

Parsons City Commission

Regular Session

Monday, March 6, 2023 at 6:00 p.m.

Municipal Building

- I. CALL TO ORDER. PLEDGE OF ALLEGIANCE.**
- II. PRAYER** – Doug Baty – Westside Christian Church
- III. APPROVAL OF THE AGENDA**
- IV. PUBLIC COMMENT NO. 1** – Public comments at this time will be limited to persons who have signed up in advance with the City Clerk, no later than noon on Friday prior to the meeting. Comments will be limited to five (5) minutes total per meeting, not five (5) minutes per public comment session. Persons not signing up in advance will have the opportunity to address the commission at the Open Public Comment Period at the end of the meeting.
Persons wishing to comment on any agenda items will be allowed to do so at the time each item is discussed with permission from the Mayor and Commission. Each person will be allowed two (2) minutes to comment and may comment on one (1) agenda item per meeting.
- V. CONSENT DOCKET** – The consent agenda includes items of a routine nature and one affirmative vote will approve the recommended action for each and every item on the consent agenda. Items may be added or deleted at the request of the City Commission or Staff.
 - A. City Commission Minutes (Pages 1 – 6)**
Information: City Commission Minutes for February 20, 2023 and March 2, 2023.

Recommendation: Approve and authorize the Mayor's signature.
 - B. Accounts Payable Appropriation Ordinance No. 355 (Pages 7 – 19)**
Information: Ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$998,253.24.

Recommendation: Approve and authorize the Mayor's signature.

C. Release Mortgage at 1322 S 26th (Pages 20 – 21)

Information: The property at 1322 S 26th owned by Symona L. Kendrick was subject to a 10-year mortgage against their property for participating in the residential construction program. The original agreement was filed August 29, 2002. The program requirements, which expired August 29, 2012 has been satisfied. The property owner has requested the lien be removed.

Recommendation: Approve and authorize the Mayor's signature.

D. Forest Park for a Strides Event (Page 22)

Information: The Parsons Lion Club would like to request the use of Forest Park for a Strides Event. This will include a pickle ball tournament, bounce house and walk event in the park. We are requesting use of the electric as well for a food truck. The event will be April 22, 2023 from 7:00 a.m. to 2:00 p.m. We will need no road closures for this event taking place in the park.

Recommendation: Information only.

E. Set Bid Date for Mowing City Property and Oakwood Cemetery

Information: Set Thursday, March 16, 2023 at 10:00 a.m. as date and time to receive bids for Mowing of City Property. Set Thursday, March 16, 2023 at 10:30 a.m. as date and time to receive bids for Oakwood Cemetery Mowing.

Recommendation: Set bid date.

F. Invoice No. INV-0004039211 – TranSystems (Pages 23 – 26)

Information: TranSystem has submitted the Final Payment Invoice No. INV-0004039211 for \$3,341.85 for construction services. RE: Parsons Bridge Rehab Inspection. Darrell Moyer has inspected the work and approves payment.

Recommendation: Approve Final Payment Invoice No. INV-0004039211 for \$3,341.85.

G. Change Order No. 3, Peak Flow Pump Station and Force Main Project No. 2020-06, LaForge and Budd Construction (Pages 27 – 28)

Information: Change Order No. 3 is a time extension of 455 calendar days with no additional cost. Change Order No., 1 extended the contract from 180 to 270 calendar days. This change provides a final time extension and extends the Contract time by 455 calendar days from 330 days to 785 days. The revised project completion date is 2/28/23.

This change is necessary due to complications experienced during pump startup in March 2022. Pump performance was evaluated further by HDR and the pump manufacturer which led to Contractor removal of concrete shaping in the pump station wet-well sump in January 2023. Final pump testing was conducted by the pump representative on February 9, 2023.

Recommendation: Approve and authorize Change Order No. 3 for LaForge and Budd Construction Co. with the addition of 455 calendar days to the contract.

CONSENT DOCKET ENDS

VI. OLD BUSINESS

A. Paint Parsons Project (Page 29)

Information: Doug Baty, Pastor of Westside Christian Church, came before the Commission in July 2022 to announce the return of the Paint Parsons Project to Parsons in July, 2023.

This project is a group of youth along with adult supervision spending a week in Parsons doing house painting, wheelchair ramps and minor repairs. They are housed at the Parsons High School. Donations are collected to pay for the materials. In the past the city has made donations for the materials, 2012 - \$6,000.00, 2014 - \$6,000.00 and 2018 - \$10,000.00.

Recommendation: Approve \$8,000.00 from Fund #22, Neighborhood Revitalization Fund.

VII. ORDINANCE

A. Ordinance No. 6533 – Mobile Food Vendor (Pages 30 – 35)

Information: Ordinance No. 6533 is regulating Mobile Food Vendors within Corporate limits of the City of Parsons, Kansas.

Recommendation: Approve and authorize the Mayor's signature on Ordinance No. 6533.

VIII. OPEN PUBLIC COMMENT – Persons wishing to address the Commission on any subject may comment at this time. Comments will be limited to five (5) minutes. If you have already commented at the beginning of the meeting, you will be given the remainder of the five (5) minutes, if any.

IX. STAFF COMMENT

2022 Accomplishments – Laura Moore – Community Development

X. CITY COMMISSION COMMENTS

XI. ADJOURN

MINUTES
PARSONS CITY COMMISSION
February 20, 2023

The Parsons City Commission met in regular session at 6:00 p.m. in the Municipal Building Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Crooks
Commissioner Bolinger
Commissioner Strait
Absent: Commissioner Shaw

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the agenda as presented. Approved on roll call. Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Consent Docket as follows:

City Commission Minutes

Approved and authorized minutes for the February 6, 2023 and February 16, 2023 meetings.

Accounts Payable Appropriation Ordinance No. 354

Approved and authorized an ordinance making appropriations for the payment of certain claims for the City of Parsons, Kansas. Total amount \$363,564.44.

Pay Request No. 12, Parsons Public Safety Center

Approved and authorized payment to SFS Architecture for Pay Request No. 12 in the amount of \$4,925.00 for work completed through January 31, 2023.

Pay Request No. 8, Midwest Engineering Group, LLC for Corning Ave. Storm Water Lift Station Rehabilitation Design

Approved and authorized payment to Midwest Engineering Group, LLC for Pay Request No. 8 in the amount of \$3,397.05 for work completed through February 13, 2023 for the Storm Water Lift Station Rehabilitation Design.

Pay Request No. 4 KLETC Building Remodel from Greg Hinman Construction

Approved Pay Request No. 4 to Greg Hinman Construction for work performed through January 31, 2023 in the amount of \$52,573.70.

Pay Request from TLC Nursery for mowing of City Property

Approved payment to TLC Nursery for Invoice #1621 – Ward 1 Mowing, Last mow of 2022 year, \$1,397.50 – Ward 2 Mowing, Last mow of 2022 year, \$225.00 for a total of \$1,622.50.

February 20, 2023

Earth Day 2023

Approved request from Pam Dougan, Farm Bureau Association. She has requested street closure on Broadway Avenue- the block east of Heacock and the partial block on the south side of the LCC gym and closure of Heacock St from Main and south to the pool parking lot for the Annual Earth Day Celebration, April 18, 2023 from 7:00 a.m. to 4:00 p.m. They are requesting Forest Park be mowed, and the shelters clean, the park and shelter houses reserved for the teachers and students to eat their sack lunches.

In the past, we have provided bleachers for the students to sit during the Mobile Dairy presentation. They are usually on the grass on the east side of the park along Heacock (across from the south end of the Rec Center).

In case of inclement weather, Ms. Dougan has requested an alternate date of April 20, 2023.

Request for signature on contract for engineering of 34 acres

Approved the Mayor's signature on the contract with BG Consultants for engineering of the 34 acre plot of land. The commission approved the expenditure of up to \$50,000 of economic development funds for housing issues in late 2022. The contract being presented today is the execution of the engineering study for the 34 acres on the east side of the city bordered on the west by Kay Lane and on the east by Queens Road. The total fee, plus some expenses, will be \$57,350. The City has applied for a repayable SHOVL grant from the State to assist in this project.

Commissioner Bolinger moved, Commissioner Strait seconded that we approve the Consent Docket as presented. Approved on roll call. Crooks – yes; Bolinger – yes; Strait – yes; Cruse – yes.

Departmental Reports

Monthly Reports were received and filed for January 2023.

Comments were heard from City Staff and City Commissioners.

2022 Accomplishments

Matt Hoisington – Auditorium/ Facilities Director

Commissioner Bolinger moved, Commissioner Strait seconded that we adjourn at 6:52 p.m. Approved on roll call. Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

MINUTES
PARSONS CITY COMMISSION
March 2, 2023

The Parsons City Commission met in a work session at 4:30 p.m. in the Municipal Building, Commission Room with Mayor Kevin Cruse presiding.

Present: Commissioner Shaw
 Commissioner Crooks
 Commissioner Bolinger
 Commissioner Strait

Commissioner Bolinger moved; Commissioner Strait seconded that we approve the agenda as presented. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Public Hearing

Mayor Cruse opened the public hearing on the abandoned and fire damage structure at 4:31 p.m.

Resolution No. 3440 set March 2, 2023 for a Public Hearing on the abandoned and fire damaged structures at 1924 Morgan Ave., 1626 Gabriel Ave., 1208 Briggs Ave., 1617 Thornton Ave. and 2514 Gabriel Ave. No public comment was heard.

Mayor Cruse closed the hearing at 4:37 p.m.

The commission reviewed the agenda for March 6, 2023.

Use of Force Simulator RFP Acceptance

Commissioner Bolinger moved, Mayor Cruse seconded to authorize the City Manager to purchase TI Training Recon product line 5 – screen configuration simulator. The police staff evaluated each of the proposals.

The police department reached out to US Senator Moran's Office in 2020 to discuss the potential of federal assistance in securing funding for a 300-degree use of force simulator for judgmental and de-escalation training.

Use of force simulators provide an interactive training experience that blends not just the technical ability to shoot a weapon, but to integrate technical skills involving handguns, carbines, taser, flashlight, and OC spray tools with verbalization and de-escalation skills.

Given the high number of new officers that have been recruited at Parsons PD because of recruiting conducted by suburban police agencies, there has been a high rate of officer turnover. This requires ongoing recruitment and hiring and thus training in order to ensure quality policing, appropriate use of force, and an emphasis on communication skills and de-escalation tactics.

March 2, 2023

Use of force simulators offer the only venue in which to practice these critical skill sets without an officer being in the field, which is not where practice should be focused. In the field, officers should be delivering exceptional service.

There were a series of both face-to-face and emails and phone calls with Senator Moran's staff discussing, reviewing and pricing use of force simulators. This eventually lead to our simulator project being included in the FY2022 federal budget as an approved congressionally mandated and funded project. A grant application was submitted and approved to the Department of Justice for \$135,000 for a use of force simulator.

Requests for Proposals were published in February 2023 and sent to the six (6) major manufacturer's of police use of force simulator equipment. Three (3) proposals were submitted and have been evaluated by the police staff. A purchase recommendation is outlined below.

The use of force will be housed in Suite #3 of the Police Training Annex at 2103 Corning, next to the KLETC Regional In-Service Training Site (Suites #1 & 2).

	MILO	TI	VIR-TRA
Base price for 300 degree Simulator	\$135,685	\$136,200	\$271,285.49
Ceiling Height	9 feet	8 feet	8.5 feet
Foot Print	27' X 23'	25' x 25'	?
SUPPLEMENTAL COSTS			
Maintenance per year	\$7,034.25	\$2,200	\$27,890
Trade In Old Dart Training System	\$5,000	\$19,000	\$5,000
Warranty	2 year	1 year	1 year
On-Site Instructor Training Included	5 Students	8 students	?

The police staff evaluated each of the proposals.

March 2, 2023

The **TI training simulator provides the best overall purchase for the police department** for several reasons including a comparable base price with the MILO simulator. However, annual system maintenance for the TI simulator is substantially less over the life of the unit. TI saves the City \$4,832.25 annually in reduced system maintenance fees. TI also provided a \$19,000 credit for the trade in of an old DART Training System that reduces the price of their proposal.

TI has spent years in development of a customizable screen configuration to maximize the value of the visual stimulus still allow full trainee movement capabilities.

The remaining comparisons between the system places the TI system either meeting or exceeding the other proposals:

- 8 foot Ceiling requirement.
- 25' X 25' Foot Print which will fit in Suite #3 of the Training Annex
- Semi-mobile
- Will provide Master Instructor Training for 8 Students on-site in Parsons at no cost
- Expandable to more screens
- Over 850 scenarios/scenes are provided
- Marksmanship program included
- Implicit Bias Training included
- De-Escalation Training and Duty to Intervene included
- Crisis Intervention Training included

The TI Training Simulator will provide the Parsons Police Department and the community a wealth of knowledge with interactive firearm use-of-force training.

BUDGET IMPLICATIONS: Funds for this purchase will be drawn from a federal grant totaling \$135,000. The remaining cost will be charged to the Public Safety Sales Tax fund and will have no impact on the General Fund or police budget. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Resolution

Resolution No. 3443 – Abandoned and Fire Damaged Structures

Commissioner Crooks moved, Commissioner Bolinger seconded to approve and authorize the Mayor's signature on Resolution No. 3443. The Governing Body of the City of Parsons, Kansas, on the 2nd day of March, 2023, held a public hearing allowing the owners, agents, lien holders and any occupants of record of the structures located on the following described real estate to-wit:

1924 Morgan Ave.
1626 Gabriel Ave.
1208 Briggs Ave.
1617 Thornton Ave.
2514 Gabriel Ave.

The deadline to obtain all necessary permits for such removal or repair is March 20, 2023, or in the event the owner fails to diligently pursue the same, the Governing Body of the City of Parsons, Kansas will cause the structure to be razed and removed and all costs assessed against the property as provided by law. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger – yes; Strait – yes; Cruse - yes.

Comments were heard from Vicki Pribble.

Comments were heard from City Staff.

Draft Food Truck Ordinance discussed.

Comments were heard from City Commissioners.

Commissioner Bolinger moved; Commissioner Strait seconded that we adjourn at 5:31 p.m. Approved on roll call. Shaw – yes; Crooks – yes; Bolinger- yes; Strait – yes; Cruse - yes.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

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ACCOUNTS PAYABLE APPROPRIATION ORDINANCE NO. 0355

AN ORDINANCE MAKING APPROPRIATIONS FOR THE PAYMENTS
OF CERTAIN CLAIMS FOR THE CITY OF PARSONS, KANSAS.

Accounts Payable – February 23, 2023	\$ 215,962.53
Accounts Payable – March 2, 202, 2023	<u>782,290.71</u>
	998,253.24

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF
PARSONS, KANSAS:

Section 1. That in order to pay the claims herein stated in Exhibit "A" which have been properly audited and approved there is hereby appropriated out of the respective funds in the city treasury the sum for each claim.

Section 2. That this ordinance shall take effect and be in full force from and after its passage.

Approved this 6th day of March 2023.

Kevin Cruse, Mayor

Attest:

Robyn Baker, City Clerk

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
1ST DUE EMERGENCY RESPONSE SOLUTIONS L	FIRE EQUIPMENT	GENERAL FUND	FIRE	924.00
			TOTAL:	924.00
AT & T MOBILITY	ACCT 287310825299	GENERAL FUND	POLICE	1,830.56
			TOTAL:	1,830.56
AT&T	831 001 0608 026	GENERAL FUND	GENERAL ADMINISTRATIVE	2,504.71
	831 001 0649 817	GENERAL FUND	GENERAL ADMINISTRATIVE	482.67
	831 001 0608 026	GENERAL FUND	FIRE	1,001.82
	831 001 0649 817	GENERAL FUND	FIRE	193.02
	831 001 0608 026	GENERAL FUND	PARK	166.97
	831 001 0649 817	GENERAL FUND	PARK	32.17
	831 001 0608 026	GENERAL FUND	AUDITORIUM ARTS CENTER	166.97
	831 001 0649 817	GENERAL FUND	AUDITORIUM ARTS CENTER	32.17
	831 001 0608 026	WATER FUND	ADMINISTRATIVE	333.94
	831 001 0608 026	WATER FUND	ADMINISTRATIVE	500.91
	831 001 0649 817	WATER FUND	ADMINISTRATIVE	64.34
	831 001 0649 817	WATER FUND	ADMINISTRATIVE	96.51
	831 001 0608 026	SEWER FUND	ADMINISTRATIVE	166.97
	831 001 0649 817	SEWER FUND	ADMINISTRATIVE	32.17
			TOTAL:	5,775.34
BEARD PROPANE, INC	PROPANE	GENERAL FUND	AIRPORT	735.00
	AIRPORT PROPANE	GENERAL FUND	AIRPORT	1,470.21
	LAKE PROPANE	WATER FUND	LAKE	572.64
			TOTAL:	2,777.85
BEST PLUMBING & HEATING INC	REPAIRS	WATER FUND	DISTRIBUTION	500.00
	SEW MITIG 1400 GRAND	EPA COMPLIANCE	EPA COMPLIANCE	6,600.00
			TOTAL:	7,100.00
BILLY JACKSON JR	PD-CLEANING	GENERAL FUND	POLICE	30.00
			TOTAL:	30.00
BLUE CROSS BLUE SHIELD OF KANSAS	GROUP 96081	HEALTH INSURANCE R	HEALTH INSURANCE RESER	66,331.28
			TOTAL:	66,331.28
CALLIE CARPENTER	CELL PHONE	TOURISM	TOURISM	50.00
			TOTAL:	50.00
CCMFOA	S.LOFREN MEMBERSHIP	GENERAL FUND	GENERAL ADMINISTRATIVE	325.00
			TOTAL:	325.00
CDL ELECTRIC COMPANY	REPAIRS	GENERAL FUND	FIRE	580.86
			TOTAL:	580.86
CORE & MAIN LP	PARTS	WATER FUND	DISTRIBUTION	665.25
	PARTS	WATER FUND	DISTRIBUTION	665.25
	PARTS	WATER FUND	DISTRIBUTION	916.70
	PARTS	WATER FUND	DISTRIBUTION	986.22
	PARTS	WATER FUND	DISTRIBUTION	328.74
	PARTS	WATER FUND	DISTRIBUTION	219.80
	PARTS	WATER FUND	DISTRIBUTION	632.68
			TOTAL:	4,414.64
COREY W WRIGHT	WINDOW GRAPHICS/ANNEX	GENERAL FUND	POLICE	550.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DEBBIE LAMB	GARBAGE TRUCK PART WRAP	GENERAL FUND	STREET	750.00
			TOTAL:	1,300.00
	REIM/MEMBERSHIP FEE	GENERAL FUND	CITY MANAGER	75.00
	CELL PHONE	GENERAL FUND	CITY MANAGER	50.00
			TOTAL:	125.00
DENNIS DODD	CELL PHONE	GENERAL FUND	POLICE	50.00
			TOTAL:	50.00
DIVISION OF HEALTH & ENVIRONMENT'S LABO	S5500	WATER FUND	TREATMENT PLANT	1,370.00
			TOTAL:	1,370.00
DOLAN CONSULTING GROUP, LLC	TRAINING	GENERAL FUND	POLICE	95.00
			TOTAL:	95.00
EVERGY	CITY MAIN	GENERAL FUND	GENERAL ADMINISTRATIVE	30.67
			TOTAL:	30.67
FASTENAL CO	GLOVES	SEWER FUND	COLLECTIONS	131.00
			TOTAL:	131.00
FELD FIRE	REPAIRS	GENERAL FUND	FIRE	192.05
			TOTAL:	192.05
FURTHER	GROUP 008459	HEALTH INSURANCE R	HEALTH INSURANCE RESER	18.80
			TOTAL:	18.80
GALAXY AIR SERVICES	SERVICES	GENERAL FUND	AIRPORT	4,292.00
			TOTAL:	4,292.00
GALLS LLC	UNIFORMS	GENERAL FUND	FIRE	745.35
			TOTAL:	745.35
GREGORY S HINMAN CONSTRUCTION INC.	KLETC BUILDING	PUB SAFETY SALES T	PUB SAFETY SALES TAX	52,573.70
			TOTAL:	52,573.70
HAWKINS, INC	CHLORINE	WATER FUND	TREATMENT PLANT	1,938.70
			TOTAL:	1,938.70
HD SUPPLY FACILITIES MAINTENANCE LTD	LAB CHEMICALS/SUPPLIES	WATER FUND	TREATMENT PLANT	3,455.01
	LAB CHEMICALS/SUPPLIES	WATER FUND	TREATMENT PLANT	239.33
			TOTAL:	3,694.34
HIGHER CALLING TECHNOLOGIES LLC	SUPPORT AGREEMENT	GENERAL FUND	GENERAL ADMINISTRATIVE	850.00
	MONTHLY OFFSITE CLOUD BU	GENERAL FUND	GENERAL ADMINISTRATIVE	1,235.50
	MONTHLY OFFICE SUBSCRIPT	GENERAL FUND	GENERAL ADMINISTRATIVE	1,459.00
	MONTHLY ADOBE	GENERAL FUND	CITY MANAGER	27.99
	PD-MONTHLY OFFSITE BACKUP	GENERAL FUND	POLICE	199.00
	MONTHLY ADOBE PD	GENERAL FUND	POLICE	139.95
			TOTAL:	3,911.44
HUTCHINSON COMMUNITY COLLEGE	ACADEMY- BUCKLEY	GENERAL FUND	FIRE	1,886.00
	ACADEMY/STICE/BUCKLEY	GENERAL FUND	FIRE	1,886.00
			TOTAL:	3,772.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
INTERNATIONAL ASSOCIATION FOR PROPERTY	MEMBERSHIP-S.JOHNSTON	GENERAL FUND	POLICE	65.00
			TOTAL:	65.00
JASON LUDWIG	CELL PHONE	GENERAL FUND	POLICE	50.00
			TOTAL:	50.00
JIM ZALESKI	CELL PHONE	TOURISM	TOURISM	50.00
	REIM MILEAGE/HOTEL	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	173.16
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	177.22
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	173.16
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	135.87
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	135.87
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	259.92
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	259.92
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	59.00
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	40.95
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	59.00
	REIM MILEAGE/HOTEL/MEALS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	26.00
			TOTAL:	1,550.07
KANSAS GAS SERVICE	301 N 30TH ST	GENERAL FUND	GENERAL ADMINISTRATIVE	1,990.73
	2103 CORNING AVE #A	GENERAL FUND	GENERAL ADMINISTRATIVE	367.79
	401 S 18TH ST	GENERAL FUND	GENERAL ADMINISTRATIVE	141.25
	1209 CORPORATE DR	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	190.42
	1209 CORPORATE DR #101	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	983.34
	1209 CORPORATE DR #MAIN	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	714.30
	1209 CORPORATE DR#102	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	807.84
			TOTAL:	5,195.67
KANSAS ONE CALL SYSTEM INC	LOCATES	SEWER FUND	COLLECTIONS	67.20
			TOTAL:	67.20
KAREN WHEAT	CELL PHONE	GENERAL FUND	CITY MANAGER	50.00
			TOTAL:	50.00
KDHE BUREAU OF WATER	CLASS- S.WALKER	SEWER FUND	TREATMENT PLANT	25.00
			TOTAL:	25.00
KIESLER POLICE SUPPLY, INC	2 EO TECH HOLOGRAPH SIGHT	GENERAL FUND	POLICE	856.40
			TOTAL:	856.40
KU EDWARDS CAMPUS	TRAINING/DICKENS	GENERAL FUND	POLICE	45.00
	TRAINING/SPINKS	GENERAL FUND	POLICE	45.00
			TOTAL:	90.00
LABETTE COUNTY SHERIFF	INMATE HOUSING	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	760.00
			TOTAL:	760.00
LABETTE HEALTH	INMATE CARE/G.DUNCAN	RISK MANAGEMENT FU	RISK MANAGEMENT FUND	221.00
			TOTAL:	221.00
LASSEN PRINTING SERVICES	FORMS	GENERAL FUND	ENGINEERING	138.99
			TOTAL:	138.99
LAURA MOORE	CELL PHONE	GENERAL FUND	CITY MANAGER	50.00
			TOTAL:	50.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARTI SHIELDS	CELL PHONE	GENERAL FUND	POLICE	50.00
				TOTAL: 50.00
MATT HOISINGTON	CELL PHONE	GENERAL FUND	AUDITORIUM ARTS CENTER	50.00
				TOTAL: 50.00
MCCARTY'S OFFICE SUPPLY	COPIES	GENERAL FUND	POLICE	42.04
				TOTAL: 42.04
MIDWEST ENGINEERING GROUP, LLC	CORNING AVE PUMPS	STORMWATER UTILITY	STORMWATER UTILITY	3,397.05
				TOTAL: 3,397.05
MIKE CARPINO FORD PARSONS	WARRANTY CLAIM/AXEL SHAFT OIL CHANGE/AIR FILTER	GENERAL FUND	POLICE	380.10
				116.48
O'BRIEN ROCK CO., INC.	FLOWABLE FILL/FEE/ FUEL	SEWER FUND	COLLECTIONS	400.00
				TOTAL: 400.00
PACE ANALYTICAL SERV INC	WEEKLY	SEWER FUND	TREATMENT PLANT	635.10
				TOTAL: 635.10
PITNEY BOWES INC	LEASE	GENERAL FUND	GENERAL ADMINISTRATIVE	481.17
				TOTAL: 481.17
POWERPLAN		SEWER FUND	COLLECTIONS	279.41
				TOTAL: 279.41
QUILL CORPORATION	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	25.26
				7.99
				229.59
				1.00
				319.99
ROBERT SPINKS	CELL PHONE	GENERAL FUND	POLICE	456.19
				TOTAL: 1,040.02
ROBYN BAKER	CELL PHONE	GENERAL FUND	GENERAL ADMINISTRATIVE	50.00
				TOTAL: 50.00
ROSS ALBERTINI	CELL PHONE	GENERAL FUND	LEGAL/MUNICIPAL COURT	50.00
				TOTAL: 50.00
S A IMPRINTS LLC	PD SHIRTS	GENERAL FUND	POLICE	64.00
				TOTAL: 64.00
SFS ARCHITECTURE	PUBLIC SAFETY CENTER	PUB SAFETY SALES T	PUB SAFETY SALES TAX	4,925.00
				TOTAL: 4,925.00
SOUTHERN UNIFORM & TACTICAL	PANTS/JOHNSTON VEST	GENERAL FUND	POLICE	78.99
				1,149.19
SPARKLIGHT	INTERNET/TV SERV ANNEX PD	GENERAL FUND	POLICE	1,228.18
				413.69

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SUN GRAPHICS LLC	6025 SURVEYS/ENV/POSTGE	PUB SAFETY SALES T	PUB SAFETY SALES TAX	TOTAL: 413.69
			TOTAL:	6,270.00
TLC GROUNDSKEEPING LLC	MOWING	GENERAL FUND	STREET	TOTAL: 1,622.50
				1,622.50
TODD K MEDLOCK	PLANT POWER ISSUES	SEWER FUND	TREATMENT PLANT	TOTAL: 541.96
			TOTAL:	541.96
TOM DAVIS AUTO GROUP	OIL CHANGE	GENERAL FUND	POLICE	TOTAL: 260.89
				260.89
TOM SHAW	INSURANCE	HEALTH INSURANCE R	HEALTH INSURANCE RESER	TOTAL: 321.82
			TOTAL:	321.82
TREIBER FINISHING	21ST AND CORNING/ALLEY	SEWER FUND	COLLECTIONS	TOTAL: 1,440.00
				1,440.00
U.S. POSTAL SERVICE	POSTAGE	WATER FUND	ADMINISTRATIVE	900.00
	POSTAGE	SEWER FUND	ADMINISTRATIVE	500.00
	POSTAGE	SANITATION FUND	SANITATION FUND	500.00
			TOTAL:	1,900.00
UNITED STATES POSTAL SERV	POSTAGE FOR METER	GENERAL FUND	GENERAL ADMINISTRATIVE	3,000.00
			TOTAL:	3,000.00
US AWARDS	PLAQUE/DICKENS	GENERAL FUND	POLICE	TOTAL: 25.95
				25.95
UV DOCTOR	LAMPS/SLEEVE/RINGS	SEWER FUND	TREATMENT PLANT	TOTAL: 1,851.03
			TOTAL:	1,851.03
WAXIE SANITARY SUPPLY	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	751.49
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	109.50
	SUPPLIES	GENERAL FUND	GENERAL ADMINISTRATIVE	251.98
	SUPPLIES	GENERAL FUND	PARK	83.63
	SUPPLIES	GENERAL FUND	PARK	83.63
			TOTAL:	1,280.23
XYLEM WATER SOLUTIONS USA, INC	LAMP INSERTS	SEWER FUND	TREATMENT PLANT	TOTAL: 10,297.00
			TOTAL:	10,297.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
01	GENERAL FUND	38,995.05		
10	RISK MANAGEMENT FUND	981.00		
15	TOURISM	100.00		
22	PUB SAFETY SALES TAX	63,768.70		
27	ECONOMIC DEV SALES TAX	4,195.97		
37	HEALTH INSURANCE RESERVE	66,671.90		
50	WATER FUND	14,386.02		
55	SEWER FUND	16,366.84		
65	STORMWATER UTILITY	3,397.05		
70	SANITATION FUND	500.00		
75	EPA COMPLIANCE	6,600.00		
GRAND TOTAL:				215,962.53

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ACE HARDWARE, INC	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	78.55
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	225.84
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	40.00
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	41.14
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	18.58
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	96.20
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	175.57
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	52.15
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	47.98
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	71.97
	FEBUARY CHARGES	GENERAL FUND	GENERAL ADMINISTRATIVE	34.95
	FEBUARY CHARGES	GENERAL FUND	FIRE	29.98
	FEBUARY CHARGES	GENERAL FUND	FIRE	75.96
	FEBUARY CHARGES	GENERAL FUND	FIRE	7.70
	FEBUARY CHARGES	GENERAL FUND	STREET	13.15
	FEBUARY CHARGES	GENERAL FUND	STREET	13.98
	FEBUARY CHARGES	GENERAL FUND	STREET	42.99
	FEBUARY CHARGES	GENERAL FUND	STREET	11.58
	FEBUARY CHARGES	GENERAL FUND	STREET	69.99
	FEBUARY CHARGES	GENERAL FUND	STREET	72.25
	FEBUARY CHARGES	GENERAL FUND	STREET	19.50
	FEBUARY CHARGES	GENERAL FUND	STREET	27.98
	FEBUARY CHARGES	GENERAL FUND	STREET	71.98
	FEBUARY CHARGES	GENERAL FUND	STREET	3.79
	FEBUARY CHARGES	GENERAL FUND	STREET	219.00
	FEBUARY CHARGES	GENERAL FUND	STREET	29.99
	FEBUARY CHARGES	GENERAL FUND	STREET	21.99
	FEBUARY CHARGES	GENERAL FUND	STREET	31.57
	FEBUARY CHARGES	GENERAL FUND	STREET	22.77
	FEBUARY CHARGES	GENERAL FUND	STREET	29.99
	FEBUARY CHARGES	GENERAL FUND	STREET	22.98
	FEBUARY CHARGES	GENERAL FUND	PARK	33.77
	FEBUARY CHARGES	GENERAL FUND	PARK	17.17
	FEBUARY CHARGES	GENERAL FUND	PARK	20.00
	FEBUARY CHARGES	GENERAL FUND	PARK	37.95
	FEBUARY CHARGES	GENERAL FUND	PARK	7.59
	FEBUARY CHARGES	GENERAL FUND	PARK	57.00
	FEBUARY CHARGES	GENERAL FUND	PARK	6.00
	FEBUARY CHARGES	GENERAL FUND	PARK	26.00
	FEBUARY CHARGES	GENERAL FUND	PARK	43.16
	FEBUARY CHARGES	GENERAL FUND	PARK	35.98
	FEBUARY CHARGES	GENERAL FUND	PARK	48.95
	FEBUARY CHARGES	GENERAL FUND	PARK	86.97
	FEBUARY CHARGES	GENERAL FUND	PARK	159.98
	FEBUARY CHARGES	GENERAL FUND	PARK	13.99
	FEBUARY CHARGES	GENERAL FUND	PARK	3.56
	FEBUARY CHARGES	GENERAL FUND	PARK	44.99
	FEBUARY CHARGES	GENERAL FUND	PARK	5.58
	FEBUARY CHARGES	GENERAL FUND	PARK	41.99
	FEBUARY CHARGES	GENERAL FUND	PARK	41.99
	FEBUARY CHARGES	GENERAL FUND	PARK	19.99
	FEBUARY CHARGES	GENERAL FUND	PARK	14.99
	FEBUARY CHARGES	GENERAL FUND	PARK	108.96
	FEBUARY CHARGES	GENERAL FUND	PARK	9.18
	FEBUARY CHARGES	GENERAL FUND	PARK	95.15

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALISHA WEST	FEBUARY CHARGES	GENERAL FUND	PARK	11.98
	FEBUARY CHARGES	GENERAL FUND	PARK	50.98
	FEBUARY CHARGES	GENERAL FUND	PARK	0.99
	FEBUARY CHARGES	GENERAL FUND	PARK	6.76
	FEBUARY CHARGES	GENERAL FUND	PARK	16.95
	FEBUARY CHARGES	GENERAL FUND	PARK	7.57
	FEBUARY CHARGES	GENERAL FUND	PARK	53.64
	FEBUARY CHARGES	GENERAL FUND	PARK	0.99
	FEBUARY CHARGES	GENERAL FUND	PARK	25.68
	FEBUARY CHARGES	GENERAL FUND	PARK	41.94
	FEBUARY CHARGES	GENERAL FUND	PARK	9.00
	FEBUARY CHARGES	GENERAL FUND	PARK	46.57
	FEBUARY CHARGES	GENERAL FUND	PARK	63.99
	FEBUARY CHARGES	GENERAL FUND	PARK	40.67
	FEBUARY CHARGES	GENERAL FUND	PARK	6.59
	FEBUARY CHARGES	GENERAL FUND	PARK	87.00
	FEBUARY CHARGES	GENERAL FUND	PARK	25.99
	FEBUARY CHARGES	GENERAL FUND	PARK	32.50
	FEBUARY CHARGES	GENERAL FUND	PARK	621.99
	FEBUARY CHARGES	GENERAL FUND	AIRPORT	28.75
	FEBUARY CHARGES	GENERAL FUND	CEMETERY	42.98
	FEBUARY CHARGES	GENERAL FUND	CEMETERY	173.96
	FEBUARY CHARGES	GENERAL FUND	CEMETERY	111.97
	FEBUARY CHARGES	WATER FUND	TREATMENT PLANT	39.96
	FEBUARY CHARGES	WATER FUND	DISTRIBUTION	69.75
	FEBUARY CHARGES	WATER FUND	DISTRIBUTION	3.59
	FEBUARY CHARGES	WATER FUND	DISTRIBUTION	39.99
	FEBUARY CHARGES	WATER FUND	DISTRIBUTION	6.99
	FEBUARY CHARGES	WATER FUND	LAKE	17.58
	FEBUARY CHARGES	WATER FUND	LAKE	25.53
	FEBUARY CHARGES	SEWER FUND	TREATMENT PLANT	52.97
	FEBUARY CHARGES	SEWER FUND	TREATMENT PLANT	72.63
	FEBUARY CHARGES	SEWER FUND	COLLECTIONS	4.59
	FEBUARY CHARGES	SEWER FUND	COLLECTIONS	57.97
	FEBUARY CHARGES	SEWER FUND	COLLECTIONS	21.98
			TOTAL:	4,631.91
BEARD PROPANE, INC	REIM FINES	GENERAL FUND	LEGAL/MUNICIPAL COURT	308.01
			TOTAL:	308.01
	PROPANE AIRPORT	GENERAL FUND	AIRPORT	832.65
BRIAN JOHNSON	PROPANE AIRPORT	GENERAL FUND	AIRPORT	1,259.79
			TOTAL:	2,092.44
	JUDGE PRO TEM FOR FEB	GENERAL FUND	LEGAL/MUNICIPAL COURT	750.00
CAPITAL ONE			TOTAL:	750.00
	ACCT 628394	GENERAL FUND	COMMUNITY DEVELOPMENT	69.36
	ACCT 628394	GENERAL FUND	POLICE	61.15
	ACCT 628394	GENERAL FUND	FIRE	145.47
	ACCT 628394	GENERAL FUND	SAFETY COMMITTEE	158.36
	ACCT 628394	TOURISM	TOURISM	117.06
	ACCT 628394	WATER FUND	TREATMENT PLANT	144.22
	ACCT 628394	WATER FUND	TREATMENT PLANT	78.96
	ACCT 628394	SEWER FUND	TREATMENT PLANT	48.38
	ACCT 628394	SANITATION FUND	SANITATION FUND	94.13

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CARD SERVICES	ACCT 628394	SANITATION FUND	SANITATION FUND	96.41
			TOTAL:	1,013.50
	ACCT 0457	GENERAL FUND	STREET	19.98
	ACCT 0457	GENERAL FUND	STREET	94.98
	ACCT 0457	GENERAL FUND	PARK	29.98
	ACCT 0457	WATER FUND	LAKE	549.99
	ACCT 0457	WATER FUND	LAKE	149.99
CATHERINE WELDEN	ACCT 0457	SEWER FUND	COLLECTIONS	50.00
	ACCT 0457	SEWER FUND	COLLECTIONS	50.00
			TOTAL:	944.92
CDL ELECTRIC COMPANY	BIC BUILDING CLEANING	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	220.00
			TOTAL:	220.00
	FLOOD LIGHTS	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	2,250.60
CITY OF PARSONS			TOTAL:	2,250.60
	MARCH WATER BILL	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	235.02
			TOTAL:	235.02
CONRAD FIRE EQUIPMENT INC	SEAT BELT E4	GENERAL FUND	FIRE	320.45
			TOTAL:	320.45
CONTINENTAL RESEARCH CORPORATION	RED SPEC TUBES	MAINTENANCE FUND	MAINTENANCE FUND	374.24
			TOTAL:	374.24
CORE & MAIN LP	SUPPLIES	WATER FUND	DISTRIBUTION	1,860.70
	SUPPLIES	WATER FUND	DISTRIBUTION	828.90
			TOTAL:	2,689.60
EVERGY	REC CENTER	GENERAL FUND	GENERAL ADMINISTRATIVE	543.66
	SENIOR CENTER	GENERAL FUND	GENERAL ADMINISTRATIVE	150.31
	STREET LIGHTS	GENERAL FUND	GENERAL ADMINISTRATIVE	13,869.70
	STORM SIREN	GENERAL FUND	GENERAL ADMINISTRATIVE	129.52
	2103 CORNING	GENERAL FUND	GENERAL ADMINISTRATIVE	130.07
	CITY MAIN	GENERAL FUND	GENERAL ADMINISTRATIVE	8,243.96
	CORP DRIVE	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	970.96
	MUSEUM	PARSONS MUSEUM	PARSONS MUSEUM	318.30
	WATER TREATMENT	WATER FUND	TREATMENT PLANT	11,088.27
	WASTEWATER	SEWER FUND	TREATMENT PLANT	14,143.39
EXTREME RENTAL LLC			TOTAL:	49,588.14
	RAMSET FASTNER GUN	GENERAL FUND	PARK	20.00
			TOTAL:	20.00
FBI-LEEDA	TRAINING/MCGUIRE	GENERAL FUND	POLICE	795.00
			TOTAL:	795.00
GALLS LLC	UNIFORMS	GENERAL FUND	FIRE	800.71
	INIFORMS	GENERAL FUND	FIRE	312.00
			TOTAL:	1,112.71
GLOBAL PAYMENTS INTEGRATED	CC SERVICES FEES FEB	WATER FUND	ADMINISTRATIVE	1,864.67
	CC SERVICES FEES FEB	WATER FUND	ADMINISTRATIVE	238.72
	CC SERVICES FEES FEB	WATER FUND	ADMINISTRATIVE	1,469.73

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HAWKINS, INC	CHLORINE	WATER FUND	TOTAL:	3,573.12
			TREATMENT PLANT	2,444.50
			TOTAL:	2,444.50
JOPLIN SUPPLY CO, INC	PARTS	GENERAL FUND	TOTAL:	64.50
			TOTAL:	64.50
KANSAS DEPT OF HEALTH & ENVIRONMENT	C20 1957 01	EPA COMPLIANCE	EPA COMPLIANCE	208,515.38
			TOTAL:	208,515.38
KANSAS GAS SERVICE	GAS BILLS	GENERAL FUND	GENERAL ADMINISTRATIVE	9,490.75
	1800 BELMONT	GENERAL FUND	GENERAL ADMINISTRATIVE	213.18
	200 HEACOCK	GENERAL FUND	GENERAL ADMINISTRATIVE	2,078.74
	1831 WASHINGTON	GENERAL FUND	POLICE	185.61
	GAS BILLS	WATER FUND	TREATMENT PLANT	4,164.36
			TOTAL:	16,132.64
KANSAS NEWSPAPERS LLC	SUBSCRIPTION	GENERAL FUND	CITY MANAGER	112.77
			TOTAL:	112.77
KS DEPT OF HEALTH & ENVIR	C20 1435-01	SEWER FUND	ADMINISTRATIVE	238,241.52
			TOTAL:	238,241.52
LAWSON PRODUCTS	SUPPLIES	WATER FUND	DISTRIBUTION	50.02
			TOTAL:	50.02
LEAGUE OF KANSAS MUNICIPALITIES	L.MOORE/MITIGAT GRNT OPPO	GENERAL FUND	CITY MANAGER	50.00
			TOTAL:	50.00
LEXIS NEXIS	DUES	GENERAL FUND	LEGAL/MUNICIPAL COURT	261.00
			TOTAL:	261.00
LUCAS NODINE	ATTORNEY FEES/J.ROE	GENERAL FUND	LEGAL/MUNICIPAL COURT	903.25
			TOTAL:	903.25
MARMIC FIRE & SAFETY CO INC	INSPECTIONS	GENERAL FUND	GENERAL ADMINISTRATIVE	80.40
	INSPECTIONS	GENERAL FUND	GENERAL ADMINISTRATIVE	199.85
	INSPECTIONS	GENERAL FUND	GENERAL ADMINISTRATIVE	537.18
	INSPECTIONS	GENERAL FUND	GENERAL ADMINISTRATIVE	33.00
	INSPECTIONS	GENERAL FUND	GENERAL ADMINISTRATIVE	135.59
	INSPECTIONS	GENERAL FUND	GENERAL ADMINISTRATIVE	84.98
	INSPECTIONS	GENERAL FUND	AIRPORT	1,161.45
	C629807	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	352.27
	INSPECTIONS	WATER FUND	LAKE	187.00
			TOTAL:	2,771.72
MID WEST MINERALS INC	ROCK	WATER FUND	LAKE	155.87
			TOTAL:	155.87
NATONWIDE CHEMICAL PRODUCTS	ICE MELT	GENERAL FUND	STREET	4,328.28
	CONCRETE CLEANER	GENERAL FUND	STREET	2,318.20
			TOTAL:	6,646.48
PARCOM LLC	SERVICE CALL-MAIN BLD	GENERAL FUND	GENERAL ADMINISTRATIVE	170.00
	SERVICE FOR SENIOR CNTR	GENERAL FUND	GENERAL ADMINISTRATIVE	100.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PARSONS HOSPITALITY HOLDING, LLC	SERVICE CALL MAIN BUILDING	GENERAL FUND	GENERAL ADMINISTRATIVE	140.00
			TOTAL:	410.00
	15	TOURISM	TOURISM	2,163.22
PARSONS PUBLIC LIBRARY			TOTAL:	2,163.22
	LIBRARY FUND	LIBRARY FUND	LIBRARY FUND	184,043.02
	LIBRARY EMP BENEFIT	LIBRARY EMPLOYEE B	LIBRARY EMPLOYEE BENEF	37,446.62
PETE'S OF ERIE, INC			TOTAL:	221,489.64
	FEB FUEL	GENERAL FUND	POLICE	23.13
	FEB FUEL	GENERAL FUND	POLICE	27.01
	FEB FUEL	GENERAL FUND	POLICE	23.01
	FEB FUEL	GENERAL FUND	POLICE	31.52
	FEB FUEL	GENERAL FUND	POLICE	39.46
	FEB FUEL	GENERAL FUND	POLICE	35.64
	FEB FUEL	GENERAL FUND	POLICE	23.01
	FEB FUEL	GENERAL FUND	POLICE	22.93
	FEB FUEL	GENERAL FUND	POLICE	36.02
	FEB FUEL	GENERAL FUND	POLICE	31.82
	FEB FUEL	GENERAL FUND	POLICE	22.42
	FEB FUEL	GENERAL FUND	POLICE	39.62
	FEB FUEL	GENERAL FUND	POLICE	23.91
	FEB FUEL	GENERAL FUND	POLICE	57.00
	FEB FUEL	GENERAL FUND	POLICE	51.44
	FEB FUEL	GENERAL FUND	POLICE	43.23
	FEB FUEL	GENERAL FUND	POLICE	22.25
	FEB FUEL	GENERAL FUND	POLICE	25.03
	FEB FUEL	GENERAL FUND	POLICE	58.54
	FEB FUEL	GENERAL FUND	POLICE	41.15
PRESTIGE CHEMICALS INC			TOTAL:	678.14
	CONCRETE PATCH	GENERAL FUND	PARK	4,105.84
			TOTAL:	4,105.84
PUBLIC WHOLESALE WATER	MONTHLY COMMITMENT	GENERAL FUND	GENERAL ADMINISTRATIVE	750.00
			TOTAL:	750.00
RIVAL TIME PRODUCTS	MAIN ST NOW CONF N BOSTON	ECONOMIC DEV SALES	ECONOMIC DEV SALES TAX	1,550.00
			TOTAL:	1,550.00
STATE TREASURER	MONTHLY FEES FEB	GENERAL FUND	LEGAL/MUNICIPAL COURT	1,369.00
			TOTAL:	1,369.00
T H ROGERS LUMBER CO	SUPPLIES	GENERAL FUND	PARK	28.99
	SUPPLIES	GENERAL FUND	PARK	18.32
	SUPPLIES	GENERAL FUND	PARK	4.58
TOM DAVIS AUTO GROUP			TOTAL:	51.89
	SENSOR REPLACED	GENERAL FUND	POLICE	0.60
			TOTAL:	0.60
UNIFIRST CORPORATION	UNIFORMS	GENERAL FUND	GENERAL ADMINISTRATIVE	119.75
	UNIFORMS	GENERAL FUND	GENERAL ADMINISTRATIVE	31.00
	UNIFORMS	GENERAL FUND	FIRE	57.40
	UNIFORMS	GENERAL FUND	STREET	573.82

VENDOR NAME

DESCRIPTION

FUND

DEPARTMENT

AMOUNT

UNIFORMS	GENERAL FUND	PARK	57.60
UNIFORMS	GENERAL FUND	PARK	137.25
UNIFORMS	GENERAL FUND	CEMETERY	59.80
UNIFORMS	MAINTENANCE FUND	MAINTENANCE FUND	220.06
UNIFORMS	WATER FUND	TREATMENT PLANT	46.00
UNIFORMS	WATER FUND	TREATMENT PLANT	186.50
UNIFORMS	WATER FUND	DISTRIBUTION	237.20
UNIFORMS	WATER FUND	LAKE	56.65
UNIFORMS	SEWER FUND	TREATMENT PLANT	110.04
UNIFORMS	SEWER FUND	TREATMENT PLANT	90.86
UNIFORMS	SANITATION FUND	SANITATION FUND	331.64
		TOTAL:	2,315.57

VOLMER'S TRUCK AND TIRE

TIRE REPAIR
REPAIRS VIN 3448

GENERAL FUND	STREET	72.50
GENERAL FUND	STREET	65.00
	TOTAL:	137.50

===== FUND TOTALS =====

01	GENERAL FUND	64,041.81
08	LIBRARY FUND	184,043.02
09	LIBRARY EMPLOYEE BENEFIT	37,446.62
15	TOURISM	2,280.28
18	MAINTENANCE FUND	594.30
27	ECONOMIC DEV SALES TAX	5,578.85
42	PARSONS MUSEUM	318.30
50	WATER FUND	26,005.64
55	SEWER FUND	252,944.33
70	SANITATION FUND	522.18
75	EPA COMPLIANCE	208,515.38
	GRAND TOTAL:	782,290.71

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TOTAL PAGES: 6

Memorandum

City of Parsons

Community Development Department

TO: Debbie Lamb, City Manager

FROM: Laura Moore, Community Development Director

DATE: February 27, 2023

RE: **Release Mortgage at 1322 S 26th**

Please include the following item on the City Commission consent agenda for consideration at the March 6, 2023, meeting:

The property at 1322 S 26th owned by Symona L. Kendrick was subject to a 10-year mortgage against their property for participating in the residential construction program. The original agreement was filed August 29, 2002. The program requirements, which expired August 29, 2012 has been satisfied. The property owner has requested the lien be removed.

Action Request

Approve and authorize the Mayor's signature.

RELEASE OF MORTGAGE

The undersigned Mortgage, pursuant to K.S.A. 58-2306, acknowledges satisfaction in full of the debt secured by the following described and recorded real estate mortgage and the same is hereby released:

1. The name of the Mortgagor is: City of Parsons
2. The name of the Mortgagee is: Symona L. Kendrick, a Single Person
3. The legal description of the property subject to the mortgage is:

Block 1, Lot 5, Grillot Second Subdivision, City of Parsons, Labette County,
Kansas

Street address: 1322 S 26th, Parsons, KS 67357

4. The book and page the Agreement is recorded in is: Book 312 of Mtg.
at Page 44 of the records of the Register of Deeds for Labette County,
Kansas.

Dated this 6th day of March 2023.

By: _____
Kevin Cruse, Mayor City of Parsons

Attest:

Robyn Baker, City Clerk

STATE OF KANSAS)
)SS:
COUNTY OF LABETTE)

BE IT REMEMBERED, that on this ____ day of _____, 20__, before me, the undersigned a Notary Public in and for the county and state aforesaid, came _____ of City of Parsons, a Kansas Municipality duly organized, incorporated and existing under and by virtue of the laws of Kansas, who are personally known to me to be the such officers, and who are personally known to me to be the same persons who executed, as such officers the within instrument of writing on behalf of said corporation, and such persons duly acknowledged the execution of the same to be the act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year last above written.

Notary Public
My Appointment Expires:

The Parsons Lions club would like to request the use Forest Park for a Strides event. This will include a pickle ball tournament, bounce house, walk event in the park. We are requesting use of the electric as well for a food truck the event will be April 22 from 7am to 2pm. We will need no road closures for this all taking place in the park.

Memorandum
City of Parsons
Engineering/Public Works Departments

TO: Debbie Lamb, City Manager
FROM: Darrell Moyer, Director of Engineering/Public Works
DATE: February 28, 2023
RE: Invoice No. INV-0004039211, from TranSystems

Please include the following item on the City Commission consent agenda for consideration at the March 6, 2023 meeting:

Invoice No. INV-0004039211, from TranSystems

TranSystem has submitted the Final Payment Invoice No. INV-0004039211, for \$3,341.85, for construction services RE: Parsons Bridge Rehab Inspection. Darrell Moyer has inspected the work and approves payment.

Action Request

Approve Final Payment Invoice No. INV-0004039211, for \$3,341.85

Darrell Moyer
Director of Engineering/Public Works

TRANSYSTEMS

TranSystems Corporation
www.transystems.com

Invoice

Please remit payment to:
P.O. Box 71368
Chicago, IL 60694-1368

If you have any questions, please call:
(816) 329-8600

FINAL INVOICE

Client:

City of Parsons, KS
Attn: Darrell Moyer - Engineering Supervisor
112 S. 17th Street
P.O. Box 1037
Parsons, KS 67357

Reference:

Invoice Date: 2/28/2023
Project No: P112200012
Invoice No: INV-0004039211

Project Name: Parsons Bridge Rehabilitation

For professional services rendered through February 24, 2023 for the above referenced project.

Staff Type	Name	Rate	Hours	Amount
Labor				
Structural Engineer 4	Lindsay C. Madsen	253.00	9.00	\$2,277.00
Industry Specialist 2	Paul C. Earnest	148.00	6.00	\$888.00
Total Labor			15.00	\$3,165.00
Reimbursables				
Mileage - Company Vehicle				\$176.85
Total Reimbursables				\$176.85
Invoice Total				\$3,341.85


TranSystems Corporation

Lindsay C. Madsen
Project Manager

Contract Amount	\$95,000.00
Previously Billed	\$81,945.62
Billing this Period	\$3,341.85
Contract Amount Remaining	\$9,712.53

TERMS: PAYABLE UPON RECEIPT

1 1/2% INTEREST CHARGE PER MONTH WILL BE ADDED TO ALL PAST DUE INVOICES OLDER THAN 45 DAYS IF INDICATED IN THE CONTRACT TERMS

Project Expense with Start & End Date

Starting Date: Jan 7, 2023 Ending Date: Feb 24, 2023

Project: P112200012 - Parsons Bridge Rehabilita

Account ID	Account Name	Voucher Number	Invoice Date	AP Invoice	Name	Project ID	Amount
57-75-501	RE - Mileage (Company)	811384	2/28/23	275340022823	Mileage (Company Vehicles	P112200012.REIMB0.REIMB0	176.85
Total for Account: 57-75-501 - RE - Mileage (Company)							176.85
Summary							176.85

Memorandum
City of Parsons
Utilities Department

TO: Debbie Lamb, City Manager
FROM: Derek Clevenger, Director of Utilities DC
DATE: March 1, 2023
RE: **Change Order No. 3, Peak Flow Pump Station and Force Main
Project No. 2020-06, LaForge and Budd Construction**

Please include the following item on the City Commission consent agenda for consideration at the March 6, 2023 meeting:

Change Order No. 3, Project 2020-06, Peak Flow Pump Station and Force Main

Change Order No. 3 is a time extension of 455 calendar days with no additional cost. Change Order No. 1 extended the contract from 180 to 270 calendar days. Change Order No. 2 extended the contract from 270 to 330 calendar days. This change provides a final time extension and extends the Contract Time by 455 calendar days from 330 days to 785 days. The revised project completion date is 2/28/23.

This change is necessary due to complications experienced during pump startup in March 2022. Pump performance was evaluated further by HDR and the pump manufacturer which led to Contractor removal of concrete shaping in the pump station wet-well sump in January 2023. Final pump testing was conducted by the pump representative on February 9, 2023.

Funding

Sewer Funds/ State Revolving Funds

Action Request

Approve and authorize Change Order No. 3 for LaForge and Budd Construction Co. with the addition of 455 calendar days to the contract.



Project Name:

Parsons-Excess Flow PS & FM

Project Owner:

City of Parsons, Kansas

CM/Project Contractor:

LaForge and Budd Construction Company, Inc.

Change Order: 3

HDR Project No :

10219645

Owner's Project No:

Date of Issuance:

Date of Contract:

1/4/2021

Contract Period:

180

It is agreed to modify the Contract referred to above as follows:

CPR #	Item and Description of Changes	Change in Contract Price	Change in Contract Time
7	Contract Working Days Extension	\$0.00	455
	Difference Net	\$0.00	455

Summary: It is agreed to modify the Contract referred to above as follows:

Contract Price prior to this Change Order

\$578,000.00

Net Increase (Decrease) of this Change Order

\$0.00

Revised Contract Price with all approved Change Orders

\$578,000.00

Contract Time prior to this Change Order

330

Net Increase (decrease) of this Change Order

455

Revised Contract Time with all approved Change Orders

785

2/28/2023

The change included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original contract as though included therein.

Accepted for Contractor by

Recommended for Approval By (HDR Engineering, Inc.)

2-15-23

Date:

3-1-2023

Date:

Approved for Owner by:

Date:

Approved: (Other - when Required):

Date:

Memorandum

City of Parsons

City Manager's Office

TO: Parsons City Commission

FROM: Debbie Lamb, City Manager

Date: March 2, 2023

RE: Paint Parsons Project

Please place the following item on the City Commission agenda for discussion at their March 6, 2023 commission meeting.

Information: Doug Baty, Pastor of Westside Christian Church, came before the Commission in July, 2022 to announce the return of the Paint Parsons Project to Parsons in July, 2023.

This project is a group of youth along with adult supervision spending a week in Parsons doing house painting, wheelchair ramps and minor repairs. They are housed at the Parsons High School. Donations are collected to pay for the materials. In the past the city has made donations for the materials, 2012 \$6,000, 2014 \$6,000 and 2018 \$10,000.

Recommendation: Approve budgeting \$8,000.00 from Fund #22, Neighborhood Revitalization Fund.

(Summary Published in the Parsons Sun, March 9, 2023)

ORDINANCE NO. 6533

**AN ORDINANCE REGULATING MOBILE FOOD VENDORS WITHIN
CORPORATE LIMITS OF THE CITY OF PARSONS, KANSAS**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PARSONS, KANSAS:

MOBILE FOOD VENDING

Section 1. Definitions.

The words and phrases listed below when used in this Chapter shall have the following meanings:

"City Approved Event" shall mean any event sponsored by the City, any event such as a community celebration or festival approved by the Governing Body, or any event sanctioned by a permit issued by the City, including but not limited to a Temporary Use Permit.

"Food and/or Beverage" shall mean (1) articles used for food or drink for humans or other animals, (2) chewing gum, and/or (3) articles used for components of any such article, in accordance with the definition of food within K.S.A. 65-656.

"Mobile Food Vending" shall mean to conduct, hold, carry on, pursue, or operate a business of vending, peddling, hawking and/or selling any food and/or beverage from a Mobile Food Unit stopped in one location for a period of more than 5 minutes.

"Mobile Food Vendor" shall mean any person, corporation, association, or other entity, however organized, that offers any food or beverage for sale from a Mobile Food Unit to conduct Mobile Food Vending.

"Mobile Food Unit" or "Unit" shall mean any self-contained vehicle, trailer, cart, wagon, or other type of conveyance from which any food and/or beverage is offered for sale.

"Person" shall mean an individual, corporation, partnership, company, agency, institution, or any other entity.

"Local Vendor" shall mean an individual, corporation, partnership, company, agency, institution, or any other entity with a 67357 address.

Section 2. Vending without City License.

It is unlawful for any person to conduct Mobile Food Vending within the corporate limits of the City of Parsons, Kansas, without obtaining a license in accordance with this Chapter.

Section 3. License Application.

No person shall engage in activities coming under this article within the city without first obtaining a license. Any applicant for a license under this article shall file with the city clerk a sworn application on a form furnished by the city clerk, which shall give information, or provide documentation as follows:

- A. Name of owner, name of business, phone number, copy of state or government issued identification card, and permanent address of the applicant and the business;
- B. The name of the owner and the type, make and registration number of the vehicle(s)/mobile food unit to be used;
- C. Date(s) and time(s) for which the license is desired;
- D. Address (or description) of Location and nature of the business;
- E. A statement as to whether or not the applicant has ever had a mobile vending license or other similar license or registration revoked or suspended under the Parsons Municipal Code or the ordinances of the City of Parsons or any other city. Such a revocation or suspension may result in the City's refusal to process the requested license.
- F. A statement that the applicant understands and agrees that the license will not be used or represented in any way as an endorsement of the applicant by the City of Parsons, Kansas or by any department, officer, or elected or appointed official of the City.
- G. Proof of a valid driver's license from any state for operation of the class of vehicle identified in the application for the applicant and any agents or employees of the applicant who will be involved in driving the identified vehicle;
- H. Proof of a current sales tax license from the State of Kansas or proof of exempt status from state sales tax;
- I. Proof of Food Service Permit issued by the State of Kansas;
- J. Proof that the applicant has secured commercial general liability insurance for the mobile vending operation to be maintained for the entire length of the license, written by an insurance carrier licensed to do business in Kansas, with minimum limits of \$500,000 combined, single limit for bodily and property damage, each occurrence and \$1,000,000 in the general aggregate. Evidence of compliance with these insurance requirements shall be in the form of a certificate of insurance that shall be submitted with the application. Such insurance certificate shall not be cancellable without prior written notice to the City; and

- K. Signatures of applicant, individually and/or by its members and officers, and any agents or employees of the applicant who will be involved in the applied-for mobile food vending certifying that all the information provided in the application is true and correct.

Section 4. Fees.

All applications for mobile food vending license certificates shall be accompanied by a non-refundable license fee as follows:

Local Vendors \$25.00 Annual (calendar days)

All Other Vendors One Week (7 consecutive days)- \$100.00; Annual -\$300.00 (calendar days)

Use of City Electricity \$25.00 per day.

Section 5. License.

If the facts stated in the application are satisfactory and the requirements of this Ordinance are met, the City Clerk may issue a mobile food vending license to the applicant. The issuance of a license shall not constitute approval of the business or activity or otherwise prohibit enforcement of this Ordinance or any other applicable laws, city code provisions, rules or regulations. Vendor shall possess all applicable health and safety licenses, food handling licenses or the like as required by local, state, and federal laws, rules, or regulations.

Section 6. Operating conditions.

All mobile food vending licenses shall be subject to compliance with the following conditions:

- A. **Location.** Mobile Food Vendors may vend on property within the City subject to the following:
1. Mobile food vendors may vend on public, governmental, church and city property (in accordance with the provisions of this Ordinance) as well as property in the following zoning classifications: C-1 and C-2; with permission.
 2. Mobile food vendors may not be located on property where the Unit or a line of customers would (1) hinder the flow of traffic on any street, (2) hinder the flow of bicycles within any bike lane or route, (3) hinder the flow of pedestrians along any sidewalks, (4) block or reduce to less than five feet in width any accessible route to persons with disabilities, (5) block, hinder or obstruct the vehicular flow within any parking lot, or (6) block or obstruct access to any driveway or access point to any property;

2. Mobile food vendors shall not locate on any City or public property without first securing approval from the City Manager or designated appointee; request shall be made at least seven (7) days prior to the event;
 3. Mobile food vendors shall not locate within 500 feet of an otherwise approved city event unless approval is given by the City Manager or designated appointee;
 4. Every Unit shall be stationary while vending; and
 5. Whenever any vehicle is used for mobile food vending upon a street, alley, sidewalk or other public right-of-way within the City, the transaction shall occur on the right side of any such vehicle with the right wheels of the vehicle located next to the curb and the unit shall not locate within one hundred (100) feet of any public street intersection without approval from the City Manager or designated appointee.
- B. **Written Permission of Property Owner.** All mobile food vendors operating on private property shall acquire and maintain the written permission of the property owner for the use of and location of the Unit on said property. Written permission of the property owner shall be kept in the Unit and produced upon request by the Chief of Police or designee or other public officer charged by the City Manager with enforcement of this Ordinance.
- C. **Hours of Operation.** Mobile food vendors are prohibited from offering for sale any food or beverage outside the hours of 8:00 a.m. to 10:00 p.m., unless otherwise approved.
- D. **Lights.** In accordance with the City Zoning Regulations, no flashing lights or attention attracting devices are permitted on or in association with the use of the Mobile Food Unit. No direct light from a Mobile Food Unit may be shined on adjacent property or cause a glare or distraction for vehicles, bicycles, or pedestrians.
- E. **Signs.** One sign, within fifteen (15) feet of the associated Unit, may be displayed and shall not be greater than 16 square feet in total area. The sign may not interfere with vehicle access, pedestrian movement, or handicap-accessible routes to and around the Unit. Streamers, pennants, search lights and any device with flashing, blinking, rotating, or moving actions or messages are prohibited. No signage shall be placed in a public right-of-way.
- F. **Trash and Site Cleanup.** All Mobile Food Vendors shall ensure that a trash receptacle shall be provided with each Mobile Food Unit. Such receptacle must be attached to the Unit or located within fifteen (15) feet of the Unit and cannot interfere with vehicle access, pedestrian movement, or handicap-accessible routes to and around the Unit. Immediately upon the cessation of vending, the Mobile Food Vendor shall remove and properly dispose of all trash and litter accumulated at the vending site.

- G. **Licenses and Permits.** All mobile food vendors shall acquire and maintain all required licenses and permits applicable to the use and operation of Mobile Food Units from all applicable jurisdictions. Evidence of such licenses and/or permits shall be kept in the Unit and produced upon request by the Chief of Police or designee or other public officer charged by the City Manager with enforcement of this Ordinance.
- H. **Safety.** All mobile food vending units shall be maintained in good repair, shall be free from peeling or flaking paint, and shall be clean and sanitary so as to not pose a threat to public health, safety or welfare. All units shall be connected safely to electricity and other necessary utilities, so they do not pose a threat to public health, safety or welfare.

Section 7. Term and transferability.

Licenses issued under this Ordinance are available for periods of annual for local vendors; one week or annual for all others. Such certificates may not be transferred.

Section 8. Parking

It is unlawful for the operator of any mobile food unit to stop, stand or park such vehicle in any street, alley, or sidewalk or other public right-of-way for the purpose of mobile food vending, so as to obstruct the free flow of vehicular traffic; except that an operator may temporarily stop, stand or park such vehicle with its right wheels next to the curb for a period of time not to exceed five minutes at any one location, other than upon or along an arterial or collector street for the purpose of mobile food vending.

The mobile food vendor shall obtain a location that provides adequate parking for customers or other persons going to and from the activity or business.

Section 9. Sound devices.

The production of amplified music or chimes from a mobile food unit is allowed between the hours of 8:00 AM and 10:00 PM, unless otherwise approved, provided that the sound from the amplified music or chimes is inaudible at any distance greater than three hundred (300) feet from the vehicle.

Section 10. Exemption.

The provisions of this Chapter shall not apply to the following activities:

- The sale of farm or garden products or fruits grown by the seller or his or her employer or recognized Farmers Market;
- Vendors selling as part of a Special Event sponsored in part by the City, Katy Days, civic organizations, not-for-profit organizations, charitable organizations, public or private schools;
- Individuals providing catering services to a private event and not open for the sale of food and/or beverage to the general public.
- Auctions
- Garage sales at private residences

- Lemonade Stands
- Brick and Mortar Restaurants already operating as a business with a City of Parsons, Kansas address.

Section 11. Approval.

Any person registered under this Ordinance must keep their approved application inside the unit used for mobile food vending. Such certificate must be current and may be used only by the registered person.

Section 12. Penalty for violation.

Any person, partnership or corporation who violates any provision of this article shall be punished by a fine of not more than \$500.00 for each violation.

Section 13. Effective Date

This Ordinance shall take effect and be in force from and after publication in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Parsons, Kansas, on this 6th day of March, 2023.

Kevin Cruse, Mayor

ATTEST:

Robyn Baker, City Clerk