

# **Parsons City Commission**

**Regular Session**

**Monday, March 20, 2023 at 6:00 p.m.**

**Municipal Building**

**I. CALL TO ORDER. PLEDGE OF ALLEGIANCE.**

**II. PRAYER – Jennifer Dawson – First Presbyterian Church**

**III. APPROVAL OF THE AGENDA**

**IV. PRESENTATION**

**A. Chief Spinks – Officer of the Year  
Field Training Coins**

**V. PUBLIC COMMENT NO. 1 –** Public comments at this time will be limited to persons who have signed up in advance with the City Clerk, no later than noon on Friday prior to the meeting. Comments will be limited to five (5) minutes total per meeting, not five (5) minutes per public comment session. Persons not signing up in advance will have the opportunity to address the commission at the Open Public Comment Period at the end of the meeting.

Persons wishing to comment on any agenda items will be allowed to do so at the time each item is discussed with permission from the Mayor and Commission. Each person will be allowed two (2) minutes to comment and may comment on one (1) agenda item per meeting.

**VI. CONSENT DOCKET –** The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.

**A. City Commission Minutes (Pages 1 – 4)**

**Information:** City Commission Minutes for March 6, 2023 and March 16, 2023.

**Recommendation:** Approve and authorize the Mayor's signature.

**B. Accounts Payable Appropriation Ordinance No. 356 (Pages 5 – 18)**

**Information:** Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$356,850.92.

**Recommendation:** Approve and authorize the Mayor's signature.

**C. Street Closure – Fire School (Pages 19 – 23)**

**Information:** The annual LCC Fire School will be Saturday, April 1, 2023 and Sunday, April 2, 2023. Below is a list of street closures that we would like you to consider.

14<sup>th</sup> St. – Broadway to Belmont

Broadway St. – East from Heacock one block

Appleton St. – 17<sup>th</sup> St. to 18<sup>th</sup> St.

Corning St. – 23<sup>rd</sup> St. to 24<sup>th</sup> St.

Appleton and Corning closures will be to control the flow of traffic while Firefighters operate in those areas. Residents will be able to make it to and from their homes. These will only be needed on Sunday, April 2, 2023.

Broadway will be closed off for a class operating at the city shop south lot. This closure will be for Sunday, April 2, 2023.

14<sup>th</sup> St. from Broadway to Belmont will need to be closed Saturday, April 1, 2023 and Sunday, April 2, 2023 from 7:00 a.m. to 5:00 p.m. both days.

**Recommendation:** Approve street closures.

**D. Pay Request No. 19 & Final HDR WWTP Peak Flow Pump Station (Pages 24 – 25)**

**Information:** HDR Engineering, Inc. has submitted Pay Request No. 19 & Final in the amount of \$650.00 for work completed through February 25, 2023 for the Design of WWTP Peak Flow Pump Station.

**Recommendation:** Approve and authorize payment to HDR Engineering, Inc.

**E. Street Closure (Page 26)**

**Information:** The dedication of the Downtown Community Clock, honoring Pete and Mary Hughes, located at the corner of 17<sup>th</sup> and Main will be April 11, 2023. It has been requested to closure Main Street from 16<sup>th</sup> Street to 17<sup>th</sup> Street from 12:00 p.m. to 2:00 p.m. The intersection at 17<sup>th</sup> and Main will remain open to traffic.

**Recommendation:** Approve the Road Closure.

**CONSENT DOCKET ENDS**

**VII. OLD BUSINESS**

**A. Lease Renewal for Army Reserves – National Guard at 2700 Southern Blvd (Pages 27 – 32)**

**Information:** The United States Army is requesting the City enter into a 50 year lease for the National Guard facility located on Southern Avenue. Although this lease has updated terms, it extends the previous lease the City had with the Army.

**Recommendation:** Approve lease renewal for Army Reserves – National Guard at 2700 Southern Blvd.

**VIII. NEW BUSINESS**

**A. Curb and Sidewalk – 2701 Dirr (Pages 33 – 38)**

**Information:** A request has been received to replace curb and sidewalk at the Bible Holiness Church, 2701 Dirr.

**Recommendation:** Discuss and possible approve replacement of curb and sidewalk at 2701 Dirr.

**IX. ORDINANCE**

**A. Ordinance No. 6532 – Drug Takeback – Rotary Club (Pages 39 – 56)**

**Information:** The Parsons Rotary Club is requesting the City of Parson pass an ordinance requiring the safe disposal of pharmaceuticals in Parsons. This ordinance has been determined by the Federal Court system to be

enforceable against pharmaceutical companies. The Parsons Rotary Club is willing to assist the City of Parsons with enforcing its provisions.

**Recommendation:** Approve and authorize the Mayor's signature on Ordinance No. 6532.

## **X. RESOLUTION**

### **A. Resolution No. 3444 – Demo and Unsafe Structures (Pages 57 – 58)**

**Information:** City Staff is starting the process to demo and remove five unsafe structures located at:

2825 North Blvd.  
2407 Morgan  
2401 Morgan  
2815 North Blvd.  
1411 Chess Ave.

Resolution No. 3444 sets the hearing date for May 1, 2023 at 6:00 p.m. for the City Commission to make its determination on whether the structures should be condemned.

**Recommendation:** Approve and authorize the Mayor's signature on Resolution No. 3444.

## **XI. DEPARTMENTAL REPORTS**

### **A. Monthly Reports – February 2023 (Pages MR1 – MR14)**

**Recommendation:** Receive and File.

## **XII. OPEN PUBLIC COMMENT – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.**

## **XIII. STAFF COMMENT**

**XIV. CITY COMMISSION COMMENTS**

**XV. EXECUTIVE SESSION**

**A. Attorney/Client Privilege – 10 minutes**

Motion: I move the city commission recess into executive session to discuss possible litigation as allowed to discuss items which are deemed privileged in the attorney-client relationship pursuant to KSA 75-4319(b)(2).

The open meeting will resume in the City Commission room at \_\_\_\_\_.

**XVI. ADJOURN**

MINUTES  
PARSONS CITY COMMISSION  
March 6, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Crooks  
Commissioner Bolinger  
Commissioner Strait  
Absent: Commissioner Shaw

Commissioner Bolinger moved, Commissioner Crooks seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the February 20, 2023 and March 2, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 355

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$998,253.24

Release Mortgage at 1322 S 26<sup>th</sup>

Approved and authorized the Mayor's signature on the release of mortgage at 1322 S 26<sup>th</sup> St owned by Symona L. Kendrick. It was subject to a 10- year mortgage against their property for participating in the residential construction program. The original agreement was filed August 29, 2002. The program requirements, which expired August 29, 2012 has been satisfied. The property owner has requested the lien be removed.

Forest Park for a Strides Event

The Parsons Lion Club has requested the use of Forest Park for a Strides Event. This will include a pickle ball tournament, bounce house and walk event in the park. We are requesting use of the electric as well for a food truck. The event will be April 22, 2023 from 7:00 a.m. to 2:00 p.m. They will not need road closures for this event taking place in the park.

Set Bid Date for Mowing City Property and Oakwood Cemetery

Set bid date for Thursday, March 16, 2023 at 10:00 a.m. as date and time to receive bids for Mowing of City Property. Set bid date for Thursday, March 16, 2023 at 10:30 a.m. as date and time to receive bids for Oakwood Cemetery Mowing.

March 6, 2023

Invoice No. INV-0004039211 – TranSystems

Approved Final Payment to TranSystem Invoice No. INV-0004039211 for \$3,341.85 for construction services. RE: Parsons Bridge Rehab Inspection. Darrell Moyer has inspected the work and approved payment.

Change Order No. 3, Peak Flow Pump Station and Force Main Project No. 2020-06, LaForge and Budd Construction

Approved and authorized Change Order No. 3 for LaForge and Budd Construction Co. with the addition of 455 calendar days to the contract with no additional cost. This change provides a final time extension and extends the Contract time by 455 calendar days from 330 days to 785 days. The revised project completion date is 2/28/23.

This change is necessary due to complications experienced during pump startup in March 2022. Pump performance was evaluated further by HDR and the pump manufacturer which led to Contractor removal of concrete shaping in the pump station wet-well sump in January 2023. Final pump testing was conducted by the pump representative on February 9, 2023.

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the Consent Docket as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Old Business

Parsons Paint Project

Commissioner Bolinger moved, Mayor Cruse seconded to approve \$8,000.00 from Fund 23- Neighborhood Revitalization Fund for Parsons Paint Project. Doug Baty, Pastor of Westside Christian Church, came before the Commission in July 2022 to announce the return of the Parsons Paint Project in July 2023.

This project is a group of youth along with adult supervision spending a week in Parsons doing house painting, wheelchair ramps and minor repairs. They are housed at the Parsons High School. Donations are collected to pay for the materials. In the past the city has made donations for the materials, 2012 - \$6,000.00, 2014 - \$6,000.00 and 2018 - \$10,000.00. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Ordinance

Ordinance No. 6533 – Mobile Food Vendor

Commissioner Shaw moved, Commissioner Strait seconded to approve and authorize the Mayor's Signature on Ordinance No. 6533. Ordinance No. 6533 is regulating Mobile Food Vendors within the Corporate limits of the City of Parsons, Kansas. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

March 6, 2023

Comments were heard from Vicki Pribble.

Comments were heard from City Staff and City Commissioners.

2022 Accomplishments

Laura Moore – Community Development

Commissioner Bolinger moved, Commissioner Strait seconded that we adjourn at 6:51 p.m.  
Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

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Kevin Cruse, Mayor

Attest:

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Robyn Baker, City Clerk



MINUTES  
PARSONS CITY COMMISSION  
March 16, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present:       Commissioner Shaw  
                  Commissioner Crooks  
                  Commissioner Bolinger  
                  Commissioner Strait

Commissioner Strait moved; Commissioner Bolinger seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

The commission reviewed the agenda for March 20, 2023.

Comments were heard from City Staff.

Comments were heard from City Commissioners.

Commissioner Bolinger moved; Commissioner Strait seconded that we adjourn at 5:13 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger- yes; Strait – yes; Cruse - yes.

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Kevin Cruse, Mayor

Attest:

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Robyn Baker, City Clerk

**ACCOUNTS PAYABLE APPROPRIATION ORDINANCE NO. 0356**

AN ORDINANCE MAKING APPROPRIATIONS FOR THE PAYMENTS  
OF CERTAIN CLAIMS FOR THE CITY OF PARSONS, KANSAS.

Accounts Payable – March 10, 2023	\$ 197,978.70
Accounts Payable – March 16, 2023	<u>158,872.22</u>
	356,850.92

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
PARSONS, KANSAS:

Section 1. That in order to pay the claims herein stated in Exhibit "A" which have been properly audited and approved there is hereby appropriated out of the respective funds in the city treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 20<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Kevin Cruse, Mayor

Attest:

\_\_\_\_\_  
Robyn Baker, City Clerk

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALPHAMAP	SUBSCRIPTION	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	2,820.00
			TOTAL:	2,820.00
AT&T	ACCT 210 072 0725 252	GENERAL FUND	POLICE	153.79
	ACCT 210 077 1353 266	GENERAL FUND	POLICE	156.02
			TOTAL:	309.81
AT&T TELEPHONE (MAIN PB)	ACCT 820 723-3092 612 9	GENERAL FUND	POLICE	131.09
	ACCT 620-423-3087 687 8	GENERAL FUND	POLICE	606.80
			TOTAL:	737.89
AUTO WASH	CAR WASHES	GENERAL FUND	POLICE	254.91
			TOTAL:	254.91
BARTLETT COOP ASSN	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	5,075.41
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	274.77
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	159.79
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	121.68
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	2,396.54
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	285.67
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	474.68
	FUEL	GENERAL FUND	GENERAL ADMINISTRATIVE	40.93
	FUEL	GENERAL FUND	ENGINEERING	36.78
	FUEL	GENERAL FUND	POLICE	6,065.37
	FUEL	GENERAL FUND	POLICE	5,078.05
	FUEL	GENERAL FUND	FIRE	42.27
	FUEL	GENERAL FUND	FIRE	16.27
	FUEL	GENERAL FUND	STREET	6,965.53
	FUEL	GENERAL FUND	STREET	5,692.05
	FUEL	GENERAL FUND	PARK	1,414.31
	FUEL	GENERAL FUND	PARK	1,308.89
	FUEL	GENERAL FUND	CEMETERY	290.06
	FUEL	GENERAL FUND	CEMETERY	299.19
	FUEL	MAINTENANCE FUND	MAINTENANCE FUND	142.21
	FUEL	WATER FUND	DISTRIBUTION	1,252.00
	FUEL	WATER FUND	DISTRIBUTION	998.18
	FUEL	WATER FUND	LAKE	171.77
	FUEL	WATER FUND	LAKE	61.29
	FUEL	SEWER FUND	COLLECTIONS	1,585.11
	FUEL	SEWER FUND	COLLECTIONS	2,411.02
	FUEL	SANITATION FUND	SANITATION FUND	5,291.60
	FUEL	SANITATION FUND	SANITATION FUND	5,353.46
			TOTAL:	53,304.88
BILLY JACKSON JR	PD CLEANING	GENERAL FUND	POLICE	52.50
			TOTAL:	52.50
BOB BARKER COMPANY INC	PRISONER JAIL SUPPLIES	GENERAL FUND	POLICE	522.34
			TOTAL:	522.34
CALLIE CARPENTER	MILEAGE	TOURISM	TOURISM	163.80
			TOTAL:	163.80
CDL ELECTRIC COMPANY	REPAIRS	GENERAL FUND	PARK	144.50
			TOTAL:	144.50

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COAST TO COAST SOLUTIONS	PD BARRICADE TAPE	GENERAL FUND	POLICE	435.42
			TOTAL:	435.42
COLONIAL PROCESSING CENTER	BCN E3070653	GENERAL FUND	GENERAL ADMINISTRATIVE	2,536.88
			TOTAL:	2,536.88
COMMUNITY NATIONAL BANK	FIRE TRUCK LOAN	PUB SAFETY SALES T	PUB SAFETY SALES TAX	45,983.16
	FIRE TRUCK LOAN	PUB SAFETY SALES T	PUB SAFETY SALES TAX	6,482.94
			TOTAL:	52,466.10
COMPLIANCE ONE	CI4057	GENERAL FUND	STREET	79.50
	CI4057	GENERAL FUND	STREET	60.50
	CI4057	GENERAL FUND	PARK	12.10
	CI4057	WATER FUND	DISTRIBUTION	12.10
	CI4057	WATER FUND	LAKE	12.10
	CI4057	SEWER FUND	TREATMENT PLANT	12.10
	CI4057	SEWER FUND	COLLECTIONS	36.30
	CI4057	SANITATION FUND	SANITATION FUND	48.40
			TOTAL:	273.10
CORE & MAIN LP	PARTS	SEWER FUND	COLLECTIONS	992.50
	PARTS	SEWER FUND	COLLECTIONS	588.00
	PARTS	SEWER FUND	COLLECTIONS	198.50
			TOTAL:	1,779.00
CORNERSTONE SURVEYING	SURVEY	PUB SAFETY SALES T	PUB SAFETY SALES TAX	3,600.00
			TOTAL:	3,600.00
DARRELL MOYER	MILEAGE	GENERAL FUND	ENGINEERING	160.29
			TOTAL:	160.29
GALLS LLC	HANDCUFF KEYS	GENERAL FUND	POLICE	34.71
			TOTAL:	34.71
GFL ENVIRONMENTAL	ACCT 0015	GENERAL FUND	STREET	3,283.75
	ACCT 0001	SANITATION FUND	SANITATION FUND	23,715.43
			TOTAL:	26,999.18
HAWKINS, INC	AQUA HAWK	SEWER FUND	TREATMENT PLANT	5,966.50
			TOTAL:	5,966.50
JAY HATFIELD MOTOSPORTS	SERVICE	GENERAL FUND	POLICE	690.00
			TOTAL:	690.00
KANEQUIP INC	PARTS FOR SPREADER	SEWER FUND	TREATMENT PLANT	2,485.96
			TOTAL:	2,485.96
KANSAS NEWSPAPERS LLC	ADS	GENERAL FUND	POLICE	900.00
			TOTAL:	900.00
KANSAS ONE CALL SYSTEM INC	LOCATES	WATER FUND	DISTRIBUTION	112.80
			TOTAL:	112.80
KDHE BUREAU OF WATER	CLASS/MARTINEZ	WATER FUND	TREATMENT PLANT	25.00
			TOTAL:	25.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KLKC RADIO	ADS	SANITATION FUND	SANITATION FUND	30.00
	ADS	SANITATION FUND	SANITATION FUND	30.00
	ADS	SANITATION FUND	SANITATION FUND	30.00
	ADS	SANITATION FUND	SANITATION FUND	30.00
	ADS	SANITATION FUND	SANITATION FUND	100.00
	ADS	SANITATION FUND	SANITATION FUND	30.00
	ADS	SANITATION FUND	SANITATION FUND	30.00
			TOTAL:	280.00
LABETTE AVENUE	ADS	GENERAL FUND	POLICE	690.00
			TOTAL:	690.00
LABETTE COUNTY SHERIFF	INMATE HOUSING	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	260.00
	INMATE HOUSING	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	560.00
			TOTAL:	820.00
LABETTE HEALTH	PRISONER MEALS	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	221.00
	PRISONER MEALS	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	2,053.85
			TOTAL:	2,274.85
LAWSON PRODUCTS	SUPPLIES	SANITATION FUND	SANITATION FUND	102.99
			TOTAL:	102.99
MARLOW PEST CONTROL	BIC BUILDING	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	878.00
			TOTAL:	878.00
MARMIC FIRE & SAFETY CO INC	INSPECTIONS	GENERAL FUND	POLICE	121.00
	INSPECTIONS	GENERAL FUND	FIRE	227.70
	INSPECTIONS	GENERAL FUND	FIRE	271.43
	INSPECTIONS	GENERAL FUND	STREET	1,234.48
	INSPECTIONS	GENERAL FUND	PARK	95.98
	INSPECTIONS	GENERAL FUND	PARK	60.50
	INSPECTIONS	GENERAL FUND	AUDITORIUM ARTS CENTER	44.00
	INSPECTIONS	GENERAL FUND	CEMETERY	187.82
	INSPECTIONS	WATER FUND	TREATMENT PLANT	425.69
	INSPECTIONS	SEWER FUND	TREATMENT PLANT	374.08
	INSPECTIONS	SANITATION FUND	SANITATION FUND	490.86
			TOTAL:	3,533.54
MCCARTY'S OFFICE SUPPLY	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	101.31
	SUPPLIES	GENERAL FUND	CITY MANAGER	80.00
	SUPPLIES	GENERAL FUND	CITY MANAGER	302.06
	SUPPLIES	GENERAL FUND	LEGAL/MUNICIPAL COURT	24.21
	SUPPLIES	GENERAL FUND	POLICE	617.00
	SUPPLIES	GENERAL FUND	POLICE	17.27
	SUPPLIES	GENERAL FUND	AUDITORIUM ARTS CENTER	24.20
	SUPPLIES	WATER FUND	LAKE	25.41
			TOTAL:	1,191.46
MCCLELLAN APPLIANCES	REPAIRS	GENERAL FUND	POLICE	100.00
			TOTAL:	100.00
MIKE CARPINO FORD PARSONS	SERVICE	GENERAL FUND	POLICE	812.36
			TOTAL:	812.36
MIKE MAKVAND	PROGRAM FOR RENTALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	675.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PACE ANALYTICAL SERV INC	MONTHLY/WEEKLY	SEWER FUND	TOTAL:	675.00
	WEEKLY	SEWER FUND	TREATMENT PLANT	846.20
	QUARTERLY	SEWER FUND	TREATMENT PLANT	635.10
			TREATMENT PLANT	635.10
PARKSON CORPORATION	SCUM BUCKET BOX	SEWER FUND	TOTAL:	2,116.40
			TREATMENT PLANT	1,732.31
PARSONS PAINT PROJECT	PAINT PROJECT	COMM REVITL/DEVELO	TOTAL:	1,732.31
		PERSONNEL EXPENDITURES		8,000.00
PARSONS PET HOSPITAL	SERVICES	GENERAL FUND	TOTAL:	8,000.00
			POLICE	2,075.00
PARSONS RECREATION COMMISSION	FENCE TOPPER	PARK SALES TAX FUN	TOTAL:	2,075.00
		PARK SALES TAX FUN	PARK SALES TAX FUND	4,666.64
PITNEY BOWES INC	POSTAGE MACHINE RENTAL	GENERAL FUND	TOTAL:	4,666.64
			POLICE	221.88
QUILL CORPORATION	SUPPLIES	GENERAL FUND	TOTAL:	221.88
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	7.49
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	107.99
	SUPPLIES	GENERAL FUND	ENGINEERING	130.70
	SUPPLIES	GENERAL FUND	ENGINEERING	32.85
	SUPPLIES	GENERAL FUND	POLICE	66.28
	SUPPLIES	GENERAL FUND	POLICE	107.99
	SUPPLIES	GENERAL FUND	POLICE	168.83
ROY'S AUTO SERVICE, LLC	PARTS	GENERAL FUND	TOTAL:	622.13
			AIRPORT	730.19
RURAL WATER DISTRICT 4	RIVER/LAKE	WATER FUND	TOTAL:	730.19
	RIVER/LAKE	WATER FUND	TREATMENT PLANT	53.60
SCREEN VISION MEDIA	RIVER/LAKE	WATER FUND	LAKE	44.80
	RIVER/LAKE	WATER FUND	LAKE	25.00
	RIVER/LAKE	WATER FUND	LAKE	31.60
	RIVER/LAKE	WATER FUND	LAKE	25.00
	RIVER/LAKE	WATER FUND	LAKE	25.00
			TOTAL:	205.00
SEK AUTO SALES INC	ADS	GENERAL FUND	TOTAL:	273.77
			POLICE	273.77
SHERWIN WILLIAMS INC	TOW SERVICE	GENERAL FUND	TOTAL:	175.00
			POLICE	175.00
SHERWIN WILLIAMS INC	SUPPLIES	GENERAL FUND	TOTAL:	175.00
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	13.24
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	21.64
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	22.89
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	96.75
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	34.66
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	30.29
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	9.99
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	70.25
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHERN UNIFORM & TACTICAL	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	22.32
	SUPPLIES	GENERAL FUND	PARK	35.99
			TOTAL:	358.02
	TRI-FOLD WALLET/SPINKS	GENERAL FUND	POLICE	37.84
	PANTS POLOS/ RANEY	GENERAL FUND	POLICE	250.52
SPARKLIGHT	BADGE WALLET/DODDS	GENERAL FUND	POLICE	36.84
			TOTAL:	325.20
	ACCT 110475175	GENERAL FUND	GENERAL ADMINISTRATIVE	17.42
	INTERENT SERVICES PD	GENERAL FUND	POLICE	142.45
			TOTAL:	159.87
T H ROGERS LUMBER CO	SUPPLIES	GENERAL FUND	PARK	197.88
			TOTAL:	197.88
TOM DAVIS AUTO GROUP	SERVICE	GENERAL FUND	POLICE	840.55
			TOTAL:	840.55
TRAN SYSTEMS	FINAL PYMT	CAPITAL IMPROVEMEN	CAPITAL IMPROVEMENT FU	3,341.85
			TOTAL:	3,341.85
TRIPLETT, WOOLF & GARRETSON, LLC	GENERAL ABATEMENT MATTER	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	50.00
			TOTAL:	50.00
TRUCK COMPONENT SERVICES	PARTS	SANITATION FUND	SANITATION FUND	82.17
	PARTS	SANITATION FUND	SANITATION FUND	942.26
			TOTAL:	1,024.43
	ACCT 847351326	GENERAL FUND	GENERAL ADMINISTRATIVE	31.66
	ACCT 847351326	GENERAL FUND	ENGINEERING	158.23
U.S. CELLULAR	ACCT 847351326	GENERAL FUND	FIRE	126.64
	ACCT 847351326	GENERAL FUND	STREET	126.64
	ACCT 847351326	GENERAL FUND	PARK	94.98
	ACCT 847351326	GENERAL FUND	CEMETERY	63.32
	ACCT 847351326	WATER FUND	TREATMENT PLANT	63.32
	ACCT 847351326	WATER FUND	DISTRIBUTION	31.66
	ACCT 847351326	WATER FUND	LAKE	63.32
	ACCT 847351326	SEWER FUND	TREATMENT PLANT	63.32
	ACCT 847351326	SEWER FUND	TREATMENT PLANT	63.32
	ACCT 847351326	SANITATION FUND	SANITATION FUND	63.32
			TOTAL:	949.73
ULINE	METRO TABLE	GENERAL FUND	POLICE	574.71
			TOTAL:	574.71
VERIZON WIRELESS	ACCT 442039192-00001	GENERAL FUND	POLICE	13.58
			TOTAL:	13.58
WAXIE SANITARY SUPPLY	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	549.33
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	641.46
			TOTAL:	1,190.79

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
01	GENERAL FUND	59,624.70		
10	RISK MANAGEMENT FUND	3,094.85		
15	TOURISM	163.80		
18	MAINTENANCE FUND	142.21		
22	PUB SAFETY SALES TAX	56,066.10		
23	COMM REVITL/DEVELOP	8,000.00		
27	ECONOMIC DEV SALES TAX	4,423.00		
28	PARK SALES TAX FUND	4,666.64		
32	CAPITAL IMPROVEMENT FUND	3,341.85		
50	WATER FUND	3,459.64		
55	SEWER FUND	18,625.42		
70	SANITATION FUND	36,370.49		
GRAND TOTAL:		197,978.70		

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
1ST DUE EMERGENCY RESPONSE SOLUTIONS L	RACKET AND FIREPRO GOOGLE	PUB SAFETY SALES T	PUB SAFETY SALES TAX	7,198.50
			TOTAL:	7,198.50
BAUGHER EQUIPMENT INC	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	665.05
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	927.71
			TOTAL:	1,592.76
BILLY JACKSON JR	PD CLEANING	GENERAL FUND	POLICE	40.00
			TOTAL:	40.00
BLEACHER GEAR, INC	UNIFORM SHIRTS	GENERAL FUND	FIRE	229.00
			TOTAL:	229.00
BLUE CROSS BLUE SHIELD OF KANSAS	GROUP 96081	HEALTH INSURANCE R	HEALTH INSURANCE RESER	67,131.08
			TOTAL:	67,131.08
BOB BARKER COMPANY INC	PRISONER CARE	GENERAL FUND	POLICE	23.74
			TOTAL:	23.74
BROOKS-JEFFREY MARKETING, INC	WEB PROGRAMMING	GENERAL FUND	POLICE	573.75
			TOTAL:	573.75
CAPITAL ONE	ACCT 628394	GENERAL FUND	GENERAL ADMINISTRATIVE	52.64
	ACCT 628394	GENERAL FUND	POLICE	416.84
	ACCT 628394	GENERAL FUND	POLICE	249.00
	ACCT 628394	GENERAL FUND	POLICE	28.44
	ACCT 628394	GENERAL FUND	POLICE	73.29
	ACCT 628394	GENERAL FUND	POLICE	103.18
	ACCT 628394	GENERAL FUND	POLICE	56.81
	ACCT 628394	GENERAL FUND	POLICE	115.11
	ACCT 628394	GENERAL FUND	PARK	119.92
	ACCT 628394	WATER FUND	TREATMENT PLANT	129.87
			TOTAL:	1,345.10
CASEY DOYLE	REPLACED GLASS/OAKWOOD	GENERAL FUND	CEMETERY	357.15
			TOTAL:	357.15
CHRIS BLEVINS	FUEL REIM	GENERAL FUND	STREET	57.00
			TOTAL:	57.00
CITY OF PARSONS	REPAIRS	GENERAL FUND	GENERAL ADMINISTRATIVE	101.17
	REPAIRS	GENERAL FUND	GENERAL ADMINISTRATIVE	335.00
	REPAIRS	GENERAL FUND	POLICE	2.52
	REPAIRS	GENERAL FUND	POLICE	35.00
	REPAIRS	GENERAL FUND	STREET	457.94
	REPAIRS	GENERAL FUND	STREET	1,660.83
	REPAIRS	GENERAL FUND	STREET	1,596.35
	REPAIRS	GENERAL FUND	STREET	3,842.34
	REPAIRS	GENERAL FUND	STREET	1,536.78
	REPAIRS	GENERAL FUND	STREET	642.49
	REPAIRS	GENERAL FUND	STREET	435.00
	REPAIRS	GENERAL FUND	STREET	2,535.00
	REPAIRS	GENERAL FUND	STREET	335.00
	REPAIRS	GENERAL FUND	STREET	435.00
	REPAIRS	GENERAL FUND	STREET	185.00
	REPAIRS	GENERAL FUND	PARK	841.31

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CORE & MAIN LP	REPAIRS	GENERAL FUND	PARK	255.21
	REPAIRS	GENERAL FUND	PARK	299.62
	REPAIRS	GENERAL FUND	PARK	177.26
	REPAIRS	GENERAL FUND	PARK	709.39
	REPAIRS	GENERAL FUND	PARK	258.10
	REPAIRS	GENERAL FUND	PARK	1,159.63
	REPAIRS	GENERAL FUND	PARK	185.00
	REPAIRS	GENERAL FUND	PARK	185.00
	REPAIRS	GENERAL FUND	PARK	85.00
	REPAIRS	GENERAL FUND	PARK	135.00
	REPAIRS	GENERAL FUND	PARK	2,035.00
	REPAIRS	GENERAL FUND	PARK	335.00
	REPAIRS	GENERAL FUND	PARK	35.00
	REPAIRS	WATER FUND	DISTRIBUTION	2,185.75
	REPAIRS	WATER FUND	DISTRIBUTION	217.43
	REPAIRS	WATER FUND	DISTRIBUTION	113.40
	REPAIRS	WATER FUND	DISTRIBUTION	315.00
	REPAIRS	WATER FUND	DISTRIBUTION	85.00
	REPAIRS	WATER FUND	DISTRIBUTION	835.00
	REPAIRS	WATER FUND	DISTRIBUTION	35.00
	REPAIRS	WATER FUND	DISTRIBUTION	35.00
	REPAIRS	WATER FUND	LAKE	772.14
	REPAIRS	WATER FUND	LAKE	116.52
	REPAIRS	WATER FUND	LAKE	35.00
	REPAIRS	WATER FUND	LAKE	85.00
	REPAIRS	SANITATION FUND	SANITATION FUND	1,254.59
CUES	REPAIRS	SANITATION FUND	SANITATION FUND	355.48
	REPAIRS	SANITATION FUND	SANITATION FUND	35.00
EQUIPMENTSHARE	REPAIRS	SANITATION FUND	SANITATION FUND	435.00
			TOTAL:	27,741.25
EVERGY	SUPPLIES	WATER FUND	DISTRIBUTION	645.00
			TOTAL:	645.00
FELD FIRE	REPAIRS	SEWER FUND	COLLECTIONS	421.98
	REPAIRS	SEWER FUND	COLLECTIONS	384.48
G2O TECHNOLOGIES, LLC			TOTAL:	806.46
	SUPPLIES	MAINTENANCE FUND	MAINTENANCE FUND	622.39
GALLS LLC			TOTAL:	622.39
	REC CENTER	GENERAL FUND	GENERAL ADMINISTRATIVE	1,313.86
HD SUPPLY FACILITIES MAINTENANCE LTD	STORM SIREN	GENERAL FUND	GENERAL ADMINISTRATIVE	60.28
	CITY MAIN	GENERAL FUND	GENERAL ADMINISTRATIVE	142.03
			TOTAL:	1,516.17
G2O TECHNOLOGIES, LLC	SCBA REPAIRS	GENERAL FUND	FIRE	145.00
			TOTAL:	145.00
GALLS LLC	ACH	WATER FUND	TREATMENT PLANT	19,135.00
			TOTAL:	19,135.00
HD SUPPLY FACILITIES MAINTENANCE LTD	BOOTS	GENERAL FUND	FIRE	119.08
			TOTAL:	119.08
	LAB CHEMICALS/SUPPLIES	WATER FUND	TREATMENT PLANT	137.36

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HERITAGE CRYSTAL CLEAN, LLC	DRUM MOUNT	MAINTENANCE FUND	MAINTENANCE FUND	137.36
			TOTAL:	462.33
IDENTI-KIT	INVESTIGATIONS	GENERAL FUND	POLICE	462.33
			TOTAL:	495.00
INLAND TRUCK PARTS & SERVICE	REPAIRS	MAINTENANCE FUND	MAINTENANCE FUND	495.00
	REPAIRS	MAINTENANCE FUND	MAINTENANCE FUND	1,003.68
			TOTAL:	375.10
INTERSTATE BILLING SERVICE	CREDIT	MAINTENANCE FUND	MAINTENANCE FUND	1,378.78
	SUPPLIES	MAINTENANCE FUND	MAINTENANCE FUND	138.32
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	1,081.11
			TOTAL:	174.66
			TOTAL:	1,117.45
KANSAS FIRE & RESCUE TRNG INST	TEST/STICE	GENERAL FUND	FIRE	30.00
			TOTAL:	30.00
KEY EQUIPMENT & SUPPLY	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	2,433.27
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	440.64
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	104.82
			TOTAL:	2,978.73
KU EDWARDS CAMPUS	INVESTIGATIONS/DICKENS	GENERAL FUND	POLICE	45.00
	INVESTIGATIONS/LINDSEY	GENERAL FUND	POLICE	45.00
	KLEAP ANNUAL FEE	GENERAL FUND	POLICE	400.00
	INVESTIGATIONS/ADAMSON	GENERAL FUND	POLICE	45.00
	LEADERSHIP DEVEL/ADAMSON	GENERAL FUND	POLICE	45.00
			TOTAL:	580.00
LABETTE COUNTY TREASURER	REGISTRATION/244653	GENERAL FUND	POLICE	52.25
	REGISTRATION/ 257169	GENERAL FUND	POLICE	52.25
	REGISTRATION/1120371	GENERAL FUND	POLICE	42.25
	REGISTRATION/100530	GENERAL FUND	POLICE	42.25
	REGISTRATION/87218	GENERAL FUND	POLICE	14.25
	REGISTRATION/1244723	GENERAL FUND	POLICE	14.25
	REGISTRATION/291883	GENERAL FUND	POLICE	14.25
			TOTAL:	231.75
LASSEN PRINTING SERVICES	BUSINESS CARDS	GENERAL FUND	CITY MANAGER	65.00
	BUSINESS CARDS	GENERAL FUND	ENGINEERING	65.00
	BUSINESS CARDS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	65.00
			TOTAL:	195.00
LAWSON PRODUCTS	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	237.13
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	264.82
	CREDIT	WATER FUND	DISTRIBUTION	25.89
	CREDIT	WATER FUND	DISTRIBUTION	33.11
			TOTAL:	442.95
MID WEST MINERALS INC	ROCK	GENERAL FUND	STREET	1,280.33
	ROCK	SEWER FUND	COLLECTIONS	932.28
			TOTAL:	2,212.61

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MUNICIPAL SUPPLY, INC OF WICHITA	PARTS	WATER FUND	DISTRIBUTION	318.00
	PARTS	WATER FUND	DISTRIBUTION	783.99
			TOTAL:	1,101.99
NAPA OF PARSONS	ACCT 2797	GENERAL FUND	GENERAL ADMINISTRATIVE	10.06
	ACCT 2797	GENERAL FUND	STREET	9.82
	ACCT 2797	GENERAL FUND	STREET	81.45
	ACCT 2797	GENERAL FUND	PARK	254.58
	ACCT 2797	GENERAL FUND	PARK	76.18
	ACCT 2797	GENERAL FUND	PARK	28.84
	ACCT 2797	GENERAL FUND	PARK	28.84-
	ACCT 2797	GENERAL FUND	CEMETERY	173.55
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	105.12
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	33.75
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	16.29
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	140.74
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	55.44
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	10.50
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	396.23
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	76.24
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	123.11
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	5.36-
	ACCT 2797	MAINTENANCE FUND	MAINTENANCE FUND	199.00
	ACCT 2797	WATER FUND	LAKE	53.17
	ACCT 2797	WATER FUND	LAKE	17.56
	ACCT 2797	SEWER FUND	TREATMENT PLANT	63.62
	ACCT 2797	SEWER FUND	TREATMENT PLANT	18.22
			TOTAL:	1,909.27
O'REILLY AUTOMOTIVE	ACCT 13815	GENERAL FUND	GENERAL ADMINISTRATIVE	5.65
	ACCT 13815	GENERAL FUND	POLICE	66.48
	ACCT 13815	GENERAL FUND	FIRE	59.97
	ACCT 13815	GENERAL FUND	STREET	9.99
	ACCT 13815	GENERAL FUND	STREET	124.92
	ACCT 13815	GENERAL FUND	STREET	42.48
	ACCT 13815	GENERAL FUND	PARK	14.75
	ACCT 13815	GENERAL FUND	PARK	22.50
	ACCT 13815	GENERAL FUND	PARK	55.99
	ACCT 13815	GENERAL FUND	PARK	8.47
	ACCT 13815	GENERAL FUND	PARK	25.93
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	192.50
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	114.58
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	25.54
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	633.91
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	308.82
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	311.32
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	383.04
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	2.43
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	37.75
	ACCT 13815	MAINTENANCE FUND	MAINTENANCE FUND	89.98
	ACCT 13815	WATER FUND	LAKE	13.48
	ACCT 13815	WATER FUND	LAKE	90.72
	ACCT 13815	SEWER FUND	COLLECTIONS	63.98
	ACCT 13815	SEWER FUND	COLLECTIONS	12.98
			TOTAL:	2,718.16

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PACE ANALYTICAL SERV INC	WEEKLY	SEWER FUND	TREATMENT PLANT	635.10
			TOTAL:	635.10
PAR FORMS CORPORATION	RED BILLS	WATER FUND	ADMINISTRATIVE	720.00
	BLUE WATER BILLS	WATER FUND	ADMINISTRATIVE	367.50
	BLUE WATER BILLS	SEWER FUND	COLLECTIONS	367.50
	WATER BILLS	SANITATION FUND	SANITATION FUND	367.50
			TOTAL:	1,822.50
PETTY CASH	MEALS/TAC TRAINING/SHIELD	GENERAL FUND	POLICE	15.81
	POSTAGE SURVEYS	GENERAL FUND	POLICE	23.00
	RIEM FOR SMALL FRIDGE BIC	GENERAL FUND	POLICE	90.00
	MEALS/TRAINING/WIFORD	GENERAL FUND	POLICE	19.54
	MEALS/TRAINING/WIFORD	GENERAL FUND	POLICE	17.54
	MEALS/TRAINING/MCGUIRE	GENERAL FUND	POLICE	17.54
	MEALS/TRAINING/WIFORD	GENERAL FUND	POLICE	19.80
	MEALS/TRAINING/WIFORD	GENERAL FUND	POLICE	18.62
	MEALS/TRAINING/MCGUIRE	GENERAL FUND	POLICE	18.47
	MEALS/TRAINING/WIFORD	GENERAL FUND	POLICE	6.23
	MEALS/TRAINING/MCGUIRE	GENERAL FUND	POLICE	6.34
			TOTAL:	252.89
	SUPPLIES	GENERAL FUND	POLICE	189.01
			TOTAL:	189.01
RPCS, INC 16	CHARGES	SEWER FUND	COLLECTIONS	11.55
			TOTAL:	11.55
SHANE MCELFRESH	REIM MEALS	SANITATION FUND	SANITATION FUND	10.30
			TOTAL:	10.30
SPARKLIGHT	ACCT 123082794	GENERAL FUND	POLICE	413.69
	ACCT 121286587	GENERAL FUND	POLICE	28.56
			TOTAL:	442.25
STEVE FAULKNER FORD	REPAIRS	SEWER FUND	COLLECTIONS	278.02
			TOTAL:	278.02
STEVEN PASSWATER	SERVICES	GENERAL FUND	AIRPORT	140.00
			TOTAL:	140.00
T H ROGERS LUMBER CO	SUPPLIES	GENERAL FUND	PARK	28.02
	SUPPLIES	GENERAL FUND	PARK	53.97
	SUPPLIES	GENERAL FUND	CEMETERY	9.98
			TOTAL:	91.97
THOMAS IMPLEMENT INC	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	144.33
			TOTAL:	144.33
THOMPSON BROTHERS SUPPLIES INC	PARTS	GENERAL FUND	FIRE	96.50
	PARTS	MAINTENANCE FUND	MAINTENANCE FUND	277.00
			TOTAL:	373.50
TIMOTHY H WASS	REPAIRS	MAINTENANCE FUND	MAINTENANCE FUND	35.00
	REPAIRS	SEWER FUND	TREATMENT PLANT	50.00
			TOTAL:	85.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TOM DAVIS AUTO GROUP	OIL CHANGE/FLAT REPAIR	GENERAL FUND	POLICE	78.59
	OIL CHANGE/FLAT REPAIR	GENERAL FUND	POLICE	18.09
			TOTAL:	96.68
TROY HOUGHTON	MEAL REIM	SEWER FUND	TREATMENT PLANT	22.57
			TOTAL:	22.57
TWIN VALLEY ELECTRIC COOPERATIVE INC	AIRPORT RIVER LAKE	GENERAL FUND	AIRPORT	100.71
	AIRPORT RIVER LAKE	GENERAL FUND	AIRPORT	460.65
	AIRPORT RIVER LAKE	WATER FUND	TREATMENT PLANT	83.95
	AIRPORT RIVER LAKE	WATER FUND	TREATMENT PLANT	48.64
	AIRPORT RIVER LAKE	WATER FUND	TREATMENT PLANT	30.00
	AIRPORT RIVER LAKE	WATER FUND	LAKE	69.20
	AIRPORT RIVER LAKE	WATER FUND	LAKE	30.00
	AIRPORT RIVER LAKE	WATER FUND	LAKE	37.71
	AIRPORT RIVER LAKE	WATER FUND	LAKE	37.39
	AIRPORT RIVER LAKE	WATER FUND	LAKE	44.30
	AIRPORT RIVER LAKE	WATER FUND	LAKE	30.16
	AIRPORT RIVER LAKE	WATER FUND	LAKE	32.58
	AIRPORT RIVER LAKE	WATER FUND	LAKE	44.79
	AIRPORT RIVER LAKE	WATER FUND	LAKE	143.19
	AIRPORT RIVER LAKE	WATER FUND	LAKE	30.00
			TOTAL:	1,223.27
ULINE	SUPPLIES	GENERAL FUND	POLICE	142.73
			TOTAL:	142.73
UPLINK 17	OUTDOOR CAMERAS AN INSTAL	PUB SAFETY SALES T	PUB SAFETY SALES TAX	5,055.15
	4TB HDD/ACC IP POR3010/DV	PUB SAFETY SALES T	PUB SAFETY SALES TAX	1,180.00
			TOTAL:	6,235.15
WOOD DULOHERY INSURANCE INC	INSURANCE	GENERAL FUND	GENERAL ADMINISTRATIVE	350.00
	INSURANCE	GENERAL FUND	GENERAL ADMINISTRATIVE	28.00
			TOTAL:	378.00
YOUNG'S WELDING INC	REPAIRS	GENERAL FUND	FIRE	1,027.59
			TOTAL:	1,027.59

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
01	GENERAL FUND	32,315.89		
18	MAINTENANCE FUND	12,361.65		
22	PUB SAFETY SALES TAX	13,433.65		
27	ECONOMIC DEV SALES TAX	65.00		
37	HEALTH INSURANCE RESERVE	67,131.08		
50	WATER FUND	27,844.80		
55	SEWER FUND	3,262.28		
70	SANITATION FUND	2,457.87		
GRAND TOTAL:		158,872.22		

PARSONS FIRE DEPARTMENT  
1819 WASHINGTON  
PARSONS, KANSAS 67357



PH 620 421 7050  
FX 620 421 7053

City Manager Lamb, and City Commission

It is once again time for the annual LCC Fire School. Parsons Fire is looking forward to making this year another success. The dates have been moved up this year to April 1<sup>st</sup> and 2<sup>nd</sup>. Below is a list of street closures that we would like you to consider. Thank you all for your continued support.

14<sup>th</sup> St. - Broadway to Belmont

Broadway St. – East from Heacock one block

Appleton St. – 17<sup>th</sup> to 18<sup>th</sup>

Corning St. - 23<sup>rd</sup> to 24<sup>th</sup>

Appleton, and Corning closures will be to control the flow of traffic while Firefighters operate in those areas. Residents will be to make it to and from their homes. These will only be needed on April 2<sup>nd</sup>.

Broadway will be closed off for a class operating at the city shop south lot. This closure will be for April 2<sup>nd</sup>.

14<sup>th</sup> Street from Broadway to Belmont will need to be closed April 1<sup>st</sup> and 2<sup>nd</sup>. From 0700 hrs. to 1700 hrs. both days.





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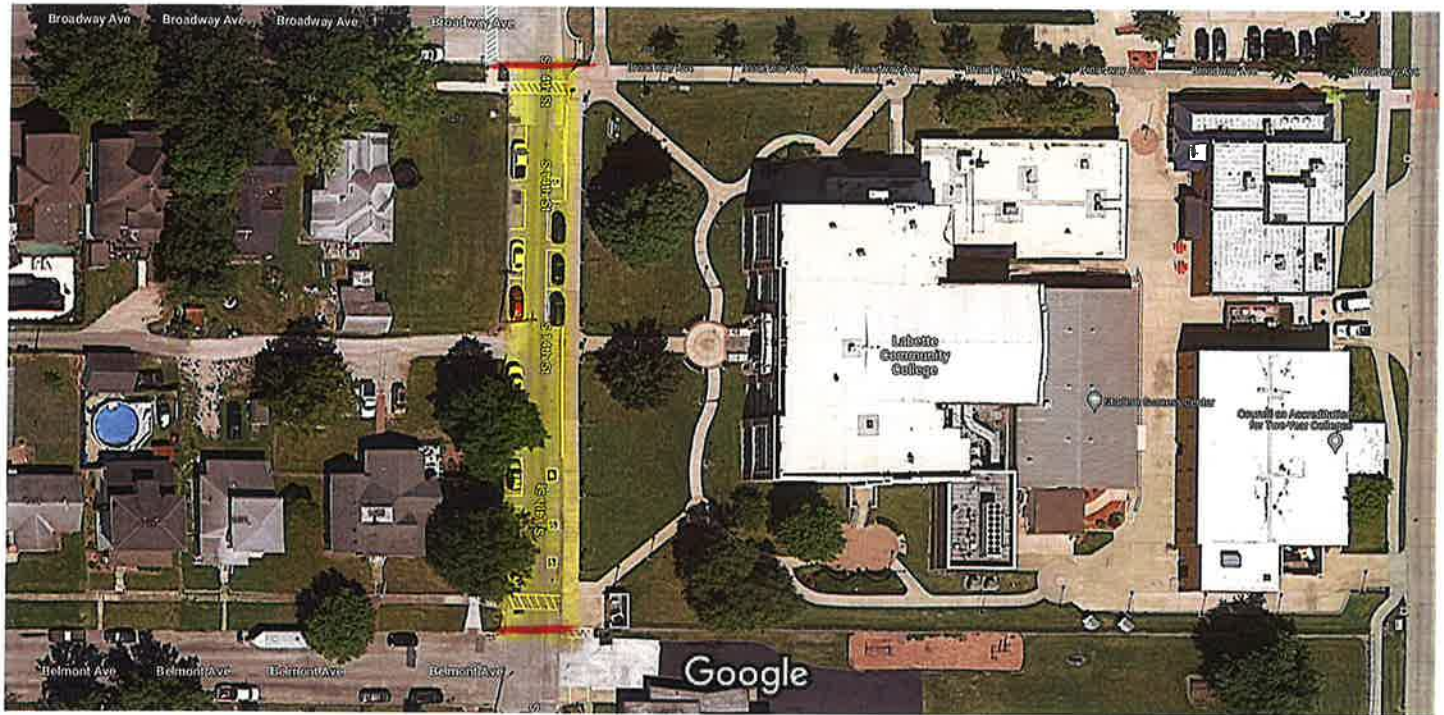
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Memorandum  
City of Parsons  
Utilities Department

**TO:** Debbie Lamb, City Manager

**FROM:** Derek Clevenger, Director of Utilities DC

**DATE:** March 14, 2023

**RE:** **Pay Request No. 19 & Final, HDR WWTP Peak Flow Pump Station**

Please include the following item on the City Commission consent agenda for consideration at the March 20, 2023 meeting:

**Pay Request No. 19 & Final, HDR WWTP Peak Flow Pump Station**

**Project Details**

HDR Engineering, Inc. entered into an engineering agreement with the City for the design of WWTP Influent Pump Station Upgrades and EFHB.

Engineering Design Phase	\$50,200.00
Bidding Phase	\$6,925.00
Construction Engineering Phase	<u>\$32,500.00</u>
Total	\$89,625.00

This pay request is for \$650.00 for work completed through 2/25/23.

**Funding Source**

KDHE Wastewater Revolving Loan Funds

**Action Request**

Approve and authorize payment for Pay Request No. 19 & Final, in the amount of \$650.00 to HDR Engineering Inc. for design of WWTP Peak Flow Pump Station.

FINAL



# Invoice

HDR Engineering, Inc.  
Kansas City, MO 64131  
816-360-2700

Please send remittance with copy of invoice to:

HDR, Inc.  
US Engineering Accounts Receivable  
PO Box 74008202  
Chicago, IL 60674-8202

To: Client # 6363

City of Parsons  
P.O. Box 1037  
Parsons, KS 67357

HDR Invoice No. 1200507310

Invoice Date: 03/10/23

Period Ending: 02/25/23

HDR Project No. 10219645 \$ 650.00

Task Description	Contract Amount	Percent Complete	Dollars Complete	Previously Billed	Invoice Amount
Design Phase	\$ 50,200.00	100%	\$ 50,200.00	\$ 50,200.00	\$ -
Bid Phase	\$ 6,925.00	100%	\$ 6,925.00	\$ 6,925.00	\$ -
Construction Phase	\$ 32,500.00	100%	\$ 32,500.00	\$ 31,850.00	\$ 650.00
	\$ 89,625.00	100.0%	\$ 89,625.00	\$ 88,975.00	\$ 650.00

## Project Summary

Original Contract	\$ 74,325.00
Amednment 1	\$ 15,300.00
<b>Contract Total</b>	<b>\$ 89,625.00</b>
<b>Billed to Date</b>	<b>\$ 89,625.00</b>
Amount Billed Previously	\$ 88,975.00
Amount Due this Invoice	\$ 650.00
Remaining Fee	\$ -

Approved By: Aaron Bresette, P.E.

Amount Due \$ 650.00

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# Memorandum

City of Parsons  
City Manager's Office

**TO:** Parsons City Commission  
**FROM:** Debbie Lamb. City Manager  
**CC:**  
**Date:** March 16, 2023  
**RE:** Street Closure

Please place the following item on the City Commission agenda for discussion at their March 20, 2023 commission meeting.

**Information:** The dedication of the Downtown Community Clock, honoring Pete and Mary Hughes, located at the corner of 17<sup>th</sup> and Main will be April 11, 2023. It has been requested to closure Main Street from 16<sup>th</sup> Street to 17<sup>th</sup> Street from 12:00 p.m. to 2:00 p.m. The intersection at 17<sup>th</sup> and Main will remain open to traffic.

**Action Request:** Approve the Road Closure.

Memorandum  
City of Parsons  
Legal Department

**TO:** Deborah Lamb, City Manager  
**FROM:** Ross Albertini, City Attorney  
**CC:**  
**Date:** March 16, 2023  
**RE:** United States Army Lease

Please include the following item on the City Commission agenda for consideration at the March 20, 2023 meeting:

The United States Army is requesting the City enter into a 50 year lease for the National Guard facility located on Southern Avenue. Although this lease has updated terms, it extends the previous lease the City had with the Army.

**Action Request.**

Approve the lease



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**LAND LEASE  
BETWEEN  
CITY OF PARSONS, KANSAS  
AND  
THE UNITED STATES OF AMERICA**

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1. This **LEASE**, under and by virtue of the authority vested in the Secretary by Title 10, United States Code, Section 18233, hereinafter referred to as the "Lease", made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ in the year of 20\_\_\_\_

by: the **CITY OF PARSONS, KANSAS** whose address is: **CITY HALL, 112 S. 17<sup>th</sup> STREET, PARSONS, KANSAS 67357** and whose interest in the property is that of the owner, hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Lessee.

In consideration for RENT the parties promise and agree as follows:

2. **PROPERTY:** The **Lessor** hereby leases to the **Government** the following described property:

Exclusive use of a five (5) acre tract, more or less, of land in Labette County, Kansas, described as follows:

Beginning at the Northeast Corner of the Northwest Quarter, Section 25, Township 31 South, Range 19 East, thence South 545 feet; thence West 400 feet; thence North 545 feet, thence East 400 feet to point of beginning; as shown in Exhibit "A", attached and made a part of this agreement.

To be used for the following purpose: Governmental purposes.

3. **LEASE TERM:** The Lessee shall have the right to have and to hold the said premises, or any portion thereof, for the period beginning **1 January 2022** through **31 December, 2071**.

4. **RENTAL:** The Government shall pay the Lessor rent at the following rate:

**ONE DOLLAR AND NO/100 (1.00)** per entire term, the receipt and sufficiency of which is hereby acknowledged.

5. **OWNERSHIP:** The Lessor warrants that he is the rightful and legal owner of the property and has the legal right to enter into this lease. If the title of the Lessor shall fail, or it be discovered that the Lessor did not have authority to lease to the property, the lease shall terminate. The Lessor, the Lessor's heirs, executors, administrators, successors, or assigns agree to indemnify the Lessee by reason of such failure and to **refund all rentals paid**.

6. **EXCLUSIVE USE:** The Lessor shall not interfere with or restrict the Lessee, or its representatives in the use and enjoyment of the leased property, nor shall the Lessor erect any fence, wall, partition or any construction upon the leased, property except as otherwise agreed to in writing by the Lessee.

7. **TERMINATION:**

a. The Lessee may terminate this lease at any time in whole or in part, by giving thirty (30) days' notice in writing to the Lessor. Said notice shall be the day after the date of mailing, or hand delivery.

b. Termination in whole or in part shall be effective upon written notice, however, the parties may enter into a supplemental agreement to resolve certain issues arising from the tenancy and its termination, in whole or in part.

c. The Lessor has no termination rights.

8. **ALTERATIONS/RESTORATION/RELEASE OF LIABILITY:**

The Lessee shall have the right, during the existence of this lease, to make alterations, attach fixtures, and erect additions, structures, or signs, in or upon the premises hereby leased, which fixtures, additions, or structures, so placed in, upon or attached to the said premises shall be and remain the property of the Lessee and may be removed or left in place at the option of the Lessee. The Lessor hereby releases and forever discharges the Lessee, its officers, employees and/or contractors from any and all liability, claims or demands for site restoration of the leased premises.

9. **DAMAGES:** The Lessee shall not be responsible for combat or war related damages to the lease premises; the Lessee shall be liable only for damage resulting from negligence or misconduct of Lessee personnel. The Lessee shall not be liable for any loss, destruction or damage to the premises beyond the control and without the fault of negligence of the Lessee, including, but not limited to acts of nature, fire, lightning, floods, or severe weather. The parties agree that any settlement of damages by the Lessee if any, shall be done at termination of the lease.

10. **PROPERTY INVENTORY:** As of the starting date of this lease, a joint inventory and condition report of all personal property of the Lessor included in this lease, and also a joint physical survey and inspection report of the real property shall be made, said reports to reflect the then present condition, and to be signed on behalf of the parties.

11. **TAXES:** The Lessor accepts full and sole responsibility for the payment of all taxes and other charges of a public nature which may arise in connection with this lease, or which may be assessed against the property. This includes registration of the lease and payment of related charges.

**12. NOTICE:** Any notice under this Lease is to be given in writing and delivered by "Certified Mail, Return Receipt Requested" or registered mail, Express Mail or comparable service, or delivered by hand and delivery, whether accepted or refused, attempted delivery, or marked undeliverable, shall be deemed notice under the terms of this Lease. Any notice given by the Lessor to the Government shall be addressed to: **District Commander, U.S. Army Engineer District, ATTN: Real Estate Division, RE-A Branch, 601 E. 12th Street, Room 602, Kansas City, Missouri 64106-2896.** Any notice given by the Government to the Lessor or his/her agent shall be addressed to: **Parsons, Kansas 112 S. 17<sup>th</sup> Street, Parsons, Kansas 67357** and e-mail **parsonsksk.com/city-commission**, or as may from time to time otherwise be directed in writing by the parties. Both Lessor and Government have an obligation to ensure that the other party has their accurate address. Any such notice and correspondence shall include the lease number.

**13. LESSOR'S SUCCESSORS:** The terms and provisions of this lease and the conditions shall bind the Lessor, and the Lessor's heirs, executors, administrators, successors, and assigns.

**14. COVENANT AGAINST CONTINGENT FEES:** The Lessor warrants that no person or selling agency has been employed or retained to solicit or secure this lease upon an agreement or understanding for a commission, percentage, brokerage, or a contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Lessor for the purpose of securing business. For breach or violation of this warranty the Lessee shall have the right to annul this lease without liability or in its discretion to deduct from the lease price or consideration the full amount of such commission, percentage, brokerage, or contingent fee.

**15. OFFICIALS NOT TO BENEFIT:** No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this lease or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this lease if made with a corporation for its general benefit.

**16. GRATUITIES:**

a. The Lessee may, by written notice to the Lessor, terminate the right of the Lessor to proceed under this lease if it is found, after notice and hearing, by the Secretary of the Army or his duly authorized representative, that gratuities (in the form of entertainment, gifts, or otherwise) were offered or given by the Lessor, or any agent or representative of the Lessor, to any officer, or employee of the Lessee with a view toward securing a lease or securing favorable treatment with respect to the awarding or amending, or the making of any determinations with respect to the performing, of such lease; provided, that the existence of facts upon which the Secretary of the Army or his duly authorized representative makes such findings shall be in issue and may be reviewed in any competent court.

b. In the event this lease is terminated as provided in paragraph (a) hereof, the Lessee shall be entitled (i) to pursue the same remedies against the Lessor as it could pursue in the event of a breach of the lease by the Lessor, and (ii) as a penalty in addition to any other damages to which it may be entitled by law, to exemplary damages in an amount (as determined by the Secretary of the Army or his duly authorized representative) which shall be not less than three nor more than ten times the costs incurred by the Lessor in providing any such gratuities to an such officer or employee.

c. The rights and remedies of the Lessee provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this lease.

**17. EXAMINATION OF RECORDS:** The Lessor agrees that any duly authorized representatives shall have the right until the expiration of three (3) years after final payment of the agreed rental, have access to and the right to examine any directly pertinent books, documents, papers and records of the Lessor involving transactions related to this lease.

**18. MODIFICATION:** No change or modification of this lease shall be effective unless it is in writing and signed by both parties to this lease.

**19. THE FOLLOWING ARE ATTACHED AND MADE A PART HEROF:**

**i: Site Plan, Exhibit A**

**IN WITNESS WHEREOF,** the parties have subscribed their names as of the date first above written.

**LESSOR:**

\_\_\_\_\_  
(Name of the Lessor)

\_\_\_\_\_  
(Lessor's Signature)

\_\_\_\_\_  
Tax ID Number

**THE UNITED STATES OF AMERICA**

\_\_\_\_\_  
**MEREDITH L. A. HARMON**  
**Chief, Real Estate**  
**Real Estate Contracting Officer**



US Army Corps  
of Engineers  
Kansas City District

US Army Reserve Center  
Parsons, Kansas  
Labette County  
DACA415220003900  
5 Acres



0 100 200 400  
Feet

32

Lease Boundary

Public Land Survey

2700 Southern Boulevard  
Parsons, Kansas 67357

EXHIBIT A



# Labette County GIS



3/14/2023, 8:50:58 AM

Parcels

RoadCenterline

AddressPoints NG911\_Imagery\_2021



Green: Band\_2



Blue: Band\_3



Red: Band\_1



Source: Esri, Maxar, Earthstar Geographics, IGN, and the GIS User Community

Source: Esri, Maxar, Earthstar Geographics, IGN, and the GIS User Community | FSA, USDA | Missouri Dept. of Conservation, Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NPS

Labette County User















250' of sidewalk

5' wide = 140 sq ft sidewalk \$7,000

205' curb & gutter

\$8,200

ADA ramp

1,000

Est. Total

\$16,200

Memorandum  
City of Parsons  
Legal Department

**TO:** Deborah Lamb, City Manager  
**FROM:** Ross Albertini, City Attorney  
**CC:**  
**Date:** March 16, 2023  
**RE:** Ordinance for Rotary Club – Drug Takeback Program

Please include the following item on the City Commission agenda for consideration at the March 20, 2023 meeting:

The Parsons Rotary Club is requesting the City of Parson pass an ordinance requiring the safe disposal of pharmaceuticals in Parsons. This ordinance has been determined by the Federal Court system to be enforceable against pharmaceutical companies. The Parsons Rotary Club is willing to assist the City of Parsons with enforcing its provisions.

**Action Request.**

Approve the Ordinance

**ORDINANCE NO. 6532**

**AN ORDINANCE OF THE CITY OF PARSONS REQUIRING THE SAFE DISPOSAL OF PHARMACEUTICALS**

**The City Commission of Parsons, Kansas hereby finds and declares the following:**

**WHEREAS** drugs are necessary medical technologies that allow us to live longer, healthier, and more productive lives and reduce suffering at the end of life;

**WHEREAS**, the public, particularly children, the elderly, and public employees, are at significant and unnecessary risk of poisoning due to the improper or careless disposal of drugs;

**WHEREAS** our groundwater and drinking water are being contaminated by unwanted, leftover, or expired drugs passing through our wastewater treatment centers:

**WHEREAS** there is no mandatory statewide stewardship program for unwanted drugs or sharps in, and manufacturers, retailers, and producers have not offered any support for the program to date.

**WHEREAS** the City of Parsons, Kansas collected analgesics; anti-inflammatories; blood thinners, and several thousand doses of other pharmaceuticals for reasonable disposal and diversion from wastewater and surface waters in one year, and continues to collect comparable quantities to protect recreational water quality and aquatic life within the City limits;

**WHEREAS** the City of Parsons has implemented a program to responsibly and safely collect unwanted pharmaceuticals from within the City limits, with the assistance of the City of Parsons Police Department and a few private pharmacies. However, there continues to be a lack of sufficient safe, convenient disposal locations for leftover, expired, and/or unwanted drugs, which creates significant risks to human health and to the environment. As a result, leftover, expired, and/or unwanted drugs are often left in homes where they can be accidentally ingested or abused by children, adults, and the elderly, increasing the risk of poisoning, addiction, and death;

**WHEREAS**, each year, more than 9,000 young children are hospitalized after accidentally ingesting prescription drugs, and drug overdose deaths have been rising steadily over the past two decades. Nearly 9 out of 10 poisoning deaths are caused by drugs. In 2021, 70 percent of the drug overdose deaths in the United States were unintentional;

**WHEREAS** unwanted drugs are also often flushed down toilets or sinks. However, municipal wastewater treatment plants are not designed to remove the complex compounds

**in the drugs that end up in the sewer system. As a result, drugs can pass through wastewater treatment systems and contaminate receiving waters;**

**WHEREAS an Environmental Protection Agency report on drinking water released in December 2013 tested effluent samples from 50 large wastewater treatment plants nationwide for active pharmaceutical ingredients and metabolites. Out of the 63 total compounds tested for (including, without limitation, pain relief medicines like oxycodone, high blood pressure medications and over-the-counter drugs like acetaminophen and ibuprofen), 43 were detected in at least one of the samples and all samples were found to contain at least one pharmaceutical compound. The presence of pharmaceuticals in surface water is well documented to have ecological impacts, including negative effects on fish and other aquatic life. Our cities water has concentrations of some of these pharmaceutical ingredients;**

**WHEREAS establishing a safe, convenient disposal system for leftover, expired, and unwanted drugs will reduce unintentional poisonings and drug overdose deaths by making drugs less accessible to persons who might accidentally ingest or abuse them:**

**WHEREAS establishing a safe convenient disposal system for leftover, expired, and unwanted drugs will also reduce the number of people who misuse and become addicted to prescription drugs:**

**WHEREAS establishing a safe convenient disposal system for leftover, expired, and unwanted drugs will also reduce the quantity of pharmaceutical compounds that are discharged into the Lakes and rivers and other environmentally sensitive waters throughout the City:**

**WHEREAS, Extended Producer Responsibility (EPR) laws, sometimes referred to as Product Stewardship laws, place responsibility for end-of-life management of consumer products on the manufacturers and producers of the products, while encouraging product design that minimizes negative impacts on human health and the environment at every stage of the product's lifecycle;**

**WHEREAS many local and national governmental bodies support EPR, including National Association of Counties, and the National League of Cities;**

**WHEREAS in 2010, Congress passed the "Secure and Responsible Drug Disposal Act of 2010," Public Law No. 111-273, which authorized the Attorney General to expand the methods through which pharmaceuticals classified as controlled substances may be collected, including through collection at pharmacies. The goal of the bill was to increase opportunities for drug collection in order to reduce substance abuse, accidental poisoning, and the release of harmful substances into the environment. On October 9, 2014, the Drug Enforcement Agency promulgated regulations implementing that Act. These regulations, among other**

things, authorize retail pharmacies to maintain secure collection bins for controlled substances;

WHEREAS Mexico, a number of Canadian provinces, much of Europe and several other countries already have active, well-established EPR drug disposal programs in place. British Columbia has had a manufacturer-funded drug collection program in place since 1996. Ontario began a program in July 2010 and Manitoba began its program in April 2011. France, Spain, and Portugal, among other countries, have national collection programs, which are paid for by drug companies and operated by product stewardship associations on their behalf. Many of the same drug companies that participate in these programs manufacture drugs sold in the United States;

WHEREAS in 2012, Alameda County California became the first local government in the United States to pass legislation requiring pharmaceutical companies to design, fund, and operate a program to safely collect and dispose of unwanted drugs, similar to the take-back safe drug disposal programs in Canada's pharmacies. On September 30, 2014, the Ninth Circuit Court of Appeal rejected a legal challenge to Alameda County's ordinance brought by pharmaceutical trade associations. *Pharm. Research & Mfrs. Of Am. v. City/County. of Alameda*, 13-16833, 768 F.3d1037 (9th Cir. 2014). The U.S. Supreme Court subsequently declined to hear an appeal of this ruling;

WHEREAS in 2019 and 2020 the DEA and Office Director National Drug Control Policy promulgated rules for Chemical Digestion of drugs and since that time numerous Chemical Digestion products have come to market providing Safe In-Home disposal of Pharmaceuticals;

WHEREAS there is demand in the City of Parsons for a permanent drug stewardship program;

WHEREAS a manufacturer and/or producer-funded safe drug disposal program in the City for unwanted drugs would significantly increase convenient safe drug disposal options for City residents' of unwanted drugs, enabling safe disposal of larger quantities of unwanted drugs and reducing risks to public safety, health, and the environment;

BE IT ORDAINED by the City of Parsons, Kansas as follows:

## SECTION I

The City of Parsons, Kansas Municipal Code is hereby amended to read as follows:

### CITY OF PARSONS SAFE DRUG DISPOSAL

Purpose and Intent.

Title.

**Definitions.**

**Stewardship Program.**

**Stewardship Plan.**

**Safe Disposal of Unwanted Products.**

**Stewardship Program Promotion and Outreach.**

**Retailer and Provider Participation.**

**Lists of Producers and Manufacturers of Covered Drugs**

**Reporting.**

**Program Assessment and Collection of Data.**

**List of Producers.**

**Regulations and Fees.**

**Enforcement.**

**Additional Provisions.**

**PURPOSE AND INTENT.**

The purpose of this chapter is to protect the health, safety, and welfare of the public and of the environment by providing for the safe and orderly disposal of drug waste; and by placing responsibility for end-of-life management of drug products on the manufacturers and/or producers of the products, while encouraging product design that minimizes negative impacts on human health and the environment at every stage of the product's lifecycle.

**TITLE.**

This chapter may be cited as the "City of Parsons, Kansas Safe Drug Disposal Ordinance."

**DEFINITIONS.**

For the purposes of this chapter, the following terms have the meanings given below.

1. "City Commission" refers to the City of Parsons city commission.
2. "City" means the City of Parsons, Kansas.
3. "Consumer Generators" means residents of single and multiple family residences or other locations who possess, dispose of, and/or abandon household Drugs. "Consumer Generators" does not include airport security, drug seizures by law enforcement, pharmacy waste, business waste, or any other source identified by the Department as a non-consumer source.
4. "Controlled Substance" for purposes of this chapter shall mean any substance listed under Title 21 of the United States Code, Sections 812 and 813 or any successor legislation.
5. "Cosmetics" means (a) articles intended to be rubbed, poured, sprinkled, or sprayed on, introduced into, or otherwise applied to, the human body, or any part thereof for cleansing,



beautifying, promoting attractiveness, or altering the appearance, and (b) articles intended for use as a component of any such articles.

6. "Covered Drug" means all Drugs, including both brand name Drugs and Generic Drugs, and Prescription Drugs and Nonprescription Drugs. Notwithstanding the foregoing sentence, "Covered Drug" does not include: (b) herbal-based remedies and homeopathic drugs, products, or remedies; (c) Cosmetics, soap (with or without germicidal agents), laundry detergent, bleach, household cleaning products, shampoos, sunscreens, toothpaste, lip balm, antiperspirants, or other personal care products that are regulated as both Cosmetics and Nonprescription Drugs under the Federal Food, Drug, and Cosmetic Act ("FFDCA") (21 U.S.C. Section 301 *et seq.* (2002)); (d) Drugs for which Producers provide a take-back program as part of a Federal Food and Drug Administration managed risk evaluation and mitigation strategy (21 U.S.C. Section 355-1); (e) Drugs that are biological products as defined by 21 C.F.R. 600.3(h) as it exists on the effective date of this chapter if the Producer already provides a take-back program; and (f) pet pesticide products contained in pet collars, powders, shampoos, topical applications, or other delivery systems.
7. "County" means the County of Labette.
8. "Department" means the City of Parsons Police Department.
9. "Director" means the City of Parsons Police Chief or his or her designee.
10. "Drug Wholesaler" means a Person that sells or distributes Drugs and Covered Drugs for resale to an Entity other than a consumer.
11. "Drugs" means: (a) articles recognized in the official United States Pharmacopoeia, the official National Formulary, the official Homeopathic Pharmacopoeia of the United States, or any supplement to any of them; (b) articles intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease in humans or other animals; (c) articles, other than food, intended to affect the structure or any function of the body of humans or other animals; and (d) articles intended for use as a component of any article specified in clause (a), (b), or (c) of this definition. Notwithstanding the foregoing sentence, "Drugs" does not include or mean medical devices, their component parts or accessories.
12. "Entity" means a Person other than an individual.
13. "Generic Drug" means a Drug that is chemically identical or bioequivalent to a brand name Drug in dosage form, safety, strength, route of administration, quality, performance characteristics, and intended use, though inactive ingredients may vary.
14. "Hazardous Waste" means a "hazardous waste" as defined in the Federal Resource Conservation and Recovery Act (RCRA) of 1976, as amended (42 USCA § 6901 *et seq.*) and the implementing regulations (40 C.F.R. §§239 through 282), as amended. This waste

includes, but is not limited to, bulk chemotherapy drugs, P-listed waste, U-listed waste and characteristic hazardous waste.

15. **“Manufacture”** means the production, preparation, propagation, compounding, or processing of Drugs but does not include the activities of a Re-packager, Wholesaler or medical practitioner who distributes or dispenses such substances in the ordinary course of his or her professional practice or prepares, compounds, packages or labels such substances.
16. **“Manufacturer”** means a Person engaged in the Manufacture of Drugs.
17. **“Mail-back Program”** means a system whereby Consumer Generators of Unwanted Products obtain prepaid and pre-addressed mailing envelopes in which there is a bottle to place Unwanted Products in a solution that provides chemical destruction and safely neutralizes for shipment to an Entity that will dispose of them safely and legally.
18. **“Medical Waste”** means “Medical waste” as defined in Chapter 65 of the Kansas Statutes Annotated and any applicable Kansas Administrative Regulations.
19. **“Nonprescription Drug”** means any Drug that may be lawfully sold without a prescription.
20. **“Person”** means an individual, firm, sole proprietorship, corporation, limited liability company, general partnership, limited partnership, limited liability partnership, association, cooperative, or other entity of any kind or nature, however, organized.
21. **“Pharmacy”** means a place licensed by the State of where the practice of pharmacy is conducted.
22. **“Plan” or “Stewardship Plan”** means a stewardship plan required under this chapter that describes the manner in which a Stewardship Program will be provided pursuant to the terms of this ordinance.  
  
**Plan Operator”** means the Person that develops, implements and operates a Stewardship Plan, including but not limited to a Producer or Stewardship Organization.
23. **“Prescription Drug”** means any Drug, including, but not limited to, any Controlled Substance, that is required by federal or state law, rule or regulation to be dispensed by prescription only or is restricted to use by practitioners only.
24. **“Producer”** shall be determined, with regard to Covered Drugs that are sold, offered for sale, or distributed in the City as meaning one of the following:
  - (a) The Person who Manufactures Covered Drugs and who sells, offers for sale or distributes Covered Drugs in the City under that Person's own name or brand.

- (b) If there is no Person who sells, offers for sale, or distributes Covered Drugs in the City under the Person's own name or brand, the Producer of Covered Drugs is the owner or licensee of a trademark or brand under which the Covered Drugs are sold or distributed in the City, whether or not the trademark is registered.
- (c) If there is no Person who is a Producer of Covered Drugs for purposes of paragraphs (a) and (b), the Producer of Covered Drugs is the Person who brings the Covered Drug into the City for sale or distribution.

Notwithstanding the foregoing, "Producer" does not include: (i) a Retailer or Re-packager that only puts its label on a Covered Drug; (ii) a pharmacist who dispenses Prescription Drugs to or repackages or compounds a prescribed individual Drug product for a consumer; or (iii) a Drug Wholesaler who is not also a Manufacturer.

- 25. "Provider" means any Person that sells or otherwise furnishes Drugs to consumers at a location as defined (Healthcare Facility) by the EPA located in the city.
- 26. "Public Hearing" means any hearing held by the Department or the City which is open to the public for the purposes of collecting public comment. It does not necessarily refer to meetings of the City Commission.
- 27. "Re-packager" means a Person who owns or operates an establishment that repacks, repackages, and/or re-labels a product or package (including a Covered Drug) for further sale or for distribution without a further transaction.
- 28. "Retailer" means any Person that sells Drugs directly to consumers at a business located in the city.
- 29. "Stewardship Organization" means a "person" designated by the "City" to act as an agent on behalf of each "Producers" to operate a Stewardship Program or organization that the City contracts with to operate a Stewardship Program.
- 30. "Unwanted Products" means Covered Drug's no longer wanted by the owner or that have been abandoned, discarded, or are intended to be discarded by the owner.

#### **STEWARDSHIP PROGRAM.**

- 1. The requirement for Sale. This chapter shall apply only to Producers whose Covered drugs are sold and/or distributed in the City and to Retailers who sell Covered Drugs in the City. This chapter shall apply only to areas within the City limits. This chapter shall be administered and implemented by the City of Parsons Police Chief or another designee. Each Producer shall participate in the Stewardship Plan. Each Producer must:

- (a) Operate, individually or jointly with other Producers.

## **2. Stewardship Program Costs.**

- (a) A Producer, group of Producers, must pay all administrative and operational fees and costs associated with their Stewardship Program and related Stewardship Plan, including, but not limited to, the cost of chemical digestion or neutralizing, transporting, and disposing of Unwanted Products from Consumer Generators.
- (b) No Person or Producer may charge a specific point-of-sale fee to consumers to recoup the costs of their Product Stewardship Program, nor may they charge a specific point-of-Safe Drug Disposal fee at the time the Unwanted Products are chemical digested or neutralized from Consumer Generators or delivered for disposal.
- (c) A Producer, a group of Producers, must pay all costs and expenses incurred by the City, including but not limited to the Department, in the administration and enforcement of their Stewardship Program. Exclusive of fines and penalties, the City shall only recover its actual costs of administration and enforcement under this chapter and shall not charge any amounts under this chapter in excess of its actual administrative and enforcement costs.
- (d) A Producer, a group of Producers, must pay all disposal costs and expenses as of the date that the ordinance codified in this chapter becomes effective. If the City incurs any costs or expenses due to delays in the establishment of an approved Stewardship Plan, the Producer, group of Producers, must reimburse the City in full for such costs.

## **STEWARDSHIP ORGANIZATION PLAN.**

### **1. Plan Content. Contains each of the following:**

- (a) Certification through the City Contract that the Stewardship Organization will accept all Unwanted Products regardless of who produced them unless excused from this requirement by the Department as part of the approval of the Plan;
- (b) Contact information (including the name, physical and mailing address, telephone number, and email address) for the Stewardship Organization submitting the Plan.;
- (c) A description of the methods by which Unwanted Products from Consumer Generators will be chemical digested, neutralized, and handled in the City, including without limitation a description of the chemical digestion or neutralization methods used and the immediate neutralizing of Unwanted Products:

- (d) A list containing the name, location, permit status, and record of any penalties, violations, and/or regulatory orders received in the previous five years by each Person that will be involved in chemical digestion and neutralization, and/or transporting Unwanted Products and each Medical Waste or Hazardous Waste disposal facility proposed to participate in the Product Stewardship Plan;
  - (e) A description of how the Unwanted Products will be safely and securely tracked and handled from chemical digestion and neutralization through final disposal including weight accumulated excluding packaging through the program and the policies and procedures to be followed to ensure security;
  - (f) A description of the public education and outreach activities required under this chapter and how their effectiveness will be evaluated specifically an in-school education program;
  - (g) A description of how the scope and extent of the Stewardship Plan are reasonably related to the number of Covered Drugs that are sold in the city, by the Producer or group of Producers;
  - (h) A starting date when a Safe Drug Disposal of Unwanted Products will begin;
  - (i) A description of how support will be provided to any law enforcement agencies within the City that have, or later agree to have, a chemical digestion and neutralization, safe disposal program for Controlled Substances, including, without limitation: (i) the provision of a Safe Drug Disposal kiosk for chemical digestion with appropriate accessories and signage, (ii) an ability to accept Controlled Substances and other Covered Drugs, and (iii) technical support up to and including an appropriate Person to provide on-site assistance with the Safe Drug Disposal kiosks and law enforcement agency;
  - (j) If more than one Producer will be involved in a proposed Stewardship Plan, then the Stewardship Plan for that Program must include a fair and reasonable manner for allocating the costs of the Program among the participants in that Program, such that the portion of costs paid by each Producer is reasonably related to the number of Covered Drugs that Producer sells in the City.
2. Existing County-Approved Stewardship Plan. If a Producer, group of Producers or Stewardship Organization is/are operating a Stewardship Plan within the County under an existing Stewardship Plan that has been approved by the County of Labette, such Producer, group of Producers, or Stewardship Plan may comply with the above, by supplementing such County-Approved Plan to cover the City and include all items listed in (Section 1) "Stewardship Organization Plan" above. The Stewardship Plan, as supplemented, must be submitted to the Department for review and approval of the provisions relating to and/or applicable to the City.

### **3. Department Review and Approval—Updates.**

- (a) No Producer, group of Producers or Stewardship Plan within the City may begin chemical digestion or neutralizing through Safe Disposal, Unwanted Products to comply with this chapter until it has received written approval of its Stewardship Plan from the Department. The City may continue Safe Drug Disposal on an interim basis if there is any delay in establishing a Stewardship Plan as required under this chapter. Once approved by the Department, each Stewardship Plan must receive prior written approval from the Department for any proposed changes to the Plan.**
- (b) All Stewardship Plans must be submitted to the Department for approval. Each Stewardship Organization shall submit its initial Stewardship Plan (conforming to the above requirements) to the Department for review within sixty (60) days after the effective date of this chapter, or at a later date as approved in writing by the Department.**
- (c) Within sixty (60) days after the Department's receipt and review of a Stewardship Plan, the Department will determine whether the Plan complies with the requirements of this chapter and of any regulations adopted pursuant to this chapter. The Department may at its sole discretion conduct a noticed Public Hearing as part of this process.**
  - i. As part of its approval, the Department may set reasonable performance goals for the Program.**
  - ii. If the Department approves a Plan, it shall notify the applicant of its approval in writing.**
  - iii. If the Department rejects a Plan, it shall notify the applicant in writing of its reasons for rejecting the Plan. The Department may reject a Plan without conducting a Public Hearing.**
  - iv. An applicant whose Plan has been rejected by the Department must submit a revised Plan to the Department within thirty (30) days after receiving notice of the rejection. The Department may require the submission of a further revised Plan or, at its sole discretion, the Department may (without any obligation to do so) develop, approve and impose upon the applicant the Department's own Stewardship Plan or an approved Plan submitted by other Producer(s) pursuant to this chapter. The imposed Plan will be presented at a Public Hearing. The Department is not required, and nothing in this chapter shall be interpreted as requiring, the Department to create or impose a Stewardship Plan.**
  - v. If the Department rejects a revised Stewardship Plan or any other subsequently revised Plan, Department may deem the Producer(s) at issue out of compliance**

with this chapter and subject to the enforcement provisions contained in this chapter.

- (d) At least every three (3) years, a Stewardship Plan shall update its Stewardship Plan, explaining any substantive changes to components of the Plan, and submit the updated Plan to the Department for review and approval.
- (e) A Producer who begins to offer a Covered Drug for sale in the City after the effective date of this chapter, must submit a Stewardship Plan to the Department and provide evidence of having joined the existing approved Stewardship Plan within sixty (60) days following the Producer's initial offer for sale of a Covered Drug in the City.
- (f) Any proposed changes to a Stewardship Plan must be submitted in writing to the Department and approved by the Department in writing prior to implementation of any change. Notwithstanding the foregoing, for County-Approved Plans, only those changes relating to and/or applicable to the City must be submitted in writing to the Department for review and approval before implementation.
- (g) The Department may audit the records of a Producer, group of Producers, related to a Stewardship Plan, or request that the Producer, group of Producers, arrange for the Department to inspect at reasonable times the facilities, vehicles, and equipment used in carrying out the Stewardship Plan.

#### **DISPOSAL OF UNWANTED PRODUCTS.**

1. **Compliance with Applicable Law.** Each Stewardship Plan must comply with all local, State, and Federal laws and regulations applicable to its operations, including, but not limited to, laws, rules, and regulations governing the treatment, chemical digestion and neutralizing safe disposal of Unwanted Products.
2. **Treatment and Disposal.** Each Stewardship Program must dispose of all unwanted Covered Drugs by incineration at a Medical Waste or Hazardous Waste facility authorized to accept such waste. Each treatment and/or disposal facility utilized must be in possession of all required regulatory permits and licenses.
3. **New Technologies.** Stewardship Plan may petition the Department for approval to use treatment and final disposal technologies, where lawful, that provide superior environmental and human health protection than provided by current Medical Waste or Hazardous Waste disposal technologies for Covered Drugs if and when those technologies are proven and available. The proposed technology, at a minimum, must provide equivalent protection in each, and superior protection in one or more of the following areas:
  - (a) Monitoring of any emissions or waste;
  - (b) Worker health and safety;

- (c) Reduction or elimination of air, water, or land emissions contributing to persistent, bio-accumulative, and toxic pollution; and
  - (d) The overall impact on the environment and human health.
4. **Packaging Separation.** The Stewardship Plan shall allow the Consumer Generators to separate Unwanted Products from their original containers and packaging, prior to safe drug disposal in a container that chemical digests or neutralizes these items.

#### **STEWARDSHIP PLAN PROMOTION AND OUTREACH.**

1. A Stewardship Plan must promote the Program to Consumer Generators, pharmacists, Retailers of Covered Drugs, and health care practitioners (including, but not limited to, doctors and other prescribers, veterinarians and veterinary hospitals) as to the proper and safe method of storage and safe disposal of Unwanted Products using the Stewardship Organization.
2. A Stewardship Plan shall include, but is not limited to, developing, and updating as necessary, educational and other outreach materials for use by Schools of Covered Drugs. These materials may include handouts:
  - (a) Signage that is prominently displayed and easily visible to the children.
  - (b) Written materials and templates of materials for reproduction by schools to be provided to the schools.
  - (c) Advertising and/or other promotional materials related to the Product Stewardship Program.
  - (d) An in-school educational program which may include videos, handout material and webinars.
3. A Stewardship Program must prepare education and outreach materials that publicize the Stewardship Program in the City and disseminate the materials to healthcare facilities, Pharmacies, schools, and other interested parties. The Program also must establish a website publicizing how the program works and a toll-free telephone number that Consumer Generators can call to find safe drug disposal kiosks locations or acquire more in-home safe disposal bottles as needed for their personal use.

#### **LISTS OF PRODUCERS AND MANUFACTURERS OF COVERED DRUGS.**

1. Within sixty (60) days after the effective date of this chapter (or at a later date as approved in writing by the Department), each Drug Wholesaler that sells any Covered Drugs in the City must provide a list of the Producers of those Covered Drugs to the Department in a form prescribed by the Department. Wholesalers must update and



submit to the Department such list of Producers of Covered Drugs by January 15<sup>th</sup> of each calendar year.

2. Within six (6) months after the effective date of this chapter, or within six (6) months after a Retailer whose label appears on a Covered Drug or on the Covered Drug's packaging starts selling the Covered Drug in the City (or at a later date as approved in writing by the Department), and, thereafter, upon request from the Department, a Retailer whose label appears on a Covered Drug or on the Covered Drug's packaging must provide the contact information of the Manufacturer from whom the Retailer obtains the Covered Drug, including the mailing address, physical address, telephone number, and email address of the Retailer's point of contact at the Manufacturer.
3. Within six (6) months after the effective date of this chapter, or within six (6) months after a Covered Drug repackaged by a Re-packager is first sold in the City (or at a later date as approved in writing by the Department), and, thereafter, upon request from the Department, a Re-packager whose label appears on a Covered Drug or on the Covered Drug's packaging must provide the contact information of the Manufacturer from whom the Re-packager obtains the Covered Drug, including the mailing address, physical address, telephone number, and email address of the Re-packager's point of contact at the Manufacturer.

#### **REPORTING.**

1. On or before March 1 (or at a later date as approved in writing by the Department) and in each subsequent year, every Producer, group of Producers, or Stewardship Organization operating a Stewardship Program in the City must prepare and submit to the Department an annual written report describing the Program activities during the previous reporting period. The report must include, at a minimum, the following:
  - (a) A list of Producers participating in the Stewardship Program;
  - (b) A list of Retailers and/or Providers participating in the safe disposal of consumer-generated Covered Drugs;
  - (c) The amount, by weight, of Unwanted Products safely destroyed through chemical digestion neutralization, disposed from Consumer Generators by street, area or the entire City not to include the weight of packaging material.
  - (d) A description of the safe drug disposal system, including, without limitation, the process of distribution, tracking, returns, and weight excluding packaging.
  - (e) The name and location of disposal facilities at which Unwanted Products were disposed of and the weight of Unwanted Products, excluding packaging collected from Consumer Generators disposed of at each facility:

- (f) Whether policies and procedures for safe disposal, handling, transporting, and disposing of Unwanted Products, as established in the Plan, were followed during the reporting period and a description of any noncompliance:
  - (g) Whether any safety or security problems occurred during safe disposal, handling, transportation, or disposal of Unwanted Products during the reporting period and, if so, what changes have or will be made to policies, procedures, or tracking mechanisms to alleviate the problem and to improve safety and security;
  - (h) A description of public education and outreach activities implemented during the reporting period and their effectiveness, including, without limitation, the methodology used to evaluate the outreach and Program activities;
  - (i) How the Stewardship Program complied with all other elements in the Stewardship Plan approved by the Department, including, without limitation, its degree of success in meeting any performance goals set by the Department as part of its approval of the Program; and
  - (j) Any other information that the Department may reasonably require.
2. For the purposes of this section, "reporting period" means the period beginning January 1 and ending December 31 of the same calendar year.

#### **PROGRAM ASSESSMENT AND COLLECTION OF DATA**

1. At least once per year, at a time to be determined by the Department, each Stewardship Program will conduct a detailed characterization study of Unwanted Products chemical digested or neutralized and safely disposed to help assess the effectiveness of the Stewardship Program.
2. Assessments shall be conducted in a secure location with proper supervision, in full compliance with federal and state laws, rules, and regulations, and in accordance with guidelines issued by the Department.
3. Data collected from Program assessments shall be shared with the Department and other relevant agencies in a timely manner.
4. The Department may require additional assessments as needed to address problems or to help determine Program needs.

#### **LIST OF PRODUCERS.**

The Department shall provide on its website a list of all Producers participating in Stewardship Programs approved by the Department and a list of all Producers the Department has identified as noncompliant with this chapter or any regulations adopted pursuant to this chapter.

## **REGULATIONS AND FEES.**

1. **The Director of the Department may, after a noticed Public Hearing, adopt such rules and regulations as necessary to implement, administer, and enforce this chapter.**
2. **The City Commission authorizes the Director of the Department to charge Producers or a group of Producers participating in a Stewardship Program fees to cover all costs the City incurs in administering and enforcing this chapter. Fees shall not exceed actual costs to the City. As soon as practicable, the Department shall submit to the City Commission a proposed schedule of fees to be charged to Producers to cover the City costs of administering and enforcing this chapter.**

## **ENFORCEMENT.**

1. **The Department shall administer the penalty provisions of this chapter.**
2. **It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this chapter.**
3. **Any Person, Producer, Plan Operator or Organization that violates or continues to violate the provisions of this chapter shall be subject to the penalties, remedies, and criminal, civil and/or administrative enforcement actions set forth in the Parsons Municipal Code. Each and every day a violation of this chapter exists constitutes a separate and distinct offense for which enforcement action may be taken.**
4. **In determining the appropriate penalties, the Department shall consider the extent of harm caused by the violation, the nature, and persistence of the violation, the frequency of past violations, any action taken to mitigate the violation, and the financial burden to the violator.**
5. **Whenever the City finds that a Person has violated a provision or failed to meet a requirement of this chapter, the City may order compliance by written notice of violation to the responsible Person pursuant to the Parsons Municipal Code.**
6. **The Department may establish appropriate administrative rules for implementing this chapter, conducting hearings, and rendering decisions pursuant to this section.**
7. **Upon the failure of any Person to comply with any requirement of this chapter and any rule or regulation adopted pursuant to this chapter, the City Attorney's office may petition any court having jurisdiction for injunctive relief, payment of civil penalties and any other appropriate remedy, including, without limitation, restraining such Person or Entity from continuing any prohibited activity and compelling compliance with lawful requirements. However, this subsection does not permit the city or any court of competent jurisdiction to restrain the sale of any Covered Drug in the City.**

8. Any Person who knowingly and willfully violates the requirements of this chapter or any rule or regulation adopted pursuant to this chapter is guilty of a class C misdemeanor. A conviction for a misdemeanor violation under this chapter is punishable by a fine of not less than fifty dollars (\$50.00) and not more than five hundred (\$500.00) for each day per violation, or by imprisonment for a period not to exceed 30 days, or by both such fine and imprisonment.
9. The remedies provided by this chapter are cumulative and in addition to any other remedies available at law or in equity.

#### **ADDITIONAL PROVISIONS.**

1. Disclaimer. In adopting and implementing this chapter, the city is assuming an undertaking only to promote the general welfare. The City is not assuming or imposing on its officers and/or employees an obligation by which they could be liable in money damages to any Person or Entity who claims that a breach proximately caused injury.
2. Conflict with State or Federal Law. This chapter shall be construed so as not to conflict with applicable Federal, State, and County laws, rules, or regulations. Nothing in this chapter shall authorize any City agency or Department to impose any duties or obligations in conflict with limitations on municipal authority established by State or Federal law at the time such agency or Department action is taken. The City shall suspend enforcement of this chapter to the extent that said enforcement would conflict with any preemptive State or Federal legislation subsequently adopted.
3. Severability. If any of the provisions of this chapter or the application thereof to any Person or circumstance is held invalid, the remainder of those provisions, including the application of such part or provisions to Persons or circumstances other than those to which it is held invalid shall not be affected thereby and shall continue in full force and effect. To this end, the provisions of this chapter are severable.
4. Nothing in this chapter, or the Stewardship Program in which Producers of Covered Drug products who sell Covered Drugs in the are required to participate, is intended to protect anticompetitive or collusive conduct nor shall this chapter be construed to modify, impair, or supersede the operation of any of the antitrust laws or unfair competition laws of the State of Kansas or of the United States.
5. This chapter shall be construed in accordance with State law and shall not be construed in a way that would result in conflict with, or preemption by, any such state law.
6. Environmental Findings. This chapter is entitled to a categorical exemption of the which exempts "actions taken by regulatory agencies, as authorized by state or local ordinance, to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection."

7. This chapter shall be in effect for a period of ten (10) years following enactment.

## SECTION II

This ordinance shall take effect and be in force thirty (30) days after final adoption.

PASSED by the Governing Body of the City of Parsons, this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Kevin Cruse, Mayor

ATTEST:

\_\_\_\_\_  
Robyn Baker, City Clerk

Memorandum  
City of Parsons  
Legal Department

**TO:** Deborah Lamb, City Manager  
**FROM:** Ross Albertini, City Attorney  
**CC:**  
**Date:** March 16, 2023  
**RE:** Resolution to set hearing for demo houses

Please include the following item on the City Commission agenda for consideration at the March 20, 2023 meeting:

City Staff is starting the process to demo and remove five unsafe structures located at:  
2825 North Blvd.  
2407 Morgan  
2401 Morgan  
2815 North Blvd.  
1411 Chess Ave.

This resolution sets the hearing date for May 1, 2023 at 6:00 pm for the City Commission to make its determination on whether the structures should be condemned.

**Action Request.**

Approve the Resolution

RESOLUTION NO. 3444

WHEREAS, the building inspector has submitted and filed with the Governing Body of the City of Parsons, Kansas, a statement in writing stating that structures on the following property are unsafe and dangerous:

Lot 15, Block 198, City of Parsons, Labette County, Kansas, known as **2407 Morgan Ave.** Interested parties are Greg H. Hollingsworth, Bank of America, N.A.

E ½ of the W ½ of Lot 4, except the North 7.5 feet of Lot 4, all in Block 127, City of Parsons, Labette County, Kansas, known as **1411 Chess Avenue.** Interested parties are Jason A. Smart, Jessica Johnson.

Lot Sixteen (16), Block One Hundred Ninety-eight (198), City of Parsons, Labette County, Kansas, known as **2401 Morgan Ave.** Interested parties are Hafter Family Trust, Judith Price, Trustee or successor Trustee.

Lots 4 and 5, Block 3, Orchard Park Addition, City of Parsons, Labette County, known as **2815 North Blvd.** Interested parties are Tawny L. Smith

Lot 6, Block 3, Orchard Park Addition, City of Parsons, Labette County, known as **2825 North Blvd.** Interested parties are Michael T. Ingalsbe and Krystal W. Ingalsbe

and WHEREAS, the Governing Body of the City of Parsons, Kansas, deems it necessary to hold a public hearing in which the owner or occupant of said structures may appear and show cause why such structure should not be condemned, ordered repaired or demolished;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS that a public hearing shall be held at 6:00 p.m. or as soon after as practical, on May 1, 2023, in the City Commission Room of the Municipal Building, Parsons, Kansas.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS that said resolution shall be published once each week for two consecutive weeks in the official city newspaper on the same day each week.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be served on the owner, lienholder, agent and occupant of said structure as provided by law.

\_\_\_\_\_  
Kevin Cruse, Mayor

Attest: \_\_\_\_\_  
Robyn Baker, City Clerk

CITY OF PARSONS  
TREASURERS REPORT  
AS OF: FEBRUARY 28TH, 2023

FUND	BEGINNING CASH BALANCE	YEAR TO DATE REVENUES	YEAR TO DATE EXPENDITURES	ENDING CASH BALANCE
01-GENERAL FUND	445,458.61	2,272,995.72	1,461,460.95	1,256,993.38
06-INDUSTRIAL FUND	376,282.17	30,943.35	0.00	407,225.52
08-LIBRARY FUND	0.00	184,043.02	0.00	184,043.02
09-LIBRARY EMP BENEFIT	0.00	37,446.62	0.00	37,446.62
10-RISK MANAGEMENT FUND	160,720.72	1,480.00	1,130.78	161,069.94
11-SPECIAL FUEL FUND	54,346.21	66,096.25	29,430.00	91,012.46
13-SPECIAL PARKS FUND	4,137.12	0.00	15,000.00	( 10,862.88)
14-SPECIAL ALCOHOL FUND	16,001.52	0.00	0.00	16,001.52
15-TOURISM	224,879.31	65,609.89	20,186.98	270,302.22
18-MAINTENANCE FUND	216.62	34,425.15	33,412.90	1,228.87
19-SPEC LAW INFORC TRUST	12,756.49	0.00	0.00	12,756.49
20-VEHICLE ID FUND	12,759.68	1,420.00	500.00	13,679.68
21-DRUG SEIZURE FUND	5,987.41	12.74	0.00	6,000.15
22-PUB SAFETY SALES TAX	942,882.59	199,232.52	203,348.23	938,766.88
23-COMM REVITAL/DEVELOP	27,141.96	4,692.75	0.00	31,834.71
25-MUNICIPAL AUDITORIUM R	39,988.10	86.65	0.00	40,074.75
26-USDA LOAN FUND	111,454.14	2,561.36	0.00	114,015.50
27-ECONOMIC DEVELOPMENT S	624,530.26	92,360.54	79,527.64	637,363.16
28-PARK SALES TAX FUND	138,312.41	38,646.53	18,145.00	158,813.94
29-STREETS SALES TAX	549,937.71	77,293.01	0.00	627,230.72
30-GO BONDS 2013	0.00	0.00	0.00	0.00
31-FCIP	0.00	0.00	0.00	0.00
32-CAPITAL IMPROVEMENT FU	( 721,263.70)	0.00	0.00	( 721,263.70)
33-AMERICAN RESCUE PLAN	928,764.66	0.00	256,350.00	672,414.66
34-NEW EQUIPMENT RESERVE	13,844.25	0.00	0.00	13,844.25
35-UNION PACIFIC FUND	525,016.23	26,179.96	0.00	551,196.19
37-HEALTH INSURANCE RESER	861,309.67	126,540.00	208,600.04	779,249.63
38-INSURANCE PROCEEDS FUN	25,331.25	16,725.00	0.00	42,056.25
39-KIWANIS TRAIN FUND	3,132.94	0.00	0.00	3,132.94
41-CARNEGIE LIBRARY	2,172.45	0.00	0.00	2,172.45
42-PARSONS MUSEUM	13,266.24	225.49	2,560.32	10,931.41
43-FARM HISTORY CENTER	10,671.57	0.00	0.00	10,671.57
44-LOT OWNERS ENDOWMENT F	90,940.85	450.00	22,493.09	68,897.76
50-WATER FUND	1,676,121.26	477,635.03	328,999.49	1,824,756.80
52-UTILITY RESERVE FUND	3,795.62	0.00	0.00	3,795.62
53-CIP WATER	75,513.92	0.00	0.00	75,513.92
55-SEWER FUND	590,048.68	344,804.13	225,549.49	709,303.32
56-GO BONDS 2012	0.00	0.00	0.00	0.00
57-CIP SEWER	0.00	0.00	0.00	0.00
60-GO BONDS 2021	313,662.46	49,050.00	49,050.00	313,662.46
65-STORMWATER UTILITY	292,350.67	77,005.72	10,017.05	359,339.34
70-SANITATION FUND	391,520.97	225,520.32	210,466.91	406,574.38
75-EPA COMPLIANCE	1,516,472.48	120,859.92	67,448.00	1,569,884.40
90-AGENCY FUNDS	214,416.35	52,008.28	4,992.64	261,431.99
=====				
OVERALL TOTALS	10,574,881.85	4,626,349.95	3,248,669.51	11,952,562.29
=====				

\*\*\* END OF REPORT \*\*\*

MRI



CITY OF PARSONS											
BILLING- WATER, WASTEWATER AND SANITATION 2023											
MONTH	#CUST	WATER	CONSUMP.	EPA COMP	SEWER	SANIT	POLYCTS	MISC.	STM WTR	SALES TAX	TOTALS
January	4278	244,539.14	26,367,537	58,605.00	166,268.18	104,883.40	5,882.00	404.14	39,016.00	4,129.94	623,727.80
February	4284	241,868.94	25,928,162	58,680.00	176,531.80	105,546.38	5,887.00	600.00	38,988.00	4,475.75	632,577.87
March											0.00
April											0.00
May											0.00
June											0.00
July											0.00
August											0.00
September											0.00
October											0.00
November											0.00
December											0.00
TOTALS	8562	486,408.08	52,295,699	117,285.00	342,799.98	210,429.78	11,769.00	1,004.14	78,004.00	8,605.69	1,256,305.67

MR2

# Parsons Fire Department



Parsons, KS

This report was generated on 3/14/2023 11:51:28 AM

## Hours Spent per Activity Code for Date Range

Start Time: 00:00 | End Time: 23:00 | Start Date: 02/01/2023 | End Date: 02/28/2023

ACTIVITY CODE	# OF ITEMS	TIME SPENT	% TOTAL TIME
Alarm - Alarm Response	165	103:39	9.89
Comm - Community activities	10	37:30	3.58
Daily - Daily check and cleans	154	266:00	25.37
EMSInitial - EMS Initial	2	5:00	0.48
EMSRecert - EMS Recertification	11	22:00	2.10
Fuel - Fueled Apparatus	13	2:44	0.26
Phys - Physical Fitness	37	37:00	3.53
Professional - Professional Development	15	31:30	3.00
Training - Recruit Training	60	317:30	30.28
Training - Company Training	33	130:00	12.40
Training Driver - Driver / Apparatus Training	10	55:00	5.25
Training Fire - Fire Training	11	30:00	2.86
Wash - Wash/roll hose	16	10:30	1.00
<b>Totals</b>	<b>537</b>	<b>1048:23</b>	<b>100%</b>

Displays total time spent (HH:MM) by all Personnel on current ACTIVITY CODES. % TOTAL TIME is calculated by dividing the total TIME SPENT for all activities in to the TIME SPENT for an individual activity within the DATE RANGE provided. Note: this only includes time for activities where personnel have been associated to it.



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mR3

# Parsons Fire Department



Parsons, KS

This report was generated on 3/14/2023 11:52:14 AM

## Incident Type Count per Shift for Date Range

Start Date: 02/01/2023 | End Date: 02/28/2023

INCIDENT TYPE	# INCIDENTS
<b>A Shift</b>	
111 - Building fire	1
143 - Grass fire	1
311 - Medical assist, assist EMS crew	8
324 - Motor vehicle accident with no injuries.	1
365 - Watercraft rescue	1
651 - Smoke scare, odor of smoke	1
Total Incidents per Shift:	13
<b>B Shift</b>	
111 - Building fire	1
131 - Passenger vehicle fire	1
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	8
410 - Combustible/flammable gas/liquid condition, other	1
440 - Electrical wiring/equipment problem, other	1
561 - Unauthorized burning	1
Total Incidents per Shift:	14
<b>C Shift</b>	
311 - Medical assist, assist EMS crew	12
424 - Carbon monoxide incident	1
611 - Dispatched & cancelled en route	2
745 - Alarm system activation, no fire - unintentional	1
Total Incidents per Shift:	16
Total Sum of all Incidents:	43

Incident Type Count per Shift for Date Range on Reviewed Incidents



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Doc Id: 1393  
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MR4



**Parsons Police Department**  
**Monthly Activity Report**  
 Month: **February 2023**

ACTIVITY	Current Month	YTD
Arrests	83	152
Citations	97	201
KBI Crime Reports	133	245
Investigation Reports	61	118

Traffic Safety		
Target Incidents	Current Month	YTD
Crash Reports	13	21
* Fatal	0	0
* Injury	1	3
* Property Damage	12	18
Crash Citations	3	3
Warnings	0	0
Radar Trailer Deployments (Days)	17	30

Social Media		Facebook	Twitter	Next door
Followers	3,273	282	654	
Number of Posts	17	11	5	
Community Engagement				
Press Releases	6	11		
TV /Radio Interviews	2	4		
Podcasts	4	8		
Community Presentations	1	2		
WEBSITE	Unique	Visits	Pages	Hits
www.parsonspd.com	7,054	12,946	83,299	184,659

Persons Calls	Current Month	YTD
Murder	0	0
Sex Crimes	2	2
Robbery	0	0
Battery	8	13
TOTAL	10	15

Property Calls	Current Month	YTD
Burglary	7	18
Theft	35	82
Criminal Damage	12	21
TOTAL	54	121

TARGET INCIDENTS	Current Month	YTD
Domestic Violence	28	41
Mental Health	22	40

DISPATCH	Current Month	YTD
Phone Calls	2,655	5,389
9-1-1 Calls	188	376
Calls for Service	2,159	4,490
Lobby Traffic	385	765

CSO ACTIVITY	Current Month	YTD
Animal Calls	122	297
Impound Animals	17	41
Animal Bites	0	0
Animals Trapped	1	7
TNR Cats	2	5
Animal Citations	1	4
Green Tagged Vehicle	8	17
Parking Citations	12	17
Impound Vehicles	1	2

### **Highlights and Radar Trailer Deployment Locations:**

There was a discrepancy in the January monthly report. I counted the no-action animal calls for animals impounded. There was not 148 animals impounded in January there was only 24 for January. Then with 17 for February that leaves the year to date at 41 animals taken to the vet and impounded. The February amount is correct.

Lt. Ludwig

### **NOTES:**

1. Calls for service are broad categories involving the initial police response. The Annual Report provides the final disposition of a call type and whether it has been classified by the Kansas Bureau of Investigation (KBI) as a Uniform Crime Report/NIBRS crime. This initial blurb of calls for service also includes calls that may eventually be classified as unfounded or receive a higher or lower final classification based on state crime reporting guidelines.
2. The agency follows the hierarchy rule established by the FBI for crime reporting to the UCR/NIBRS Program: The Hierarchy Rule requires that when more than one offense is classified, the law enforcement agency must locate the offense that is highest on the hierarchy list and score that offense involved and not the other offense(s) in the multiple-offense situation. The Hierarchy Rule applies only to crime reporting and does not affect the number of charges for which the defendant may be prosecuted in the courts. The offenses of justifiable homicide, motor vehicle theft, and arson are exceptions to the Hierarchy Rule (FBI Uniform Reporting Handbook).
3. In press releases, the Department uses language similar to, "Parsons Police are requesting the following charges . . ." The police make arrests and then refer that arrest to a City Prosecutor or County Attorney who is the ultimate decider in making an official 'charging decision.' Prosecutors can accept the recommended arrest and file charge(s), amend new charges, or refuse to file charge(s).



**PARSONS MUNICIPAL AUDITORIUM, BASEMENT, COMMISSION,  
CONFERENCE ROOMS and CARNEGIE ARTS CENTER**



**MONTH END REPORT – FEBRUARY 2023 (estimated attendance)**

**AUDITORIUM**

<b>FEBRUARY 2023</b>	<b>YEAR-TO-DATE 2023</b>	<b>YEAR-TO-DATE 2022</b>
<b>TOTAL # OF SHOWS – 0</b>	<b>TOTAL # OF SHOWS – 0</b>	<b>TOTAL # OF SHOWS – 0</b>
<b>TOTAL ATTENDANCE –</b>	<b>TOTAL ATTENDANCE –</b>	<b>TOTAL ATTENDANCE –</b>
<b>AVERAGE ATTENDANCE –</b>	<b>AVERAGE ATTENDANCE –</b>	<b>AVERAGE ATTENDANCE –</b>

**BASEMENT**

<b>FEBRUARY 2023</b>	<b>YEAR-TO-DATE 2023</b>	<b>YEAR-TO-DATE 2022</b>
<b>TOTAL # OF RENTALS – 4</b>	<b>TOTAL # OF RENTALS - 7</b>	<b>TOTAL # OF RENTALS -</b>
<b>TOTAL ATTENDANCE – 475</b>	<b>TOTAL ATTENDANCE – 535</b>	<b>TOTAL ATTENDANCE –</b>

**Basement set up for court - closed to the public for private rentals.**

4 – 400 – Rotary Club Chili Feed  
8 – 25 - Court Trials  
15 – 25 – Court Arraignments  
15 – 25 – Court Arraignments

**COMMISSION ROOM AND CONFERENCE ROOM**

**Twenty-three meetings in February**

**CARNEGIE ARTS CENTER**

**20 – Parsons Arts and Humanities Meeting**

**FLAGS AT HALF-STAFF A TOTAL OF 14 DAYS IN 2023**

mr7



# CRYPTO ADDITIONAL TREATMENT: MONTHLY TURBIDITY - DISINFECTION - CT

**SUMMARY REPORT FOR THE MONTH & YEAR OF:**

**February-23**

**PWS NAME/FACILITY:** PARSONS, CITY OF

**ACCOUNT/PWS ID No.:** KS2009914 / S5500

**ADDRESS:** 1625 N LINCOLN

**CITY & ZIP CODE:** PARSONS, KS 67357

**MAIL TO:**

KDHE - Bureau of Water  
Public Water Supply Section  
1000 SW Jackson St.; Suite 420  
Topeka, KS 66612-1367

DATE	(A) Minimum Residual in Distribution System			(B) Minimum Residual Leaving the Plant			(C) Maximum Combined Filter Effluent (CFE) Turbidity Reading For Each Day	(D) Total Number of CFE Turbidity Readings Taken Each Day	(E) Number of CFE Turbidity Readings Greater than 0.15 NTU	(F) Disinfectant Contact Time Ratio GIA / VIR	Bact Samples Collected <input checked="" type="checkbox"/>
	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken	Minimum Daily Residual (mg/L)	Disinfectant Type (Combined or Free)	# of Residual Readings Taken					
1	3.6	C	1	3.59	C	65	0.03	65	0	1.9731 13.76	
2	3.8	C	1	3.47	C	69	0.03	66	0	2.252 16.466	
3	2.4	C	1	3.69	C	63	0.03	59	0	2.1149 15.165	
4	3.4	C	1	3.65	C	61	0.03	58	0	2.0035 13.958	
5	3.6	C	1	3.64	C	57	0.02	55	0	2.3784 17.525	
6	3.8	C	1	3.63	C	64	0.03	63	0	2.1434 15.337	
7	3.4	C	5	3.59	C	63	0.04	60	0	2.3696 16.931	X
8	3.7	C	1	3.47	C	61	0.04	58	0	2.3469 17.079	
9	3.3	C	1	3.34	C	64	0.04	59	0	2.5828 19.482	
10	3.6	C	1	3.49	C	62	0.03	58	0	2.5507 19.451	
11	3.8	C	1	3.51	C	59	0.05	55	0	2.2684 16.709	
12	3.1	C	1	3.35	C	59	0.03	53	0	1.5193 9.3166	
13	3.2	C	1	3.59	C	63	0.03	57	0	2.8182 20.988	
14	2.3	C	5	3.63	C	63	0.05	61	0	2.1908 14.817	X
15	3.6	C	1	3.05	C	50	0.08	44	0	1.4692 9.4213	
16	3.4	C	1	3.04	C	89	0.08	92	0	1.8591 10.343	
17	3.5	C	1	3.5	C	68	0.09	64	0	2.4556 16.618	
18	3.4	C	1	3.59	C	62	0.09	57	0	2.7868 19.63	
19	3.7	C	1	3.39	C	59	0.09	56	0	1.8925 11.207	
20	3.2	C	1	3.36	C	65	0.08	64	0	3.3576 22.604	
21	3.7	C	1	3.42	C	65	0.09	63	0	3.3897 23.632	
22	3.6	C	1	3.64	C	64	0.04	60	0	2.9005 22.205	
23	3.8	C	1	3.67	C	62	0.04	60	0	3.6027 26.53	
24	3.6	C	1	3.7	C	62	0.05	59	0	3.1285 22.905	
25	2.4	C	1	3.7	C	63	0.09	60	0	2.6757 18.328	
26	3.6	C	1	2.87	C	68	0.07	47	0	2.0664 15.041	
27	3.4	C	1	0.59	F	75	0.07	74	0	1.0162 7.6096	
28	3.7	C	1	1.6	F	68	0.08	64	0	5.7213 53.094	
29											
30											
31											
TOTALS	2.3		36	0.59		1793	0.09	1691	0		
Percent (%) of NTU Readings Which are in Compliance:									100%		

**COMMENTS:**

☐ Please check box if disinfectant residual leaving the plant was < 0.2 mg/L (free or combined chlorine). (attach required data with this report)

☒ Please check box if the Individual Filter Effluent (IFE) was monitored and recorded every 15 minutes as required.

☒ Please check box if 95% of all IFE readings collected during the month were <= 0.15 NTU.

☐ Please check box if any IFE exceeded 0.34 NTU in two consecutive readings taken 15 minutes apart. (attach required data with this report)

**Prepared By:** Christopher D Holding

**Date Form Completed:**

03/08/2023

Signature on this form certifies all information above is accurate and complete to the best of the signer's knowledge.

*mk8*

2023 PARSONS WTP CHEMICAL COST REPORT

DATE	Chlorine	ACH	NaMnO4	PAC	Caustic	Ammonia	Fluoride	Total	\$/Kgal Raw	\$/Kgal Fin	Raw Kgal	Fin Kgal
Jan-23	\$ 2,241.30	\$ 7,309.54	\$ 5,275.06	\$ 2,070.00	\$ 2,564.28	\$ 609.39	\$ 171.15	\$ 20,240.72	\$ 0.41	\$ 0.60	48,807	33,827
Feb-23	\$ 2,352.16	\$ 7,122.73	\$ 5,150.75	\$ 2,070.00	\$ 2,404.01	\$ 447.82	\$ 135.90	\$ 19,683.37	\$ 0.45	\$ 0.65	43,511	30,160
Mar-23											0	0
Apr-23											0	0
May-23											0	0
Jun-23											0	0
Jul-23											0	0
Aug-23											0	0
Sep-23											0	0
Oct-23											0	0
Nov-23											0	0
Dec-23											0	0
2023 Total	\$ 4,593.46	\$ 14,432.27	\$ 10,425.81	\$ 4,140.00	\$ 4,968.29	\$ 1,057.21	\$ 307.05	\$ 39,924.09	\$ 0.43	\$ 0.62	92,318	63,987
2022 Total	\$ 22,067.06	\$ 71,648.68	\$ 39,070.09	\$ 13,601.28	\$ 26,117.43	\$ 5,398.08	\$ 2,495.75	\$ 180,398.37	\$ 0.30	\$ 0.47	597,648	383,041
2021 Total	\$ 5,908.14	\$ 61,454.94	\$ 37,201.82	\$ 15,169.28	\$ 19,481.44	\$ 4,971.39	\$ 1,500.31	\$ 145,687.33	\$ 0.26	\$ 0.40	554,537	363,830
2020 Total	\$ 5,043.79	\$ 58,008.50	\$ 19,967.86	\$ 25,517.10	\$ 19,927.04	\$ 4,343.87	\$ 1,905.85	\$ 134,714.01	\$ 0.25	\$ 0.34	543,998	393,125
2019 Total	\$ 5,363.57	\$ 65,200.80	\$ 21,678.79	\$ 18,909.45	\$ 21,946.88	\$ 7,065.14	\$ 2,408.45	\$ 142,573.09	\$ 0.27	\$ 0.35	528,722	402,871
2018 Total	\$ 5,187.22	\$ 42,214.10	\$ 18,358.88	\$ 10,645.44	\$ 13,141.16	\$ 6,503.37	\$ 763.81	\$ 96,813.97	\$ 0.18	\$ 0.24	529,553	408,566
2017 Total	\$ 4,693.92	\$ 34,669.91	\$ 15,826.35	\$ 18,589.20	\$ 13,067.20	\$ 4,902.29	\$ 9.21	\$ 91,758.09	\$ 0.21	\$ 0.26	446,618	347,145

5129



# PARSONS, KANSAS WATER TREATMENT February 2023

## Chemical Analysis

K-gallons pumped

Raw

Plant

Meter

Lake

Meter

Finish

ph

Temp

NTU

Mn

TH

Alk

Mg

Ca

Fe

ph

Temp

NTU

Chlorine

Mn

TH

Alk

Mg

Ca

Fe

Tap Water at Plant

NH4

Alk

Mg

Ca

Fe

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

Total

Avg

Max

Min

1,115

1,192

1,098

1,058

1,013

1,127

1,073

1,041

1,101

1,090

1,018

1,025

1,079

1,068

840

1,255

1,171

1,013

1,015

1,092

1,113

1,068

1,068

1,063

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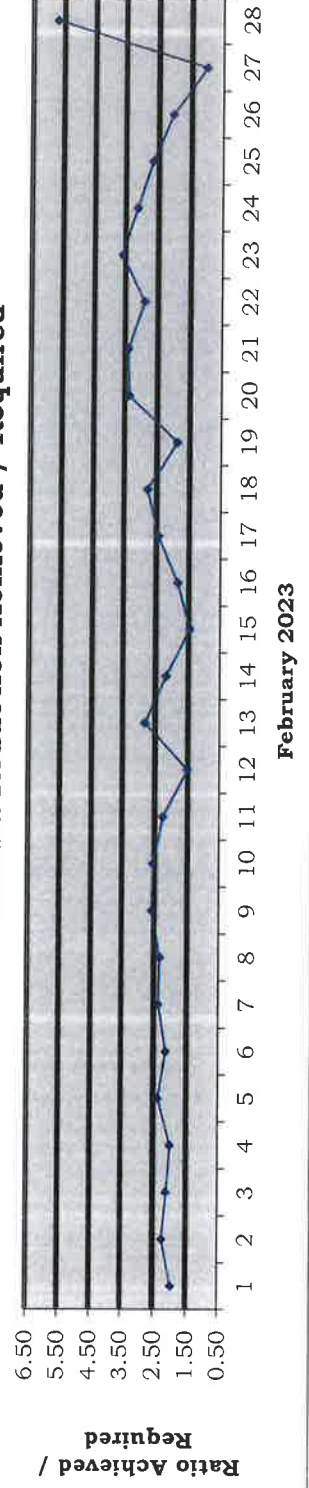
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CT Tank Vol = 54,860 g1 T10 Ratio = 0.52										Ground Storage Tank Vol = 22268 g1/ft T10 ratio = 0.10									
Date	Vol	HDT	DT10	CT Actual	giardia log reduct	virus log reduct	Giardia Reduction Achieved/Required Ratio	Virus Reduction Achieved/Required Ratio		log reduct	log reduct	CT Actual	DT10	HDT	Vol	Date			
02/01/23	54860	37.81	19.66	47.18	0.82	26.8	1.97	13.76		0.7	0.17	114.64	31.93	319.34	41485	02/01/23			
02/02/23	54860	39.21	20.39	50.98	0.97	32.2	2.25	16.47		0.7	0.15	105.02	30.26	302.64	391917	02/02/23			
02/03/23	54860	38.42	19.98	49.94	0.90	29.6	2.11	15.16		0.7	0.16	107.23	29.06	290.60	389690	02/03/23			
02/04/23	54860	38.53	20.03	45.88	0.83	27.2	2.00	13.96		0.7	0.17	111.02	30.42	304.17	416412	02/04/23			
02/05/23	54860	38.74	20.15	52.38	1.03	34.3	2.38	17.53		0.7	0.16	102.18	28.07	280.72	396370	02/05/23			
02/06/23	54860	38.91	20.23	46.74	0.92	30.0	2.14	15.34		0.7	0.16	103.22	28.43	284.34	396370	02/06/23			
02/07/23	54860	38.85	20.20	50.51	1.00	33.1	2.37	16.93		0.8	0.19	115.56	32.19	321.90	405278	02/07/23			
02/08/23	54860	38.66	20.10	52.47	1.00	33.4	2.35	17.08		0.7	0.17	109.40	31.53	315.28	389690	02/08/23			
02/09/23	54860	38.53	20.03	57.50	1.13	38.2	2.58	19.48		0.7	0.16	103.57	31.01	310.08	405278	02/09/23			
02/10/23	54860	37.09	19.29	60.76	1.11	38.2	2.55	19.45		0.7	0.16	103.50	29.66	296.56	380783	02/10/23			
02/11/23	54860	36.31	18.88	50.98	0.98	32.7	2.27	16.71		0.7	0.16	100.25	28.56	285.61	383010	02/11/23			
02/12/23	54860	36.97	19.22	28.45	0.61	17.9	1.52	9.32		0.7	0.15	93.95	28.05	280.46	369649	02/12/23			
02/13/23	54860	37.68	19.59	61.13	1.25	41.3	2.82	20.99		0.7	0.16	101.13	28.17	281.70	374102	02/13/23			
02/14/23	54860	35.30	18.36	41.67	0.92	28.9	2.19	14.82		0.7	0.18	112.03	30.86	308.63	383010	02/14/23			
02/15/23	54860	38.99	20.28	25.55	0.61	18.2	1.47	9.42		0.7	0.13	76.20	24.98	249.84	358515	02/15/23			
02/16/23	54860	44.64	23.21	29.01	0.75	19.9	1.86	10.34		0.8	0.18	109.57	26.04	260.43	387463	02/16/23			
02/17/23	54860	39.19	20.38	47.88	1.07	32.5	2.46	16.62		0.7	0.16	101.59	29.02	290.25	414185	02/17/23			
02/18/23	54860	39.05	20.30	61.72	1.22	38.5	2.79	19.63		0.7	0.18	111.06	30.94	309.37	416412	02/18/23			
02/19/23	54860	40.19	20.90	33.65	0.78	21.7	1.89	11.21		0.7	0.18	100.30	29.59	295.87	423092	02/19/23			
02/20/23	54860	39.61	20.60	61.38	1.52	44.5	3.36	22.60		0.7	0.16	101.64	30.25	302.51	400824	02/20/23			
02/21/23	54860	39.75	20.67	65.53	1.51	46.5	3.39	23.63		0.8	0.18	108.54	31.74	317.37	407504	02/21/23			
02/22/23	54860	38.50	20.02	64.66	1.26	43.6	2.90	22.20		0.8	0.19	112.81	30.99	309.92	385236	02/22/23			
02/23/23	54860	38.02	19.77	69.59	1.61	52.3	3.60	26.53		0.8	0.19	115.57	31.49	314.90	405278	02/23/23			
02/24/23	54860	38.61	20.08	67.25	1.40	45.1	3.13	22.91		0.7	0.16	99.89	27.00	269.96	376329	02/24/23			
02/25/23	54860	39.84	20.72	55.94	1.15	35.9	2.68	18.33		0.8	0.18	114.67	30.99	309.92	385236	02/25/23			
02/26/23	54860	37.81	19.66	39.32	0.95	29.5	2.07	15.04		0.6	0.08	50.76	17.69	176.88	249402	02/26/23			
02/27/23	122474	89.33	8.93	22.42	0.50	14.7	1.02	7.61		0.5	0.01	5.27	8.93	89.33	122474	02/27/23			
02/28/23	400824	281.87	28.19	127.97	2.78	105.6	5.72	53.09		0.6	0.08	45.10	28.19	281.87	400824	02/28/23			

Giardia Reduction Achieved / Required



## Distribution Department Monthly Report

**Feb-23**

	Current month	Year-to-Date	Feb-22
Main Replacements	0	0	0
New Main Installations	0	0	0
Main Breaks	6	14	3
Main Section Replacement	0	2	0
Fire Hydrant Replacements	0	0	0
New Fire Hydrant Installations	0	0	0
Service Replacements	1	1	3
Elimination of old services	2	2	3
Perform Misc. repairs as needed	yes	yes	yes
Respond to service requests as needed	111	243	114
Implement safety program (Hours)	2	4	2
Exercise Line Valves	yes	yes	yes
Hydrant Flushing Program	yes	yes	yes
Update Waterline maps as needed	yes	yes	yes
Clean storm drains as needed (Hours)	3	3	0

mR12

## Collection Department Monthly Report

**Feb-23**

	Current Month		Year-to-Date		Feb-22	
Video inspection sewer line (Hours)(Feet)	18	1,595	26	2,562	23	1,440
Jet rod collection system (Hours)(Feet)	14	2,733	19	4,018	12	756
Smoke test collection system	0		0		0	
Perform miscellaneous repairs	YES		YES		YES	
Clear emergency backups	YES		YES		YES	
Respond to service requests	86		182		115	
Perform miscellaneous repairs	YES		YES		YES	
Implement safety program (Hours)	2		4		2	
Inspect and operate flood pumps	YES		YES		YES	
Locate lines as needed	YES		YES		YES	
Update collection maps	YES		YES		YES	
Clean storm drains as needed (Hours)	11		45		26	

mR13

# MONTHLY REPORT

## February 2023

### LAKE PARSONS

#### Water Level:

DATE:	ELEVATION:
2/1/23	920.50
2/28/23	920.50

#### Rainfall:

DATE:		AMOUNT:
2/8/23	Rain	1.20
2/14/23	Rain	0.90
2/22/23	Rain	0.30
2/27/23	Rain	0.50

Total Inches	1.70
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There were	1.70	inches of Rain in February 2023
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Total Rainfall for Year to Date	2.50
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mR14