INC	SUPPLIES	GENERAL FUND	STREET	149.00
	SUPPLIES	GENERAL FUND	STREET	149.00
	SUPPLIES	WATER FUND	DISTRIBUTION	5,687.55
				2,511.00-
				60.00
				TOTAL: 3,236.55
LYON COUNTY SHERIFF'S OFFICE	2023 ANNUAL SPRING TRAIN	GENERAL FUND	POLICE	75.00
				TOTAL: 75.00
MARANDA SCOTT	DOG FOOD/KARIM	GENERAL FUND	GENERAL ADMINISTRATIVE	190.00
				TOTAL: 190.00
MCCARTY'S OFFICE SUPPLY	RENTAL	GENERAL FUND	GENERAL ADMINISTRATIVE	144.96
	RENTAL	GENERAL FUND	CITY MANAGER	80.00
	RENTAL	GENERAL FUND	CITY MANAGER	527.74
	CONTRACT	GENERAL FUND	LEGAL/MUNICIPAL COURT	27.93
	OFFICE SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	7.50
	CONTRACT	GENERAL FUND	AUDITORIUM ARTS CENTER	27.94
				TOTAL: 816.07
METAL MASTERS	SERVICES	GENERAL FUND	PARK	475.50
				TOTAL: 475.50
METROPOLITAN COMPOUNDS, INC	WASH/WAX	GENERAL FUND	STREET	1,210.60
				TOTAL: 1,210.60
MIKE CARPINO FORD PARSONS	#38 BRAKES/PADS REPLACED	GENERAL FUND	POLICE	328.18
	OIL CHG/TIRE MOUNTS #8/30	GENERAL FUND	POLICE	113.38
	#30 OIL CHG/PADS REPLACED	GENERAL FUND	POLICE	295.93
				TOTAL: 737.49
MUNICIPAL SUPPLY, INC OF WICHITA	PARTS	WATER FUND	DISTRIBUTION	640.86
	PARTS	WATER FUND	DISTRIBUTION	68.70
				TOTAL: 709.56
NAPA OF PARSONS	PARTS	GENERAL FUND	FIRE	110.22
	PARTS	GENERAL FUND	FIRE	604.48
	PARTS	GENERAL FUND	FIRE	90.10
	PARTS	GENERAL FUND	STREET	14.80
	PARTS	GENERAL FUND	PARK	23.51
	PARTS	GENERAL FUND	PARK	95.06
	PARTS	GENERAL FUND	CEMETERY	28.28
	PARTS	GENERAL FUND	CEMETERY	31.53
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	24.13
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	14.10
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	56.56
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	112.46
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	41.10
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	26.54

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
O'REILLY AUTOMOTIVE	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	17.33
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	5.69
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	81.83-
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	19.89
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	28.50
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	4.32
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	145.00
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	444.30
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	55.90
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	14.76-
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	17.62
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	2.33
			TOTAL:	1,917.16
	ACCT 13815	GENERAL FUND	POLICE	33.47
	ACCT 13815	GENERAL FUND	POLICE	14.03
	ACCT 13815	GENERAL FUND	FIRE	69.54
	ACCT 13815	GENERAL FUND	FIRE	22.99
22 PACE ANALYTICAL SERV INC	ACCT 13815	GENERAL FUND	FIRE	69.54
	ACCT 13815	GENERAL FUND	PARK	14.99
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	51.39
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	262.95
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	38.94
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	116.91
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	50.79
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	14.99
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	56.97
			TOTAL:	817.50
	WEEKLY	SEWER FUND	TREATMENT PLANT	635.10
			TOTAL:	635.10
PAR FORMS CORPORATION	BLUE WATER HANGERS	WATER FUND	ADMINISTRATIVE	369.00
			TOTAL:	369.00
PARSONS CHAMBER OF COMMERCE	REIMBURSEMENT	TOURISM	TOURISM	8,044.44
			TOTAL:	8,044.44
PARSONS RECREATION COMMISSION	SNACK BACK FOR POOL	PARK SALES TAX FUN	PARK SALES TAX FUND	4,210.00
			TOTAL:	4,210.00
PETERBILT OF JOPLIN	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	155.30-
	PARTS	SANITATION FUND	SANITATION FUND	215.68
	PARTS	SANITATION FUND	SANITATION FUND	116.41
	PARTS	SANITATION FUND	SANITATION FUND	2,005.58
QUILL CORPORATION			TOTAL:	2,182.37
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	81.98
R & F FARM SUPPLY INC			TOTAL:	81.98
	SUPPLIES	GENERAL FUND	PARK	19.00
ROBERT SPINKS	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	77.11
			TOTAL:	96.11
	REIM HOTEL/FOOD	GENERAL FUND	POLICE	540.20
	REIM HOTEL/FOOD	GENERAL FUND	POLICE	40.52

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RPCS, INC	REIM HOTEL/FOOD	GENERAL FUND	POLICE	16.85
	REIM HOTEL/FOOD	GENERAL FUND	POLICE	35.07
	REIM HOTEL/FOOD	GENERAL FUND	POLICE	50.00
	TOTAL:			682.64
RURAL WATER DISTRICT 4	SUPPLIES	SEWER FUND	COLLECTIONS	13.48
			TOTAL:	13.48
	RIVER/LAKE	WATER FUND	TREATMENT PLANT	63.50
	RIVER/LAKE	WATER FUND	LAKE	28.30
	RIVER/LAKE	WATER FUND	LAKE	26.10
	RIVER/LAKE	WATER FUND	LAKE	220.80
	RIVER/LAKE	WATER FUND	LAKE	25.00
	RIVER/LAKE	WATER FUND	LAKE	28.30
	TOTAL:			392.00
SEK AUTO SALES INC	TIRES	MAINTENANCE FUND	MAINTENANCE FUND	121.19
			TOTAL:	121.19
SHERWIN WILLIAMS INC	PAINT	GENERAL FUND	PARK	197.96
	PAINT	GENERAL FUND	PARK	98.98
			TOTAL:	296.94
SPARKLIGHT	ACCT 110475175	GENERAL FUND	GENERAL ADMINISTRATIVE	17.42
	ACCT 121286587	GENERAL FUND	POLICE	28.66
			TOTAL:	46.08
STEVEN PASSWATER	SERVICES	GENERAL FUND	CEMETERY	11.75
			TOTAL:	11.75
T H ROGERS LUMBER CO	SUPPLIES	GENERAL FUND	STREET	15.88
			TOTAL:	15.88
THOMAS IMPLEMENT INC	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	163.65
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	532.06
			TOTAL:	368.41
TIMOTHY H WASS	FOR EXCAVATOR	GENERAL FUND	STREET	86.33
	SERVICES	WATER FUND	LAKE	97.90
			TOTAL:	184.23
TOM DAVIS AUTO GROUP	#42 OIL CHG/TIRE ROTATION	GENERAL FUND	POLICE	89.24
			TOTAL:	89.24
TREIBER FINISHING	MUNICIPAL BUILDING SIDEWL	PUB SAFETY SALES T	PUB SAFETY SALES TAX	7,200.00
	MUNICIPAL BUILDING SIDEWL	PUB SAFETY SALES T	PUB SAFETY SALES TAX	14,580.00
			TOTAL:	21,780.00
WAXIE SANITARY SUPPLY	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	1,030.24
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	612.69
			TOTAL:	1,642.93

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
01	GENERAL FUND	65,692.02		
15	TOURISM	9,794.91		
18	MAINTENANCE FUND	4,831.42		
22	PUB SAFETY SALES TAX	21,780.00		
27	ECONOMIC DEV SALES TAX	874.81		
28	PARK SALES TAX FUND	4,210.00		
50	WATER FUND	9,306.14		
55	SEWER FUND	8,142.16		
70	SANITATION FUND	34,704.03		
GRAND TOTAL:				159,335.49

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Memorandum
City of Parsons
Utilities Department

TO: Debbie Lamb, City Manager
FROM: Derek Clevenger, Director of Utilities DC
DATE: May 9, 2023
RE: **Pay Request No. 4 & Final, Project 2020-06, Peak Flow Pump Station and Force Main**

Please include the following item on the City Commission consent agenda for consideration at the May 15, 2023 meeting:

Pay Request No. 4 & Final, Project 2020-06, Peak Flow Pump Station and Force Main

The attached pay request is for work accomplished through February 9, 2023 for Project 2020-06, Peak Flow Pump Station and Force Main, in the amount of **\$71,750.00.**

Funding

KDHE Revolving Loan Funds

Action Request

Approve and authorize payment to LaForge and Budd Construction Co. for Pay Request No. 4 & Final in the amount of **\$71,750.00.**

REQUEST FOR PAYMENT

From: LaForge and Budd Construction Co.
 2020 North 21st Street
 Parsons, KS 67357

To: Parsons; City of
 P.O. Box 1037
 Parsons, KS 67357

Invoice: 2008000006
 Draw: 20-00800006
 Invoice date: 2/9/2023
 Period ending date: 2/9/2023

Contract For:

Request for payment:

Original contract amount \$578,000.00
 Approved changes \$0.00
 Revised contract amount

Contract completed to date

Add-ons to date \$0.00
 Taxes to date \$0.00
 Less retainage \$0.00

Total completed less retainage

Less previous requests \$506,250.00

Current request for payment

Current billing

Current additional charges \$0.00

Current tax \$0.00


Less current retainage -\$56,250.00

Current amount due

Remaining contract to bill \$0.00

Project: 20-008
 Parsons Peak Flow & Force Main

Contract date: 11/16/2020

Engineer Signature: 

Mayor Signature: _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

I hereby certify that the work performed and the materials supplied to date, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Parsons; City of relating to the above referenced project. I also certify that the contractor has paid all amounts previously billed and paid by the owner.

CONTRACTOR: LaForge and Budd Construction Co.

State Of Kansas

County Of Labette

Subscribed and sworn to before me this 13th day of February, 2023

Notary Public *Teresa K. Hays*

My commission expires: 7-21-2025

TERESA K. HAYS
 Notary Public - State of Kansas
 My Appt. Expires 7-21-2025

Parsons Peak Flow Pump Station & Force Main

LaForge and Budd Construction Co., Inc.

2020 North 21st St

Parsons, KS 67357

Incl Mods: N/A

Date Submitted: 2/13/2023

Base Bid Items

Line	BI	Description	Qty	UN	UP	Amount	Qty	Amount	8/1/21 - 2/25/21	2/26/22 - 1/30/23	1/31/23-2/9/23	Pay 4	Amount	Qty	Amount	100,000	% Com	BAL TO FINISH
1		Mobilization	1.00	LS	\$25,000.00	\$25,000.00	0.500	12,500.000	0.500	12,500.000	0.000	0.000	0.000	1.000	25,000.000	100,000	100.00%	0.00
2		Packaged Sewer Pumping Station	1.00	LS	\$250,000.00	\$250,000.00	0.600	150,000.000	0.300	75,000.000	0.100	25,000.000	0.000	1.000	250,000.000	100,000	100.00%	0.00
3		Wet Well Structure	1.00	LS	\$55,000.00	\$55,000.00	0.900	49,500.000	0.000	0.000	0.100	5,500.000	0.000	1.000	55,000.000	100,000	100.00%	0.00
4		14" Force Main	1.00	LS	\$100,000.00	\$100,000.00	0.750	75,000.000	0.000	0.000	0.250	25,000.000	0.000	1.000	100,000.000	100,000	100.00%	0.00
5		Culvert and Yard Piping	1.00	LS	\$40,000.00	\$40,000.00	0.750	30,000.000	0.150	6,000.000	0.100	4,000.000	0.000	1.000	40,000.000	100,000	100.00%	0.00
6		Electric and Instrumentation	1.00	LS	\$40,000.00	\$40,000.00	0.000	0.000	0.900	36,000.000	0.100	4,000.000	0.000	1.000	40,000.000	100,000	100.00%	0.00
7		Septage Receiving Station	1.00	LS	\$25,200.00	\$25,200.00	0.750	18,900.000	0.150	3,780.000	0.100	2,520.000	0.000	1.000	25,200.000	100,000	100.00%	0.00
8		Grit Pump and Piping Modification	1.00	LS	\$17,800.00	\$17,800.00	0.250	4,450.000	0.650	11,570.000	0.100	1,780.000	0.000	1.000	17,800.000	100,000	100.00%	0.00
9		Site Grading and Restoration	1.00	LS	\$25,000.00	\$25,000.00	0.000	0.000	0.600	15,000.000	0.000	0.000	0.000	1.000	25,000.000	100,000	100.00%	0.00
Subtotal w/o Mob						\$553,000.00		\$327,850.00		\$62,300.00		\$15,500.00			\$553,000.00			\$0.00
Total w/ Mob						\$578,000.00		\$340,350.00		\$62,300.00		\$15,500.00			\$578,000.00			\$0.00

Total Complete Sch A						\$578,000.00		\$340,350.00		\$62,300.00		\$15,500.00			\$578,000.00			\$0.00
Orig K Sch A						\$578,000.00		\$306,315.00		\$56,070.00		\$56,250.00			\$578,000.00			\$0.00
Revised K w/ Mods						\$578,000.00		\$340,350.00		\$62,300.00		\$15,500.00			\$578,000.00			\$0.00

Revised Contract Total w/o Mob \$553,000.00

Revised Orig Contract Total w/ Mob \$578,000.00

Current Contract Total \$578,000.00

Incentive \$

Total Obligated Amount \$578,000.00

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REQUEST FOR PAYMENT DETAIL

Project: 20-008 / Parsons Peak Flow & Force Mai Invoice: 20008000006 Draw: 20-008000006 Period Ending Date: 2/9/2023 Detail Page 2 of 2 Pages

Item ID	Description	Unit of Measure	CONTRACTED			CURRENT		TOTAL TO DATE		Units to Finish
			Bid Quantity	Unit Price	Amount	Quantity	Amount	Quantity	Amount	
1	Mobilization	LS	1.00	25,000.00	25,000.00				25,000.00	1.00
2	Package Sewer Pumping Statio	LS	1.00	250,000.00	250,000.00				250,000.00	1.00
3	Wet Well Structure	LS	1.00	55,000.00	55,000.00		5,500.00		55,000.00	1.00
4	14" Force Main	LS	1.00	100,000.00	100,000.00				100,000.00	1.00
5	Culvert and Yard Piping	LS	1.00	40,000.00	40,000.00				40,000.00	1.00
6	Electric and Instrumentation	LS	1.00	40,000.00	40,000.00				40,000.00	1.00
7	Septage Receiving Station	LS	1.00	25,200.00	25,200.00				25,200.00	1.00
8	Grit Pump and Piping Modificat	LS	1.00	17,800.00	17,800.00				17,800.00	1.00
9	Site Grading and Restoration	LS	1.00	25,000.00	25,000.00		10,000.00		25,000.00	1.00

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Totals					578,000.00			15,500.00		578,000.00	
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Memorandum

City of Parsons

Engineering/Public Works

TO: Debbie Lamb, City Manager

FROM: Darrell Moyer, Director of Engineering & Public Works

DATE: May 10, 2023

RE: Work Proposal from Hinman Construction for Phase 3, Project 2023-06, Labor & Materials for Unit #3 of the Law Enforcement Training facility at 2103 Corning.

Please include the following item on the City Commission consent agenda for consideration at the May 15, 2023, City Commission Meeting:


Work Proposal from Hinman Construction Project 2023-06

Information

Work Proposal for Project 2023-06, Labor & Materials for Unit #3 of the Law Enforcement Training facility at 2103 Corning from Hinman Construction in the amount not to exceed \$139,675.00.

Recommendation

Approve



Darrell Moyer
Director of Engineering/Public Works

Work Proposal

Hinman Construction

14660 Sue Street

Erie, Ks

620-820-1683

Proposal submitted to:

Fax:

Date:

City of Parsons

Street

2103 Corning

City, State, Zip:

Parsons, KS

We hereby submit proposal:

Supply labor and materials to renovate 3rd unit of building at 2103 Corning. Furthest west (4th unit) to remain as is.

1. Division 1- Wood

- A. Provide all necessary framing for interior walls.
- B. Remove and frame in all existing windows.
- C. Provide all necessary blocking and bracing.
- D. Install sound deadening board in simulator room.

2. Division 2 – Plumbing

- A. Saw-cut floors and provide new drain lines to exterior of the building.
- B. Provide new water lines above the floor grade.
- C. Provide new toilets and lavatories in two restrooms.
- D. Install new water heater.
- E. Provide all necessary grab bars, paper holders and paper dispensers.

3. Division 3 – Electrical

- A. Provide new service with 200 amp panel.
- B. Install new 2" x 4" LED lighting.
- C. Provide all necessary outlets.

4. **Division 4 – HVAC**

- A. Replace east unit with new 5 ton gas/electric unit.
- B. Install new metal duct work for east unit.
- C. Provide filter access in ceiling.
- D. Provide filter access in ceiling.

5. **Division 5 – Doors and Windows**

- A. Provide new hollow-frame metal exterior doors to fit existing openings.
- B. Exterior doors to be double bored with closures and panic hardware.
- C. Provide new wood frame interior doors.
- D. Interior doors to be paint grade wood doors.

6. **Division 6 – Ceiling**

- A. Provide new 2" x 4" tiles throughout.
- B. Provide new ceiling grid on east and west units.
- C. Install R-19 faced insulation.

7. **Division 7 – Flooring**

- A. Install LVT tile in bathrooms.
- B. Install carpet tiles.
- C. Provide vinyl cove base.

8. **Division 9 – Finishes**

- A. Install sheetrock on interior and exterior walls.
- B. Finish sheetrock to light orange peel texture.
- C. Finished sheetrock shall receive sealer and two coats of paint.
- D. Doors, frames, wood base, etc. shall receive one coat of primer and two coats of semi-gloss paint.

We propose hereby to furnish materials and labor – complete in accordance with above specification for sum of:

One Houndred Thirty Nine Thousand Six Hindred Seventy-Five
and 00/100-----Dollars.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Memorandum

City of Parsons

Engineering/Public Works Departments

TO: Debbie Lamb, City Manager

FROM: Darrell Moyer, Director of Engineering/Public Works

DATE: May 9, 2023

RE: Invoice No. 1 and Final, from Wilson Amusement Inspections, LLC.

Please include the following item on the City Commission consent agenda for consideration at the May 15, 2023 meeting:

Invoice No. 1 and Final, from Wilson Amusement Inspections

Wilson Amusement Inspections has submitted Invoice No. 1 and Final, for \$1,215.00, for inspection of the Miniature Katy Train, Vin# MKT194 at Forest Park. Darrell Moyer has inspected the work and approves payment.

Action Request

Approve payment of Invoice No. 1 and Final to Wilson Amusement Inspections for \$1,15.00.

Darrell Moyer
Director of Engineering/Public Works

Wilson Amusement Inspections LLC

7803 Meadow View Dr
Shawnee, KS 66227

Invoice

Date	Invoice #
3/23/2023	1118

Bill To
City of Parsons KS PO Box 1037 Parsons KS 67357

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
9	Inspection of Train	135.00	1,215.00
	Sales Tax	9.25%	0.00
		Total	\$1,215.00

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Memorandum
City of Parsons
Utilities Department

TO: Debbie Lamb, City Manager

FROM: Darrell Moyer, Director of Engineering/Public Works

DATE: May 9, 2023

RE: Agreement No. 074-23 with KDOT for CCLIP Resurfacing Program
Project No. 050-KA-6905-01

Please include the following item on the City Commission consent agenda for consideration at the May 15, 2023 meeting:

Agreement No. 074-23 with KDOT for CCLIP Resurfacing Program
Project No. 050-KA-6905-01

Project Details

KDOT has furnished an Agreement No. 074-23 to formally acknowledge commitment of the City of Parsons and Kansas Department of Transportation in the implementation of CCLIP Resurfacing Program, (**Project No. 050-KA-6905-01**) which will consist of resurfacing a portion of US-59. Beginning 300 feet North of the corner of US 59 Highway and Flynn Drive, running South to the North entrance drive of Walmart. This local KDOT partnership will pay 90% of the cost of construction and construction engineering up to \$1,000,000.00.

Action Request

Approve Agreement No. 074-23 with KDOT. Authorize Mayor's signature on agreement.



Darrell Moyer
Director of Engineering/Public Works

PROJECT NO. 050 KA-6905-01
ACSTP-A690(501)
PAVEMENT RESTORATION
CITY OF PARSONS, KANSAS

PROJECT AGREEMENT

This Agreement is between the **Secretary of Transportation**, Kansas Department of Transportation (KDOT) ("Secretary") and the **City of Parsons, Kansas** ("City"), collectively, the "Parties."

RECITALS:

- A. The City has applied for and the Secretary has approved a CCLIP (PR / GI) Project, as further described in this Agreement.
- B. The Secretary and the City are empowered by the laws of Kansas to enter into agreements for the construction and maintenance of City Connecting Links of the State Highway System through the City.
- C. The City desires to construct the Project on US-59 (N. 16th Street), a City Connecting Link for the State Highway System, in the City.
- D. The Secretary desires to enter into an Agreement with the City to participate in the cost of the Project by use of local, state, and federal funds, or a combination thereof.

NOW THEREFORE, the Parties agree as follows:

ARTICLE I

DEFINITIONS. These defined terms as used in this Agreement have the following designated meanings:

- 1. **"Agreement"** means this written document, including all attachments and exhibits, including those incorporated by reference, evidencing the legally binding terms and conditions of the agreement between the Parties.
- 2. **"CCLIP Resurfacing Program"** means a City Connecting Link Improvement Program that is a part of the KDOT Local Partnership Program with cities and counties. The state's participation in the cost of construction and construction engineering will be one hundred percent (100%) for cities with a population between 0 to 2,499, ninety-five percent (95%) for cities with a population between 2,500 to 4,999, ninety percent (90%) for cities with a population between 5,000 to 24,999, eighty-five percent (85%) for cities with a population between 25,000 to 49,999, eighty percent (80%) for cities with a population between 50,000

to 99,999, and seventy-five percent (75%) for cities with a population equal to or greater than 100,000, up to a maximum of \$1,000,000.00 per fiscal year of state or federal funds. The CCLIP Resurfacing Program is for contract maintenance only.

3. **“City”** means the City of Parsons, Kansas, with its place of business at 112 S. 17th Street, PO Box 1037, Parsons, KS 67357.
4. **“City Connecting Link”** means a route inside the city limits of a city which: (1) connects a state highway through a city; (2) connects a state highway to a city connecting link of another state highway; (3) is a state highway which terminates within such city; (4) connects a state highway with a road or highway under the jurisdiction of the Kansas Turnpike Authority; or (5) begins and ends within a city’s limits and is designated as part of the national system of Interstate and defense highways.
5. **“Construction”** means the work done on the Project after Letting, consisting of building, altering, repairing, improving, or demolishing any structure, building or highway; any drainage, dredging, excavation, grading or similar work upon real property.
6. **“Construction Engineering” or “CE”** means inspection services, material testing, engineering consultation, and other reengineering activities required during Construction of the Project.
7. **“Consultant”** means any engineering firm or other entity retained to perform consulting or design services for the Project.
8. **“Contractor”** means the entity awarded the Construction contract for the Project and any subcontractors working for the Contractor with respect to the Project.
9. **“Design Plans”** mean design plans, specifications, estimates, surveys, and any necessary studies or investigations, including, but not limited to, environmental, hydraulic, and geological investigations or studies necessary for the Project under this Agreement.
10. **“Effective Date”** means the date this Agreement is signed by the Secretary or the Secretary’s designee.
11. **“Encroachment”** means any building, structure, vehicle, parking area, or other object or thing, including but not limited to signs, posters, billboards, roadside stands, fences, or other private installations, not authorized to be located within the Right of Way which may or may not require removal during Construction pursuant to the Design Plans.
12. **“Fiscal Year (FY)”** means the state’s fiscal year which begins July 1 and ends on June 30 of the following calendar year.
13. **“Geometric Improvements” or “GI”** means projects intended to address a safety, capacity, or operational need that can be addressed by changing the roadway geometrics. Examples of

projects under this category include, but are not limited to, intersection reconstruction to reduce encroachments over the curb from off-tracking of turning trucks; addition or extension of turn lanes; widening of the roadway to accommodate larger vehicles; or sight distance improvements.

14. **“Hazardous Waste”** includes, but is not limited to, any substance which meets the test of hazardous waste characteristics by exhibiting flammability, corrosivity, or reactivity, or which is defined by state and federal laws and regulations, and any pollutant or contaminant which may present an imminent and substantial danger to the public health or welfare, including but not limited to leaking underground storage tanks. Any hazardous waste as defined by state and federal laws and regulations and amendments occurring after November 11, 1991, is incorporated by reference and includes but is not limited to: (1) 40 C.F.R. § 261, *et seq.*, Hazardous Waste Management System; Identification and Listing of Hazardous Waste; Toxicity Characteristics Revisions; Final Rule; (2) 40 C.F.R. § 280, *et seq.*, Underground Storage Tanks; Technical Requirements and State Program Approval; Final Rules; (3) 40 C.F.R. § 300, National Oil and Hazardous Substances Pollution Contingency Plan; Final Rule; and (4) K.S.A. § 65-3430, *et seq.*, Hazardous Waste.
15. **“KDOT”** means the Kansas Department of Transportation, an agency of the State of Kansas, with its principal place of business located at 700 SW Harrison Street, Topeka, KS, 66603-3745.
16. **“Letting” or “Let”** means the process of receiving bids prior to any award of a Construction contract for any portion of the Project.
17. **“Non-Participating Costs”** means the costs of any items or services which the Secretary, acting on the Secretary’s own behalf and on behalf of the FHWA, reasonably determines are not Participating Costs.
18. **“Participating Costs”** means expenditures for items or services which are an integral part of highway, bridge, and road construction projects, as reasonably determined by the Secretary.
19. **“Pavement Restoration” or “PR”** means a project intended to address deficiencies in the road surface that are too extensive or expensive to be addressed by the measures under the CCLIP Surface Preservation (SP) category. Actions under this category could include full-depth pavement replacement of the entire driving surface or extensive pavement rehabilitation. Other related improvements, such as curb and gutter repair/replacement, storm sewer, parking lanes, or sidewalk construction may be included.
20. **“Preliminary Engineering” or “PE”** means pre-construction activities, including but not limited to design work, generally performed by a consulting engineering firm that takes place before Letting.

21. **“Project”** means a CCLIP (PR) project consisting of pavement reconstruction on US-59 (N. 16th Street) from the north Walmart entrance (approximately 1,240 feet north of 26000 Road) to Flynn Drive in Parsons, Kansas, and is the subject of this Agreement.
22. **“Project Limits”** means that area of Construction for the Project, including all areas between and within the Right of Way boundaries as shown on the Design Plans.
23. **“Responsible Bidder”** means one who makes an offer to construct the Project in response to a request for bid with the technical capability, financial capacity, human resources, equipment, and performance record required to perform the contractual services.
24. **“Right of Way”** means the real property and interests therein necessary for the Project, including fee simple title, dedications, permanent and temporary easements, and access rights, as shown on the Design Plans.
25. **“Secretary”** means the Secretary of Transportation of the State of Kansas, and his or her successors and assigns.
26. **“Utilities” or “Utility”** means all privately, publicly, or cooperatively-owned lines, facilities and systems for producing, transmitting or distributing communications, power, electricity, light, heat, gas, oil, crude products, water, steam, waste, storm water, and other similar commodities, including fire and police signal systems which directly or indirectly serve the public.

ARTICLE II

FUNDING:

1. **Funding.** The table below reflects the funding commitments of each Party. The Participating Costs of Construction include all unforeseeable elements of cost within the defined project scope identified after the Construction phase commences (“Construction Contingency Items”). The Parties agree estimated costs and contributions are to be used for encumbrance purposes and may be subject to change. **The City agrees to notify the Bureau of Local Projects if costs increase more than ten percent (10%) over the estimate.**

Party	Responsibility
Secretary	90% of Participating Costs of Preliminary Engineering (PE), Construction, and Construction Engineering (CE), not to exceed \$1,250,000.00.
City	10% of Participating Costs of PE, Construction, and CE until Secretary’s funding limit is reached. 100% of Costs of PE, Construction, and CE after Secretary’s funding limit is reached. 100% of Costs of Right of Way and Utility Adjustments.

	100% Non-Participating Costs.
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ARTICLE III

SECRETARY RESPONSIBILITIES:

1. **Technical Information on Right of Way Acquisition.** The Secretary will provide technical information upon request to help the City acquire Right of Way in accordance with the laws and with procedures established by KDOT's Bureau of Right of Way and the Office of Chief Counsel and as required by Federal Highway Administration (FHWA) directives to obtain participation of federal funds in the cost of the Project.
2. **Letting and Administration by KDOT.** The Secretary shall Let the contract for the Project and shall award the contract to the lowest Responsible Bidder upon concurrence in the award by the City. The Secretary further agrees, as agent for the City, to administer the Construction of the Project in accordance with the final Design Plans, as required by FHWA, to negotiate with and report to the FHWA and administer the payments due the Contractor or the Consultant, including the portion of the cost borne by the City.
3. **Indemnification by Contractors.** The Secretary will require the Contractor to indemnify, hold harmless, and save the Secretary and the City from personal injury and property damage claims arising out of the act or omission of the Contractor, the Contractor's agent, subcontractors, or suppliers. If the Secretary or the City defends a third party's claim, the Contractor shall indemnify the Secretary and the City for damages paid to the third party and all related expenses either the Secretary or the City or both incur in defending the claim.
4. **Final Billing.** After receipt of FHWA acknowledgement of the final voucher claim, the Secretary's Chief of Fiscal Services will, in a timely manner, prepare a complete and final billing of all Project costs for which the City is responsible and shall then transmit the complete and final billing to the City.

ARTICLE IV

CITY RESPONSIBILITIES:

1. **Secretary Authorization.** The City authorizes the Secretary to undertake the Project on its behalf. All things hereinafter done by the Secretary in connection with the Project are authorized, adopted, ratified, and confirmed by the City to the same extent and with the same effect as though done directly by the City acting in its own individual capacity. The Secretary is authorized by the City to take such steps as are deemed by the Secretary to be necessary or advisable for the purpose of securing the benefits of state aid and the current Federal-Aid Transportation Act for this Project.

2. **Legal Authority.** By his or her signature on this Agreement, the signatory certifies that he or she has legal and actual authority as representative and agent for the City to enter into this Agreement on its behalf. The City agrees to take any administrative and/or legal steps as may be required to give full effect to the terms of this Agreement.

3. **Conformity with State and Federal Requirements.** The City shall be responsible to design or contract to have the Project designed in conformity with the state and federal design criteria appropriate for the Project in accordance with the current Local Projects LPA Project Development Manual, AASHTO A Policy on Geometric Design of Highways & Streets, the KDOT Design Manual, Geotechnical Bridge Foundation Investigation Guidelines, Bureau of Road Design's road memorandums, the latest version, as adopted by the Secretary, of the Manual on Uniform Traffic Control Devices (MUTCD), the current version of the Bureau of Traffic Engineering's Traffic Engineering Guidelines, and the current version of the KDOT Standard Specifications for State Road and Bridge Construction with Special Provisions, and any necessary Project Special Provisions required by the Secretary or by the City with the Secretary's concurrence, and with the rules and regulations of the FHWA pertaining to the Project. The City will be responsible for construction of any traffic signal and/or sidewalk improvements that are necessary to comply with Public Right-of-Way Accessibility Guidelines (PROWAG), regardless of whether such improvements are deemed ineligible or Non-Participating items by the Secretary for reimbursement purposes.

4. **Submission of Design Plans to Secretary.** Upon their completion, the City shall have the Design Plans submitted to the Secretary by a licensed professional engineer attesting to the conformity of the Design Plans with the items in Article IV, paragraph 3 above. The Design Plans must be signed and sealed by the licensed professional engineer responsible for preparation of the Design Plans. In addition, geological investigations or studies must be signed and sealed by either a licensed geologist or licensed professional engineer who is responsible for the preparation of the geological investigations or studies. All technical professionals involved in the Project are required to meet the applicable licensing and/or certification requirements as stated in K.S.A. § 74-7001, *et seq.*

5. **Consultant Contract Language.** The City shall include language requiring conformity with Article IV, paragraph 3 above, in all contracts between the City and any Consultant with whom the City has contracted to perform services for the Project. In addition, any contract between the City and any Consultant retained by them to perform any of the services described or referenced in this paragraph for the Project covered by this Agreement must contain language requiring conformity with Article IV, paragraph 3 above. In addition, any contract between the City and any Consultant with whom the City has contracted to prepare and certify Design Plans for the Project covered by this Agreement must also contain the following provisions:

(a) **Completion of Design.** Language requiring completion of all plan development stages no later than the current Project schedule's due dates as issued by KDOT, exclusive of delays beyond the Consultant's control.

(b) Progress Reports. Language requiring the Consultant to submit to the City (and to the Secretary upon request) progress reports at monthly or at mutually agreed intervals in conformity with the official Project schedule.

(c) Third-Party Beneficiary. Language making the Secretary a third-party beneficiary in the agreement between the City and the Consultant. Such language shall read:

“Because of the Secretary of Transportation of the State of Kansas’ (Secretary’s) obligation to administer state funds, federal funds, or both, the Secretary shall be a third-party beneficiary to this agreement between the City and the Consultant. This third-party beneficiary status is for the limited purpose of seeking payment or reimbursement for damages and costs the Secretary or the City or both incurred or will incur because the Consultant failed to comply with its contract obligations under this Agreement or because of the Consultant’s negligent acts, errors, or omissions. Nothing in this provision precludes the City from seeking recovery or settling any dispute with the Consultant as long as such settlement does not restrict the Secretary’s right to payment or reimbursement.”

6. Responsibility for Adequacy of Design. The City shall be responsible for and require any Consultant retained by it to be responsible for the adequacy and accuracy of the Design Plans for the Project. Any review of these items performed by the Secretary or the Secretary’s representatives is not intended to and shall not be construed to be an undertaking of the City’s and its Consultant’s duty to provide adequate and accurate Design Plans for the Project. Reviews by the Secretary are not done for the benefit of the Consultant, the Contractor, the City, any other political subdivision, or the traveling public. The Secretary makes no representation, or express or implied warranty, to any person or entity concerning the adequacy or accuracy of the Design Plans for the Project, or any other work performed by the Consultant or the City.

7. Authorization of Signatory. The City shall authorize a duly appointed representative to sign for the City any or all routine reports as may be required or requested by the Secretary in the completion of the Project.

8. Right of Way. The City agrees to the following with regard to Right of Way:

(a) Right of Way Acquisition. The City will, in its own name, as provided by law, acquire by purchase, dedication, or condemnation all the Right of Way shown on the final Design Plans in accordance with the schedule established by KDOT. The City agrees the necessary Right of Way shall be acquired in compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended by the Surface Transportation and Uniform Relocation Assistance Act of 1987, and administrative regulations contained in 49 C.F.R., Part 24, entitled Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs. The City shall certify to the Secretary, on forms provided by the KDOT’s Bureau of Local Projects, such Right of Way

has been acquired. The City further agrees it will have recorded in the Office of the Register of Deeds all Right of Way, deeds, dedications, and permanent and temporary easements.

(b) Right of Way Documentation. The City will provide all legal descriptions required for Right of Way acquisition work. Right of Way descriptions must be signed and sealed by a licensed land surveyor responsible for the preparation of the Right of Way descriptions. The City further agrees to acquire Right of Way in accordance with the laws and with procedures established by KDOT's Bureau of Right of Way and the Office of Chief Counsel and as required by FHWA directives for the participation of federal funds in the cost of the Project. The City agrees copies of all documents, including recommendations and coordination for appeals, bills, contracts, journal entries, case files, or documentation requested by the Office of Chief Counsel will be delivered within the time limits set by the Secretary.

(c) Relocation Assistance. The City will contact the Secretary if there will be any displaced person on the Project prior to making the offer for the property. The Parties mutually agree the City will undertake the relocation for eligible persons as defined in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended by the Surface Transportation and Uniform Relocation Assistance Act of 1987, and as provided in 49 C.F.R. Part 24, entitled Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs, and in general accordance with K.S.A. §§ 58-3501 to 58-3507, inclusive, and Kansas Administrative Regulations 36-16-1, *et seq.* The Secretary will provide information, guidance, and oversight to the City for any relocations required by the Project.

(d) Non-Highway Use of Right of Way. Except as otherwise provided, all Right of Way provided for the Project shall be used solely for public street purposes. If federal funds are used in the acquisition of Right of Way, any disposal of or change in the use of Right of Way or in access after Construction of the Project will require prior written approval by the Secretary.

(e) Use of City Right of Way. The Secretary shall have the right to utilize any land owned or controlled by the City, lying inside or outside the limits of the City as shown on the final Design Plans, for the purpose of constructing the Project.

9. Removal of Encroachments. The City shall initiate and proceed with diligence to remove or require the removal of all Encroachments either on or above the limits of the Right of Way within its jurisdiction as shown on the final Design Plans for this Project. It is further agreed all such Encroachments will be removed before the Project is advertised for Letting; except the Secretary may permit the Project to be advertised for Letting before such Encroachment is fully removed if the Secretary determines the City and the owner of the Encroachment have fully provided for the physical removal of the Encroachment and such removal will be accomplished within a time sufficiently short to present no hindrance or delay to the Construction of the Project.

10. **Future Encroachments.** Except as provided by state and federal laws, the City agrees it will not in the future permit Encroachments upon the Right of Way of the Project, and specifically will require any gas and fuel dispensing pumps erected, moved, or installed along the Project be placed a distance from the Right of Way line no less than the distance permitted by the National Fire Code.

11. **Utilities.** The City agrees to the following with regard to Utilities:

(a) **Utility Relocation.** The City will move or adjust, or cause to be moved or adjusted, and will be responsible for such removal or adjustment of all existing Utilities necessary to construct the Project in accordance with the final Design Plans. New or existing Utilities to be installed, moved, or adjusted will be located or relocated in accordance with the current version of the **KDOT Utility Accommodation Policy** (UAP), as amended or supplemented.

(b) **Status of Utilities.** The City shall furnish the Secretary a list identifying existing and known Utilities affected, together with locations and proposed adjustments of the same and designate a representative to be responsible for coordinating the necessary removal or adjustment of Utilities.

(c) **Time of Relocation.** The City will expeditiously take such steps as are necessary to facilitate the early adjustment of any Utilities, initiate the removal or adjustment of the Utilities, and proceed with reasonable diligence to prosecute this work to completion. The City shall certify to the Secretary on forms supplied by the Secretary that all Utilities required to be moved prior to Construction have either been moved or a date provided by the City as to when, prior to the scheduled Letting and Construction, Utilities will be moved. The City shall move or adjust or cause to be moved or adjusted all necessary Utilities within the time specified in the City's certified form except those necessary to be moved or adjusted during Construction and those which would disturb the existing street surface. The City will initiate and proceed to complete adjusting the remaining Utilities not required to be moved during Construction so as not to delay the Contractor in Construction of the Project.

(d) **Permitting of Private Utilities.** The City shall certify to the Secretary all privately owned Utilities occupying public Right of Way required for the Construction of the Project are permitted at the location by franchise, ordinance, agreement or permit and the instrument shall include a statement as to which party will bear the cost of future adjustments or relocations required as a result of street or highway improvements.

(e) **Indemnification.** To the extent permitted by law and subject to the maximum liability provisions of the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the City will indemnify, hold harmless, and save the Secretary and the Contractor for damages incurred by the Secretary and Contractor because identified Utilities have not been moved or adjusted timely or accurately.

(f) Cost of Relocation. Except as provided by state and federal laws, the expense of the removal or adjustment of the Utilities located on public Right of Way shall be borne by the owners. The expense of the removal or adjustment of privately owned Utilities located on private Right of Way or easements shall be borne by the City except as provided by state and federal laws.

12. Hazardous Waste. The City agrees to the following with regard to Hazardous Waste:

(a) Removal of Hazardous Waste. The City shall locate and be responsible for remediation and cleanup of any Hazardous Waste discovered within the Project Limits. The City shall take appropriate action to cleanup and remediate any identified Hazardous Waste prior to Letting. The City will also investigate all Hazardous Waste discovered during Construction and shall take appropriate action to cleanup and remediate Hazardous Waste. The standards to establish cleanup and remediation of Hazardous Waste include, but are not limited to, federal programs administered by the Environmental Protection Agency, State of Kansas environmental laws and regulations, and City and County standards where the Hazardous Waste is located.

(b) Responsibility for Hazardous Waste Remediation Costs. The City shall be responsible for all damages, fines or penalties, expenses, fees, claims, and costs incurred from remediation and cleanup of any Hazardous Waste within the Project Limits which is discovered prior to Letting or during Construction.

(c) Hazardous Waste Indemnification. The City shall hold harmless, defend, and indemnify the Secretary, and the Secretary's agents and employees from all claims, including contract claims and associated expenses, and from all fines, penalties, fees, or costs imposed under state or federal laws arising out of or related to any act of omission by the City in undertaking cleanup or remediation for any Hazardous Waste.

(d) No Waiver. By signing this Agreement, the City has not repudiated, abandoned, surrendered, waived, or forfeited its right to bring any action, seek indemnification or seek any other form of recovery or remedy against any third party responsible for any Hazardous Waste on any Right of Way within the Project Limits. The City reserves the right to bring any action against any third party for any Hazardous Waste on any Right of Way within the Project Limits.

13. Inspections. The City is responsible to provide Construction Engineering for the Project in accordance with the rules and guidelines developed for the current KDOT approved Construction Engineering program and in accordance with the current edition of the KDOT Standard Specifications for State Road and Bridge Construction with Special Provisions and any necessary Project Special Provisions. The detailed inspection is to be performed by the City or the Consultant. The Secretary does not undertake for the benefit of the City, the Contractor, the Consultant or any third party the duty to perform the day-to-day detailed inspection of the Project, or to catch the Contractor's errors, omissions, or deviations from the final Design Plans. The City will require at a minimum all personnel performing Construction Engineering to comply with the high visibility

requirements of the MUTCD, Chapter 6E.02, High-Visibility Safety Apparel. The agreement for inspection services must contain this requirement as a minimum. The City may require additional clothing requirements for adequate visibility of personnel.

14. **Traffic Control.** The City agrees to the following with regard to traffic control for the Project:

(a) **Temporary Traffic Control.** The City shall provide a temporary traffic control plan within the Design Plans, which includes the City's plan for handling multi-modal traffic during Construction, including detour routes and road closings, if necessary, and installation of alternate or temporary pedestrian accessible paths to pedestrian facilities in the public Right of Way within the Project Limits. The City's temporary traffic control plan must be in conformity with the latest version of the MUTCD, as adopted by the Secretary, and be in compliance with the American Disabilities Act of 1990 (ADA) and its implementing regulations at 28 C.F.R. Part 35, and FHWA rules, regulations, and guidance pertaining to the same. The Secretary or the Secretary's authorized representative may act as the City's agent with full authority to determine the dates when any road closings will commence and terminate. The Secretary or the Secretary's authorized representative shall notify the City of the determinations made pursuant to this section.

(b) **Permanent Traffic Control.** The City must ensure the location, form, and character of informational, regulatory, and warning signs, of traffic signals and of curb and pavement or other markings installed or placed by any public authority, or other agency as authorized by K.S.A. § 8-2005, shall conform to the latest version of the MUTCD as adopted by the Secretary.

(c) **Parking Control.** The City shall prohibit parking of vehicles on the City Connecting Link and on the acceleration and deceleration lanes of all connecting streets and highways and on additional portions of the connecting streets and highways as the Secretary may deem necessary to permit free flowing traffic throughout the length of the Project covered by this Agreement.

(d) **Traffic Movements.** The arterial characteristics inherent in the Project require uniformity in information and regulations to the end that traffic may be safely and expeditiously served. The City shall adopt and enforce rules and regulations governing traffic movements as may be deemed necessary or desirable by the Secretary and the FHWA.

15. **Access Control.** The City will maintain control of access rights and prohibit the construction or use of any entrances or access points along the Project within the City other than those shown on the final Design Plans unless prior approval is obtained from the Secretary.

16. **Remittance of Estimated Share.** The City shall either 1) deposit with the Secretary its estimated share of the total Project expenses based upon estimated approved contract quantities or, 2) provide billing and payment documentation to the Secretary of any Preliminary Engineering costs incurred by the City for the Project that the City has paid. If the total amount expended by the

City for its Preliminary Engineering costs does not equal its total financial obligation, as described in Article II, then the City shall deposit with the Secretary the difference. If the City chooses to forego providing Preliminary Engineering documentation to the Secretary, the City will remit its estimated share by the date indicated on the resolution form Authorization to Award Contract, Commitment of City Funds received by the City from the Secretary. The date indicated for the City to deposit its estimated share of the total Project expenses or provide Preliminary Engineering documentation is fifty (50) days after the Letting date.

17. **Payment of Final Billing.** If any payment is due to the Secretary, such payment shall be made within thirty (30) days after receipt of a complete and final billing from the Secretary's Chief of Fiscal Services.

18. **Audit.**

(a) **Audit Requirements for Federal Awards.** All local governmental units, state agencies or instrumentalities, non-profit organizations, institutions of higher education and Indian Tribal governments shall comply with Federal-Aid Transportation Act and the requirements of 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (commonly known as the "Supercircular"). The Audit Standards set forth in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," and specifically the requirements in Subpart F, 2 C.F.R. § 200.500, *et seq.* require either a single or program specific audit be performed by an independent certified public accountant in accordance with these standards. All information audited and audit standards and procedures shall comply with 2 C.F.R. § 200.500, *et seq.*

(b) **Agency Audit.** The Secretary and/or the FHWA may request, in their sole discretion, to conduct an audit of the Project. Upon the request of the Secretary and/or the FHWA for an audit, the City will participate and cooperate in the audit and shall make its records and books available to representatives of the requesting agency for a period of five (5) years after date of final payment under this Agreement. If the audit reveals payments have been made with federal funds by the City for items considered Non-Participating Costs, the City shall promptly reimburse the Secretary for such items upon notification by the Secretary

19. **Accounting.** Upon request by the Secretary and in order to enable the Secretary to report all costs of the Project to the legislature, the City shall provide the Secretary an accounting of all actual Non-Participating Costs which are paid directly by the City to any party outside of the Secretary and all costs incurred by the City not to be reimbursed by the Secretary for Preliminary Engineering, Right of Way, Utility adjustments, Construction, and Construction Engineering work phases, or any other major expense associated with the Project.

20. **Cancellation by City.** If the City cancels the Project, it will reimburse the Secretary for any costs incurred by the Secretary prior to the cancellation of the Project. The City agrees to reimburse the Secretary within thirty (30) days after receipt by the City of the Secretary's statement of the cost incurred by the Secretary prior to the cancellation of the Project.

ARTICLE V

GENERAL PROVISIONS:

1. **Incorporation of Design Plans.** The final Design Plans for the Project are by this reference made a part of this Agreement.
2. **City Connecting Link.** The Parties entered into an agreement covering routine maintenance of the City Connecting Link for portions of ROUTE within the city limits. It is the Parties' intention that the agreement for routine maintenance shall remain in full force and effect and the mileage set out in the City Connecting Link maintenance agreement is not affected by this Agreement.
3. **FHWA Approval.** Decisions as to what Project Costs are federal Participating Costs will be made by the Secretary in accordance with the requirements of the FHWA.
4. **Civil Rights Act.** The **Civil Rights Attachment, Rev. 01.24.2023** pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.
5. **Contractual Provisions.** The Provisions found in the current version of the **Contractual Provisions Attachment (Form DA-146a)**, which is attached, are incorporated into, and made a part of this Agreement.
6. **Headings.** All headings in this Agreement have been included for convenience of reference only and are not to be deemed to control or affect the meaning or construction or the provisions herein.
7. **Binding Agreement.** This Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the Secretary and the City and their successors in office.
8. **No Third-Party Beneficiaries.** No third-party beneficiaries are intended to be created by this Agreement and nothing in this Agreement authorizes third parties to maintain a suit for damages pursuant to the terms or provisions of this Agreement.
9. **Suspension and Debarment.** If the total value of this Agreement exceeds \$25,000.00, this Agreement is a covered transaction for purposes of 2 C.F.R. Parts 180 and 1200. Therefore, the City verifies that neither it nor its principals or agents is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any federal department or agency. 2 C.F.R. § 200.214.
10. **Buy America Compliance.** The Parties agree to comply with the Buy America requirements of 23 CFR § 635.410, as applicable, when purchasing items using Federal funds under this Agreement. Buy America requires the Parties to purchase only steel and iron produced in the

United States unless a waiver has been granted by FHWA or the product is subject to a general waiver. Costs for applicable materials which are not certified either compliant or under waiver will not be reimbursed. Buy America requirements apply to all contractors/subcontractors and should be incorporated through appropriate contract provisions as needed.

11. **Prohibited Use of Certain Technologies.** All Parties agree that they will comply with 2 CFR § 200.216 and 2 CFR § 200.471 regulations. Such regulations provide that recipients and sub-recipients of federal funds are prohibited from obligating or expending loan or grant funds, if any, to 1) procure or obtain; 2) extend or renew a contract to procure or obtain, or; 3) enter into a contract to procure or obtain telecommunication or video surveillance equipment, services, or systems produced by: Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities); and Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). Any expenditures for such telecommunication or video surveillance equipment, services or systems are unallowable costs and will not be reimbursed.

12. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

13. **Severability.** If any provision of this Agreement is held invalid, the invalidity does not affect other provisions which can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

IN WITNESS WHEREOF the Parties have caused this Agreement to be signed by their duly authorized officers as of the Effective Date.

ATTEST:

THE CITY OF PARSONS, KANSAS

CITY CLERK

(Date)

MAYOR

(SEAL)

Kansas Department of Transportation
Secretary of Transportation

By: _____
Greg M. Schieber, P.E. (Date)
Interim Deputy Secretary and
State Transportation Engineer

Approved as to form:

KANSAS DEPARTMENT OF TRANSPORTATION CIVIL RIGHTS ATTACHMENT

PREAMBLE

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d to 2000d-4) and other nondiscrimination requirements and the Regulations, hereby notifies all contracting parties that it will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, color, national origin, sex, age, disability, income-level or Limited English Proficiency ("LEP").

CLARIFICATION

Where the term "contractor" appears in the following "Nondiscrimination Clauses", the term "contractor" is understood to include all parties to contracts or agreements with the Secretary of Transportation, Kansas Department of Transportation. This Attachment shall govern should this Attachment conflict with provisions of the Document to which it is attached.

ASSURANCE APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in its Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration ("FTA") or the Federal Aviation Administration ("FAA") as they may be amended from time to time which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Material and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, Federal Transit Administration ("FTA"), or Federal Aviation Administration ("FAA") to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or, the FHWA, FTA, or FAA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of the paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any

subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

ASSURANCE APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- The Federal Aid Highway Act of 1973 (23 U.S.C. § 324 et. seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et. seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et. seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL No. 100-259), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with LEP, and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.*
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

Memorandum

City of Parsons

Tourism and Marketing Dept.

TO: Debbie Lamb, City Manager

FROM: Jim Zaleski, Eco Devo/Tourism Director

CC: Robyn Baker, City Clerk

Date: May 8, 2023

RE: Request for signature on contract with 4 State Builders LLC

Please place the following item on the City Commission Regular Session agenda for approval at the May 15, 2023 city commission meeting.

Project History

The Economic Development Department is recommending the City of Parsons enter into a contract with 4 State Builders LLC for the land located at the corner of Belmont and 17th. The contract calls for three structures to be built with groundbreaking taking place no less than 6 months from the signing of the contract for the first home. Final plans include two duplexes and one single-family home be built on the location; upon completion the plan is to place those homes up for sale.

Action Request

To approve the signature of the mayor on the contract for land transfer to 4 State Builders.

Memorandum

City of Parsons

Tourism and Marketing Dept.

TO: Debbie Lamb, City Manager

FROM: Jim Zaleski, Eco Devo/Tourism Director

CC: Robyn Baker, City Clerk

Date: May 8, 2023

RE: Request for approval of incentive package for 4 State Builders

Please place the following item on the City Commission Regular Session agenda for approval at the May 15, 2023 city commission meeting.

Project History

The Economic Development Department would like approval to provide incentives in reference to the contract with 4 State Builders LLC. for the land located at the corner of Belmont and 17th. These would include but not be limited to \$10,000, payable to 4 State Builders LLC upon execution of the contract. This is for use in improving pre-construction lots and final landscaping. Additionally, the new structures would be enrolled into the Neighborhood Revitalization Program that is already in place as well as standard incentives already in place such as waiving of tap fees.

Action Request

To approve the Economic Development Department incentives and the ability to work with 4 State Builders on the development of the property outlined in the contract.

As the contract reflects there will be an incentive of \$10,000 paid upon groundbreaking of the first home.



Parsons Police Department **Monthly Activity Report**

Month: **April**

ACTIVITY	Current Month	YTD
Arrests	101	346
Citations	88	365
KBI Crime Reports	161	533
Investigation Reports	62	270

Traffic Safety		
Target Incidents	Current Month	YTD
Crash Reports	13	45
* Fatal	0	0
* Injury	6	9
* Property Damage	7	36
Crash Citations	2	5
Warnings	193	656
Radar Trailer Deployments (Days)	22	71

Social Media	Facebook	Twitter	Next door
Followers	3,532	280	649
Number of Posts	29	6	10

Community Engagement		
Press Releases	10	24
TV /Radio Interviews	2	7
Podcasts	4	12
Community Presentations	3	6

WEBSITE	Unique	Visits	Pages	Hits
www.parsonspd.com	12,469	25,587	235,658	427,277

Persons Calls	Current Month	YTD
Murder	0	0
Sex Crimes	1	6
Robbery	0	0
Battery	5	22
TOTAL	6	28

Property Calls	Current Month	YTD
Burglary	11	43
Theft	38	159
Criminal Damage	19	59
TOTAL	68	261

TARGET INCIDENTS	Current Month	YTD
Domestic Violence	42	113
Mental Health	18	84

DISPATCH	Current Month	YTD
Phone Calls	2,897	11,346
9-1-1 Calls	217	790
Calls for Service	2,482	9,516
Lobby Traffic	345	1,502

CSO ACTIVITY	Current Month	YTD
Animal Calls	130	565
Impound Animals	64	152
Animal Bites	3	6
Animals Trapped	1	14
TNR Cats	0	9
Animal Citations	2	13
Green Tagged Vehicle	5	32
Parking Citations	2	22
Impound Vehicles	0	4

CITY OF PARSONS												
BILLING- WATER, WASTEWATER AND SANITATION 2023												
MONTH	#CUST	WATER	CONSUMP.	EPA COMP	SEWER	SANIT	POLYCTS	MISC.	STM WTR	SALES TAX	TOTALS	
January	4278	244,539.14	26,367,537	58,605.00	166,268.18	104,883.40	5,882.00	404.14	39,016.00	4,129.94	623,727.80	
February	4284	241,868.94	25,928,162	58,680.00	176,531.80	105,546.38	5,887.00	600.00	38,988.00	4,475.75	632,577.87	
March	4284	199,230.84	20,216,635	58,695.00	159,259.16	104,962.24	5,909.50	600.00	39,052.00	3,893.86	571,602.60	
April	4296	219,772.46	22,848,302	58,905.00	167,759.33	105,445.54	5,924.00	625.00	39,189.00	4,195.05	601,815.38	
May											0.00	
June											0.00	
July											0.00	
August											0.00	
September											0.00	
October											0.00	
November											0.00	
December											0.00	
TOTALS	17142	905,411.38	95,360,636	234,885.00	669,818.47	420,837.56	23,602.50	2,229.14	156,245.00	16,694.60	2,429,723.65	

MR2

Parsons Fire Department



Parsons, KS

This report was generated on 5/9/2023 10:29:24 AM

Incident Type Count per Shift for Date Range

Start Date: 04/01/2023 | End Date: 05/31/2023

INCIDENT TYPE	# INCIDENTS
A Shift	
111 - Building fire	1
131 - Passenger vehicle fire	1
138 - Off-road vehicle or heavy equipment fire	1
311 - Medical assist, assist EMS crew	12
322 - Motor vehicle accident with injuries	1
424 - Carbon monoxide incident	1
561 - Unauthorized burning	1
700 - False alarm or false call, other	1
Total Incidents per Shift:	19
B Shift	
111 - Building fire	2
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	21
322 - Motor vehicle accident with injuries	1
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	1
463 - Vehicle accident, general cleanup	1
561 - Unauthorized burning	1
Total Incidents per Shift:	29
C Shift	
143 - Grass fire	1
311 - Medical assist, assist EMS crew	10
522 - Water or steam leak	1
611 - Dispatched & cancelled en route	3
651 - Smoke scare, odor of smoke	2
745 - Alarm system activation, no fire - unintentional	2
Total Incidents per Shift:	19
Total Sum of all Incidents:	67

Incident Type Count per Shift for Date Range on Reviewed Incidents



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Doc Id: 1393

Page # 1 of 1

MR3

Parsons Fire Department



Parsons, KS

This report was generated on 5/9/2023 10:30:50 AM

Hours Spent per Activity Code for Date Range

Start Time: 00:00 | End Time: 23:00 | Start Date: 04/01/2023 | End Date: 05/31/2023

ACTIVITY CODE	# OF ITEMS	TIME SPENT	% TOTAL TIME
Alarm - Alarm Response	259	172:16	10.70
Assist - Assist other departments	5	11:00	0.68
Burn - Burning permit	3	1:30	0.09
Comm - Community activities	25	30:30	1.89
Daily - Daily check and cleans	188	313:30	19.47
EMSInitial - EMS Initial	4	7:00	0.43
EMSRecert - EMS Recertification	11	14:30	0.90
Fuel - Fueled Apparatus	25	7:56	0.49
Hose - Hose tested	20	65:00	4.04
Hydrant - Hydrant Tested	3	7:30	0.47
Insp1 - Fire Inspection	8	9:00	0.56
Maint1 - Maintenance L1	6	9:00	0.56
Maint2 - Maintenance E2	4	2:00	0.12
Maint3 - Maintenance E3	2	2:00	0.12
Maint4 - Maintenance E4	5	5:00	0.31
MaintOther - Maintenance, other	6	18:00	1.12
MaintS1 - Maintenance Station 1	2	2:00	0.12
Phys - Physical Fitness	67	67:00	4.16
Professional - Professional Development	36	36:45	2.28
Smoke - Smoke detector	2	0:30	0.03
Training - Recruit Training	4	36:00	2.24
Training - Training - Rescue	15	51:00	3.17
Training - Company Training	21	107:00	6.65
Training Driver - Driver / Apparatus Training	64	158:30	9.85
Training Fire - Fire Training	65	321:00	19.94
Training Haz Mat - Haz Mat Training	14	56:00	3.48
Wash - Wash/roll hose	46	98:30	6.12
Totals	910	1609:57	100%

Displays total time spent (HH:MM) by all Personnel on current ACTIVITY CODES. % TOTAL TIME is calculated by dividing the total TIME SPENT for all activities in to the TIME SPENT for an individual activity within the DATE RANGE provided. Note: this only includes time for activities where personnel have been associated to it.



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Doc Id: 906

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MR4

CRYPTO ADDITIONAL TREATMENT: MONTHLY TURBIDITY - DISINFECTION - CT

SUMMARY REPORT FOR THE MONTH & YEAR OF:

April-23

PWS NAME/FACILITY: PARSONS, CITY OF

ACCOUNT/PWS ID No.: KS2009914 / S5500

ADDRESS: 1625 N LINCOLN

CITY & ZIP CODE: PARSONS, KS 67357

MAIL TO:

KDHE - Bureau of Water
Public Water Supply Section
1000 SW Jackson St.; Suite 420
Topeka, KS 66612-1367

DATE	(A) Minimum Residual In Distribution System			(B) Minimum Residual Leaving the Plant			(C) Maximum Combined Filter Effluent (CFE) Turbidity Reading For Each Day	(D) Total Number of CFE Turbidity Readings Taken Each Day	(E) Number of CFE Turbidity Readings Greater than 0.15 NTU	(F) Disinfectant Contact Time Ratio GIA / VIR		Bact Samples Collected <input checked="" type="checkbox"/>
	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken						
1	3.7	C	1	3.47	C	57	0.08	54	0	3.6986	28.427	
2	3.3	C	1	3.45	C	60	0.05	55	0	3.4409	25.601	
3	3.3	C	1	3.43	C	68	0.06	64	0	3.8536	29.873	
4	3.7	C	1	3.32	C	67	0.05	63	0	3.6966	27.576	
5	3.6	C	1	3.24	C	63	0.04	56	0	3.3913	25.092	
6	3.1	C	1	3.4	C	62	0.05	56	0	3.044	25.992	
7	3.5	C	1	3.41	C	64	0.06	58	0	3.6313	27.999	
8	2.8	C	1	3.48	C	60	0.03	60	0	3.9799	28.714	
9	3	C	1	3.45	C	58	0.06	55	0	4.651	36.728	
10	3	C	1	3.4	C	61	0.08	56	0	4.8842	39.462	
11	2.8	C	5	3.5	C	68	0.06	63	0	4.9576	39.881	X
12	3.6	C	1	3.41	C	70	0.05	68	0	4.3967	34.404	
13	3.5	C	1	3.48	C	68	0.05	64	0	4.5146	35.333	
14	3.8	C	1	3.34	C	65	0.04	62	0	4.3873	33.757	
15	3.7	C	1	3.3	C	65	0.04	57	0	4.7527	37.231	
16	3.5	C	1	3.29	C	64	0.07	56	0	3.702	28.269	
17	3	C	1	3.43	C	65	0.02	61	0	3.2998	23.542	
18	3	C	5	3.41	C	66	0.06	62	0	4.1526	38.237	X
19	3.8	C	1	3.24	C	70	0.03	62	0	4.0943	33.261	
20	3.2	C	1	3.43	C	68	0.03	64	0	4.0088	30.389	
21	3.8	C	1	3.34	C	68	0.03	65	0	4.2681	34.2	
22	3.7	C	1	3.42	C	74	0.04	72	0	4.0639	31.47	
23	3.8	C	1	3.53	C	60	0.03	57	0	4.2701	33.703	
24	3.4	C	1	3.61	C	67	0.04	66	0	3.72	26.998	
25	3.2	C	1	3.52	C	62	0.03	61	0	3.9904	31.437	
26	3.8	C	1	3.57	C	65	0.03	63	0	4.1211	30.493	
27	3.3	C	1	3.56	C	64	0.04	60	0	3.8961	28.924	
28	3.2	C	1	3.58	C	63	0.05	58	0	4.4113	33.108	
29	3.4	C	1	3.52	C	60	0.07	56	0	4.46	33.286	
30	2.9	C	1	3.43	C	59	0.04	57	0	3.9306	28.896	
31												
TOTALS	2.8		38	3.24		1931	0.08	1811	0			
Percent (%) of NTU Readings Which are in Compliance:									100%			

COMMENTS:

- ☐ Please check box if disinfectant residual leaving the plant was < 0.2 mg/L (free or combined chlorine). (attach required data with this report)
- ☒ Please check box if the Individual Filter Effluent (IFE) was monitored and recorded every 15 minutes as required.
- ☒ Please check box if 95% of all IFE readings collected during the month were <= 0.15 NTU.
- ☐ Please check box if any IFE exceeded 0.34 NTU in two consecutive readings taken 15 minutes apart. (attach required data with this report)

Prepared By:

Christopher D Holding

Date Form Completed:

05/09/2023

Signature on this form certifies all information above is accurate and complete to the best of the signer's knowledge.

MR5

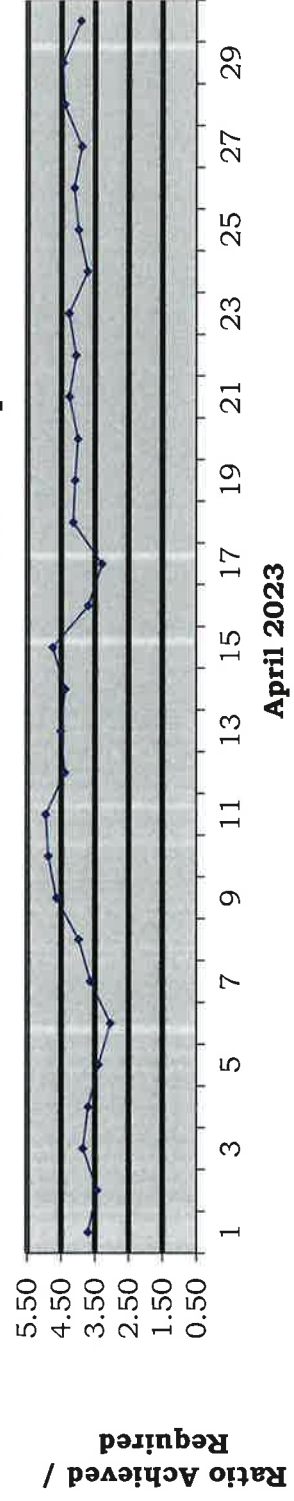
2023 PARSONS WTP CHEMICAL COST REPORT

DATE	Chlorine	ACH	NaMnO4	PAC	Caustic	Ammonia	Fluoride	Total	\$/Kgal Raw	\$/Kgal Fin	Raw Kgal	Fin Kgal
Jan-23	\$ 2,241.30	\$ 7,309.54	\$ 5,275.06	\$ 2,070.00	\$ 2,564.28	\$ 609.39	\$ 171.15	\$ 20,240.72	\$ 0.41	\$ 0.60	48,807	33,827
Feb-23	\$ 2,352.16	\$ 7,122.73	\$ 5,150.75	\$ 2,070.00	\$ 2,404.01	\$ 447.82	\$ 135.90	\$ 19,683.37	\$ 0.45	\$ 0.65	43,511	30,160
Mar-23	\$ 1,359.24	\$ 5,853.38	\$ 5,230.55	\$ 2,070.00	\$ 2,358.76	\$ 210.76	\$ 152.35	\$ 17,235.04	\$ 0.35	\$ 0.52	49,087	33,455
Apr-23	\$ 1,253.20	\$ 7,084.41	\$ 4,876.02	\$ 1,726.38	\$ 1,889.27	\$ 554.74	\$ 149.61	\$ 17,533.62	\$ 0.36	\$ 0.52	48,653	33,734
May-23											0	0
Jun-23											0	0
Jul-23											0	0
Aug-23											0	0
Sep-23											0	0
Oct-23											0	0
Nov-23											0	0
Dec-23											0	0
2023 Total	\$ 7,205.90	\$ 27,370.06	\$ 20,532.38	\$ 7,936.38	\$ 9,216.32	\$ 1,822.71	\$ 609.00	\$ 74,692.76	\$ 0.39	\$ 0.57	190,058	131,176
2022 Total	\$ 22,067.06	\$ 71,648.68	\$ 39,070.09	\$ 13,601.28	\$ 26,117.43	\$ 5,398.08	\$ 2,495.75	\$ 180,398.37	\$ 0.30	\$ 0.47	597,648	383,041
2021 Total	\$ 5,908.14	\$ 61,454.94	\$ 37,201.82	\$ 15,169.28	\$ 19,481.44	\$ 4,971.39	\$ 1,500.31	\$ 145,687.33	\$ 0.26	\$ 0.40	554,537	363,830
2020 Total	\$ 5,043.79	\$ 58,008.50	\$ 19,967.86	\$ 25,517.10	\$ 19,927.04	\$ 4,343.87	\$ 1,905.85	\$ 134,714.01	\$ 0.25	\$ 0.34	543,998	393,125
2019 Total	\$ 5,363.57	\$ 65,200.80	\$ 21,678.79	\$ 18,909.45	\$ 21,946.88	\$ 7,065.14	\$ 2,408.45	\$ 142,573.09	\$ 0.27	\$ 0.35	528,722	402,871
2018 Total	\$ 5,187.22	\$ 42,214.10	\$ 18,358.88	\$ 10,645.44	\$ 13,141.16	\$ 6,503.37	\$ 763.81	\$ 96,813.97	\$ 0.18	\$ 0.24	529,553	408,566
2017 Total	\$ 4,693.92	\$ 34,669.91	\$ 15,826.35	\$ 18,589.20	\$ 13,067.20	\$ 4,902.29	\$ 9.21	\$ 91,758.09	\$ 0.21	\$ 0.26	446,618	347,145
2016 Total	\$ 5,454.60	\$ 39,897.10	\$ 16,230.32	\$ 12,542.54	\$ 11,652.45	\$ 5,680.26	\$ 32.22	\$ 91,489.48	\$ 0.19	\$ 0.24	494,364	375,448
2015 Total	\$ 5,375.37	\$ 56,817.94	\$ 20,313.17	\$ 21,695.30	\$ 9,544.46	\$ 5,893.87	\$ -	\$ 119,640.12	\$ 0.23	\$ 0.30	530,076	397,674
2014 Total	\$ 6,281.69	\$ 70,502.80	\$ 19,081.29	\$ 26,361.50	\$ 16,051.25	\$ 7,686.97	\$ -	\$ 145,965.49	\$ 0.23	\$ 0.31	628,974	468,944

MR7

CT Tank Vol = 54,860 gl T10 Ratio = 0.52										Ground Storage Tank Vol = 22268 gl/ft T10 ratio = 0.10				
Date	Vol	HDT	DT10	CT Actual	giardia log reduct	virus log reduct	Giardia Reduction Achieved/ Required Ratio	Virus Reduction Achieved/ Required Ratio		giardia log reduct	DT10	HDT	Vol	Date
04/01/23	54860	38.58	20.06	54.17	1.65	56.0	3.70	28.43		0.8	0.20	92.68	267.10	403051
04/02/23	54860	36.43	18.94	49.06	1.52	50.4	3.44	25.60		0.8	0.20	89.69	259.98	358515
04/03/23	54860	36.82	19.15	53.80	1.72	58.9	3.85	29.87		0.8	0.20	93.24	271.85	407504
04/04/23	54860	37.86	19.69	47.84	1.62	54.3	3.70	27.58		0.9	0.23	97.18	292.71	414185
04/05/23	54860	37.70	19.61	44.11	1.48	49.3	3.39	25.09		0.9	0.22	92.57	285.70	389690
04/06/23	54860	37.99	19.76	45.04	1.29	51.1	3.04	25.99		0.9	0.23	94.85	278.98	369649
04/07/23	54860	37.70	19.61	50.39	1.62	55.2	3.63	28.00		0.8	0.20	84.80	248.68	342927
04/08/23	54860	38.04	19.78	51.24	1.73	56.5	3.98	28.71		0.9	0.26	111.12	319.32	420865
04/09/23	54860	37.86	19.69	63.00	2.08	72.5	4.65	36.73		0.9	0.25	105.13	304.72	405278
04/10/23	54860	37.52	19.51	66.34	2.21	78.0	4.88	39.46		0.9	0.23	95.89	282.02	385236
04/11/23	54860	37.09	19.29	64.23	2.23	78.8	4.96	39.88		0.9	0.25	101.33	289.52	389690
04/12/23	54860	35.67	18.55	53.42	1.97	67.9	4.40	34.40		0.9	0.23	90.95	266.73	389690
04/13/23	54860	37.42	19.46	53.71	2.02	69.8	4.51	35.33		0.9	0.24	92.12	264.70	394144
04/14/23	54860	37.32	19.41	49.49	1.95	66.6	4.39	33.76		0.9	0.24	91.09	272.73	405278
04/15/23	54860	36.09	18.77	53.86	2.13	73.5	4.75	37.23		0.9	0.25	89.10	270.01	387463
04/16/23	54860	37.12	19.30	44.39	1.61	55.6	3.70	28.27		0.9	0.24	91.97	279.54	391917
04/17/23	54860	36.38	18.92	36.89	1.42	46.2	3.30	23.54		0.9	0.23	90.65	264.30	403051
04/18/23	54860	37.29	19.39	60.70	1.84	75.6	4.15	38.24		0.9	0.24	96.49	282.96	409731
04/19/23	54860	34.01	17.69	51.64	1.83	65.7	4.09	33.26		0.9	0.21	84.57	261.00	351834
04/20/23	54860	39.33	20.45	45.19	1.81	59.9	4.01	30.39		0.8	0.20	76.85	224.05	327340
04/21/23	54860	37.97	19.74	50.54	1.92	67.5	4.27	34.20		0.9	0.21	79.61	238.37	345154
04/22/23	54860	38.15	19.84	47.41	1.78	62.0	4.06	31.47		0.9	0.25	93.44	273.22	385236
04/23/23	54860	39.67	20.63	51.57	1.90	66.5	4.27	33.70		0.9	0.24	91.80	260.05	371876
04/24/23	54860	38.34	19.94	42.66	1.61	53.1	3.72	27.00		0.9	0.25	96.79	268.12	371876
04/25/23	54860	36.79	19.13	50.51	1.76	62.0	3.99	31.44		0.9	0.24	97.07	275.76	385236
04/26/23	54860	36.99	19.24	50.01	1.81	60.1	4.12	30.49		0.9	0.25	102.81	287.99	407504
04/27/23	54860	37.78	19.65	47.74	1.70	56.9	3.90	28.92		0.9	0.25	105.01	294.98	409731
04/28/23	54860	36.70	19.08	54.38	1.97	65.3	4.41	33.11		0.9	0.23	97.56	272.52	403051
04/29/23	54860	37.55	19.53	54.28	1.99	65.7	4.46	33.29		0.9	0.24	101.61	288.66	405278
04/30/23	54860	39.21	20.39	45.06	1.72	56.9	3.93	28.90		0.9	0.25	100.63	293.39	396370

Giardia Reduction Achieved / Required



mR8

MONTHLY REPORT

April 2023

LAKE PARSONS

Water Level:

DATE:	ELEVATION:
4/1/23	920.00
4/30/23	919.50

Rainfall:

DATE:		AMOUNT:
4/5/23	Rain	0.30
4/19/23	Rain	0.10
4/20/23	Rain	0.10
4/24/23	Rain	0.35
4/28/23	Rain	0.20

Total Inches 1.05

There were	1.05	inches of Rain in April 2023
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Total Rainfall for Year to Date	4.05
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MR9

Distribution Department Monthly Report

Apr-23

	Current month	Year-to-Date	Apr-22
Main Replacements	0	0	0
New Main Installations	0	0	0
Main Breaks	5	23	7
Main Section Replacement	1	8	2
Fire Hydrant Replacements	1	1	0
New Fire Hydrant Installations	0	0	0
Service Replacements	1	2	3
Elimination of old services	1	3	4
Perform Misc. repairs as needed	yes	yes	yes
Respond to service requests as needed	119	481	124
Implement safety program (Hours)	2	8	2
Exercise Line Valves	yes	yes	yes
Hydrant Flushing Program	yes	yes	yes
Update Waterline maps as needed	yes	yes	yes
Clean storm drains as needed (Hours)	0	3	0

mrio

Collection Department Monthly Report

Apr-23

	Current Month		Year-to-Date		Apr-22	
Video inspection sewer line (Hours)(Feet)	5	867	43	4,764	15	1,030
Jet rod collection system (Hours)(Feet)	5	2,045	37	8,452	23	4,303
Smoke test collection system	0		0		0	
Perform miscellaneous repairs	YES		YES		YES	
Clear emergency backups	YES		YES		YES	
Respond to service requests	93		387		157	
Perform miscellaneous repairs	YES		YES		YES	
Implement safety program (Hours)	2		8		2	
Inspect and operate flood pumps	YES		YES		YES	
Locate lines as needed	YES		YES		YES	
Update collection maps	YES		YES		YES	
Clean storm drains as needed (Hours)	8		64		10	

mR11

Apr-23

Staffing &
Full Time Equivalency by Department

Department	FTE 2023 Budget	Staffing
General Administrative 01-01		
Full Time	0.6	5
Part Time		
City Manger 01-02		
Full Time	2.6	5
Part Time	1.85	5
Seasonal	2.5	1
Legal/Municipal Court 01-03		
Full Time	2	1
Part Time		1
Engineering 01-04		
Full Time	2.6	4
Part Time		1
Police 01-07		
Full Time	35	30
Part Time		
Fire 01-08		
Full Time	18.5	17
Part Time		
Streets 01-09		
Full Time	14.5	13
Part Time		1
Parks 01-10		
Full Time	6	6
Seasonal		1
Auditorium 01-14		
Full Time	4	4
Part Time		
Cemetery 01-15		
Full Time	2	1
Seasonal	1	4
Tourism 15-01		
Full Time	1	1
Part Time		
Equipment Maintenance 18-01		
Full Time	2	2
Part Time		
Economic Development 27-01		
Full Time	1	1
Part Time		
Water Treatment 82-01		
Full Time	5	5
Part Time		
Water Distribution 83-01		
Full Time	4	5
Part Time		
Water Administrative 84-01		
Full Time	3.45	
Part Time		
Lake 87-01		
Full Time	2.25	2
Part Time		
Seasonal		0
Wastewater Treatment 90-01		
Full Time	6	5
Part Time		
Wastewater Collections 91-01		
Full Time	7	6
Part Time		
Wastewater Administrative 92-01		
Full Time	3.4	1
Part Time		
Sanitation 70-01		
Full Time	12.25	10
Part Time		0
Full Time Equivalency	140.50	138

Part-time=.50
Seasonal = .25

MR12



**PARSONS MUNICIPAL AUDITORIUM, BASEMENT, COMMISSION,
CONFERENCE ROOMS and CARNEGIE ARTS CENTER**



MONTH END REPORT – APRIL 2023 (estimated attendance)

AUDITORIUM

APRIL 2023	YEAR-TO-DATE 2023	YEAR-TO-DATE 2022
TOTAL # OF SHOWS – 0	TOTAL # OF SHOWS – 1	TOTAL # OF SHOWS – 3
TOTAL ATTENDANCE – 0	TOTAL ATTENDANCE – 650	TOTAL ATTENDANCE – 1,250
AVERAGE ATTENDANCE – 0	AVERAGE ATTENDANCE - 650	AVERAGE ATTENDANCE - 417

BASEMENT

APRIL 2023	YEAR-TO-DATE 2023	YEAR-TO-DATE 2022
TOTAL # OF RENTALS – 4	TOTAL # OF RENTALS - 16	TOTAL # OF RENTALS -
TOTAL ATTENDANCE – 85	TOTAL ATTENDANCE – 1,720	TOTAL ATTENDANCE –

Basement set up for court - closed to the public for private rentals.

- 10 – 10 – Community Garden Meeting**
- 12 – 25 – Court Trials**
- 19 – 25 – Court Arraignments**
- 26 – 25 – Court Arraignments**

COMMISSION ROOM AND CONFERENCE ROOM

Twenty meetings in April

CARNEGIE ARTS CENTER

- 17 – Parsons Arts and Humanities Meeting**

FLAGS AT HALF-STAFF A TOTAL OF 14 DAYS IN 2023

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